

Pontotoc

County, Oklahoma

COUNTY PURCHASING OFFICE

Pontotoc County Clerk

County Court House

301 S Broadway

Ada, Oklahoma

Phone Number +1 (580) 332-1425

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE
RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

Date Issued Aug 19, 2024

Page 1 of 3

BID NUMBER

#25-05

BID CLOSING DATE AND HOUR

September 9, 2024 9:00 AM

REQUIRED DELIVERY DATE

(Days after award of Purchase Order)

TERMS

Date of Delivery

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>Purchase a hi-flow alternating commercial water softener with a brine tank.</p> <p>Specifications for bid are attached.</p> <p>Department: Pontotoc County Sheriff - Justice Center Office Hours: 8:00 AM - 4:00 PM Contact: Connie Smith Telephone: 580.332.4169 Return Bids To: Pontotoc County Clerk 301 S Broadway * Ada, OK 74820 or PO Box 1425 *Ada, OK 74821-1425</p> <p>Instructions:</p> <ol style="list-style-type: none"> 1. Please write sealed bid #25-05 on the outside of the envelope. 2. Vendor's bid amount must be listed on the front of this form. 3. Invitation to Bid form must be notarized and original bid form submitted. 4. Please verify notarization has been correctly and fully executed. Failure to do so will result in rejection of bid. See item #7 under Terms and Conditions. <p>The Board of Pontotoc County Commissioners reserve the right to accept or reject any or all bids.</p> <p style="font-size: 2em; font-weight: bold; text-align: center;">NO AWARDS</p>		

TERMS and CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Pontotoc County Courthouse, Ada _____, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pontotoc _____ County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until _____ (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____, 20____ (SEAL)

Firm: _____

My commission expires _____ Signed by: _____
(Manual Signature of Undersigned)

Address: _____ Phone: _____

NOTARY PUBLIC (CLERK OR JUDGE) Zip: _____

In accordance with 62 O.S. § 310.9

NOTE: Other terms and conditions can be added at the discretion of the county officers.

Specifications

Bid #25-05

Hi-Flow 3e Duplex Alternation Commercial Water Softener with Brine Tank

Backwash Flow Rate (gpm)	8
Capacity Maximum 15 lb/ft ³ (grains)	210000
Capacity Minimum 6lbs/ft ³ grains	140,000
Capacity Standard 10 lb/ft ³ (grains)	175000
Resin Qty. (ft ³)	7
Service Flow Rate Cont. (gpm) @ 15 psi loss	65
Service Flow Rate Peak (gpm) @ 25 psi loss	85
Softener Tank Size (in.)	21x62
Valve Size (in.)	1.5" or 2"

Contact Connie Smith with the Sheriff's Office for any questions at 580.332.4169.

September 9, 2024

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on September 5, 2024 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Darren Prater, Keressa Kerr, Layne Cranford, James Farris, Renae Furimsky, Krystina Phillips, Danny Manuel, John Christian, Anna Marie Cosby, and Paula Hall.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. September 3, 2024 regular meeting
- b. August 2024 monthly reports:
 - i. Assessor
 - ii. County Clerk
 - iii. Treasurer
- c. September 2024 appropriations:

HIGHWAY	\$318,497.34
CBRI	\$68,073.93
ASSESSORS REVOLVING	\$650.00
COUNTY CLERK LIEN FEES	\$2,270.04
PRESERVATION FEES	\$6,170.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$10,253.50
HEALTH DEPT	\$6,209.40
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$44,141.62
COUNTY REWARD FUND	
COMMISSARY	\$18,002.26
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$343,213.98
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$495.00
DONATIONS	
SAFETY USE TAX	\$48,759.62
COUNTY FIRE USE TAX	\$17,919.49
USE TX-ST-P/S	\$31.76
JAIL-OLD M/O	\$10,622.86
USE TX-C/O	\$24.07
USE TX- HWY	\$791.42

