

Pontotoc

County, Oklahoma

COUNTY PURCHASING OFFICE

Pontotoc County Clerk

301 S Broadway Ada, Oklahoma

Phone Number +1 (580) 332-8977

Invitation to Bid

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE SIDE
RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

Date Issued May 11, 2026

Page 1 of 3

BID NUMBER

#26-13

BID CLOSING DATE AND HOUR

June 1, 2026 9:00 AM

REQUIRED DELIVERY DATE

(Days after award of Purchase Order)

TERMS

Date of Delivery

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
<p style="font-size: 2em; font-weight: bold;">FY 2025-2026</p>	<p style="font-size: 2em; font-weight: bold;">BID# 26-13</p>	<p style="font-size: 2em; font-weight: bold;">AWARDED TO:</p>	<p>Road Oil (July 1, 2026 - December 31, 2026).</p> <p>Specifications for bid are attached.</p> <p>Department: Pontotoc County Commissioners Office Hours: 8:00 AM - 4:00 PM Contact: Danny Davis- BOCC Chairman 580.272.8220 Return Bids To: Pontotoc County Clerk 301 S Broadway * Ada, OK 74820 or PO BOX 1425 * Ada, OK 74821-1425</p> <p>PLEASE READ & FOLLOW ALL INSTRUCTIONS:</p> <ol style="list-style-type: none"> 1. Please write sealed BID #26-13 on the outside of the envelope. 2. Only bids submitted on our original specifications will be accepted. Therefore, if you return your bid information on a separate document it WILL NOT be accepted. Product bid MUST be placed in the appropriate category as well. 3. Invitation to Bid form MUST BE SIGNED BY THE VENDOR IN FRONT OF A NOTARY and the original signed and notarized bid form submitted. <p>The Board of Pontotoc County Commissioners reserve the right to accept or reject any or all bids.</p>		

AWARDED TO:
 ALL BIDS OPEN
 AVAILABILITY

TERMS and CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, _____ in the Pontotoc County Clerk's Office County Courthouse, located at 301 S Broadway _____ Ada _____, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by _____ Pontotoc _____ County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until _____ December 31, 2026(Date)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say the he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day
of _____, 20____ (SEAL)
Firm: _____
My commission expires _____ Signed by: _____
(Manual Signature of Undersigned)
Address: _____ Phone: _____

NOTARY PUBLIC (CLERK OR JUDGE) Zip: _____

In accordance with 62 O.S. § 310.9

NOTE: Other terms and conditions can be added at the discretion of the county officers.

ROAD OIL BID #28-13	Coastal Energy		Ergon Asphalt		Vance Brothers		Wright Asphalt Products Plant: 6 Suber Way - Tulsa, OK	
	JOB SITE PER GALLON	REFINERY PER GALLON	JOB SITE PER GALLON	REFINERY PER GALLON	JOB SITE PER GALLON	REFINERY PER GALLON	JOB SITE PER GALLON	REFINERY PER GALLON
CRS 2 Emulsion	\$2.58	NB	\$2.62	\$2.58	\$2.67	\$2.55		
CRS 2+	\$2.81	NB	\$2.74	\$2.70	\$2.77	\$2.65		
CRS 1	NB	NB	NB	NB	NB	NB		
SS-1 (tac oil)	\$2.72	NB	\$2.70	\$2.66	\$2.77	\$2.65		
AEP (asphalt emulsion prim)	\$2.77	NB	\$2.90	\$2.86	\$2.87	\$2.75		
CRS 2 S	\$3.03	NB	\$2.95	\$2.91	\$2.99	\$2.87		
MC 800	\$3.33	NB	NB	NB	NB	NB		
hot tar crack seal	NB	NB	NB	NB	NB	NB		
CQS-1F (fog seal)	\$2.76	NB	\$2.70	\$2.66	NB	NB		
pump charge	\$125.00		\$150.00		\$125.00			
demurge per hour - first two hours free	\$100.00		\$100.00		\$100 p/hr			
minimum freight					after 2 hrs free			
federal environmental fee per gallon	\$1,550 for loads > 5,500 gallons				\$0.12/5500 gals			
	NA				Sh. Lts Acc. Charged full freight			
					NA			
ROAD STABILIZATION	SoilChem		Soil Pak 250					
chemical per gallon	PER GALLON IN TOTE	PER GALLON IN BUCKET						
	\$120.00	\$125.00						

