

Pontotoc

County, Oklahoma

**COUNTY PURCHASING OFFICE**

Pontotoc County Clerk

301 S Broadway

Ada, Oklahoma

Phone Number +1 (580) 332-1425

**Invitation to Bid**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE  
RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

Date Issued Sep 3, 2024

Page 1 of 3

**BID NUMBER**

#25-07

**BID CLOSING DATE AND HOUR**

September 30, 2024 9:00 AM

**REQUIRED DELIVERY DATE**

(Days after award of Purchase Order)

**Date of Delivery**

9/27/2024

**TERMS**

Mandatory pre-bid meeting must be done with Chris Snow by September 19, 2024

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			<p>Upgrades and installation of video, audio, and control systems for the Conference Room at the Pontotoc County Health Department.</p> <p>Specifications for bid are attached.</p> <p>Department: Pontotoc County Commissioners - Health Department Office Hours: 8:00 AM - 4:00 PM Contact: Chris Snow Telephone: 405.613.9232 Return Bids To: Pontotoc County Clerk 301 S Broadway * Ada, OK 74820 or PO Box 1425 *Ada, OK 74821-1425</p> <p>Instructions:</p> <ol style="list-style-type: none"> <li>Please write sealed bid #25-07 on the outside of the envelope.</li> <li>Vendor's bid amount must be listed on the front of this form.</li> <li>Invitation to Bid form must be notarized and original bid form submitted.</li> <li>Please verify notarization has been correctly and fully executed. Failure to do so will result in rejection of bid. See item #7 under Terms and Conditions.</li> </ol> <p>The Board of Pontotoc County Commissioners reserve the right to accept or reject any or all bids.</p> <p><b>TOTAL BID AMOUNT = \$29,875.08</b></p>		

**TERMS and CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Pontotoc  
County Courthouse, Ada, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pontotoc County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 9/27/24 (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this 27 day  
of September, 2024 (SEAL)



My commission expires 11/4/2024  
Lindsay Davidson  
NOTARY PUBLIC (CLERK OR JUDGE)

Firm: Vox Industries LLC / Vox Audio Visual DBA  
Signed by: Jeffrey Bright / President  
Address: 1205 SW 2nd St Phone: 405-231-1912  
Zip: 73108

*In accordance with 62 O.S. § 310.9*

NOTE: Other terms and conditions can be added at the discretion of the county officers.

## Bid #25-07 Specifications

*The Pontotoc County Health Department, located at 2330 Arlington St, Ada, Oklahoma, is seeking bids to upgrade the audio, video, and control systems in the large conference/training room with current technology components to elevate the space's usability and functionality.*

- Replace existing video projector with 6000 to 7000 Lumen Laser Projector.
- Replace the confidence monitor with a new 24" LCD monitor.
- Upgrade or replace the audio system including ceiling microphones, lapel microphone and amplification processor.
- Provide USB and HDMI ports for the control room PC and in the front of the room for presenters.
- Replace the presentation control system with a user-friendly interface.
- Replace and relocate ceiling cameras for optimal presenter/viewer experience.
- Replace cabling as needed to change from analog to digital capability.
- Use existing cabling and equipment where compatible with upgrade.
- Include installation, programming, and testing.

### **General Requirements:**

- 1) The Pontotoc County Health Department will provide network services through OMES, control room computer and the projection screen.
- 2) Vendor will supply training and support services and at least a one-year warranty on parts and labor.
- 3) Any electrical work is to be included in the bid and must be done by a licensed electrician.
- 4) Vendor must submit a least 5 references of comparable projects.
- 5) All bidders must submit factory certifications and attend a mandatory pre-bid meeting by September 19, 2024.

**Contact Chris Snow at 405.613.9232 or [christophers@health.ok.gov](mailto:christophers@health.ok.gov) at the Pontotoc County Health Department to schedule your pre-bid meeting.**

# Vox Audio Visual

SIMPLY THE BEST AUDIO, VISUAL, AND CONTROL SYSTEMS

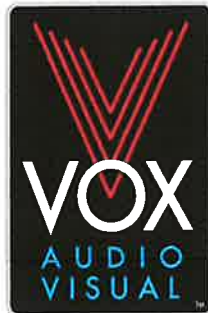
Proposal To:

