

Pontotoc

County, Oklahoma

**COUNTY PURCHASING OFFICE**

Pontotoc County Clerk

County Court House

301 S Broadway

Ada

, Oklahoma

Phone Number +1 (580) 332-8977

**Invitation to Bid**

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE  
RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

Date Issued Sep 29, 2025

Page 1 of 2

**BID NUMBER**

#26-04

**BID CLOSING DATE AND HOUR**

November 10, 2025 9:00 AM

**REQUIRED DELIVERY DATE**

(Days after award of Purchase Order)

**TERMS****Date of Delivery**

The Board of Pontotoc County Commissioners reserve the right to accept or reject any or all bids.

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
FY 2025-2026	BID #26-04	NO BIDS	The concession stand remodel project at the Agri-Plex.		
			Specifications/plans for bid are attached.		
			Department: Agri-Plex Office Hours: 8:00 AM - 4:00 PM Contact: JR Grissom 580.332.9267 Return Bids To: Pontotoc County Clerk *301 S Broadway * Ada, OK 74820 or PO BOX 1425 * Ada, OK 74821-1425		
			PLEASE READ & FOLLOW ALL INSTRUCTIONS:		
			1. Please write sealed Bid #26-04 on the outside of the envelope. 2. Vendor's bid(s) MUST be listed on the front of this form on the line(s) below. Additional information for bid product may be attached. 3. Invitation to Bid form MUST BE SIGNED BY THE VENDOR IN FRONT OF A NOTARY and the original signed and notarized bid form submitted. 4. ALL DOCUMENTS in the bid packet must be completed and returned upon submission of bid. 5. Bids may be received within a 96-hour window before the bid opening (November 4th at 9:00 AM to November 10th at 9:00 AM).		
					\$

## TERMS and CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, \_\_\_\_\_ in the Pontotoc County Clerk's Office  
County Courthouse, located at 301 S. Broadway \_\_\_\_\_ Ada, Oklahoma, at the time and date shown on the  
invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and  
closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by \_\_\_\_\_ Pontotoc \_\_\_\_\_ County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement  
of non-collusion. A form is supplied below.
8. Bids will be firm until \_\_\_\_\_ (Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder  
to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of  
freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as  
to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions  
between bidders and any state official concerning exchange of money or other thing of value for special consideration in the  
letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or  
employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the  
procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day

of \_\_\_\_\_, 20 \_\_\_\_\_ (SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_

Signed by: \_\_\_\_\_

(Manual Signature of Undersigned)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

Zip: \_\_\_\_\_

*In accordance with 62 O.S. § 310.9*

NOTE: Other terms and conditions can be added at the discretion of the county officers.

## November 10, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on November 6, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Chris McGill, Jay Owens, Bryan Hogland, Paula Hall, Anna Marie Cosby, Kyle Spruce, Ian Edwards, Krystina Phillips, Shannon Butler, Arnold Scott, and Layne Cranford.

Moment of silence.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request*

- a. BOCC's minutes:
  - i. November 3, 2025 regular meeting
- b. October 2025 monthly reports:
  - i. Assessor
  - ii. County Clerk
  - iii. Election Board
  - iv. Treasurer
- c. November 2025 appropriations: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

GENERAL	
HIGHWAY	\$334,042.36
CBRI	\$36,818.67
ASSESSORS REVOLVING	\$6.00
COUNTY CLERK LIEN FEES	\$1,226.84
PRESERVATION FEES	\$6,950.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$24,165.19
HEALTH DEPT	\$12,084.29
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$18,090.27
COUNTY REWARD FUND	\$2,170.00
COMMISSARY	\$21,826.41
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$222,835.66
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$525.00
DONATIONS	
SAFETY USE TAX	\$68,572.31

COUNTY FIRE USE TAX	\$25,332.78
USE TX-ST-P/S	\$15,022.36
JAIL-OLD M/O	\$387.41
USE TX-C/O	\$8.19
USE TX- HWY	\$842.25
SAFETY USE TAX HWY	\$106.40
LODGING TAX	\$65,111.37
EMS/AMBULANCE-ST-NEW	\$54,229.69
HIGHWAY-ST-NEW	\$219,460.08
JAIL-ST-OLD	\$72,078.58
FIRE TAX	\$109,800.23
911-ST-NEW	\$46,161.98
JAIL-ST-NEW	\$81,490.80
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$790.83
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,320.30
COURT CLERK RECORDS MGMT/PRES	
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	\$71,152.00
LEPC	
SR CIT TRANS	\$13,249.80
OPIOID ABATEMENT SETTLEMENT	
GENERAL-PROPERTY DAMAGE	
TOTALS	\$1,525,858.05