Board of County Commissioners

PONTOTOC COUNTY

P.O. Box 1425 • Ada, OK 74821-1425 • (580) 332-8977 • Fax: (580) 332-9509

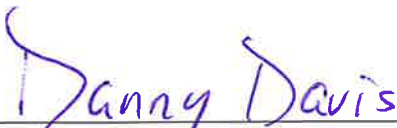
June 3, 2026

To Whom It May Concern:

This letter serves as notification that you have been awarded Bid #26-13, Pontotoc County's Road Oil Bid, for July 1st through December 31st, 2026, which was opened on June 1, 2026 at 9:00 a.m. This award is contingent upon product availability.

The bid tabulations are included in Pontotoc County's six-month bid tab report. If you would like to receive a copy, please email bocc@pontotoc.okcounties.org and include "Six-Month Bid Tab Request" in the subject line.

Thank you for your participation and cooperation.
Pontotoc County Board of Commissioners



Danny Davis
Danny Davis, Chairman



OKLAHOMA
Believing in the American Dream

June 1, 2026

The Board of Pontotoc County Commissioners held a regular meeting on June 1, 2026, at 301 S. Broadway, Ada, Oklahoma, at which time, place, and agenda were duly posted on May 28, 2026.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.
Motion by Davis, second by Bolen, to call the meeting to order. All aye.

Introduction of guests:

JR Grissom
Jenny Lindsay
Jay Owens
James Fowler
Chris McGilll
Paula Christian
Paula Hall
Arnold Scott
Krystina Phillips
Keressa Cranford

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request. Supporting documentation is available for review in the County Clerk's Office and will be reflected in the corresponding minutes for claim(s) transfer(s), blanket purchase order(s), and purchase orders for payment.

- a. BOCC's minutes:
 - i. May 26, 2026 regular meeting
- b. BOCC's May 2026 monthly minutes for publication
- c. May 2026 monthly reports:
 - i. Agri-Plex
 - ii. Health Department
- d. Claim(s):
 - V158 1220-1-0600-1310 LAKE MURRAY STATE LODGE \$ 220.00
 - V159 1220-1-0600-1310 LAKE MURRAY STATE LODGE \$ 220.00
 - V160 1220-1-0600-2005 ODP BUSINESS SOLUTIONS LLC \$ 158.12
 - V161 1220-1-0600-1310 HALL, PAULA \$ 270.92
 - V162 1220-1-0600-1310 RHYNES, JAMES TRAVIS \$ 270.92
 - V31 7408-1-0600-2005 CORELOGIC CENTRALIZED REFUNDS \$ 3,889.44
- e. Transfer(s):

None.
- f. Agri-Plex's Hotel-Motel Tax Fund Requests (blankets):
 - i. Dave's Music - \$600.00 - 5950
 - ii. Super Lube - \$800.00 - 5951
- g. Blanket purchase order(s):

- i. General – 5915-5931
- ii. Highway – 5933-5936
- iii. Highway Use St – 5932
- iv. Highway St New – 5937
- v. Health Department – 5938
- vi. Sheriff – 5939
- vii. Sheriff Fees – 5940
- viii. CAR – 5941-5942

h. Purchase orders for payment:

PO Warrant No. Vendor Name Purpose Amount Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 005746 000200 HOOTEN OIL CO. FUEL \$ 2,252.30 005817 000201 O G & E UTILITY \$ 3,907.21 005818 000202 O G & E UTILITY \$ 54.29 005819 000203 O G & E UTILITY \$ 51.24 005755 000204 P & K EQUIPMENT PARTS \$ 427.26 005603 000205 REVEAL 4N1 LLC SUPPLIES \$ 942.21 Total: \$ 7,634.51 General 0001-1-1600-2005 / COUNTY ASSESS M & O 005585 002734 QUADIENT LEASING USA INC REMITTANCE \$ 77.24 Total: \$ 77.24 0001-1-2000-2005 / GENERAL GOVT M & O 005765 002735 O G & E UTILITIES \$ 219.15 005764 002736 O G & E UTILITIES \$ 237.36 005762 002737 SPARKLIGHT INTERNET \$ 106.68 005768 002738 SUMMIT UTILITIES UTILITIES \$ 52.03 005772 002739 SUMMIT UTILITIES UTILITIES \$ 52.03 005773 002740 SUMMIT UTILITIES UTILITIES \$ 439.69 005769 002741 SUMMIT UTILITIES UTILITIES \$ 56.87 Total: \$ 1,163.81 0001-2-0400-2005 / SHERIFF M & O 005435 002742 PRECISION DELTA CORP. LAW ENFORCEMENT SU \$ 10,699.53 005833 002743 VERIZON BUSINESS MONTHLY \$ 940.39 Total: \$ 11,639.92 0001-2-2700-2005 / CIVIL DEFENSE M & O 005763 002744 SPARKLIGHT INTERNET \$ 349.30 Total: \$ 349.30 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 005016 002745 CHANEY LAWN CARE & LAND SCAPIN SERVICE \$ 180.00 005874 002746 SUMMIT UTILITIES MONTHLY \$ 52.45 PO Warrant No. Vendor Name Purpose Amount General 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 005875 002747 SUMMIT UTILITIES MONTHLY \$ 26.56 003043 002748 U S CELLULAR PHONE \$ 208.53 Total: \$ 467.54 0001-4-4700-2015 / FREE FAIR PREMIUMS & AWARDS 004788 002749 MOLLY S CUSTOM SILVER CORP REMITTANCE \$ 1,945.00 Total: \$ 1,945.00 0001-5-0900-2005 / OSU M & O 005617 002750 A T & T MONTHLY \$ 248.62 005509 002751 OK DEPT OF CAREER & TECH REMITTANCE \$ 101.00 005709 002752 SPARKLIGHT INTERNET \$ 107.18 Total: \$ 456.80 Health 1216-3-5000-1110 / HEALTH PERSONAL SERVICE 004889 000264 OK STATE DEPT OF HEALTH REMITTANCE \$ 25,185.54 Total: \$ 25,185.54 1216-3-5000-2005 / HEALTH M & O 005823 000260 A T & T MOBILITY MONTHLY \$ 40.54 005487 000261 AMAZON CAPITAL SERVICES INC OFFICE SUPPLY \$ 833.20 005619 000262 AMAZON CAPITAL SERVICES INC MEDICAL SUPPLIES \$ 2,450.42 004270 000263 MERCY \$ 100.00 Total: \$ 3,424.16 Highway 1102-6-4100-2005 / HWY M & O #1 005713 001499 U S CELLULAR PHONE \$ 128.24 Total: \$ 128.24 1102-6-4100-4110 / HIGHWAY DIST #1 CAPITAL OUTLAY 005759 001498 RAILROAD YARD, INC. STORAGE CONTAINER \$ 3,550.00 Total: \$ 3,550.00 1102-6-4200-2005 / HWY M & O #2 005541 001500 ALAN S TRUCK & TIRE REPAIR INC REPAIR \$ 250.00 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 / HWY M & O #2 005727 001501 BUMPER TO BUMPER AUTO SUPPLIES \$ 622.33 005741 001502 DUVALL S ENTERPRISES REPAIR \$ 4,618.00 Total: \$ 5,490.33 1102-6-4300-2005 / HWY M & O #3 005822 001504 U S CELLULAR UTILITY \$ 182.83 Total: \$ 182.83 1102-6-6510-2005 / CIRB-MV M&O #1 005837 001496 COLE EQUIPMENT INC parts \$ 51.20 005777 001497 NAPA OF ADA PARTS \$ 439.98 Total: \$ 491.18 1102-6-6520-2005 / CIRB-MV M&O #2 005725 001503 HOOTEN OIL CO. FUEL \$ 11,140.21 Total: \$ 11,140.21 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 005756 000540 CINTAS CORPORATION LOC 618 UNIFORM RENTAL \$ 182.50 005757 000541 DC IGNITION AUTO PARTS AND REPAI \$ 165.00 005326 000542 J B LUMBER SUPPLIES \$ 34.46 005324 000543 NAPA OF ADA PARTS \$ 376.41 004530 000544 TOTAL SIR LLC REMITTANCE \$ 44.50 Total: \$ 802.87 JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW M&O 005767 000244 SUMMIT UTILITIES UTILITIES \$ 1,298.62