Pontotoc County Health Department

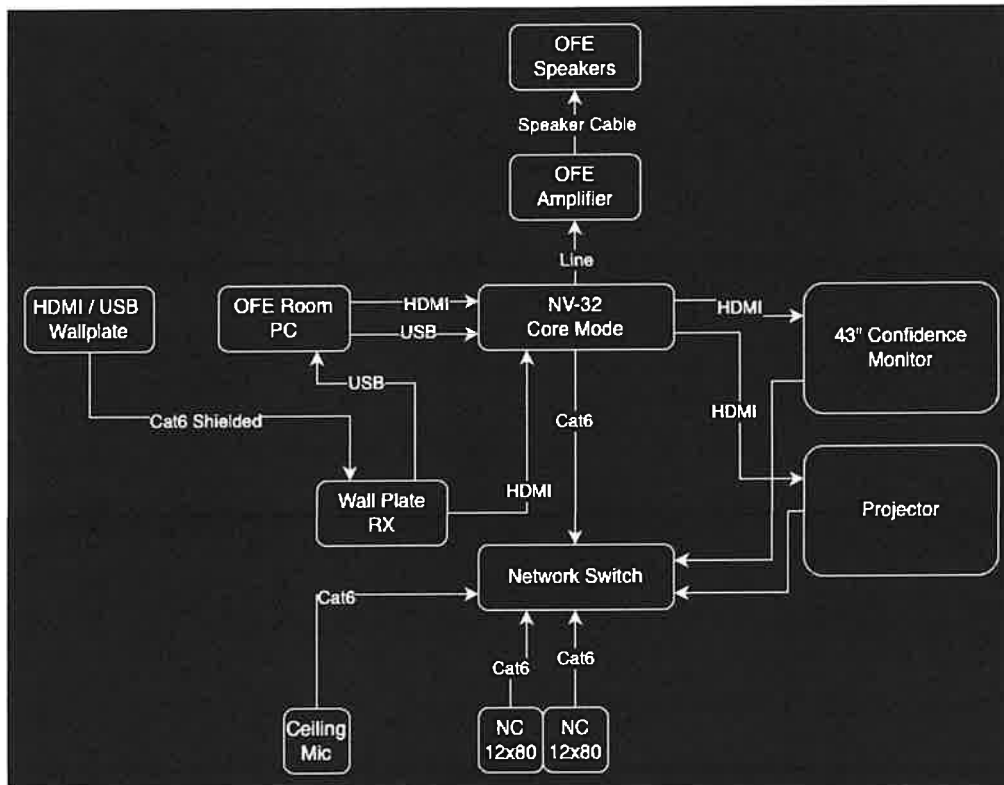
For:

OK-Ada-Pontotoc County Health Department

September 27, 2024



PROPOSAL PRELIMINARY DRAWINGS



## CONFERENCE ROOM

### SCOPE

BID # 25-07

Please find this as our base bid that meets and or exceeds the specifications requested.

Please refer to the drawings submitted with this bid for a visual representation of the intended cohesive system design.

#### BID RESPONSE BY ITEMS / SERVICE SPECIFICALLY REQUESTED

(Yes) We will replace the existing video projector with a 6,000 Lumen Laser Projector.

(Yes) We will replace the confidence monitor with a new 24" or larger LCD monitor. We have recommended a Sony display that can be hardwired directly into the control system that uses IP control instead of infrared control to prevent the new product from failing via the emitter falling of the device as the current one has.

(Yes) The base bid provides for a complete upgrade to the audio system utilizing a new audio processor and beam-forming recessed ceiling tile microphone that picks up and reinforces the audience seating and presenter areas for in-room presentation and video conferences. The new beam-former can mitigate the need for the supplemental lapel microphone through enhanced lobe pick up of the presentation area. Per instruction, the existing amplifier and speakers are to be retained to reduce cost.

(Yes) A Combination USB / HDMI wall jack shall be installed at the front of room for presenters to connect directly into the system. This connection will allow for a USB connection to the control room PC for mouse / keyboard and other USB purposes. The HDMI connection shall be routed to the confidence monitor and projector.

(Yes) The new AV system shall be controlled from a new presentation control system with a user-friendly interface. See notes below on proposed control functions via the touch screen controller.

(Yes) Both cameras shall be replaced and routed into a new camera switching system for injection into the control room's computer. They shall be relocated to staff preferred locations for maximum viewing effect.

(Yes) Cabling will be upgraded as necessary to convert from analog to digital capability where required for equipment compliance.

(Yes) Existing cabling and equipment shall be re-used where applicable to reduce project costs. Proposed re-use thus far includes the existing AV rack enclosure, speakers, speaker amplifier, speaker wiring, projector pole mount to be modified, confidence monitor pole mount to be modified, and existing electromechanical projection screen.

(Yes) Complete installation, programming, and testing is included.

#### BID RESPONSE TO GENERAL REQUIREMENTS

1. Yes - network access by OMES. This is required for existing computer functionality and potentially firmware updates. The router in our specification is a siloed device (not on network) specifically for the iPad to communicate back to the Vox Maverick controller over a independent WI-FI network. It is not a device that shall be connected to the existing network or internet in any way.
2. Vox Audio Visual shall provide training, support services, and a two-year warranty on parts and labor- (exceeds one-year requirement).
3. No high voltage work is proposed that would require a electrician in our proposal.
4. Comparable projects of five references for equipment and scenarios similar to this scope of work-

1. Carter County Health Department Conference and Training Room
2. Kimray Corporation Training Room
3. OG+E (Oklahoma Gas & Electric) Training Room
4. Citizens Bank of Edmond Training Room
5. Gulfport Oil & Gas Company Training Room

5. A site visit was conducted on Wednesday September 14, 2023 at the Carter County Health Department with Jeff Bezdek (Vox President) and Stephen Tyler (Vox Technical Director) in attendance. As this project is the same specification and requirements it was determined by Chris Snow that a visit to this specific site was not necessary.