SAFETY USE TAX HWY	\$185.02
LODGING TAX	\$44,384.73
EMS/AMBULANCE-ST-NEW	\$52,075.01
HIGHWAY-ST-NEW	\$155,652.65
JAIL-ST-OLD	\$68,643.81
FIRE TAX	\$104,935.36
911-ST-NEW	\$43,894.50
JAIL-ST-NEW	\$77,352.34
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$5,831.86
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,351.91
COURT CLERK RECORDS MGMT/PRES	\$1,969.75
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	
SR CIT TRANS	\$21,178.80
TOTALS	\$1,473,582.03

d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #29	1220-1-0600-2005	Southwestern Stationery & Bank Supply	\$1243.83
V #30	1220-1-0600-1310	Rhynes, James Travis	\$60.30

e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.

f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Fair Board	1548-1553
SH Svc Fee	1554-1558, 1569
Highway ST	1559-1562
Call-A-Ride	1563-1568

g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

FY 2023-2024 General 0001-5-0900-1110 005906 001815 O S U COOP EXTENSION SERV REMITTANCE \$ 992.63 Total: \$ 992.63 HIGHWAY-ST 1313-6-8043-2005 005649 000641 STOLZ TELECOM REMITTANCE \$ 9,424.16 Total: \$ 9,424.16 Rural Fire-ST 1321-2-8208-4110 005513 000477 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 443.00 Total: \$ 443.00 SH Svc Fee 1226-2-0400-2005 003974 000639 COPS PRODUCTS LLC LAW ENFORCEMENT SU \$ 810.00 Total: \$ 810.00 1226-2-1100-2005 005735 000640 GALLS, LLC UNIFORMS \$ 1,173.44 005763 000641 MERCY REMITTANCE \$ 6,064.91 Total: \$ 7,238.35 Grand Total: \$ 18,908.14

FY 2024-2025 ARPA 2021 1566-6-0810-2005 001049 000004 HASKELL LEMON CONSTRUCTION CO ROAD MATERIAL \$ 61,375.56 Total: \$ 61,375.56 CBRI 1103-6-0810-2005 001261 000002 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 40,952.34 Total: \$ 40,952.34 Emergency Mgmt 1212-2-2700-2005 000736 000012 COMDATA CORPORATION FUEL \$ 476.03 001488 000013 CRITICAL COMM REMITTANCE \$ 28.18 Total: \$ 504.21 Fair Board 1214-4-4700-2005 001450 000038 B & S SANITATION MONTHLY \$ 573.00 000361 000039 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 453.81 000363 000040 LOCKE SUPPLY SPLY \$ 285.36 001502 000041 SUMMIT UTILITIES

