

JANUARY 2025

January 6, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on January 2, 2024 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Davis, to call the meeting to order. All aye.

Motion by Bolen, second by Starns, to approve the appointment of Chairman to the Board of Pontotoc County Commissioners for the 2025 calendar year as Gary Starns. All aye. (Danny Davis will be Vice-Chairman.)

Introduction of guests: Casey Fowler, JR Grissom, Krystina Phillips, Chad Letellier, Paula Hall, James Farris, Renae Furimsky, Paula Christian, Layne Cranford, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. December 30, 2024 regular meeting
- b. BOCC's December 2024 monthly minutes for publication
- c. December 2024 monthly reports:
 - i. Agri-Plex
 - ii. Health Department
 - iii. Assessor
- d. January 2025 appropriations:

GENERAL	\$39,175.66
HIGHWAY	\$273,853.25
CBRI	\$39,268.54
ASSESSORS REVOLVING	\$100.00
COUNTY CLERK LIEN FEES	\$1,234.65
PRESERVATION FEES	\$4,130.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$12,817.50
HEALTH DEPT	\$150.00
HAZMAT PLANNING GRANT	
RESALE PROPERTY	
COUNTY REWARD FUND	
COMMISSARY	\$15,101.76
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$221,247.60
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$490.00
DONATIONS	
SAFETY USE TAX	\$71,126.41
COUNTY FIRE USE TAX	\$25,306.08
USE TX-ST-P/S	\$15,047.31
JAIL-OLD M/O	\$593.74
USE TX-C/O	\$8.78
USE TX- HWY	\$651.91
SAFETY USE TAX HWY	\$18.69
LODGING TAX	\$46,352.03
EMS/AMBULANCE-ST-NEW	\$59,151.46
HIGHWAY-ST-NEW	\$157,362.34
JAIL-ST-OLD	\$78,328.77
FIRE TAX	\$118,374.57
911-ST-NEW	\$49,991.39
JAIL-ST-NEW	\$88,329.77
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$2,992.66

COURT CLERK REVOLVING	
LAW LIBRARY	\$1,215.78
COURT CLERK RECORDS MGMT/PRES	\$1,782.25
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	
LEPC	
SR CIT TRANS	\$11,708.40
OPIOID ABATEMENT SETTLEMENT	\$121,279.46
GENERAL PROPERTY DAMAGE	
TOTALS	\$1,457,190.76

e. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #77	#1220-1-0600-2005	Saber Transportation Support	\$40.00
V #11	#7408-1-0600-2005	CoreLogic Centralized Refunds	\$118.00
V #12	#7408-1-0600-2005	Home Title Guaranty Co.	\$4489.00

f. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.

g. Agri-Plex's Hotel-Motel Tax Purchase Requests (blankets):

- i. Locke Supply – supplies - \$800.00
- ii. Super Lube – fuel - \$700.00
- iii. Cintas – supplies - \$800.00
- iv. JB Lumber – supplies - \$800.00
- v. Ada Paper – supplies - \$1500.00
- vi. O'Reilly Auto Parts – supplies - \$400.00
- vii. ODP Business – supplies - \$800.00
- viii. XYLO – shavings - \$5000.00
- ix. Shockey Electric – electrical services - \$2000.00
- x. Frye Brothers – materials - \$2000.00
- xi. Dependable Heat & Air – heat and air conditioning services - \$1500.00

h. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	3449-3451
Highway	3452-3462, 3464-3466
Highway ST	3463
Economic Development	3467-3470
Sheriff	3471-3476
Public Transportation	3477-3478
Lodge ST	3492-3502

i. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Emergency Mgmt 1212-2-2700-2005 003322 000031 SPARKLIGHT INTERNET \$ 334.74
Total: \$ 334.74 Fair Board 1214-4-4700-2005 002486 000118 BAILEY S PLUMBING LLC
REMITTANCE \$ 550.00 003320 000119 DEPENDABLE HEAT & AIR INC REPAIR \$ 2,500.00
003336 000120 O G & E UTILITIES \$ 3,014.03 003397 000121 US ALERT, LLC MONTHLY \$
71.98 Total: \$ 6,136.01 General 0001-1-1000-2005 003395 000878 CANON FINANCIAL
SERVICES INC MONTHLY \$ 235.00 Total: \$ 235.00 0001-1-1600-2005 003024 000879
ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 947.55 002212 000880 SABER
TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 003368 000881 SIGN SOURCE LLC Signs
\$ 102.50 Total: \$ 1,090.05 0001-1-1700-1310 003101 000882 RHODES, FREDDIE E.
TRAVEL \$ 347.73 003102 000883 ROSS, RANDY DEAN TRAVEL \$ 228.47 Total: \$ 576.20
0001-1-2000-2005 003276 000884 ADA CITY UTILITIES UTILITIES \$ 466.51 003270
000885 O G & E MONTHLY \$ 299.09 003377 000886 O G & E UTILITIES \$ 3,196.43
003277 000887 SUMMIT UTILITIES UTILITY \$ 69.42 003278 000888 SUMMIT UTILITIES
UTILITY \$ 159.26 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-
2005 003279 000889 SUMMIT UTILITIES UTILITY \$ 206.64 003396 000890 US ALERT, LLC
MONTHLY \$ 42.99 003262 000891 U S POSTMASTER STAMPS \$ 20.00 Total: \$ 4,460.34
0001-2-0400-2005 002210 000892 J P X AMERICA LAW ENFORCEMENT SU \$ 8,673.00
003338 000893 VERIZON BUSINESS PHONE \$ 920.25 Total: \$ 9,593.25 0001-3-3900-
2005 002829 000894 CINTAS CORPORATION LOC 618 UNIFORMS \$ 202.23 002838
000895 RSI COMMUNICATIONS REMITTANCE \$ 150.00 003369 000896 SPARKLIGHT
INTERNET \$ 101.68 003370 000897 U S CELLULAR PHONE \$ 206.43 Total: \$ 660.34 0001-
5-0900-1110 002786 000900 O S U COOP EXTENSION SERV REMITTANCE \$ 13,333.33
Total: \$ 13,333.33 0001-5-0900-1310 002785 000898 HUBBARD, ERIN TRAVEL \$ 689.09
002783 000899 KELLEY, JANNA L EDWARDS TRAVEL \$ 489.34 Total: \$ 1,178.43 Health
1216-3-5000-1310 002787 000139 LINDSAY, JENNY TRAVEL \$ 126.72 Total: \$ 126.72
1216-3-5000-2005 000878 000140 ARROW APPLICATORS PEST CONTRO MONTHLY \$
300.00 003387 000141 A T & T MOBILITY UTILITIES \$ 200.20 003068 000142 ULINE, INC