- d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #54 ACCT 1220-1-0600-2005	OFFICE DEPOT	\$325.34
V #55 ACCT 1220-1-0600-2005	SABER TRANS SUPPORT	\$40.00
V #56 ACCT 1220-1-0600-2005	SW STATIONARY & BANK SUPPLY	\$100.13
V #57 ACCT 1220-1-0600-2005	U S POSTMASTER	\$109.39
V #17 ACCT 7205-5-8049-2005	COURT ADMINISTRATOR S OFFICE	\$1,534.60

- e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

1321-2-8204-2005 to 1321-2-8204-4110 \$26,036.00

- f. Agri-Plex's Hotel-Motel Tax Fund Requests (blankets):

- i. Ada Paper – supplies - \$1,800.00
- ii. Frye Brothers – materials - \$2,000.00

- g. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	2561-2564
Highway	2565-2568, 2571-2574
Highway ST	2569-2570
Sheriff	2575-2579
Lodging ST	2586-2587
CBRI	2585

- h. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

PO Warrant No. Vendor Name Purpose Amount 911-ST-NEW 1327-2-8036-1110 / 911-ST-NEW PERSONAL SERVICES 001661 000005 ADA, CITY OF REMITTANCE \$ 40,417.00  
 Total: \$ 40,417.00 CBRI 1103-6-0820-2005 / HIGHWAY DIST #2 CBRI-105 002311 000017  
 GUY ENGINEERING INC REMITTANCE \$ 15,770.29 Total: \$ 15,770.29 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 002480 000064 B & S SANITATION TRASH \$ 573.00 002420 000065 KEMPER REFRIGERATION repairs \$ 1,361.39 000458 000066 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 1,999.39 General 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 001943 001004 ABSOLUTE DATA SHREDDING SERVICE \$ 650.00 002282 001005 ABSOLUTE DATA SHREDDING REMITTANCE \$ 47.25 Total: \$ 697.25 0001-1-0200-2060 / DISTRICT ATTORNEY PRINTING 002281 001006 THOMSON REUTERS WEST REMITTANCE \$ 392.14 Total: \$ 392.14 0001-1-0600-2005 / TREASURER M & O 002512 001007 SPARKLIGHT INTERNET \$ 120.48 Total: \$ 120.48 0001-1-1000-2005 / COUNTY CLERK M & O 002540 001008 SPARKLIGHT INTERNET \$ 140.43 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1000-2005 / COUNTY CLERK M & O Total: \$ 140.43 0001-1-1600-1310 / COUNTY ASSESS TRAVEL 001944 001009 FURIMSKY, PATRICIA RENAE TRAVEL \$ 403.72 Total: \$ 403.72 0001-1-1700-1310 / COUNTY ASSESS TRAVEL 001945 001010 EMBASSY SUITES HOTEL \$ 480.00 001946 001011 RHODES, FREDDIE E. TRAVEL \$ 381.50 001947 001012 ROSS, RANDY DEAN TRAVEL \$ 319.90 Total: \$ 1,181.40 0001-1-1700-2005 / COUNTY ASSESS M & O 002280 001013 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 193.59 Total: \$ 193.59 0001-1-2000-2005 / GENERAL GOVT M & O 002518 001014 ADA CITY UTILITIES UTILITY \$ 620.61 002523 