

NOTICE OF MEETING
BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY

Date: June 24, 2024

Time: 9:00 AM

Place: Pontotoc County Clerk's Building, Meeting Room, 301 S. Broadway, Ada, OK 74820

Posted: June 20, 2024 on the Pontotoc County website: pontotoc.okcounties.org

1. Determination of Quorum and Call to Order.
2. Introduction of guests.
3. Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. June 17, 2024 regular meeting
 - ii. June 20, 2024 special meeting
 - b. June 2024 payroll
 - c. FY 2024-2025 temporary appropriations
 - d. Claim(s): Supporting documents are available to review in the County Clerk's Office and will be listed on the corresponding minutes.
 - e. Transfer(s): Supporting documents are available to review in the County Clerk's Office and will be listed on the corresponding minutes.
 - f. Blanket purchase order(s): Supporting documents are available to review in the County Clerk's Office and will be listed on the corresponding minutes.
 - g. Purchase orders for payment: Supporting documents are available to review in the County Clerk's Office and will be listed on the corresponding minutes.
4. Discussion, consideration, and possible action to approve or approve as amended the utilization of American Rescue Plan Act of 2021 (ARPA) funds.
 5. Discussion with Tim Mills regarding liability with the wind turbines.
 6. Discussion with Syed Alam, an engineer with ATWELL, LLC, regarding constructing a convenience store on property located at 15957 State Highway 1 West.
 7. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-120*, reinstating erroneously removed equipment to the Lula VFD's inventory records (62-LVF-652-04, 62-LVF-653-13, and 62-LVF-643-08).
 8. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-121*, contract agreement renewal for Emergency and Transportation Revolving (ETR) Fund for District #2 - ETRCR4-62-2(14)20.

According to guidelines adopted March 26, 2007, all agenda participants or citizen responses shall be limited to 5 minutes.

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JUN 20 2024

TAMMY BROWN, County Clerk

By *Tatiana Coombs* Deputy

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TAMMY BROWN, County Clerk

By *Kathryn Coody* Deputy

9. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-122*, Lula VFD declaring surplus of equipment:
 - a. Globe structure coat – Inventory #62-LVF-652-02
 - b. Globe structure pants – Inventory #62-LVF-653-01
 - c. Globe structure pants – Inventory #62-LVF-653-02
 - d. Globe structure pants – Inventory #62-LVF-653-03
 - e. Globe structure pants – Inventory #62-LVF-653-04
10. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-123*, Lula VFD disposing of equipment (junked):
 - a. Globe structure coat – Inventory #62-LVF-652-02
 - b. Globe structure pants – Inventory #62-LVF-653-01
 - c. Globe structure pants – Inventory #62-LVF-653-02
 - d. Globe structure pants – Inventory #62-LVF-653-03
 - e. Globe structure pants – Inventory #62-LVF-653-04
11. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-124*, approving the termination and dissolution of the Pontotoc County Public Facilities Authority, said dissolution to be effected in accordance with the trust indenture and state law, authorizing the execution of any documentation necessary to effect the foregoing, accepting the transfer of the residual corpus of the trust estate to Pontotoc County, Oklahoma, acting by and through its Board of County Commissioners, and the taking of other actions related thereto.
12. Discussion, consideration, and possible action to approve or approve as amended *Resolution #24-125*, Call-A-Ride declaring surplus of equipment (items are to be sold at auction):
 - a. Schwab safe – Inventory #62-CAR-101-01
 - b. 2009 Ford Federal bus - Inventory #62-CAR-347-24
 - c. 2009 Ford Federal bus – Inventory #62-CAR-347-28
 - d. 2010 Dodge Caravan van – Inventory #62-CAR-347-31
 - e. 2010 Chevrolet Lasseter van – Inventory #62-CAR-347-32
 - f. 2018 Dodge Caravan van – Inventory #62-CAR-347-38
 - g. 2019 Dodge Caravan van – Inventory #62-CAR-347-39
 - h. Marquette MIG welder - Inventory #62-CAR-404-01
 - i. Guarding Elite Auto generator - Inventory #62-CAR-417-01
 - j. All-power gas generator – Inventory #62-CAR-417-02
 - k. All-power gas generator – Inventory #62-CAR-417-03
 - l. Vanguard Pro power washer – Inventory #62-CAR-439-01
 - m. Economizer toolbox – Inventory #62-CAR-444-01
 - n. 2002 Tire changer – Inventory #62-CAR-445-01
 - o. 2002 Wheel balancer – Inventory #62-CAR-446-01
 - p. Cooltech freon machine – Inventory #62-CAR-449-01
 - q. Blackhawk porta power hydraulic ram – Inventory #62-CAR-451-01
 - r. Cyberview security system – Inventory #62-CAR-610-01
 - s. Kodak EasyShare digital camera – Inventory #62-CAR-617-01
 - t. Kodak camera – Inventory #62-CAR-617-02