#### NOTES FROM CARTER COUNTY MEETING AND ITS IMPACT ON THIS PROPOSAL

We discussed with the staff the possibility of re-using the existing microphones the room and simply adding a new processor. The ceiling microphone was discussed as a possible "betterment". After returning and studying the way the bid is literally written, the bid specifically calls for the microphones to be replaced / upgraded. Therefore Vox has included a entirely new microphone system which replaces the existing mics and the need for a lapel.

Another item of note, Vox has decided to proactively include a Uninterrupted Power Supply / Surge Suppressor. This item is a "Betterment" and is not requested in the scope. Our company believes it will assist with stability, performance, and minimize the need for staff trouble shooting due to problems caused by power-related fluctuations and disturbances. This was discussed to be a option but is included in this base bid as a critical piece of equipment that should be in any conferencing system by any selected vendor.

#### PROPOSED IPAD CONTROL FEATURES

Pontotoc County can request up to three modifications to the Flight Deck Control System interface within the first three months after the initial install is complete and handed off.

Modifications can be made remotely and loaded onto the system through some simple steps using the iPad or Vox technicians can coordinate a time to return to do these steps onsite if desired.

- Screen On/Off
- Ceiling Speaker Master Volume Fader
- Ceiling Microphone Mute
- Camera Perspectives Manual
- Camera Perspectives Presets
- Camera 2 Perspectives Manual
- Camera 2 Perspectives Presets
- Camera Video Switcher / Combiner Perspectives
- Video Source (Computer or wall jack)

**THIS SYSTEM PROVIDES EXPANDED FEATURES AND FUNCTIONALITY OF THE CARTER COUNTY SYSTEM BUT IS BASED ON QSYS. A MORE ROBUST AND EXPANDABLE PROCESSING AND CONTROL SYSTEM ADOPTED AS STANDARD BY VOX AUDIO VISUAL LATE 2023.**

## EQUIPMENT



IMAGE	QTY	DESCRIPTION
	1	Optoma WUXGA, 6000 Lumens, Laser Light Source, 1.2 - 1.92:1 Throw Ratio, 12.3 lbs 1x HDMI 2.0, 1x HDMI 1.4, 1x HDBaseT,,
	1	Chief UNIVERSAL RPA






















IMAGE	QTY	DESCRIPTION
	1	Sony 43" BRAVIA 4K HDR PROFESSIONAL LITE DISPLAY
	1	VOXAV Retrofit parts for confidence monitor
	2	Tripp Lite Premium protection for A/V critical components and computer peripherals against dangerous power surges, s...
	7	Bullet Train Bullet Train 2 Meter HDMI Cable (6.5FT) - 18Gbps Ultra High Speed
	1	Bullet Train Bullet Train 4 Meter HDMI Cable (13.1FT) - 18Gbps Ultra High Speed
	1	QSC 4K60 4:4:4 Network Video Endpoint for the Q-SYS Ecosystem, software configurable as Encoder or Decoder. 3 HDMI ...
	2	QSC 12x Optical Zoom 80° Horizontal Field of View, PTZ Network Camera, PoE, with HDMI and SDI output. Includes PTZ-W.
	1	Vox Audio Visual custom control interface solution with a desktop base station with removable magnetic charging case.
	1	IPORT CONNECT PRO CASE BLACK works with iPad 10.2" (9th gen)
	1	IPORT CONNECT PRO BaseStation Black
	1	Apple Apple 9th Generation Space Gray Ipad
	1	Generic Dual gang back box or trim ring as needed to mount equipment
	1	IPORT CONNECT PoE+ Network Adapter
	1	QSC Q-SYS Core 8 Flex, Core Nano, NV-32-H (Core Capable) license for Microsoft Teams Room software features, enables...
	1	Audio-Technica Beamforming Ceiling Array Microphone
	0.35	SmartWire 1000ft 23-4P UNS SOL CMP C6 Gry Jkt
	0.1	SmartWire 22-1P OAS STR CMP TC Blk Jkt
	1	APC APC Smart-UPS 750VA LCD RM 2U 120V with SmartConnect



IMAGE	QTY	DESCRIPTION
	1	VOXAV
	1	ConferX AC-CXWP-KVM-KIT HDMI Wall Plate Extender Kit with KVM Control
	1	Netgear GSM4212P-100NAS
	0.1	SmartWire 23-4P OAS SOL CMP C6 Blu Jkt

<b>EQUIPMENT TOTAL</b>	<b>\$25,125.08</b>
<b>LABOR TOTAL</b>	<b>\$4,750.00</b>
<b>CONFERENCE ROOM TOTAL</b>	<b>\$29,875.08</b>

## WARRANTY AND SERVICE

### WARRANTY

3-year warranty barring Acts of God including but not limited to floods, roof leaks, fire, excessive heat, lightning direct building strikes, lightning or power surges through power supply, lightning or power surges through data cables, etc.

Warranty does not include or cover vandalism, theft, or loss of portable electronics such as iPad, wireless transmitter, and laser pointer.

Warranty does not cover Firmware updates required to maintain operation if network connectivity is not allowed for automatic updates.

Warranty does not cover incompetent operation such as improper settings on user's computers.