Total: \$ 1,298.62 Lodging-ST 1302-8-3100-2005 / LODGING TAX M & O 003878 000162 BERTHA FRANK TEAGUE CLASSIC REIMBURSEMENT \$ 3,500.00 004777 000163 CINTAS CORPORATION LOC 618 UNIFORM CLEANING \$ 532.96 005573 000164 SUPER LUBE FUEL \$ 551.10 PO Warrant No. Vendor Name Purpose Amount Lodging-ST Total: \$ 4,584.06 OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2401 / SPECIALTY COURT(DRUG COURT) OPIOID ABATEMENT GRANT M&O 005821 000030 PONTOTOC CO DRUG COURT REIMBURSEMENT \$ 264.00 Total: \$ 264.00 Resale 1220-1-0600-1310 / TRAVEL 005826 000158 LAKE MURRAY STATE LODGE lodging \$ 220.00 005827 000159 LAKE MURRAY STATE LODGE lodging \$ 220.00 005829 000161 HALL, PAULA TRAVEL \$ 270.92 005830 000162 RHYNES, JAMES TRAVIS TRAVEL \$ 270.92 Total: \$ 981.84 1220-1-0600-2005 / MAINT & OPERA 005828 000160 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 158.12 Total: \$ 158.12 Rural Fire-ST 1321-2-8203-4110 / ALLEN VFD FIRE TAX CAP OUTLAY 005045 000360 CITY OF SHAWNEE FIRE EQUIPMENT \$ 10,000.00 Total: \$ 10,000.00 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 005666 000361 TERRY S PEST CONTROL SERVICE \$ 50.00 Total: \$ 50.00 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 004152 000362 BUMPER TO BUMPER PARTS \$ 293.37 004620 000363 BUMPER TO BUMPER PARTS \$ 328.80 004624 000364 O REILLY AUTOMOTIVE, INC. PARTS \$ 392.20 005149 000365 O REILLY AUTOMOTIVE, INC. PARTS \$ 164.60 Total: \$ 1,178.97 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 005158 000366 A T & T PHONE \$ 72.02 004634 000367 ADA TRAVEL STOP CTS 555 FUEL \$ 78.00 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O Total: \$ 150.02 1321-2-8211-4110 / OIL CENTER VFD FIRE TAX CAP OUTLAY 005044 000368 JOYNERBILT FIRE EQUIPMENT \$ 11,000.00 Total: \$ 11,000.00 Senior Citizen Trust 7611-3-3900-2404 / SR CIT TRANS ODOT MATCH \$ PROJECTS M&O 005752 000217 MAYHEW RENOVATIONS AND REMOD BUILDING IMPROVEMEN \$ 1,200.00 Total: \$ 1,200.00 SH Svc Fee 1226-2-0400-1310 / TRAVEL 005526 000549 FORCE UTILIZATION LLC TRAVEL \$ 600.00 Total: \$ 600.00 1226-2-0400-2005 / MAINT & OPERA 003816 000550 LANGLEYS BODY SHOP AUTO PARTS AND REPAI \$ 646.90 Total: \$ 646.90 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 001625 000547 AXON ENTERPRISE INC PARTS \$ 408.00 004916 000548 DEPENDABLE HEAT & AIR INC HEAT & AIR \$ 90.00 005371 000551 SHRED IT SERVICE \$ 1,172.57 004989 000552 WESTERN STATES FIRE PROTECTION PARTS AND LABOR \$ 7,200.00 Total: \$ 8,870.57 Tax Refunds 7408-1-0600-2005 / TAX REFUND 005943 000031 CORELOGIC CENTRALIZED REFUNDS TAX REFUND \$ 3,889.44 Total: \$ 3,889.44 Use-ST PO Warrant No. Vendor Name Purpose Amount Use-ST 1301-6-0810-2005 / USE TAX HWY DIST #1 M&O 005540 000439 ELITE CHIP SEAL & CONSULTING LLC ROAD PAVING \$ 11,500.00 005555 000440 ELITE CHIP SEAL & CONSULTING LLC ROAD MATERIAL \$ 55,500.00 005723 000441 ELITE CHIP SEAL & CONSULTING LLC ROAD MATERIAL \$ 21,000.00 Total: \$ 88,000.00 Grand Total: \$ 207,002.02