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13. Discussion, consideration, and possible action to approve or approve as amended Pontotoc County Free Fair 2024 Budget.
14. Discussion, consideration, and possible action to approve or approve as amended Call-A-Ride Director's quarterly report for the General Fund.
15. Discussion, consideration, and possible action to approve or approve as amended Emergency MGMT's request to add satisfactory completion of the annual county property inventory as a yearly compliance document requirement to access County Fire Tax revenue.
16. Discussion, consideration, and possible action regarding an Emergency and Transportation Revolving (ETR) Fund repayment plan for District #3 - ETRCR4-62-3(07)14.
17. Discussion, consideration, and possible action to approve or approve as amended FY 2023-2024 Resale Property Fund Financial Statement submitted by the Treasurer.
18. Discussion, consideration, and possible action to approve or approve as amended the County Clerk's request, per the statute of limitations, to cancel FY 2022-2023 warrants that have not cleared the bank.
19. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 Lease Renewals:
 - a. Canon - County Clerk - Lease #22190-010/332 3562
 - b. Canon - Election Board - Lease #689804-003
 - c. Canon - County Commissioners - Lease #689804-002
 - d. Canon - Assessor - Lease #154102-006
 - e. Pitney Bowes - Treasurer - Lease #12504658
 - f. Pitney Bowes - Sheriff - Lease #8000-9090-1031-2002
 - g. Pitney Bowes - Health Department - Lease #17418313
 - h. Standley Systems - Health Department - Lease #PC09
 - i. Standley Systems - OSU - Lease #PC13
 - j. UMB - Health Department - Lease #148203.1
 - k. XCEL - Sheriff - Lease #16-1527731-000
 - l. XCEL - SH Jail - Lease #15-1427729-000
 - m. Quadient - Assessor - Lease #1338244
 - n. Quadient - Treasurer - Lease #1331777
 - o. Vision - District #1 - Lease #1080009365, #1080014287, #1080014288, #1080014484, #1080014979, & #1080014980
 - p. Welch - Homer VFD - Lease #67918
 - q. Vision - District #2 - Lease #1080009457, #1080011864, #1080013851, #1080014244, #1080014293, #1080014364, #1080014474 & #10800149892
 - r. Vision - District #3 - Lease #1080010090 & #1080015069
 - s. Citizens - Roff VFD - Lease #66357
 - t. OK State Bank - District #3 - Lease #4131124
 - u. First United Bank - District #3 - Lease #1126

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TAMMY BROWN, County Clerk
 By *Katelyn Cooder* Deputy

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TAMMY BROWN, County Clerk

By *Cathy Cade* Deputy

20. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 service agreement between Pontotoc County and the following:
 - a. Cintas – standard uniform rental services & facility services products – prices are itemized on the contract
21. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 KellPro contracts for software services with the following offices:
 - a. County Clerk - \$26,607.00
 - b. Commissioners’ Office - \$4869.00
 - c. District #1 Shop - \$3147.00
 - d. District #2 Shop - \$3039.00
 - e. District #3 Shop - \$4611.00
 - f. Emergency MGMT - \$1005.00
 - g. Sheriff’s Office - \$2784.00
22. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 contracts for the Pontotoc County Health Department:
 - a. Arrow Applicators - pesticide treatment for in and outside building pest control - \$300.00 per quarter.
 - b. Cummins Southern Plains - generator service and maintenance - \$1,269.83 full-service building, \$591.22 inspection
 - c. Pitney Bowes Corporation - postage machine lease agreement - \$81.85 per month, \$245.55 quarterly
 - d. Patten & Odem, CPAs - budget preparation - \$1,100.00 per fiscal year
 - e. Standley Systems - State Contract (2) copiers and fax rental - \$192.20 per month plus overage charges
 - f. M&M Outdoor Maintenance - mowing services - \$520.00 per mow
 - g. Johnson Controls - fire alarm essential service - \$1,925.04 per fiscal year plus alarm & detection-monitoring for 1 year at \$450.00
 - h. WPS Information Engineering– phone service - \$558.00 per month
 - i. Oklahoma Department of Human Services (OKDHS) – reimbursement for 53% of the mowing for FY 2024-2025
 - j. Mercy Hospital – x-ray services for tuberculosis patients - \$250.75 AP Lordotic chest x-ray and \$100.00 PA & Lateral chest x-rays
23. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 contracts for the Assessor’s Office:
 - a. Total Assessment Solutions Corporation (TASC) - evaluation on oil and gas properties in Pontotoc County - \$6250.00 (4) quarterly payments = \$25,000.00
 - b. Miller Office Equipment – Canon printer/copier/fax maintenance supply - \$573.79
 - c. Quadiant – mailing machine - \$77.24 monthly \$926.88 yearly
24. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 contract for the Election Board:
 - a. Miller Office Equipment - Canon printer/copier/fax maintenance supply - \$43.94 monthly