SUPPLIES \$ 55.50 003388 000143 W P S INC UTILITIES \$ 605.40 Total: \$ 1,161.10 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-2005 003335 000852 RHYNES SURPLUS SUPPLIES \$ 30.49 Total: \$ 30.49 1102-6-4200-2005 002943 000853 ATWOODS LP REMITTANCE \$ 519.87 003237 000854 BRUCKNER TRUCK SALES INC PARTS \$ 973.54 003271 000855 MOJO GRAPHICS REMITTANCE \$ 318.00 002637 000856 SABER TRANSPORTATION SUPPORT DRUG COURT \$ 40.00 002941 000857 TRUCK PARTS SUPPLY INC PARTS \$ 166.77 Total: \$ 2,018.18 1102-6-4300-2005 002703 000858 ADA AGGREGATES LLC ROAD MATERIAL \$ 2,953.60 003337 000859 A T & T PHONE \$ 213.93 003187 000860 CAMPBELL TIRE LLC TIRE \$ 207.90 002797 000861 CINTAS CORPORATION LOC 618 UNIFORMS \$ 859.56 002798 000862 DAVIS FLEET PARTS PARTS \$ 551.66 002800 000863 HALL S AUTO REPAIR \$ 1,421.42 003373 000864 KIRBY SMITH EXCHANGE PARTS \$ 772.93 002801 000865 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 66.13 003394 000866 O G & E MONTHLY \$ 112.26 002795 000867 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,988.50 002495 000868 SHERRELL STEEL L.L.C SUPPLIES \$ 112.50 003272 000869 SIGN SOURCE LLC ROAD MATERIAL \$ 55.00 003323 000870 T D S TELECOM UTILITIES \$ 157.11 003034 000871 TRUCK PARTS SUPPLY INC PARTS \$ 397.38 003330 000872 U S CELLULAR REMITTANCE \$ 181.88 003261 000873 WARREN CAT PARTS \$ 191.30 Total: \$ 12,243.06 1102-6-6520-2005 003176 000874 HOOTEN OIL CO. FUEL \$ 8,007.75 Total: \$ 8,007.75 1102-6-6530-2005 003256 000875 HOOTEN OIL CO. FUEL \$ 3,109.57 Total: \$ 3,109.57 HIGHWAY-ST PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 003257 000308 ABC OCCUPATIONAL SAFETY SUPPLIES \$ 417.80 003267 000309 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 2,731.45 003255 000310 HOOTEN OIL CO. FUEL \$ 2,449.09 002340 000311 JAMES SUPPLIES & RENTAL CO. REMITTANCE \$ 112.70 003027 000312 J B LUMBER MATERIAL \$ 23.37 003028 000313 TOTAL SIR LLC SUPPLIES \$ 36.50 002155 000314 TRACTOR SUPPLY REMITTANCE \$ 62.98 003268 000315 TRUCK PARTS SUPPLY INC PARTS \$ 252.57 Total: \$ 6,086.46 JAIL-ST-NEW 1334-2-8034-2005 000236 000147 ROMAINE CO REMITTANCE \$ 1,996.00 000221 000148 UNITED RENTALS RENT \$ 788.00 Total: \$ 2,784.00 Jail-ST-OLD 1315-2-8034-2005 003398 000139 A T & T MONTHLY \$ 50.74 003280 000140 SUMMIT UTILITIES UTILITY \$ 1,674.67 Total: \$ 1,725.41 Lodging-ST 1302-8-3100-2005 002967 000103 CINTAS CORPORATION LOC 618 SUPPLIES \$ 256.85 002962 000104 FRYE BROTHERS CONST MATERIAL \$ 1,850.00 002964 000105 J B LUMBER SUPPLIES \$ 259.85 002965 000106 LOCKE SUPPLY SUPPLIES \$ 193.05 000385 000107 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 371.88 002966 000108 O REILLY AUTOMOTIVE, INC. PARTS \$ 67.98 002716 000109 SUPER LUBE FUEL \$ 340.06 Total: \$ 3,339.67 Resale 1220-1-0600-2005 003378 000077 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 PO Warrant No. Vendor Name Purpose Amount Resale Total: \$ 40.00 Rural Fire-ST 1321-2-8209-4110 002514 000196 SOS FIRE EQUIPMENT LLC SUPPLIES \$ 1,447.99 Total: \$ 1,447.99 1321-2-8210-2005 002179 000197 T D S INTERNET SERVICES UTILITIES \$ 119.70 Total: \$ 119.70 Senior Citizen Trust 7611-3-3900-2005 003332 000184 SUMMIT UTILITIES MONTHLY \$ 24.82 003333 000185 SUMMIT UTILITIES MONTHLY \$ 72.24 002868 000186 SUPER LUBE FUEL \$ 552.15 Total: \$ 649.21 7611-3-5201-2005 002869 000187 SUPER LUBE FUEL \$ 108.00 Total: \$ 108.00 SH Commissary 1223-2-0400-2005 002828 000005 SYSCO USA II LLC FOOD \$ 15,832.37 Total: \$ 15,832.37 SH Svc Fee 1226-2-0400-2005 002264 000274 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 120.82 002378 000276 STAPLES SUPPLIES \$ 1,126.73 003301 000277 SUPERIOR SIGN SHOP LLC SIGNS \$ 2,110.00 Total: \$ 3,357.55 1226-2-0400-4110 002467 000275 DEPENDABLE HEAT & AIR INC HEATER/AC UNIT \$ 12,634.00 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-4110 Total: \$ 12,634.00 1226-2-1100-2005 002390 000278 BEMAC SUPPLY INC REMITTANCE \$ 428.40 002822 000279 CINTAS CORPORATION LOC 618 UNIFORMS \$ 115.58 002820 000280 CTC COMMISSARY LLC REMITTANCE \$ 8,597.25 002388 000281 HAGAR RESTAURANT SERVICES REMITTANCE \$ 2,213.78 002694 000282 PRUETTS FOOD FOOD \$ 572.00 002274 000283 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 002821 000284 SHRED IT REMITTANCE \$ 711.30 002817 000285 WAL MART REMITTANCE \$ 1,071.43 Total: \$ 13,749.74 Tax Refunds 7408-1-0600-2005 003480 000011 CORELOGIC CENTRALIZED REFUNDS TAX REF \$ 118.00 003479 000012 HOME TITLE GUARANTY CO TAX REF \$ 4,489.00 Total: \$ 4,607.00 Grand Total: \$ 130,775.66

Motion by Bolen, second by Davis, to approve consent agenda items (a-i). All aye.

Discussion, consideration, and possible action with the Southern Oklahoma Sports Association's (SOSA) board members regarding a contract between Pontotoc County and SOSA:

Casey Fowler with SOSA requested a change to be made to the contract referring to the utilities. SOSA would like to receive an invoice for any overages on utilities at the end of the season. The BOCC agreed and told Casey the County's fiscal year runs from July 1st to June 30th. The BOCC also told him they would need to do a walk-through to check inventory and they agreed. February, March, or April is a good time since they begin their registration, etc., so someone would be there. Krystina Phillips, District Attorney, said she will get the contract for approval in next Monday's BOCC meeting. No action.

Motion by Bolen, second by Starns, to approve *Resolution #25-77*, interlocal agreement between Pontotoc County District #3 and Pontotoc Sand & Stone to help with CR 1700 and CR 1720. All aye.

Motion by Starns, second by Bolen, to approve or approve as amended TOPS Approval to Proceed with the roofing construction projects with Next Level Roofing as they have verified that the projects fall within the parameters of the TOPS job order contract 230301. The BOCC stated the approval will be based on the new specifications. All aye.

