

NOTICE OF MEETING  
BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY

Date: June 15, 2020

Time: 9:00 AM

Place: Pontotoc County Clerk's Building, Meeting Room, 301 S. Broadway, Ada, OK 74820  
also via:

**Zoom Meeting App**

<https://us04web.zoom.us/j/6787054902?pwd=Y3pxdEZKMmxGQnhRbGdrZG85eWt1UT09>

**Meeting ID: 678 705 4902**

**Password: 5803328977**

*You may use the above information to either login in from your computer (click on the URL) or by downloading the Zoom App on your smartphone and inputting the required meeting ID and password that is listed above.*

FILED IN THE OFFICE OF THE COUNTY CLERK on June 11, 2020.

1. Motion to call meeting to order.
2. Roll call.
3. Introduction of guests.
4. Review and possibly approve June 8, 2020 meeting minutes.
5. Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt.
6. Discussion and possible action regarding approval of Southern Oklahoma Development Association's (SODA) Administration Contract for Grant #17771 CDBG 20 in the amount of \$111,597.00 of which \$6,317.00 in Administrative fees to be paid out of the grant.
7. Discussion and possible action regarding signing all Release of Funds documents for Grant #17771 CDBG 20:
  - a. Residential Anti-Displacement & Relocation Assistance Plan
  - b. Environmental Reviews
  - c. Leverage Match Certification
  - d. Request for Release of Funds
  - e. Debarment Review for SODA
8. Discussion and possible action regarding approval of payment for Call-A-Ride's FY 2018-2019 audit in the amount of \$9,500.00 to Saunders & Associates, LLC out of FY 2019-2020 funds.
9. Discussion and possible action regarding approval of minutes submitted by the Treasurer for the 2020 June Resale for Delinquent Taxes held on June 8, 2020.
10. Discussion and possible action regarding Resolution #20-99, interlocal agreement establishing ACCO Self-Insured Fund (SIF) worker's compensation coverage.
11. Discussion and possible action regarding Intent to Participate in ACCO/SIF (worker's compensation) payment options.

**According to guidelines adopted March 26, 2007, all agenda participants or citizen responses shall be limited to 5 minutes.**

12. Discussion and possible action regarding Resolution #20-100, Sheriff's office declaring surplus:
  - 2014 Ford Police Interceptor – inventory #62-B-331-44
13. Discussion and possible action regarding Resolution #20-101, authorizing Rural Economic Action Plan (REAP) Grant 2021 application for District #1, #2, and #3.
14. Discussion and possible action regarding FY 2020-2021 contracts between the Sheriff's office and the following:
  - a. Prodigy Solutions Inc. - commissary software, hardware, and fulfillment contract - 40% on gross sales of commissionable Commissary items purchased
  - b. Prodigy Solutions Inc. – telephone and video services for inmates – telephone 58% commission of gross talk time and video 25% commission of video and messaging
  - c. Turn Key Health – medical in jail - \$13,565.24 per month
  - d. Leads Online – investigative system - \$2,128.00 per year
15. Discussion and possible action regarding the following FY 2019-2020 contract for juvenile secure detention services for juvenile offenders:
  - a. Sequoyah Enterprises - Leflore County Juvenile Detention Center - \$26.00 per child per day
  - b. CommunityWorks – Pottawatomie County Juvenile Detention Center (Carter Hall) - \$41.00 per child per day
  - c. CommunityWorks – Cleveland County Juvenile Detention Center (Couch Center) - \$41.00 per child per day
16. Discussion and possible action regarding utility crossing applications for permit:
  - a. Frye Brothers – water line – CR 1565
  - b. Gene McCurdy – water line – CR 3 Drive
17. Discussion and possible action regarding FY 2020-2021 Bronze Service Agreement between Pontotoc County and ThyssenKrupp Elevator Corporation to maintain elevator equipment in the Courthouse.
18. Discussion and possible action regarding FY 2020-2021 contracts between the Assessor's office and the following:
  - a. Total Assessment Solutions Corporation (TASC) - evaluation on oil and gas properties in Pontotoc County - \$20,000.00 per year
  - b. Miller Office Equipment - Canon copier/printer/fax maintenance supply - \$454.49 per year and black/white copies - \$0.01
19. Discussion and possible action regarding FY 2020-2021 contract between the Election Board and:
  - Miller Office Equipment - Canon printer/copier/fax maintenance supply- \$31.80 monthly, and color copies - \$0.07, black and white copies -\$0.01

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20. Discussion and possible action regarding FY 2020-2021 contracts between the County Clerk's office and the following:
  - a. Miller Office Equipment - Canon copier/printer system maintenance supply - \$802.92 per year and color copies - \$0.06 per copy, black and white copies \$0.012 if exceed \$50,000 copies per year
  - b. Canon Financial Services - lease Canon copier/printer system - \$235.00 per month
21. Discussion and possible action regarding FY 2020-2021 compliance documents for Allen VFD: Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property and Liability Insurance, and Budget.
22. Discussion and possible action regarding Happyland VFD's Fire Tax Purchase Request:
  - Casco Industries – forestry hose lay and equipment, shipping - \$2,371.00
23. Discussion and possible action regarding May 2020 monthly report:
  - County Clerk
24. Discussion and possible action regarding claim(s).
25. Discussion and possible action regarding transfer(s).
26. Discussion and possible action regarding blanket purchase order(s).
27. Discussion and possible action regarding purchase orders for payment.
28. Quarterly Meeting for Pontotoc County personnel - Discussion and possible action regarding the following items:
  - a. Resolution #20-34 Pontotoc County Pay Scale
  - b. 2020 Employee Personnel Policy Handbook for Pontotoc County
  - c. COVID-19
  - d. CARES Act
  - e. Disaster Recovery Plans
  - f. Disaster Evacuation Plans
  - g. Requisitioning and Receiving Officer Designation Letters
  - h. Elected Officials Travel Designation Letters
  - i. Inventory Summary Reports
  - j. Estimate of Needs/Budget
  - k. Segregation of Duties
  - l. Computer Passwords
  - m. Monitoring of Inter-Office Transactions
  - n. Campus Security
29. Discussion and possible action regarding opening and accepting bids for bid #16, six months bid on various items for road maintenance, construction, and asphalt recycling (July 1, 2020 – December 31, 2020).
30. Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9).
31. Motion to adjourn.

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