Motion by Starns to approve, second by Bolen, to approve consent agenda items (a-h).
All aye.

Motion by Starns, second by Bolen to approve *Resolution #26-107*, authorizing the 2027 REAP Grant application for Districts #1, #2, & #3. All aye.

Motion by Starns, second by Davis to approve *Resolution #26-108*, application for a 2026 Funding Assistance Grant Program (for stipends) for the Sheriff's Office. Motion by Starns to approve, second by Davis. All aye.

Motion by Davis, second by Bolen to approve *Resolution #26-109*, a contract between the Southern Oklahoma Sports Association (SOSA) and Pontotoc County regarding the use, maintenance, and operation of the Harry Brecheen Ball Park Complex, which is located on Pontotoc County property. All aye.

Motion by Davis, second by Starns to approve bid tabulations and award *Bid #26-12*, a six-month bid for various items related to road maintenance, construction, and asphalt

recycling (July 1 – December 31, 2026) to all based upon availability. Six-month bid tabs need to include the fuel surcharge for concrete purchased from Dolese. All aye.

Motion by Davis, second by Bolen to approve *Bid #26-14*, to let the purchase of a utility task vehicle (UTV) for the Pickett VFD (rebid of #26-11). All aye.

Motion by Starns, second by Bolen to approve the transfer of Marissa Oestmann from the County Clerk's Office to the Board of County Commissioners' Office. All aye.

Motion by Davis, second by Starns to approve to remove Kyra Miller as a Receiving Agent for the Board of County Commissioners' Office and add Marissa Oestmann. All aye.

Discussion, consideration, and possible action to approve or approve as amended a contract with AT&T Business Voice to transition the elevator landlines in the Courthouse and County Clerk's Office to a specialty service.

No action. Krystina needs to review per the BOCC request.

Discussion, consideration, and possible action to approve or approve as amended the FY 2026-2027 Cooperative Acceptance Agreement with Cintas for six (6) AED devices. The devices will be stationed throughout the Courthouse Complex and in two Sheriff patrol cars.

No action. Sheriff Arnold Scott will call Cintas today to see why we still have not received a corrected agreement.

Discussion, consideration, and possible action to approve or approve as amended to move forward with one of TK Elevator's universal agreements: Essential, Elevated, or Enhanced. No action. TK elevator has not called us back.

Motion by Starns, second by Bolen to table the FY 2026-2027 cooperative agreement/contract between Pontotoc County and the following:

- a. Cintas – standard uniform rental services & facility services, products, and a service agreement addendum 1 – prices are itemized on the contract

The BOCC would like prices from last FY to be compared to this FY's agreement. All aye.

Motion by Bolen, second by Starns to approve FY 2026-2027 contracts for the Pontotoc County Health Department:

- a. Arrow Applicators - pesticide treatment for in and outside building pest control - inside treatment \$200.00 and outside treatment \$100.00 for a total cost of \$300.00 per quarter
- b. Patten & Odem, CPAs - budget preparation for FY 2027 - \$1100.00 per fiscal year
- c. Pitney Bowes Corporation - postage machine lease agreement - \$66.82 per month, \$200.46 quarterly
- d. Standley Systems (State Contractor) - 2 copiers, Ricoh IM C4510 and Ricoh IM 350 at the cost of \$250.07 plus any copy overage charges
- e. Mercy Hospital - X-ray services for tuberculosis patients - \$204.75 AP Lordotic chest X-ray and \$100.00 (2) chest X-rays (PA and Lateral)
- f. Johnson Controls - fire alarm system service and monitoring - \$2327.00 per fiscal year & monitoring for \$500.00
- g. AT&T Partner Exchanger - phone services - \$558.00 per month, plus overages and applicable fees

All aye.

