


NOTICE OF MEETING  
BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY

FEB 05 2026

TAMMY BROWN, County Clerk  
By  Deputy

Date: February 9, 2026

Time: 9:00 AM

Place: Pontotoc County Clerk's Building, Meeting Room, 301 S. Broadway, Ada, OK 74820

Posted: February 5, 2026 on the Pontotoc County website: [pontotoc.okcounties.org](http://pontotoc.okcounties.org)

1. Determination of Quorum and Call to Order.
2. Introduction of guests.
3. Moment of silence.
4. Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. *BOCC's minutes:*
  - i. February 2, 2026 regular meeting
- b. January 2026 monthly reports:
  - i. Assessor
  - ii. County Clerk
- c. February 2026 monthly appropriations: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
- d. Special apportionment:
  - i. District #1 HWY Sales Tax M&O - #1313-6-8041-2005 - \$75,000.00
- e. *Claim(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
- f. *Transfer(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
- g. Agri-Plex's Hotel-Motel Tax Purchase Requests (blankets):
  - i. Ada Paper \$1800.00
  - ii. Locke Supply \$1000.00
  - iii. Bailey Plumbing \$2500.00
  - iv. JB Lumber \$800.00
  - v. Frye Brothers \$2000.00
- h. *Blanket purchase order(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.

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- i. *Purchase orders for payment:* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
- Discussion, consideration, and possible action to approve or approve as amended a *Proclamation*, declaring the week of February 9<sup>th</sup> – 13<sup>th</sup>, 2026, as Farm Bureau Week.
6. Discussion, consideration, and possible action to approve or approve as amended a contract between the Treasurer's office and Home Title Guaranty Co for title reports for the 2026 Treasurer's June Resale. Effective immediately through April 30, 2026.
7. Discussion, consideration, and possible action to approve or approve as amended updated pay scales for FY 2025-2026 for Pontotoc County offices:
  - a. BOCC - Shop/Road Districts, Courthouse Cleaning & Maintenance, Administrative Assistant, Emergency Management, & Agri-Plex
  - b. Sheriff
  - c. Court Clerk
  - d. County Clerk
  - e. Treasurer
  - f. Assessor
8. Discussion, consideration, and possible action to approve or approve as amended District #3's invoice of \$195,804.40 for Pontotoc Wind, LLC, as per *Resolution #25-28*, road use agreement.
9. Discussion, consideration, and possible action to approve or approve as amended (31) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO1):
  - a. Run parallel on CR 3605, 330 feet south of State HWY 1
  - b. Cross CR 3605, 620 feet south of State HWY 1
  - c. Cross S Monte Vista Street, 640 feet north of CR 1557
  - d. Run parallel on McCalls Church Road, 200 feet north of State HWY 1
  - e. Cross McCalls Church Road, 400 feet north of State HWY 1
  - f. Cross McCalls Church Road, 830 feet north of State HWY 1
  - g. Run parallel on CR 1543, 330 feet east of CR 3599
  - h. Cross CR 1543, 370 feet east of CR 3599
  - i. Cross CR 1543, 240 feet west of CR 3599
  - j. Run parallel on CR 1542, 20 feet east of CR 3599
  - k. Cross CR 1542, 170 feet east of CR 3599
  - l. Cross CR 1542, 120 feet west of CR 3599
  - m. Cross CR 3590, 2710 feet north of CR 1567
  - n. Run parallel on Kirby Drive, 0 feet east of S Monte Vista Street
  - o. Cross Bowen Lane, 520 feet east of SE County Road
  - p. Run parallel on E 18<sup>th</sup> Street, 0 feet west of SE County Road
  - q. Run parallel on Blake Way, 0 feet east of E Wintersmith Street
  - r. Run parallel on CR 1557, 0 feet east of S Monte Vista Street
  - s. Cross CR 1557, 0 feet east of CR 3581
  - t. Cross CR 1557, 240 feet east of CR 3581

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- u. Run parallel on CR 3581, 0 feet south of CR 3581
- v. Cross CR 3581, 230 feet south of CR 1557
- w. Cross CR 3581, 920 feet south of CR 1557
- x. Cross CR 1557, 810 feet east of CR 3581
- y. Run parallel on CR 1558, 60 feet east of S Monte Vista Street
- z. Cross CR 1558, 0 feet east of CR 1557
- aa. Cross CR 1558, 1300 feet east of CR 1557
- bb. Cross CR 1558, 1800 feet east of CR 1557
- cc. Cross CR 1558, 1200 feet east of S Monte Vista Street
- dd. Run parallel on S Monte Vista Street, 0 feet north of CR 1558
- ee. Run parallel on Lakewood Drive, 0 feet east of S Monte Vista Street
- 10. Discussion, consideration, and possible action to approve or approve as amended (3) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO2):
  - a. Run parallel on CR 1515, 2,200 feet east of CR 3630
  - b. Run parallel on CR 1560, 4,760 feet east of Walton Mountain Road
  - c. Cross CR 1560, 1,900 feet west of CR 3635
- 11. Discussion, consideration, and possible action to approve or approve as amended (2) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO1):
  - a. Run parallel on CR 3450, 500 feet south of CR 1520
  - b. Run parallel on Lake Street (in Portland Park), 160 feet north of Reeves Road
- 12. Discussion, consideration, and possible action to approve or approve as amended BOCC/Opioid Abatement Requisition for Reimbursement:
  - a. Pontotoc County Specialty Courts - Call-A-Ride Tickets - \$5000.00
- 13. Discussion, consideration, and possible action to approve or approve as amended Allen Nutrition Center's *emergency* Fire Tax Purchase Request:
  - a. Bailey's Plumbing - emergency repair after flooding - \$350.00 - PO #3940
- 14. Discussion, consideration, and possible action to approve or approve as amended *an amendment* to Vanoss VFF's *emergency* Fire Tax Purchase Request approved on January 12, 2026, to cover additional repairs found:
  - a. Bullseye Precision Design and Fabrication LLC – repairs on brush truck – from \$7360.00 to \$7880.75 (an increase of \$520.75) (PO #3431)
- 15. Discussion, consideration, and possible action to approve or approve as amended Byng VFD's Fire Tax Purchase Requests:
  - a. Sharp Testing Services - hose and ladder testing - \$2125.00
  - b. Casco Industries – (4) Globe GX3 bunker coats and (4) Globe GPS bunker pants - \$16,108.00
- 16. Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action.

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17. Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:
  - a. Emergency Management
  - b. Pontotoc County Sheriff
  - c. Mercy Hospital
18. Discussion and consideration of weekly report related to the Agri-Plex.
19. Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:
  - a. 2026 Pontotoc County Employee Personnel Policy Handbook Updates
  - b. P-Card Implementation & Updates
  - c. Internal Controls in Office
  - d. County - Wide Internal Controls Checklist: Control Environment
  - e. Pontotoc County Travel Policy
20. Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9).
21. Discussion, consideration, and possible action to approve or approve as amended to recess the BOCC meeting and reconvene at the Pontotoc County Justice Center (1814 N Broadway – Ada).
22. Discussion, consideration, and possible action to approve or approve as amended to reconvene.
23. Discussion, consideration, and possible action regarding the inspection of the Pontotoc County Justice Center (jail).
24. Motion to adjourn.

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