REMITTANCE \$ 617.85 000372 000042 SUPER LUBE SERVICE \$ 492.37 000373 000043 O
REILLY AUTOMOTIVE, INC. PARTS \$ 95.44 Total: \$ 2,517.83 General 0001-1-0200-2005
000737 000295 ABSOLUTE DATA SHREDDING SERVICE \$ 47.25 000739 000296
THOMSON REUTERS WEST REMITTANCE \$ 495.40 Total: \$ 542.65 PO Warrant No.
Vendor Name Purpose Amount General 0001-1-0600-2005 001521 000299 SPARKLIGHT
REMITTANCE \$ 153.48 001517 000300 U S POSTMASTER REMITTANCE \$ 350.00 Total: \$
503.48 0001-1-1700-1310 001024 000309 RHODES, FREDDIE E. TRAVEL \$ 397.98 001025
000310 ROSS, RANDY D. TRAVEL \$ 232.49 Total: \$ 630.47 0001-1-1700-2005 001367
000311 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 273.65 Total: \$ 273.65 0001-1-
2000-2005 001053 000304 AMAZON CAPITAL SERVICES INC PARTS \$ 399.60 001513
000305 CANON FINANCIAL SERVICES INC REMITTANCE \$ 120.00 001511 000306 MILLER
OFFICE REMITTANCE \$ 66.86 001421 000307 ODP BUSINESS SOLUTIONS LLC OFFICE
SUPPLY \$ 140.60 001501 000308 SUMMIT UTILITIES REMITTANCE \$ 41.73 Total: \$
768.79 0001-2-0400-2005 000112 000297 FENTON FORD REPAIR \$ 2,870.41 000894
000298 NAPA OF ADA REMITTANCE \$ 558.03 Total: \$ 3,428.44 0001-5-0900-1310
000857 000301 HUBBARD, ERIN TRAVEL \$ 137.62 000855 000302 KELLEY, JANNA L
EDWARDS REMITTANCE \$ 191.49 000856 000303 WALKER, BECKY TRAVEL \$ 179.09
Total: \$ 508.20 Health 1216-3-5000-1310 000872 000040 BEACHAMP, TIM TRAVEL \$
139.20 000871 000041 LINDSAY, JENNY TRAVEL \$ 142.40 000877 000042 ROE, BECKY
TRAVEL \$ 213.06 Total: \$ 494.66 PO Warrant No. Vendor Name Purpose Amount Health
1216-3-5000-2005 001096 000043 SANOFI PASTEUR INC MEDICAL \$ 4,199.06 001359
000044 QUILL LLC REMITTANCE \$ 453.30 Total: \$ 4,652.36 Highway 1102-6-4100-2005
001448 000296 B & S SANITATION MONTHLY \$ 65.00 Total: \$ 65.00 1102-6-4200-2005
001449 000297 B & S SANITATION MONTHLY \$ 65.00 000278 000298 O REILLY
AUTOMOTIVE, INC. PARTS \$ 451.58 001451 000299 RURAL WATER DIST #8 MONTHLY \$
208.16 001427 000300 WARREN CAT PARTS \$ 555.20 Total: \$ 1,279.94 1102-6-4300-
2005 001447 000301 B & S SANITATION MONTHLY \$ 65.00 000862 000302 HALL S AUTO
AUTO REPAIR PARTS \$ 2,288.94 001512 000303 MILLER OFFICE REMITTANCE \$ 31.80
001439 000304 O G & E MONTHLY \$ 88.36 001438 000305 STONEWALL PUBLIC WORKS
AUTH. MONTHLY \$ 62.73 Total: \$ 2,536.83 1102-6-6530-2005 001414 000306 HOOTEN
OIL CO. FUEL \$ 2,658.79 Total: \$ 2,658.79 HIGHWAY-ST 1313-6-8041-2005 001424
000094 BATTERY CENTER \$ 99.95 001442 000095 BATTERY CENTER BATTERIES \$ 109.95
001496 000096 BATTERY CENTER PARTS \$ 109.98 001270 000097 BROKEN ARROW
ELECTRIC SUPPLY I \$ 20.13 001314 000098 DURACO INC PARTS \$ 1,070.19 001231
000099 HOOTEN OIL CO. FUEL \$ 4,943.66 001318 000100 NAPA OF ADA PARTS \$ 37.04
001271 000101 P & K EQUIPMENT PARTS \$ 588.53 PO Warrant No. Vendor Name
Purpose Amount HIGHWAY-ST 1313-6-8041-2005 001425 000102 TRUCK PARTS SUPPLY
INC PARTS \$ 277.76 Total: \$ 7,257.19 1313-6-8042-2005 001423 000103 CAMPBELL TIRE
LLC TIRES \$ 417.40 000869 000104 RHYNES SURPLUS SUPPLIES \$ 268.42 000760 000105
SHOEVALDOC CONSTRUCTION LLC ROAD MATERIAL \$ 10,000.00 Total: \$ 10,685.82
Lodging-ST 1302-8-3100-2005 000389 000035 MEAD LUMBER DO-IT CENTER SPLY \$
101.62 Total: \$ 101.62 ML Fee 1208-1-1000-2005 001420 000008 ODP BUSINESS
SOLUTIONS LLC OFFICE SUPPLY \$ 95.31 Total: \$ 95.31 Resale 1220-1-0600-1310 001499
000030 RHYNES, JAMES TRAVIS TRAVEL \$ 60.30 Total: \$ 60.30 1220-1-0600-2005
001498 000029 SOUTHWESTERN STATIONARY & BAN SUPPLIES \$ 1,243.83 Total: \$
1,243.83 Rural Fire-ST 1321-2-8206-2005 001265 000062 P E C UTILITY \$ 26.00 Total: \$
26.00 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8207-2005
000640 000063 FRANCIS PWA MONTHLY \$ 5.00 Total: \$ 5.00 1321-2-8210-2005 001264
000060 CASCO INDUSTRIES INCORPORATED REPAIR \$ 3,089.00 001148 000061 P E C
REMITTANCE \$ 133.25 Total: \$ 3,222.25 1321-2-8211-2005 001131 000064 P E C
REMITTANCE \$ 79.52 Total: \$ 79.52 1321-2-8212-2005 001141 000065 ADA CITY
UTILITIES REMITTANCE \$ 26.15 001136 000066 B & S SANITATION REMITTANCE \$ 30.00
001135 000067 P E C REMITTANCE \$ 33.04 Total: \$ 89.19 1321-2-8216-2005 001143