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25. Discussion, consideration, and possible action to approve or approve as amended utility crossing application for a permit:
 - a. Gene McCurdy Backhoe Service – for a water line for Hartley Sloan – County Road 1557
26. Discussion, consideration, and possible action to approve or approve as amended FY 2024-2025 compliance documents:
 - a. Pickett VFD: secretary's bond, worker's compensation, property & liability
27. Discussion, consideration, and possible action to approve or approve as amended 911 Sales Tax Purchase Request:
 - a. Geo Safe- communications- \$12,000.00 (to be issued July 1, 2024)
28. Discussion, consideration, and possible action to approve or approve as amended Mercy Hospital's 911/EMS Fund Request:
 - a. Savvik – (2) stretcher systems & (2) stretchers for Pontotoc County ambulances for lifting Pontotoc County patients - \$ 139,485.84
29. Discussion, consideration, and possible action to approve or approve as amended Homer VFD's FY 2024-2025 blanket Fire Tax Purchase Request:
 - a. Redline Fire Equipment & Supply LLC – fire equipment & gear - \$500.00 monthly x 12 = \$6000.00
30. Discussion, consideration, and possible action to approve or approve as amended an amendment to Allen VFD's Fire Tax Purchase Request:
 - a. OSU-FST - (4) firefighters to attend a swift water operation in Broken Bow - \$1800.00 (will now be issued July 1st)
31. Discussion, consideration, and possible action to approve or approve as amended an amendment to Stonewall VFD's Fire Tax Purchase Request:
 - a. Myder Fire Support – engine repair & pump test – from \$11,195.26 to \$11,440.76 (purchase order #2334)
32. Discussion, consideration, and possible action to approve or approve as amended Byng VFD's Fire Tax Purchase Request:
 - a. First Due - FY 2024-2025 contract for software - \$6,550.00
33. Discussion, consideration, and possible action to approve or approve as amended Oil Center VFD's FY 2024-2025 monthly blanket Fire Tax Purchase Requests (to be issued July 1st):
 - a. Bumper to Bumper - parts and supplies - \$325.00 x 12 months = \$3900.00
 - b. PEC – electric - \$104.00 x 12 months = \$1248.00
 - c. Oklahoma Natural Gas - utility monthly service - \$300.00 x 12 months = \$3600.00
 - d. AT&T- phone service - \$195.00 x 12 months = \$2340.00
 - e. Ada Travel Stop – fuel - \$520.00 x 12 months = \$6240.00
34. Discussion, consideration, and possible action to approve or approve as amended Pickett VFD's Fire Tax Purchase Request:
 - a. Hunter Super Tech – wiring, lighting, electric improvement - \$653.00 (coverage that exceeds the allocated ARPA funding of \$10,000.00)
35. Discussion, consideration, and possible action to approve or approve as amended Pickett VFD's ARPA CFDA 21.027 Request:
 - a. Hunter Super Tech – wiring, lighting, electric improvement - \$10,000.00

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TAMMY BROWN, County Clerk

By *Teddy C. Cade* Deputy

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36. Discussion, consideration, and possible action to approve or approve as amended RWD #7's ARPA CFDA 21.027 Request:
 - a. Vendor TBD – reimbursement for labor cost for the water line project on CR 1500 - \$21,692.32
37. Discussion, consideration, and possible action to approve or approve as amended RWD #9's ARPA CFDA 21.027 Requests:
 - a. Holt Trailer - 14,000# equipment trailer - \$6500.00
 - b. Sherrel Steel - storage building for pipe and equipment - \$9327.72
 - c. Core and Main - material for line loop project, valves, fire hydrants, fittings, etc. - \$23,706.00
 - d. American Water Works - 4" PVC pipe - \$24,457.00
 - e. Rice Machine – equipment - \$9500.00
 - f. Kubota of Norman OK - mini excavator - \$21,900.00
 - g. Fastenal - assembly tools and pumps - \$5113.09
38. Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9).
39. Motion to adjourn.

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JUN 20 2024

TAMMY BROWN County Clerk
By *Kathryn Beahm* Deputy

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