Warranty specifically covers craftsmanship, equipment defects, equipment recalls, and integration matters. Manufacturer's warranties shall be honored and passed through as a representative of those entities to customer.

Complete installation, commissioning, and training included.

### SERVICE REQUESTS

Vox will provide nearly immediate free phone support to assist with an issue during normal business hours Monday - Friday. Individual technicians may elect to assist telephonically after normal business hours but are not obligated to do so.

We shall perform onsite service requests within 48 hours upon notification of a site-required visit. Same day assistance before 3pm Central Time is our targeted response goal.

The appropriate procedure for a service request is to contact our main office via telephone 405-231-1912, emailing the Office Manager of record, or utilizing our online contact request form on the [www.voxaudiovisual.com](http://www.voxaudiovisual.com) contact us website page.

Service rates are \$275.00 per hour with a (2) hour minimum for onsite visits or for remote programming and/or remote access time to make changes to a system.

### SOFTWARE / SUBSCRIPTIONS / CONFERENCING

This proposal does not provide software subscriptions including conferencing platforms such as Zoom, Teams, Blue Jeans, or WebEX. We leave that to the client to setup, manage, and purchase necessary platforms as they see fit.

### CUSTOMER OBLIGATIONS + INSTALL STRATEGY

1. Please provide and coordinate access to the site.
2. A location such as a dumpster where debris may be properly disposed of.

ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE

- 50% deposit (due upon the signing of this agreement to order equipment and initiate installation drawings for key installation elements requiring clarification.)
- 25% upon the beginning of installation
- 25% upon final completion

EQUIPMENT TOTAL	\$25,125.08
SHIPPING TOTAL	\$0.00
<hr/>	
LABOR TOTAL	\$4,750.00
<hr/>	
SUBTOTAL	\$29,875.08
TOTAL SALES TAX	\$0.00
PROJECT TOTAL	\$29,875.08

ACCEPTANCE

PONTOTOC COUNTY HEALTH DEPARTMENT

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

VOX AUDIO VISUAL

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

**October 7, 2024**

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on October 3, 2024 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chris Snow, Jenny Lindsay, Chad Letellier, David Scott, Tera McCullar, Paula Hall, John Christian, Arnold Scott, Renae Furimsky, Paula Christian, Krystina Phillips, James Farris, Keressa Kerr, and Layne Cranford.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. BOCC's minutes:
  - i. September 30, 2024 regular meeting
- b. BOCC September 2024 monthly minutes for publication
- c. September 2024 monthly reports:
  - i. Agri-Plex
  - ii. Health Department
  - iii. Assessor
  - iv. County Clerk
  - v. Treasurer
- d. October 2024 appropriations:
 

HIGHWAY	\$516,364.51
CBRI	\$42,984.77
ASSESSORS REVOLVING	\$50.00
COUNTY CLERK LIEN FEES	\$1,138.94
PRESERVATION FEES	\$5,290.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$24,529.00
HEALTH DEPT	\$580.10
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$20,024.26
COUNTY REWARD FUND	
COMMISSARY	\$15,294.63
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$219,642.19
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$530.00
DONATIONS	
SAFETY USE TAX	
COUNTY FIRE USE TAX	
USE TX-ST-P/S	\$101,186.27
JAIL-OLD M/O	
USE TX-C/O	
USE TX- HWY	
SAFETY USE TAX HWY	
LODGING TAX	\$39,780.40
EMS/AMBULANCE-ST-NEW	\$54,850.69
HIGHWAY-ST-NEW	\$145,869.08
JAIL-ST-OLD	\$72,148.98
FIRE TAX	\$109,919.34
911-ST-NEW	\$46,057.13
JAIL-ST-NEW	\$81,793.85
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$5,381.16
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,207.24
COURT CLERK RECORDS MGMT/PRES	\$2,331.25
EXCESS RESALE	

ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	
LEPC	\$1,000.00
SR CIT TRANS	\$75,170.48
TOTALS	\$1,583,124.27

e. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #44	1220-1-0600-1110	OESC	\$117.00
V #45	1220-1-0600-2005	TM Consulting	\$950.00
V #46	1220-1-0600-2005	TM Consulting	\$5800.00
V #47	1220-1-0600-4110	TM Consulting	\$2762.95
V #12	7205-5-8049-2005	OESC 2	\$2.50

f. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

7611-3-3900-1110 \$100,000.00  
 7611-3-3900-2005 \$53,000.00 to 7611-3-3900-4110 \$153,000.00

0001-1-1700-1110 to 0001-1-1700-1310 \$3500.00

g. Agri-Plex Hotel-Motel Tax Purchase Requests (blankets):

- i. Ada Paper – supplies - \$1500.00
- ii. Frye Brothers – materials - \$2000.00
- iii. XYLO – shavings - \$5000.00
- iv. JB Lumber – supplies - \$800.00

h. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	2043-2053, 2071, 2078-2082
Highway	2054-2055, 2073
Emergency MGMT	2056-2057
Agri-Plex	2058
Sheriff	2059-2062
Highway ST	2074-2075
CAR	2063-2070
Lodging ST	2083-2086

i. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

**FY 2023-2024** Rural Fire-ST 1321-2-8211-2005 005030 000484 MYDER FIRE SUPPORT LLC AUTO REPAIR PARTS \$ 9,715.90 Total: \$ 9,715.90 1321-2-8212-4110 003968 000485 BANNER FIRE EQUIPMENT LLC FIRE EQUIPMENT \$ 26,600.00 Total: \$ 26,600.00 Grand Total: \$ 36,315.90