000068 P E C REMITTANCE \$ 41.79 Total: \$ 41.79 Senior Citizen Trust 7611-3-3900-2005
 000319 000063 CHANEY LAWN CARE & LAND SCAPIN MOWING \$ 280.00 000306
 000064 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 235.65 001110 000065
 CROWLEYS MARKET INC FUEL \$ 169.15 001510 000066 O G & E UTILITY \$ 278.32 000313
 000067 O REILLY AUTOMOTIVE, INC. PARTS \$ 115.29 001509 000068 RSI
 COMMUNICATIONS MONTHLY \$ 150.00 000314 000069 SERVICE OKLAHOMA TAG \$
 11.00 001422 000070 TAYLOR AUTOMOTIVE LABOR \$ 115.00 Total: \$ 1,354.41 SH Svc
 Fee 1226-2-0400-1310 000895 000058 SMITH, CONNIE TRAVEL \$ 342.58 Total: \$ 342.58
 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 000898
 000056 COMDATA CORPORATION REMITTANCE \$ 8,154.74 Total: \$ 8,154.74 1226-2-
 0400-4110 001047 000057 DEPENDABLE HEAT & AIR INC EQUIP \$ 11,998.00 Total: \$
 11,998.00 1226-2-1100-2005 000914 000059 EASY ICE LLC SUPPLY \$ 213.45 001032
 000060 CTC COMMISSARY LLC REMITTANCE \$ 9,400.00 000635 000061 DEPENDABLE
 HEAT & AIR INC HEAT & AIR \$ 110.00 000757 000062 TURN KEY HEALTH CLINICS LLC
 SERVICE \$ 18,445.37 000908 000063 PRUETTS FOOD FOOD \$ 371.28 Total: \$ 28,540.10
 Grand Total: \$ 196,990.85

Motion by Starns, second by Davis, to approve consent agenda items (a-g). All aye.

Discussion, consideration, and possible action regarding the City of Ada's possible annexation of the Homer VFD as well as issues the Homer VFD is having with obtaining utilities for their new building:

Krystina Phillips, Assistant District Attorney, gave an update that Homer VFD is in the City limits and she advised Derekah Hawkins to talk to them about getting the fees waived. Phillips spoke to Frank Stout, City of Ada Attorney, about going over a list of roads that the County maintains and should be the City of Ada. She also stated that ODOT appropriates money on how many miles and needs to ensure the County is getting all the funds it should be. No action.

Discussion with Calvin Prince regarding additions to the Pontotoc County Specialty Court building:

Davis is speaking for Calvin Prince who could not make it to the meeting regarding additions to the Specialty Court building. Prince has already spoke with the City of Ada and no permit is needed. John Christian stated that when he wanted to add to his building a few years ago, he was told there was no funding. The funding for this will need to be determined. We will need to check on this.

