

NOTICE OF SPECIAL MEETING  
BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY

Date: December 4, 2019

Time: 10:00 AM

Place: Pontotoc County Clerk's Building, Meeting Room, 301 S. Broadway, Ada, OK 74820

FILED IN THE OFFICE OF THE COUNTY CLERK on November 26, 2019.

1. Motion to call meeting to order.
2. Roll call.
3. Introduction of guests.
4. Discussion and possible action regarding approval of Pontotoc County Public Facilities Authority Audit Draft for FYE 6-30-18 and Management Representation Letter submitted by Saunders & Associates, PLLC.
5. Discussion and possible action regarding approval of Engagement Letter for audit services with Saunders & Associates, PLLC in the amount of \$5,700.00 for FYE 6-30-19.
6. Discussion and possible action regarding approval of financials provided by Urlaub & Co., PLLC.
7. Review and consideration of payment of claims and execution of payment requisitions as follows:
  - a. Ken Johnson \$130.00 Preparation of Warranty Deed
  - b. Urlaub & Co., PLLC \$1,000.00 Accounting Fees Feb-May 2019
  - c. Urlaub & Co., PLLC \$270.00 Disclosure Checklist
  - d. Urlaub & Co., PLLC \$750.00 Accounting Fees June-Aug 2019
  - e. Saunders & Assoc., PLLC \$5,500.00 Audit services for FYE 6-30-18
8. Discussion and possible action regarding approval of Warranty Deed transferring the following office properties from Pontotoc County Public Facilities Authority back to the Board of County Commissioners of Pontotoc County (5 Tracts):
  - a. Tract 1 Pontotoc County Justice Center (Jail)
  - b. Tract 2 County Clerk's Office
  - c. Tract 3 Sheriff's Office
  - d. Tract 4 Election Board & Drug Court Offices
  - e. Tract 5 District Attorney's Office
9. Discussion and possible action regarding D.A. Opinion 2019-14 provided by Nicholas Thurman, Assistant D.A. of Pontotoc County concerning a portion of the excess funds from the Sales Tax Proposition passed on December 12, 2006 being used for maintaining security equipment located in the Pontotoc County Courthouse and the County Justice Center (Jail).
10. Discussion and possible action regarding due to the dissolution of the Pontotoc County Public Facilities Authority Trust/Trust Indenture what the proper practices and procedures for the sales tax will be and who will be responsible for them.
11. Motion to adjourn.

**According to guidelines adopted March 26, 2007, all agenda participants or citizen responses shall be limited to 5 minutes.**