001015 ADA CITY UTILITIES UTILITY \$ 157.99 002504 001016 CANON FINANCIAL SERVICES INC REMITTANCE \$ 120.00 002501 001017 MILLER OFFICE MONTHLY \$ 88.16 000024 001018 PATTEN & ODOM, CPAS, PLLC REMITTANCE \$ 6,750.00 002519 001019 P E C UTILITY \$ 38.98 002482 001020 SPARKLIGHT INTERNET \$ 80.74 002528 001021 U S POSTMASTER POSTAGE \$ 730.00 Total: \$ 8,586.48 0001-1-2200-2005 / ELECTION BRD M & O 002537 001022 CANON FINANCIAL SERVICES INC MONTHLY \$ 75.00 002536 001023 MILLER OFFICE MONTHLY \$ 44.22 002538 001024 SPARKLIGHT INTERNET \$ 96.73 Total: \$ 215.95 0001-2-0400-2005 / SHERIFF M & O 002340 001025 TRAVELERS BOND EXPRESS NOTARY BOND \$ 100.00 Total: \$ 100.00 0001-2-2700-2005 / CIVIL DEFENSE M & O 002080 001026 COMDATA CORPORATION REMITTANCE \$ 358.46 Total: \$ 358.46 PO Warrant No. Vendor Name Purpose Amount General 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 000140 001027 B & S SANITATION TRASH \$ 30.00 000163 001028 CINTAS CORPORATION LOC 618 UNIFORMS \$ 265.10 002515 001029 O G & E UTILITIES \$ 305.56 Total: \$ 600.66 0001-5-0900-1310 / OSU TRAVEL 002006 001030 HUBBARD, ERIN TRAVEL \$ 20.02 002004 001031 KELLEY, JANNA L EDWARDS TRAVEL \$ 548.99 002079 001032 KIKER, KASEY TRAVEL \$ 298.15 002005 001033 WALKER, BECKY TRAVEL \$ 749.98 Total: \$ 1,617.14 Health 1216-3-5000-1310 / HEALTH TRAVEL 000902 000097 BEACHAMP, TIM TRAVEL \$ 14.14 000384 000098 FULTON, JENIFER TRAVEL \$ 69.90 001989 000099 LINDSAY, JENNY TRAVEL \$ 43.82 002349 000100 NASH, ANTOINETTE TRAVEL \$ 9.66 002348 000101 ZEIER, MARY TRAVEL \$ 10.85 Total: \$ 148.37 1216-3-5000-2005 / HEALTH M & O 002002 000102 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 172.45 002353 000103 PONTOTOC COUNTY TREASURER REMITTANCE \$ 7,631.06 Total: \$ 7,803.51 Highway 1102-6-4100-1310 / HIGHWAY DIST #1 TRAVEL 002418 000547 POGUE, CHARLES A. TRAVEL \$ 106.96 002417 000548 STARNES, GARY TRAVEL \$ 344.96 Total: \$ 451.92 1102-6-4100-2005 / HWY M & O #1 002524 000549 A T & T MOBILITY PHONE \$ 40.04 001788 000550 DOLESE BROS ROAD MATERIAL \$ 150.00 002520 000551 P E C UTILITIES \$ 704.71 002485 000552 RSI COMMUNICATIONS REMITTANCE \$ 75.00 000401 000553 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 240.00 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-2005 / HWY M & O #1 Total: \$ 1,209.75 1102-6-4200-1310 / HIGHWAY DIST #2 TRAVEL 001061 000556 EMBASSY SUITES HOTEL \$ 330.00 002464 000557 GREEN, JODY PAUL TRAVEL \$ 87.36 Total: \$ 417.36 1102-6-4200-2005 / HWY M & O #2