Discussion, consideration, and possible action to approve or approve as amended to award a bid to replace the roofs on the Pontotoc County Courthouse and Justice Center:

The following bids were submitted (all vendors attended a pre-bid meeting with Matt Groves):

Streamlines Roofing (no commercial endorsement)	Courthouse	\$299,000.00
	Justice Center	\$910,000.00
Superior Commercial Roofing	Courthouse	\$285,000.00
	Justice Center	\$899,000.00
Next Level Roofing	Courthouse	\$267,100.00
	Justice Center	\$869,250.00

Motion by Starns, second by Bolen, to award the bid to replace the roofs on the Pontotoc County Courthouse and Justice Center to Next Level Roofing (Courthouse \$267,100.00) (Justice Center \$869,250.00) per the recommendation of Matt Groves with Principle Design. All aye.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award Bid #25-04, purchase one or more, 2013 or newer dump trucks with a financing option. The following bids were submitted and accepted:

Bruckner's Truck & Equipment	2013 Mack dump truck Stock #B0306P	\$82,535.00 Financing: Vision Bank of Ada 4.98% & First United Bank of Ada 4.95%
Bruckner's Truck & Equipment	2014 Mack dump truck Stock #B0308P	\$87,310.00 Financing: Vision Bank of Ada 4.98% & First United Bank of Ada 4.95%
Bruckner's Truck & Equipment	2013 Mack dump truck Stock #B0307P	\$82,535.00 Financing: Vision Bank of Ada 4.98% & First United Bank of Ada 4.95%

The motion by Davis, second by Bolen, was to award Bruckner's Truck & Equipment for the 2013 Mack dump truck (Stock #B0306P) for District #2 and the 2014 Mack dump truck (Stock #B0308P) for District #3 with financing through First United Bank of Ada for forty-eight (48) months with a monthly payment of \$2008.71. All aye.

Davis, second by Bolen, made a motion to table the award for the 2013 Mack dump truck (Stock #B0307P) until Starns could go look at the truck. All aye.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award Bid #25-05, purchase a hi-flow commercial water softener for the Justice Center:

No bids were received. Sheriff John Christian stated the bid specifications were incorrect. There will need to be a rebid with updated water system specifications. No action.

Motion by Bolen, second by Starns, to approve revised SEFA Reports:

- a. FY 2022-2023
- b. FY 2023-2024

All aye.

Motion by Starns, second by Bolen, to approve to pay a FY 2023-2024 George W. Smith invoice of \$377.00 for District #2 out of FY 2024-2025 funds. All aye.

Motion by Bolen, second by Starns, to approve for District #3 to pay Advanced Workzone Services \$30,000.00 (for a guardrail, hardware, post, and elephant ears installed on County Road 3560) out of the THWY 105 District #3 CBRI account. All aye.

Motion by Starns, second by Bolen, to approve Emergency MGMT's Fire Tax Purchase Request:

- a. Stolz Telecom - to upfit new 2025 Chevy Trailboss - \$14,241.13 (State Contract #SW0142)

All aye.

Motion by Starns, second by Bolen, to approve Byng VFD's Fire Tax Purchase Requests:

- a. Davenport Fire Equipment Sales - TFT, XXC-52-NH1 Blitzfire monitor - \$4402.00

- b. Redline Fire Equipment & Supply - Dewalt might strut kit - \$9409.99

All aye.

Motion by Davis, second by Starns, to approve an amendment to District #2's ARPA CFDA 21.027 Request:

- a. P&K Stone – (3,000) tons of 3/8 chips – from \$46,500.00 to \$52,500.00

All aye.

Motion by Davis, second by Starns, to approve District #3's ARPA CFDA 21.027 Request:

- a. P&K Stone – (3,000) tons of 3/8 chips - \$52,500.00

All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Per Krystina Phillips, Fittstown Fish Fry is in October, and a dumpster flew into the back of the District Attorney's building and made a hole. The BOCC told her to get a quote and present it to them in a meeting.

Paula Hall, Treasurer, informed the BOCC about her server going down last week due to a power surge.

Motion by Bolen, second by Starns, to adjourn. All aye.