

PLEASE PUBLISH Thursday, February 6, 2025

**NOTICE FOR BID #25-15**  
(correction to bid opening date)

The Board of Pontotoc County Commissioners will receive sealed bids for the purchase and installation of an outdoor electronic sign for the Agri-Plex. This bid will be opened on February 24, 2025, during the Board of County Commissioners meeting. Bid specification forms may be obtained at the County Commissioner's office in the Courthouse, Room 133, 100 W. 13<sup>th</sup>, Ada, Oklahoma, or on the County website at [pontotoc.okcounties.org](http://pontotoc.okcounties.org). The Board of County Commissioners reserves the right to reject or accept any or all bids. County bid forms must be used, signed, and notarized. Call JR Grissom at 580.332.9267 for any questions.

Pontotoc

County, Oklahoma

**COUNTY PURCHASING OFFICE**

Pontotoc County Clerk

County Court House

301 S Broadway

Ada, Oklahoma

Phone Number +1 (580) 332-8977

**Invitation to Bid**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE  
RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

Date Issued Jan 27, 2025

Page 1 of 3

**BID NUMBER**

#25-15

**BID CLOSING DATE AND HOUR**

February 24, 2025 9:00 AM

**REQUIRED DELIVERY DATE**

(Days after award of Purchase Order)

**Date of Delivery**

**TERMS**

--	--

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
			Purchase and installation of an outdoor electronic sign.  Specifications for bid are attached.  Department: Agri-Plex Office Hours: 8:00 AM - 4:00 PM Contact: JR Grissom/Agri-Plex Manager Telephone: 580.332.9267 Return Bids To: Pontotoc County Clerk 301 S Broadway * Ada, OK 74820 or PO Box 1425 * Ada, OK 74821-1425  Instructions: 1. Please write sealed Bid #25-15 on the outside of the envelope.  2. Vendor's bid amount must be listed on the front of this form, and when needed a separate sheet may be attached to list specifications.  3. Invitation to Bid form must be notarized and original bid form submitted.  4. Please verify notarization has been correctly and fully executed. Failure to do so will result in rejection of bid. See item #7 under Terms and Conditions.  The Board of Pontotoc County Commissioners reserve the right to accept or reject any or all bids.		

**TERMS and CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Pontotoc County Courthouse, Ada, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Pontotoc County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until \_\_\_\_\_ (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_ (SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_

Signed by: \_\_\_\_\_  
(Manual Signature of Undersigned)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

Zip: \_\_\_\_\_

*In accordance with 62 O.S. § 310.9*

NOTE: Other terms and conditions can be added at the discretion of the county officers.

# Spec Sheet

## Pontotoc County Agri-Plex

### Ada, OK

#### Full Color EMC and Channel Letter Replacement

##### **SURVEY**

Technical site survey for manufacturing and installation to verify exact size, structure access, materials and overall site condition

##### **REMOVAL**

Remove and dispose of all components of existing signage except signage below electronic message center. Includes channel letters and electronic message center

##### **CHANNEL LETTERS**

Furnish and install LED illuminated letters - Red acrylic faces, black trim cap, black returns, red LED modules ( preferred PrincipalLED ) 2 sets

AGRI-PLEX - 22" x 177"

& CONVENTION CENTER - 10" x 165"

FONT - Arial Bold

PC Logo - 45" x 33"

FONT - Commercial Script

##### **ELECTRONIC MESSAGE CENTER - 26" X 148"**

Furnish and install 12mm full color message center ( Watchfire, Cirrus Daktronics, VantageLED) double side " 2 panels" - Broad Band communication

##### **PERMIT ACQUISITION FEE**

Personnel time to obtain permit.

##### **PERMIT COST**

Permit and fees required from City of Ada. Billed at cost and added to final invoice