002454 000558 BOMGAARS SUPPLY INC OIL \$ 799.90 002455 000559 BRUCKNER TRUCK  
 SALES INC PARTS \$ 1,193.63 002419 000560 EDWARDS CANVAS INC SUPPLIES \$ 131.00  
 002521 000561 P E C UTILITIES \$ 532.57 002543 000562 P E C UTILITY \$ 36.80 002486  
 000563 RSI COMMUNICATIONS REMITTANCE \$ 75.00 002479 000564 RURAL WATER  
 DIST #8 UTILITY \$ 229.71 000407 000565 STATEWIDE COMMUNICATIONS INC  
 REMITTANCE \$ 780.00 Total: \$ 3,778.61 1102-6-4300-1310 / HIGHWAY DIST #3 TRAVEL  
 001955 000566 BOLEN, VICTOR TRAVEL \$ 602.22 001062 000567 EMBASSY SUITES  
 HOTEL \$ 330.00 Total: \$ 932.22 1102-6-4300-2005 / HWY M & O #3 002295 000568 ABC  
 OCCUPATIONAL SAFETY FIRST AID SUPPLIES \$ 996.45 002532 000569 ATLINK SERVICES  
 LLC INTERNET \$ 99.00 002488 000570 A T & T PHONE \$ 250.13 002483 000571 B & S  
 SANITATION TRASH \$ 65.00 002358 000572 HALL S AUTO SUPPLIES \$ 312.50 002527  
 000573 HALL S AUTO AUTO REPAIR PARTS \$ 382.99 002529 000574 HALL S AUTO AUTO  
 REPAIR PARTS \$ 344.99 002502 000575 MILLER OFFICE MONTHLY \$ 31.80 002484  
 000576 O G & E UTILITY \$ 107.28 002522 000577 P E C UTILITY \$ 26.19 002292 000578 P  
 & K STONE LLC ROAD MATERIAL \$ 2,787.25 002487 000579 RSI COMMUNICATIONS  
 REMITTANCE \$ 75.00 000424 000580 SABER TRANSPORTATION SUPPORT DRUG TEST \$  
 120.00 002362 000581 VAN KEPPEL PARTS \$ 55.04 002328 000582 WARREN CAT EQUIP  
 \$ 961.23 Total: \$ 6,614.85 PO Warrant No. Vendor Name Purpose Amount Highway  
 1102-6-6510-2005 / CIRB-MV M&O #1 002508 000554 GOODWIN AUTOMOTIVE PARTS  
 \$ 108.40 002533 000555 NAPA OF ADA PARTS \$ 141.93 Total: \$ 250.33 1102-6-6530-  
 2005 / CIRB-MV M&O #3 002312 000583 HOOTEN OIL CO. FUEL \$ 2,780.09 Total: \$  
 2,780.09 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 002290 000159 J B  
 LUMBER SUPPLIES \$ 62.30 002157 000160 O REILLY AUTOMOTIVE, INC. PARTS \$ 338.48  
 002460 000161 O REILLY AUTOMOTIVE, INC. OIL CHANGE \$ 115.68 Total: \$ 516.46 1313-  
 6-8043-2005 / HIGHWAY-ST-NEW M&O 002409 000162 WARREN CAT PARTS \$ 1,267.11  
 002331 000163 DUB ROSS COMPANY TIN HORN \$ 15,752.90 002333 000164 DIRECT  
 DISCOUNT TIRE, LLC. TIRES \$ 1,851.00 002081 000165 PONTOTOC SAND & STONE ROAD  
 MATERIAL \$ 3,889.63 Total: \$ 22,760.64 JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW  
 M&O 000323 000096 ABC OCCUPATIONAL SAFETY REMITTANCE \$ 511.00 000340  
 000097 LATHEM TIME CORPORATION REMITTANCE \$ 584.00 Total: \$ 1,095.00 Jail-ST-  
 OLD 1315-2-8034-2005 / JAIL-ST OLD M&O 002489 000078 A T & T PHONE \$ 50.44  
 Total: \$ 50.44 Law Library PO Warrant No. Vendor Name Purpose Amount Law Library  
 7205-5-8049-2005 / LAW LIBRARY 002541 000017 COURT ADMINISTRATOR S OFFICE  
 REMITTANCE \$ 1,534.60 Total: \$ 1,534.60 ML Fee 1208-1-1000-1310 / MECHANICS LIEN  
 TRAVEL 001839 000021 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 Total: \$  
 40.00 1208-1-1000-2005 / CO CLERK MECHANIC LIEN FEE MO 002503 000020 CANON  
 FINANCIAL SERVICES INC REMITTANCE \$ 235.00 Total: \$ 235.00 Resale 1220-1-0600-  
 2005 / MAINT & OPERA 002525 000054 OFFICE DEPOT OFFICE SUPPLY \$ 325.34 002513  
 000055 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 002511 000056  
 SOUTHWESTERN STATIONARY & BAN OFFICE SUPPLY \$ 100.13 002510 000057 U S  
 POSTMASTER POSTAGE \$ 109.39 Total: \$ 574.86 RM&P 1209-1-1000-2005 / COUNTY  
 CLERK PRESERVE M&O 002478 000032 AMAZON CAPITAL SERVICES INC SUPPLIES \$  
 93.25 Total: \$ 93.25 Rural Fire-ST 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O  
 001664 000111 P E C UTILITY \$ 35.93 001191 000112 TERRY S PEST CONTROL SERVICE \$  
 50.00 Total: \$ 85.93 1321-2-8207-2005 / FRANCIS VFD FIRE TAX M & O 002506 000113  
 MGMT AND ENTERPRISE SERVICES INSURANCE \$ 2,190.87 Total: \$ 2,190.87 PO Warrant  
 No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8209-2005 / HOMER VFD FIRE  
 TAX M & O 001676 000114 SPARKLIGHT UTILITY \$ 183.15 Total: \$ 183.15 1321-2-8210-  
 2005 / LULA VFD FIRE TAX M & O 000506 000115 HALL S AUTO PARTS \$ 12.99 000508  
 000116 KOUNTRY STORE FUEL \$ 128.85 001679 000117 P E C UTILITY \$ 106.47 Total: \$  
 248.31 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 001686 000118 P E C  
 UTILITY \$ 98.17 Total: \$ 98.17 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O  
 002207 000119 ADA CITY UTILITIES UTILITIES \$ 27.70 001690 000120 B & S SANITATION