**FY 2024-2025** ARPA 2021 1566-3-1301-4110 000459 000008 AMERICAN WATERWORKS SPLY \$ 19,785.60 Total: \$ 19,785.60 1566-6-0810-2005 001719 000009 HASKELL LEMON CONSTRUCTION CO ROAD MATERIAL \$ 35,354.75 Total: \$ 35,354.75 Fair Board 1214-4-4700-2005 001998 000055 B & S SANITATION MONTHLY \$ 573.00 001854 000056 CAMPBELL TIRE LLC TIRES \$ 379.60 001842 000057 US ALERT, LLC MONTHLY \$ 71.98 Total: \$ 1,024.58 General 0001-1-0200-2005 001714 000429 ABSOLUTE DATA SHREDDING SERVICE \$ 297.25 001654 000430 MCGRAW DAVISSON STEWART LLC-A MONTHLY \$ 750.00 Total: \$ 1,047.25 0001-1-1700-1310 001452 000431 RHODES, FREDDIE E. REMITTANCE \$ 357.11 001453 000432 ROSS, RANDY D. REMITTANCE \$ 320.93 Total: \$ 678.04 0001-1-2000-2005 000006 000433 COMMUNITYWORKS JUV DET \$ 1,336.50 000001 000434 EASTERN OKLA YOUTH SERVICES JUV DET \$ 272.79 002015 000435 MILLER OFFICE REMITTANCE \$ 66.86 001742 000436 NICKERSON PLUMBING INC REPAIR \$ 700.49 001718 000437 NICKERSON PLUMBING INC REPAIR \$ 51.99 001860 000438 OESC 3RD QTR UNEMP PREM \$ 2,259.78 001972 000439 O G & E UTILITIES \$ 5,283.16 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 001996 000440 P E C REMITTANCE \$ 56.38 001843 000441 US ALERT, LLC MONTHLY \$ 42.99 Total: \$ 10,070.94 0001-2-0400-2005 000113 000442 FOREHAND S GARAGE LLC REPAIR \$ 95.00 001983 000443 P & K EQUIPMENT SUPPLIES \$ 1,463.84 000121 000444 SETH WADLEY REPAIR \$ 4,197.28 Total: \$ 5,756.12 0001-3-3900-2005 000336 000445 PRINTING SOLUTIONS INC SERVICE \$ 228.00 Total: \$ 228.00 Health 1216-3-5000-1310 001346 000068 BEACHAMP, TIM TRAVEL \$ 89.94 001345 000069 LINDSAY, JENNY TRAVEL \$ 127.80 Total: \$ 217.74 1216-3-5000-2005 001356 000070 ADA PAPER COMPANY REMITTANCE \$ 482.91 001874 000071 JOHNSON CONTROLS REMITTANCE \$ 266.00 001355 000072 STANDLEY SYSTEMS SERVICE \$ 301.13 001653 000073 WAL MART SPLY \$ 24.16 Total: \$ 1,074.20 Highway 1102-6-4100-2005 002000 000431 B & S SANITATION MONTHLY \$ 65.00 001780 000432 HASKELL LEMON CONSTRUCTION CO \$