Motion by Bolen, second by Starns to table a policy for workers' compensation-related medical appointments. Keressa will send all details to Krystina by email so she can prepare a resolution. All aye.

Motion by Starns, second by Bolen to deny the bid specifications required for repairs to the County Clerk's Office, with the intention to move forward with the formal bid process. Krystina stated if we have already started the process of going through TOPS on a project we can move forward with it. Any new projects we should bid out. All aye.

Motion by Starns, second by Davis to approve the TOPS letter of "Approval to Proceed" for the Agri-Plex metal building, brick building, and the carport roofing projects. All aye.

Motion by Starns, second by Davis to approve the TOPS letter of "Approval to Proceed" for the Mitigation and Reconstruction of the damages to the Pontotoc County Clerk's Office resulting from the tornado/storm event on 03-04-25. All aye.

Motion by Bolen, second by Starns to approve FY 2026-2027 Travel Designation Letter for the following Elected Officials:

- a. Assessor, Renae Furimsky
- b. Court Clerk, Lacey Flanary
- c. County Clerk, Tammy Brown
- d. District #1 Commissioner, Gary Starns
- e. District #2 Commissioner, Danny Davis
- f. District #3 Commissioner, Victor Bolen
- g. Sheriff, Arnold Scott
- h. Treasurer, Paula Hall

All aye.

Motion by Starns, second by Davis to approve FY 2026-2027 compliance documents:

- a. Francis VFD: Board Members, List of Officers, Secretary's Bond, Workers' Comp, Property & Liability, Budget, and Annual List of Meetings
- b. Fitzhugh VFD: Board Members, List of Officers, Secretary's Bond, Worker's Comp, Property & Liability, Budget, Annual List of Meetings
- c. Roff VFD, Board Members, List of Officers, Secretary's Bond, Worker's Comp, Property & Liability, Budget, Annual List of Meetings
- d. Fittstown VFD: Board Members, List of Officers, Secretary's Bond, Workers' Comp, Property & Liability Ins., Budget, and Annual List of Meetings
- e. Happyland VFD: List of Officers, Workers' Comp, Property & Liability Ins., and Annual List of Meetings.
- f. Pickett VFD. Board Members, List of Officers, Workers' Comp, Property & Liability Ins.
- g. Oil Center VFD: Board Members, List of Officers, Workers' Comp, Budget, and Annual List of Meetings
- h. Union Valley VFD: Secretary's Bond, Workers Comp, and Property & Liability Ins.

All aye.

Motion by Starns, second by Davis to approve a Next Level Roofing Invoice #490-1 in the amount of \$43,100.00 (damages from hail event 03-14-2024):

- a. Roofing - Metal Building @ Agri-Plex = \$22,400.00

- b. Roofing - Brick Building @ Agri-Plex = \$12,200.00
- c. Roofing - Carport @ Agri-Plex = \$8500.00

All aye.

Motion by Bolen, second by Starns to approve Lula VFD's Fire Tax Purchase Requests (FY 2026-2027 blankets):

- a. Hilliary - phone/internet service - \$200.00 x 12 months = \$2400.00
- b. Hall's Auto Supply - Misc. Supplies - \$200.00 x 12 months = \$2400.00
- c. AT&T Mobility - Internet GPS \$100.00 x 12 months = \$1,200.00
- d. Bound Tree Medical - Medical Supplies - \$1,000.00 x 12 months = \$12,000.00
- e. PEC - Electricity - \$500.00 x 12 months = \$6000.00

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's Office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

* Krystina stated in addition to preparing resolutions for Interlocal Coop. Agreements with schools and workers' compensation leave to submit for the BOCC agenda for 6-8-26 she will review the AT&T agreement. Also, ODOT & OKC Water First are not responding to her so they will be receiving calls weekly. If they need to they will contact them every day. In the lawsuit to which the county was named in for Kasie Jenkins/Calvin Prince a motion to dismiss was filed. Since drug court is not county ACCO is not representing the County in this case.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – James Fowler with Emergency MGMT reported:

They have finished up with inventory except for one VFD Chad will get them signed when he returns next week.

- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:

The 13-year-old missing juvenile was found.

- c. Mercy Hospital – Chris McGill, Mercy EMS Director, reported:

They had a medical call in Pauls Valley but none in Ada. Daily routine through the week

Discussion and consideration of the weekly report from the Agri-Plex. JR Grissom, Agri-Plex Manager, reported:

There is a high school rodeo this week. Junior will reach out to possible vendors about bathrooms at Agri-Plex being remodeled for quotes.

Continuation of the Quarterly Meeting for Pontotoc County Personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

- a. Pontotoc County Purchase Card Policies and Procedures Manual:

Due to the bill that was passed allowing counties to use local banks for the Purchase Card, Cheryl Wilson will be putting the procedures on the SA&I Website. Krystina's recommendation is to check with 3 local banks to factor in prior experience

before making the final decision. As of now the BOCC said to hold off on the training with BOA.

b. Pontotoc County Travel Policy:

The travel policy can't be completed until the Purchase Card policy is in place.

c. BOCC Agenda Item Requests:

i. *Contracts/Agreements need to have second-party signatures before submitting to be approved in a BOCC meeting.*

If your item requires a resolution number, please ensure the other party has signed the document before requesting the number. Once signed, you can contact the BOCC Office for the resolution number and then proceed with your agenda placement request.

ii. *Emailing/submitting agenda item requests via email requirements.*

When you have an item for the agenda, please send an email the week you need on the agenda to the BOCC email address in the subject line stating BOCC Agenda with the agenda date. Within the body of the email, it needs to clearly indicate the exact wording you want to appear on the agenda. Do not submit a document alone, without the specific agenda wording, as it can lead to delays or errors. For your convenience, if you have a document needing approval at the BOCC meeting, you can leave it in the Commissioners' Office tray located in the County Clerk's Office, or you can bring it with you to the meeting. Please remember to email your request regardless of how the document is submitted.

For those who don't often submit agenda items, kindly note that the deadline for all submissions is every Thursday at noon, unless a holiday or a separate email notification specifies otherwise.

d. Purchasing Procedures: Please ensure all the following documents are correct when submitted to the County Clerk's Office. Any documents submitted to the County Clerk's Office with errors will be returned to that department for correction.

i. Requisitions:

Must be dated and signed by the elected official with the vendor and their address stated. If applicable, products and services must be itemized with unit prices, not general vague descriptions.

ii. Invoices / Utility bills

Invoices must be an actual invoice, not a sales order, estimate or statement. It must have the vendor's name and address. If an invoice or utility states sales tax, late fee or a past due balance, it is that department's responsibility to talk with the vendor and resolve the issue and/or have it removed.

iii. Receiving Reports

All receiving reports must have the date the products or services were received. It must list the vendor number and the purchase order number as well. Products must be itemized as well.

If any document does not meet all requirements, then it will be rejected and returned to that department.

No action.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9).

Paula Christian: Early voting for Primary Election on June 11th from 8-6, June 12th from 8-6, and June 13th from 8-2 @ the Agri-Plex

Kyra Miller/Marissa Oestmann: June 8th Agenda cut-off is Wednesday, June 3rd @ 9:30 am.

Paula Hall: June 8th is June Resale @ the Treasurer’s Office @ 9:00 am.

Keressa Cranford: All OPEH&W changes are due June 12th from all departments. Black Out Period is for OPEH&W to combine changes for July 2026 invoicing.

Motion by Bolen, second by Starns to approve to accept all based on availability Bid #26-13, road oil (July 1, 2026 – December 31, 2026). (Note: the road oil will be listed on the six-month bid tabs.) The following bids were opened: Coastal Energy Corporation, Vance Brothers LLC, and Ergon Asphalt and Emulsions, Inc.

Motion by Davis, second by Bolen, to adjourn. All aye.