UTILITY \$ 30.00 002210 000121 P E C UTILITIES \$ 51.89 002211 000122 SPARKLIGHT  
 INTERNET \$ 96.74 Total: \$ 206.33 1321-2-8216-2005 / VANOSS VFD FIRE TAX M & O  
 001701 000123 P E C UTILITIES \$ 54.64 Total: \$ 54.64 Senior Citizen Trust 7611-3-3900-  
 2005 / SR CIT TRANS M & O 000237 000086 CROWLEYS MARKET INC FUEL \$ 59.00  
 000226 000087 SUPER LUBE FUEL \$ 494.82 Total: \$ 553.82 7611-3-5201-2005 / SENIOR  
 CITIZEN PUBLIC TRANSP SPECIAL PROGRAM M&O 000252 000088 SUPER LUBE FUEL \$  
 123.00 Total: \$ 123.00 SH Commissary 1223-2-0400-2005 / SHERIFF COMMISSARY M&O  
 001724 000008 BENCHMARK GOV. SOLUTIONS LLC REMITTANCE \$ 22,774.13 PO  
 Warrant No. Vendor Name Purpose Amount SH Commissary Total: \$ 22,774.13 SH Svc  
 Fee 1226-2-0400-1310 / TRAVEL 001720 000159 BUTLER, SHANNON RAY TRAVEL \$  
 238.00 Total: \$ 238.00 1226-2-0400-2005 / MAINT & OPERA 001964 000160 COMDATA  
 CORPORATION REMITTANCE \$ 6,907.33 001409 000161 TROPICAL RAIN CARWASH  
 SERVICE \$ 192.00 Total: \$ 7,099.33 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING  
 OF PRISONERS M&O 001978 000162 EASY ICE LLC REMITTANCE \$ 219.85 001412  
 000163 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 80.00 001982 000164 TERRY S  
 PEST CONTROL SERVICE \$ 270.00 001318 000165 TURN KEY HEALTH CLINICS LLC  
 REMITTANCE \$ 20,172.51 002542 000166 VALLEY VIEW FOOT AND ANKLE CENT  
 MEDICAL \$ 755.00 Total: \$ 21,497.36 Use-ST 1301-6-0810-2005 / USE TAX HWY DIST #1  
 M&O 002031 000181 ADVANCED WORKZONE SERVICES REMITTANCE \$ 13,500.00 Total:  
 \$ 13,500.00 Grand Total: \$ 192,934.68F

Motion by Davis, second by Bolen, to approve consent agenda items (a-h). All aye.

Discussion, consideration, and possible action to approve or approve as amended a contract between Pontotoc County and Dobson Fiber for fiber optic DIA internet services:

Kyle Spruce with WAV11 explained that at this time, the District #3 shop sites (Roff & Stonewall) are not able to get internet through Dobson, but will eventually be able to. However, Districts #1 & #2 will not be served at all as Dobson Fiber will not be installing fiber optic lines in their areas.