34,900.49 001861 000433 OESC 3RD QTR UNEMP PREM \$ 1,079.02 001994 000434 P E C  
UTILITY \$ 567.83 Total: \$ 36,612.34 1102-6-4200-2005 001999 000435 B & S  
SANITATION MONTHLY \$ 65.00 001862 000436 OESC 3RD QTR UNEMP PREM \$ 657.61  
PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 001995  
000437 P E C UTILITY \$ 497.29 002001 000438 RURAL WATER DIST #8 UTILITY \$ 201.96  
Total: \$ 1,421.86 1102-6-4200-2324 000977 000439 ERGON ASPHALT AND EMULSIONS  
ROAD MATERIAL \$ 24,145.67 Total: \$ 24,145.67 1102-6-4200-4110 001794 000440  
TISHOMINGO CHEVROLET INC. VEHICLE \$ 54,795.00 Total: \$ 54,795.00 1102-6-4300-  
2005 001997 000441 B & S SANITATION MONTHLY \$ 65.00 001470 000442 DAVIS FLEET  
PARTS PARTS \$ 737.60 001848 000443 HALL S AUTO PARTS \$ 550.00 001857 000444  
HEARTLAND FEED AND FERTILIZER EQUIP \$ 326.00 001863 000445 OESC 3RD QTR  
UNEMP PREM \$ 946.65 001971 000446 O G & E UTILITIES \$ 91.61 001881 000447 P & K  
EQUIPMENT \$ 137.97 001660 000448 P & K STONE LLC ROAD MATERIAL \$ 1,545.60  
001027 000449 SHERRELL STEEL L.L.C ROAD MATERIAL \$ 251.00 001859 000450 SIGN  
SOURCE LLC SIGN \$ 11.00 002003 000451 STONEWALL PUBLIC WORKS AUTH. MONTHLY  
\$ 87.01 001028 000452 TRUCK PARTS SUPPLY INC PARTS \$ 391.57 001844 000453 U S  
CELLULAR MONTHLY \$ 181.85 Total: \$ 5,322.86 1102-6-6520-2005 001883 000454 C L  
BOYD \$ 1,134.78 001884 000455 C L BOYD \$ 34.17 Total: \$ 1,168.95 HIGHWAY-ST 1313-  
6-8041-2005 001855 000150 CIRCUIT ENGINEERING DIST #4 Signs \$ 139.50 001792  
000151 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 3,034.93 001965 000152  
ERGON ASPHALT AND EMULSIONS \$ 3,044.27 001755 000153 HOOTEN OIL CO. \$  
6,304.97 001673 000154 J B LUMBER MATERIAL \$ 83.75 PO Warrant No. Vendor Name  
Purpose Amount HIGHWAY-ST 1313-6-8041-2005 001888 000155 NAPA OF ADA PARTS \$  
214.42 000262 000156 TRACTOR SUPPLY SPLY \$ 89.99 001968 000157 TRUCK PARTS  
SUPPLY INC \$ 268.25 001122 000158 WAL MART REMITTANCE \$ 134.03 Total: \$  
13,314.11 1313-6-8042-2005 001640 000159 ADA AGGREGATES LLC ROAD MATERIAL \$  
8,725.64 001791 000160 ADA AGGREGATES LLC ROAD MATERIAL \$ 8,915.13 001976  
000161 SETH WADLEY CHEVROLET INC \$ 2,871.00 Total: \$ 20,511.77 JAIL-ST-NEW 1334-  
2-8034-1110 001864 000084 OESC 3RD QTR UNEMP PREM \$ 912.39 Total: \$ 912.39  
1334-2-8034-2005 000209 000085 BEMAC SUPPLY INC SPLY \$ 1,083.75 000215 000086  
JAM SALES LLC REMITTANCE \$ 829.00 Total: \$ 1,912.75 Jail-ST-OLD 1315-2-8034-1110  
001865 000073 OESC 3RD QTR UNEMP PREM \$ 979.81 Total: \$ 979.81 1315-2-8034-  
2005 002002 000072 A T & T UTILITY \$ 48.01 Total: \$ 48.01 Law Library 7205-5-8049-  
2005 001966 000012 OESC 3RD QTR UNEMP PREM \$ 22.50 Total: \$ 22.50 PO Warrant  
No. Vendor Name Purpose Amount Lodging-ST 1302-8-3100-1110 001866 000049 OESC  
3RD QTR UNEMP PREM \$ 414.63 Total: \$ 414.63 1302-8-3100-2005 001969 000050 M &  
J TOVAR S PLASTERING LLC REPAIR \$ 29,400.00 Total: \$ 29,400.00 ML Fee 1208-1-1000-  
1310 001722 000013 CRANFORD, LAYNE MARIE TRAVEL \$ 167.90 Total: \$ 167.90 1208-  
1-1000-2005 002004 000014 SECRETARY OF STATE/NOTARY NOTARY RENEWAL \$ 20.00  
002005 000015 SECRETARY OF STATE/NOTARY NOTARY \$ 10.00 002006 000016  
TRAVELERS BOND EXPRESS NOTARY FILING FEE \$ 25.00 Total: \$ 55.00 Resale 1220-1-  
0600-1110 001967 000044 OESC 3RD QTR UNEMP PREM \$ 117.00 Total: \$ 117.00 1220-  
1-0600-2005 001980 000045 TM CONSULTING INC REMITTANCE \$ 950.00 001981  
000046 TM CONSULTING INC REMITTANCE \$ 5,800.00 Total: \$ 6,750.00 1220-1-0600-  
4110 001982 000047 T M CONSULTING REMITTANCE \$ 2,762.95 Total: \$ 2,762.95 RM&P  
1209-1-1000-1110 001867 000021 OESC 3RD QTR UNEMP PREM \$ 81.27 PO Warrant  
No. Vendor Name Purpose Amount RM&P Total: \$ 81.27 Rural Fire-ST 1321-2-8206-2005  
001365 000097 P E C REMITTANCE \$ 31.79 Total: \$ 31.79 1321-2-8210-2005 000668  
000098 KOUNTRY STORE FUEL \$ 325.56 001700 000099 P E C MONTHLY \$ 122.23 Total:  
\$ 447.79 1321-2-8211-2005 001694 000100 P E C MONTHLY \$ 93.32 Total: \$ 93.32  
1321-2-8212-2005 001703 000101 P E C MONTHLY \$ 51.93 Total: \$ 51.93 1321-2-8216-  
2005 001711 000102 P E C MONTHLY \$ 52.23 Total: \$ 52.23 1321-3-8202-2005 001116  
000095 PEAY, JENSEN MOWING \$ 300.00 001679 000096 AUTO CHLOR SERVICES LLC  
PARTS \$ 229.95 Total: \$ 529.95 Senior Citizen Trust 7611-3-3900-1110 001868 000089  
OESC 3RD QTR UNEMP PREM \$ 320.30 Total: \$ 320.30 7611-3-3900-2005 000304  
000090 ADA TIRE CENTER INC SPLY \$ 159.13 001327 000091 ADA TIRE CENTER INC  
PARTS \$ 159.13 002009 000092 B & S SANITATION UTILITY \$ 30.00 001112 000093  
CINTAS CORPORATION LOC 618 REMITTANCE \$ 188.52 Page 6/8 PO Warrant No. Vendor  
Name Purpose Amount Senior Citizen Trust 7611-3-3900-2005 001234 000094  
CROWLEYS MARKET INC FUEL \$ 124.30 002011 000095 O G & E UTILITY \$ 241.41 002010  
000096 RSI COMMUNICATIONS \$ 150.00 000315 000097 SERVICE OKLAHOMA TAG \$  
25.00 001804 000098 SPARKLIGHT MONTHLY \$ 101.68 001852 000099 SUMMIT  
UTILITIES MONTHLY \$ 61.04 000327 000100 SUPER LUBE OIL CHANGE \$ 71.16 001329  
000101 SUPER LUBE FUEL \$ 889.67 001853 000102 U S CELLULAR UTILITY \$ 109.40  
Total: \$ 2,310.44 7611-3-5201-1110 001869 000103 OESC 3RD QTR UNEMP PREM \$  
60.00 Total: \$ 60.00 7611-3-5201-2005 001330 000104 SUPER LUBE FUEL \$ 149.00  
Total: \$ 149.00 SH Svc Fee 1226-2-0400-1110 001870 000109 OESC 3RD QTR UNEMP  
PREM \$ 291.87 Total: \$ 291.87 1226-2-0400-2005 000896 000110 ADA TIRE CENTER INC  
TIRES \$ 20.00 001337 000111 COMDATA CORPORATION REMITTANCE \$ 6,966.75  
001238 000112 NAPA OF ADA PARTS \$ 367.26 001978 000113 SCOTT, DONNY

