

JUN 17 2021

NOTICE OF MEETING
BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY

TAMMY BROWN, County Clerk

By YAC Deputy

Date: June 21, 2021

Time: 9:00 AM

Place: Pontotoc County Clerk's Building, Meeting Room, 301 S. Broadway, Ada, OK 74820

Posted June 17, 2021 on the Pontotoc County website: pontotoc.okcounties.org

1. Motion to call meeting to order.
2. Roll call.
3. Introduction of guests.
4. Review and possibly approve June 14, 2021 meeting minutes.
5. Discussion with DJD Realty, LLC representatives regarding proposal to build a new Dollar General Store off Highway 3W east of Oklahoma Department of Transportation.
6. Discussion and possible action to open, accept/deny, and possibly award Bid #14, install and construct a wildland brush truck on a 2021 Ford F550 (Francis VFD).
7. Discussion and possible action regarding contract with Mercy Hospital for Emergency Medical Services.
8. Discussion and possible action regarding FY 2020-2021 Financial Statement for the Resale Property Fund submitted by the Treasurer.
9. Discussion and possible action regarding approval of Treasurer's June 14, 2021 minutes for the June Resale.
10. Discussion and possible action regarding Resolution #21-106, District #3 declaring surplus of equipment:
 - a. Port-A-Cool water cool fan - inventory #62-3-209-02
11. Discussion and possible action regarding Resolution #21-107, District #3 disposing of equipment (junked):
 - a. Port-A-Cool water cool fan - inventory #62-3-209-02
12. Discussion and possible action regarding Resolution #21-108, interlocal agreement establishing ACCO/Self-Insured Group (SIG) property and liability coverage.
13. Discussion and possible action regarding Intent to Participate in ACCO-SIG (property and liability) payment options.
14. Discussion and possible action regarding FY 2021-2022 interlocal agreements between Pontotoc County and the following for law enforcement services:
 - a. Resolution #21-109 - Town of Byng
 - b. Resolution #21-110 - Town of Roff
 - c. Resolution #21-111 - Town of Stonewall
 - d. Resolution #21-112 - Latta Schools

According to guidelines adopted March 26, 2007, all agenda participants or citizen responses shall be limited to 5 minutes.

15. Discussion and possible action regarding FY 2021-2022 intergovernmental service agreements between Pontotoc County and the following to use the Pontotoc County Justice Center for the safe and secure detention and care of prisoners taken into custody by law enforcement officers:

- a. Resolution #21-113 – City of Ada
- b. Resolution #21-114 – Town of Allen
- c. Resolution #21-115 – Town of Byng
- d. Resolution #21-116 – Town of Roff
- e. Resolution #21-117 – Town of Stonewall

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PONTOTOC COUNTY

JUN 17 2021

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16. Discussion and possible action regarding FY 2021-2022 Travel Designation Letters for the following Elected Officials:

- a. Assessor, Debbie Byrd
- b. Court Clerk, Karen Dunnigan
- c. County Clerk, Tammy Brown
- d. District #1 Commissioner, Gary Starns
- e. District #2 Commissioner, Danny Davis
- f. District #3 Commissioner, Justin Roberts
- g. Sheriff, John Christian
- h. Treasurer, Paula Hall

17. Discussion and possible action regarding FY 2021-2022 contracts between the Treasurer's office and the following:

- a. TM Consulting, Inc. – lease/maintenance for tax accounting, bookkeeping, imaging and internet software - \$12,852.00 per year or \$1,071.00 per month
- b. Pitney Bowes - lease postage meter - \$3,516.24 per year
- c. Miller Office Equipment – maintenance and supply for Canon copier/printer/fax - \$381.60 per year and black/white copies \$0.01 per month
- d. OMECorp Genesis – maintenance on tax statement folder/insert machine - \$4,612.00 per year
- e. OMECorp Genesis – maintenance on letter opener - \$1,254.00 per year

18. Discussion and possible action regarding FY 2021-2022 agreements between Pontotoc County and the following for the Assessor's office:

- a. Oklahoma State University (OSU) through its Center for Local Government Technology (CLGT) and AF3 Technical Solutions - IT services agreement - AF3Tech to provide IT services – IT support during unusual hours \$95.00 per man-hour
- b. Oklahoma State University (OSU) through its Center for Local Government Technology (CLGT) and Landmark GSI, Inc. – software license and support agreement – Landmark GSI to provide software for assessment administration, computer assisted mass appraisal (CAMA), and map analyzer GIS

19. Discussion and possible action regarding FY 2021-2022 contracts between Sparklight and the following offices:

- a. Agri-Plex - internet services - \$89.73 per month
- b. Assessor - internet services - \$99.68 per month
- c. Call-A-Ride - internet services - \$99.68 per month

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- d. Commissioners' office – internet services - \$80.74 per month
 - e. County Clerk - internet services - \$152.44 per month
 - f. Drug Court – phone and internet services - \$351.43 per month
 - g. Election Board - internet services - \$89.73 per month
 - h. Emergency Management - internet and cable services - \$240.68 per month
 - i. Pontotoc County Justice Center - internet and cable services - \$282.43 per month
 - j. Sheriff - internet services - \$151.48 per month
 - k. Treasurer – internet services - \$161.43
20. Discussion and possible action regarding utility crossing applications for permit:
- a. Roger Boles – water line – County Road 3585
 - b. RWD #8 – water line – County Road 1565 & County Road 3549
21. Discussion and possible action regarding FY 2021-2022 compliance documents:
- a. Homer VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Annual List of Meetings and Budget
 - b. Pickett VFD - Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Annual List of Meetings and Budget
 - c. Fittstown VFD - Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Annual List of Meetings and Budget
22. Discussion and possible action regarding the Agri-Plex's blanket Hotel Motel Tax Purchase Requests:
- a. JB Lumber – supplies - \$600.00
 - b. Ada Paper – supplies \$900.00
 - c. Cintas – supplies - \$700.00
23. Discussion and possible action regarding the Agri-Plex's FY 2021-2022 blanket Hotel Motel Tax Purchase Requests to be issued July 1, 2021:
- a. JB Lumber – supplies -\$600.00
 - b. Ada Paper – supplies - \$900.00
 - c. Locke Supply – supplies - \$400.00
 - d. Frye Brothers – sand - \$1,500.00
 - e. Super Lube – fuel - \$600.00
 - f. Ada Feed – supplies - \$300.00
 - g. James' Supplies – supplies – \$600.00
 - h. Cintas – service - \$700.00
 - i. Mead Lumber – supplies - \$400.00
 - j. XYLO – supplies - \$2,025.00
 - k. Hisle Brothers – supplies - \$500.00
 - l. Sherrell Steel – supplies - \$900.00
24. Discussion and possible action regarding Union Valley VFD's FY 2021-2022 monthly blanket Fire Tax Purchase Requests to be issued July 1, 2021:
- a. TDS Telecom – phone and internet service - \$115.00 monthly/\$1,380.00 year
 - b. Rural Water District #9 - water service - \$30.00 monthly/\$360.00 year

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- c. PEC - electric service - \$250.00 monthly/\$3,000.00 year
 - d. B & S - trash service - \$25.00 monthly/\$300.00 year
 - e. Halls Auto - hardware supplies - \$300.00 monthly/\$3,600.00 year
 - f. Estop Express – fuel - \$500.00 monthly/\$6,000.00 year
25. Discussion and possible action regarding the Sheriff's office monthly reports:
- a. March 2021
 - b. April 2021
 - c. May 2021
26. Discussion and possible action regarding FY 2021-2022 temporary appropriations.
27. Discussion and possible action regarding claim(s).
28. Discussion and possible action regarding transfer(s).
29. Discussion and possible action regarding blanket purchase order(s).
30. Discussion and possible action regarding purchase orders for payment.
31. Quarterly Meeting for Pontotoc County personnel - Discussion and possible action regarding the following items:
- a. American Rescue Plan Act (ARPA) of 2021
 - b. Estimate of Needs/FY 2021-2022 Budget
 - c. Segregation of duties
 - d. Purchase orders
 - e. Payroll
 - f. BOCC agenda
 - g. Inventory
 - h. Pontotoc County operations post COVID-19
 - i. County office's internal controls
32. Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9).
33. Motion to adjourn.

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