The current internet used by the Courthouse is Sparklight, which is not supporting the County's new phone system very well. If the BOCC agrees to go ahead and start the process of getting internet through Dobson, the Sparklight contract will still need to continue to be paid through the end of the fiscal year 25-26 contract ending June 30, 2026. The contract for internet with Dobson would also need to be paid for the Courthouse offices in order for the phone service to work efficiently. The other office sites: County Clerk, Sheriff, Jail, Election Board, and the Agri-Plex would be able to get the Dobson internet beginning in the fiscal year 26-27, and the Sparklight contracts for the County offices could be dropped.

Krystina Phillips, Assistant District Attorney, asked if the D.A.'s Office could be included in this internet switch, and Kyle told her they could check into it.

Spruce sent an email requesting contact and billing information needed for each site in order to proceed with the Dobson Fiber contract being drawn up. These sites include the Courthouse, County Clerk's Office, Sheriff's Office, Election Board, Agri-Plex, which includes Emergency MGMT, and the Justice Center (jail).

Motion by Bolen, second by Starns, to have a special agenda filed for a BOCC meeting on Friday, November 14<sup>th</sup>, at 9:00 AM for possible approval of a contract with Dobson Fiber for fiber optic internet. All aye.

Motion by Davis, second by Bolen, to approve *Resolution #26-43*, interlocal agreement between the Board of County Commissioners of Pontotoc County and Erik C. Johnson, as District Attorney for the Twenty-Second Prosecutorial District, that the Board of County Commissioners for Pontotoc County will provide \$43,000.00 as funding assistance for the Civil Division of the District Attorney's Office, currently held by Krystina Phillips. Such funding will

provide salary funding assistance, as well as payment of related incurred costs and expenses of the Civil Division of the District Attorney's Office to aid Pontotoc County for county operations, legal advice and/or representation for County Offices, Elected Officials, County Officers, and County Commissioners, as well as to other county employees or entities of Pontotoc County provided by the Civil Division of the District Attorney's Office in all relevant county matters for the fiscal year FY 2025-2026. All aye.

Motion by Davis, second by Starns, to approve *Resolution #26-44*, District #2 disposing of equipment (sold in online Purple Wave Auction):

- a. 2006 Chevrolet truck – Inventory #62-2-301-26
- b. 2007 Mack Tractor Truck – Inventory #62-2-302-72
- c. 2007 Mack Tractor Truck– Inventory #62-2-302-73
- d. 2019 John Deere grader – Inventory #62-2-307-23

All aye.

Motion by Starns, second by Davis, to approve to let *Bid #26-07*, purchasing one or more, 2019 or newer tandem-axle trucks. All aye.

Motion by Starns, second by Bolen, to approve the Pontotoc County Assessor's Office receiving agent from Estela Velasco to Estela Fernandez. All aye.

Motion by Davis, second by Bolen, to approve Final Carryovers from FY 2024-2025 to FY 2025-2026:

HIGHWAY	\$17,617.29
SENIOR CITIZEN TRUST	\$1,827.56
RESALE PROPERTY	\$0.00
LAW LIBRARY	\$0.00
VISUAL INSPECTION	\$0.00
MORTGAGE TAX CERT	\$0.00
MECHANIC'S LIEN	\$233.53
AGRI-PLEX	\$926.31
VICTIM RIGHTS (VOCA)	\$0.00
COURT CLERK TRUST	\$0.00
DRUG COURT SENTENCING	\$0.00
911 PHONE	\$0.00
RM&P (PRESERVE)	\$0.00
REAP	\$0.00
COURT CLERK REVOLVING (CSSP)	\$0.00
JUVENILE DRUG COURT	\$0.00
FLOOD PLAIN	\$0.00
ASSESSOR'S REVOLVING FEE	\$0.00
LODGING-ST	\$10,353.76
JAIL-ST-OLD	\$0.00
JAIL-ST-NEW	\$9,500.00
EMERGENCY MANAGEMENT	\$421.86
LEPC (DEQ)	\$0.00
LEPC (HAZMAT PLANNING GRANT)	\$0.00
REWARD	\$0.00
EDUCATIONAL TRUST	\$0.00
SH COMMISSARY	\$0.00
SHERIFF SERVICE FEES	\$542,719.55
CDBG	\$0.00
HEALTH DEPT	\$0.00
EXCESS RESALE	\$0.00



<i>USE-ST</i>	<i>\$4,180.84</i>
<i>RURAL FIRE-ST</i>	<i>\$20,176.69</i>
<i>COUNTY FIRE USE TAX</i>	<i>\$0.00</i>
<i>PERMIT FEES (HIGHWAY)</i>	<i>\$0.00</i>
<i>CBRI-105</i>	<i>\$187,085.58</i>
<i>DONATIONS</i>	<i>\$0.00</i>
<i>TOTALS</i>	<i>\$795,042.97</i>

All aye.