REMITTANCE \$ 800.00 000624 000114 SMITY S TOWING & REPAIR REMITTANCE \$ 235.00 000899 000115 STAPLES OFFICE SUPPLY \$ 122.84 000902 000116 VERSATILE NETWORKS SERVICE \$ 8,609.00 001031 000117 VERSATILE NETWORKS REMITTANCE \$ 6,554.00 Total: \$ 23,674.85 1226-2-1100-2005 001876 000118 GALLS, LLC SUPPLIES \$ 209.85 001469 000119 SYSCO USA II LLC FOOD \$ 17,968.79 000904 000120 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 18,843.37 000632 000121 WAL MART SPLY \$ 381.75  
PO Warrant No. Vendor Name Purpose Amount SH Svc Fee Total: \$ 37,403.76 Use-ST  
1301-6-0810-1110 001871 000093 OESC 3RD QTR UNEMP PREM \$ 95.00 Total: \$ 95.00  
1301-6-0820-1110 001872 000094 OESC 3RD QTR UNEMP PREM \$ 30.00 Total: \$ 30.00  
1301-6-0830-1110 001873 000095 OESC 3RD QTR UNEMP PREM \$ 60.00 Total: \$ 60.00  
Grand Total: \$ 341,756.22

Motion by Starns, second by Davis, to approve consent agenda items (a-i). All aye.

Discussion, consideration, and possible action with the Southern Oklahoma Sports Association's (SOSA) board members regarding a contract between Pontotoc County and SOSA: Krystina Phillips, Assistant District Attorney, is drafting a contract. No action.

Discussion, consideration, and possible action with David Scott regarding the disposition of scrap metal (meters) for Rural Water District (RWD) #9:

David Scott with RWD #9 stated they were able to replace their old meters using their allocated ARPA funds. He would like to know how they need to dispose of the old meters (scrap metal). Phillips gave her recommendation of doing a resolution to dispose of them although they were not purchased with county funds and are not on county inventory. No action.

Motion by Davis, second by Starns, to approve specifications submitted by Calvin Prince for additions to the Pontotoc County Specialty Court building to be paid with funds accepted by the County in Resolution #24-124, pursuant to DA Opinion No. 2024-01. All aye.

Discussion, consideration, and possible action to approve or approve as amended Resolution #25-41, Interlocal Cooperation Agreement with Independent School District No. 15 of Atoka County for Oklahoma Purchasing System:

Phillips met with David Lassiter regarding this agreement. He explained how this allows counties to have assistance in certain bid items, such as construction projects, not new ones but remodels, for example. Phillips stated she has a concern with one paragraph, but it is supposed to have a revision, and with that, she thinks it will be okay. Also, there is an interim study to be held on October 10<sup>th</sup>. No action.

Motion by Davis, second by Starns, to approve Resolution #25-43, District #2 disposing of equipment (items were sold in Purplewave Online Auction):

- a. 2005 Mack dump truck – Inventory #62-2-302-61

All aye.

Motion by Bolen, second by Starns, to approve Resolution #25-44, District #2 disposing of equipment (items were sold in Purplewave Online Auction):

- a. 2007 Mack tractor truck – Inventory #62-2-302-64

All aye.