Discussion, consideration, and possible action to approve or approve amended Pontotoc County background check through IDEMIA:

Service codes are not known in order to proceed with IDEMIA. Motion by Bolen, second by Starns, to deny. All aye.

Discussion, consideration, and possible action to approve or approve as amended Pontotoc County background check through OSBI for an online name-based criminal history background:

Phillips made some phone calls and searched for background check options for new hires for the County. She found out OSBI offers a background check for \$15.00, and it goes back three years. It does not include the sex offender registry or the Mary Rippey Violent Crimes Registry. This background check is name-based. Phillips will check into this further to find out if the County can use these options and if it would be a monthly charge and if it can be paid by purchase orders. The BOCC requested that this item be placed on the special agenda for Friday, November 14<sup>th</sup>, for approval as well. Motion by Bolen, second by Starns, to table. All aye.

Motion by Starns, second by Davis, to approve FY 2025-2026 compliance documents:

- a. Francis VFD - Property & Liability Self-Insurance

All aye.

Motion by Starns, second by Bolen, to approve Byng VFD's Fire Tax Purchase Requests:

- a. Casco - bunker gear - \$4037.00
- b. Jones Offroad ATV – ATV - \$21,999.00

All aye.

Motion by Bolen, second by Davis, to approve BOCC/Opioid Abatement Requisition for Reimbursement:

- a. Ada Homeless Services - October 2025 Opioid Grant Expenses - \$4267.21

All aye.

Motion by Davis, second by Starns, to approve for District #2 to use monies out of the District #2 CBRI THWY 105 account for:

- a. Ada Aggregates – rock on CR 1510 for FEMA project - \$26,250 (encumber blanket purchase order)

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

\* She is waiting for the names and phone numbers for ODOT so she can contact them about the Farm to Market Road project, and she requested this information from Davis.

\*She is making progress with the Road Use Agreement and working on the restrictions information. She has a general resolution for emergency vehicles.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director reported:

\*Safety Training for County employees is scheduled for November 20<sup>th</sup>

- b. Pontotoc County Sheriff – Undersheriff Shannon Butler stated:

\*He and Scott will be out of town this week at a seminar.

- c. Mercy Hospital – Kent Schmidt, Mercy EMS, had another meeting and could not attend.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Starns explained that the first, second, and third floors of the Courthouse need to be repaired, and insulation needs to be replaced due to leaks and moisture, which is causing mold issues. The following amounts are estimated costs for repairs:

1 <sup>st</sup> Floor	\$9,000.00
2 <sup>nd</sup> Floor	\$11,000.00
3 <sup>rd</sup> Floor	\$12,000.00
Total	\$32,000.00

Due to the health and safety concerns, this is declared an emergency.

Motion by Davis, second by Starns, to proceed to declare an emergency pursuant to 61 O.S. § 130(A)(1) that an emergency exists regarding the repairs of leaks and adding insulation to the HVAC system for the Pontotoc County Courthouse due to escalating mold issues. All aye.

Motion by Davis, second by Starns, to approve a contract with Lambert Mechanical not to exceed \$150,000.00 as authorized by 61 O.S. § 130(B), which temporarily suspends the provisions of the Public Competitive Bidding Act of 1974 for the declared emergency. All aye.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award *Bid #26-04*, concession stand remodel project at the Agri-Plex (rebid of #26-03). The following bids were submitted and either accepted or denied:

Hoey Construction	\$219,000.00	accepted, but too high for budget
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H&H Construction	\$56,474.60	denied – did not submit all required documents (Invitation to Bid Form)
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Tim West	\$69,685.00	denied – upon further review, did not submit all required documents (Bid Bond)
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Motion by Starns, second by Bolen, to not award *Bid #26-04* due to only viable bid being too high, and will rebid. All aye.

Motion by Starns, second by Bolen, to adjourn. All aye.