Motion by Bolen, second by Davis, to approve Resolution #25-45, Lula VFD declaring surplus of equipment:

- a. 2019 Motorola pager – Inventory #62-LVF-643-07

All aye.

Motion by Bolen, second by Davis, to approve Resolution #25-46, Lula VFD disposing of equipment (strayed):

- a. 2019 Motorola pager – Inventory #62-LVF-643-07

All aye.

Motion by Starns, second by Davis, to award Bid #25-07, upgrades and installation of video, audio, and control systems for the Conference Room at the Pontotoc County Health Department to Vox Audio Visual for \$29,875.08. All aye.

Motion by Bolen, second by Starns, to approve to let Bid #25-08, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2025). All aye.

Motion by Starns, second by Davis, to approve the dates to be observed as 2025 Holidays for Pontotoc County. All aye.

Motion by Davis, second by Starns, to approve 2025 Board of Pontotoc County Commissioners' meeting dates. All aye.

Motion by Davis, second by Starns, to approve the CED #4 Special Transportation Funding Close-Out Form:

- a. District #2 – purchase chips for road (County Road 3480) - \$20,833.00

All aye.

Motion by Starns, second by Davis, to approve Pickett VFD's Fire Tax Purchase

Request:

- a. Banner Fire Equipment, LLC – helmets + freight - \$2375.00 (equipment was ordered with purchase order #3969 in FY 23-24 and has not been received yet)

All aye.

Motion by Starns, second by Bolen, to approve District #1's ARPA CFDA 21.027

Request:

- a. Haskell Lemon Asphalt Company – (183) tons b-mix blacktop - \$12,508.05

All aye.

Motion by Bolen, second by Starns, to approve District #3's ARPA CFDA 21.027

Request:

- a. Haskell Lemon Asphalt Company – (200) tons c-mix - \$13,890.00

All aye.

Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

- a. Payroll
  - i. terminations: Per Keressa Kerr, 1<sup>st</sup> Deputy County Clerk's Office, please let the County Clerk's Office know of any terminations ASAP so the former employee can be offered COBRA in the required time. Also, we need a letter submitted to us stating hours worked with the vacation, comp, and sick accrued time. Sick time is sent to OPERS
  - ii. new hires: Per the County Clerk's Office, the background check is to be done first, and then the drug & alcohol test. If they are hired the Clerk's Office needs to know all information such as hire date, salary, and what account they will be paid out of. We will need the necessary identification for verification for I-9 which is used to proceed with E-Verify which is required to be done within three days of the hire date.
- b. Purchasing
  - i. blankets: Per the County Clerk's Office, blanket lists need to have the correct vendor information with specifications for the ones we have multiples of. We need to be sure the warrant when paid is made to the correct vendor and address.
  - ii. utility bills: Per the County Clerk's Office, submit them as soon as you get these. Do not hold them as that will cause overdue late fees, and then we have to deal with those charges until they are taken care of.
  - iii. new vendors: Per the County Clerk's Office, we need the W-9 from the vendor. We need to make sure we have the correct information and whether we will have to issue a 1099 to them.

No action.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay with the Pontotoc County Health Department announced upcoming events. The PCHD and Mercy Hospital present Tea with a Purpose in honor of Breast Cancer Awareness on October 14<sup>th</sup> from 2:00 PM to 3:30 PM at Mercy Hospital. Also, the annual Flu Drive is on Thursday, October 10<sup>th</sup> from 9:00 AM to 4:00 PM at the Pontotoc Technology Center. There will be a mobile wellness unit coming soon on Tuesday, October 15<sup>th</sup> from 10:00 AM to 2:00 PM at the ECU Student Union.

Chad Letellier, Emergency MGMT Director, stated all except for three of Pontotoc County's FEMA projects have been obligated and the money should start being received.

Motion by Bolen, second by Starns, to adjourn. All aye.



# Board of County Commissioners

**PONTOTOC COUNTY**

P.O. Box 1425 • Ada, OK 74821-1425 • (580) 332-8977 • Fax: (580) 332-9509

## NOTICE OF AWARD

October 16, 2024

Vox Audio Visual  
1205 SW 2<sup>nd</sup> Street  
OKC, OK 73108

RE: Bid #25-07, upgrades and installation of video, audio, and control systems for the Conference Room at the Pontotoc County Health Department

To Whom It May Concern:

During the Board of County Commissioners' meeting held on September 30, 2024 at 9:00 AM, Bid #25-07 was opened. Pontotoc County has considered the bid submitted by you for the above-described work in response to its Advertisement for Bids dated September 5, 2024. You are hereby notified that your bid has been accepted, and you are required by the Terms and Conditions listed on the Invitation to Bid to honor the submission of your bid for:

*Twenty-Nine Thousand Eight Hundred Seventy-Five Dollars and Eight Cents  
(\$29,875.08)*

Please get in touch with Chris Snow, Pontotoc County Health Department, at 405.613.9232 to proceed with the above-described work. Thank you.

Pontotoc County Board of Commissioners



Victor Bolen, Chairman