Motion by Bolen, second by Starns, to approve the award letter for the 2024 Emergency Management Performance Grant (EMPG) for Emergency Management. All aye.

Motion by Starns, second by Bolen, to approve the following FY 2024-2025 Receiving Agents for the Assessor's Office:

- a. Cara Skillern
- b. Roberta Pogue

All aye.

Motion by Starns, second by Bolen, to approve Oil Center VFD's Fire Tax Purchase Request:

- a. Banner Fire Equipment Inc. - SCBA with tanks to replace PO #4060 - \$55,510.00

All aye.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Pontotoc County has again received a notice of payment due to the North Texas Tollway Authority, account identity number 20263071054 for \$16.55 for a 2023 vehicle that Mercy Hospital needs to pay for. James Farris with Mercy Hospital said he would make sure it is taken care of.

Bolen stated Matt Groves with Next Level Roofing will need to be put on the January 13th agenda for roofing projects.

Chad Letellier, Emergency MGMT Director, stated they sent seven members of the Search & Rescue Team to Sherman, TX to help with the continued search for the missing little girl. A County safety training meeting will be held on January 22nd. Also: snowfall is expected on Thursday and a LEPC meeting is on January 9th at 11:00 AM

Danny Manuel's last day as the 911 Dispatch Director for the City of Ada was last Friday. He began his new job at the Ada Chamber of Commerce today.

Motion by Starns, second by Bolen, to adjourn. All aye.

January 13, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on January 8, 2024 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Danny Manuel, Renae Furimsky, Chad Letellier, James Farris, Ashlee Holloway, Arnold Scott, Shannon Butler, Krystina Phillips, Layne Cranford, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. January 6, 2025 regular meeting
- b. December 2024 monthly report:
 - i. County Clerk
 - ii. Treasurer

c. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #78	# 1220-1-0600-1110	OESC	\$33.49
V #79	# 1220-1-0600-2005	ODP Business Solutions	\$270.62
V #80	# 1220-1-0600-1310	County Training Program	\$185.00
V #23	# 7205-5-8049-2005	OESC	\$22.50
V #13	# 7408-1-0600-2005	Jackson Cross	\$62.00
V #14	# 7408-1-0600-2005	Lereta LLC	\$91.00
V #15	# 7408-1-0600-2005	Twila Willhite	\$21.00
V #16	# 7408-1-0600-2005	CoreLogic Centralized Refunds	\$868.00

d. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

1102-6-4100-2005 to 1102-6-4100-4110 \$100,000.00

e. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	3547
Highway	3548-3551
Sheriff Fees	3552-3556
911 ST New	3557
Rural Fire ST	3558-3592
Emergency MGMT	3598-3600

f. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

FY 24-25 PO Warrant No. Vendor Name Purpose Amount CBRI 1103-6-0830-2005
 002506 000005 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 21,900.84 Total: \$
 21,900.84 Emergency Mgmt 1212-2-2700-2005 003419 000032 SERVICE OKLAHOMA
 TAG \$ 44.50 Total: \$ 44.50 Fair Board 1214-4-4700-2005 003432 000122 B & S
 SANITATION UTILITIES \$ 573.00 003319 000123 CAMPBELL TIRE LLC TIRES \$ 1,886.60
 000341 000124 GAYLER'S CLEANING REMITTANCE \$ 200.00 003514 000125 SUMMIT
 UTILITIES UTILITIES \$ 1,736.89 003511 000126 SUMMIT UTILITIES UTILITIES \$ 742.44
 003512 000127 SUMMIT UTILITIES UTILITIES \$ 56.00 003515 000128 SUMMIT UTILITIES
 UTILITIES \$ 386.66 000611 000129 TERRY S PEST CONTROL REMITTANCE \$ 65.00 Total: \$
 5,646.59 General 0001-1-0200-2005 003281 000901 ABSOLUTE DATA SHREDDING
 SERVICE \$ 300.00 Total: \$ 300.00 0001-1-0200-2060 003282 000902 THOMSON
 REUTERS WEST REMITTANCE \$ 505.31 Total: \$ 505.31 0001-1-0600-2005 003259
 000903 TM CONSULTING INC REMITTANCE \$ 9,378.00 PO Warrant No. Vendor Name
 Purpose Amount General 0001-1-0600-2005 Total: \$ 9,378.00 0001-1-1700-2005 003236
 000904 ODP BUSINESS SOLUTIONS LLC PARTS \$ 275.39 Total: \$ 275.39 0001-1-2000-
 2005 003402 000905 OESC 4TH QTR UNEMP PREM \$ 860.58 003435 000906 ADA, CITY
 OF REMITTANCE \$ 175.00 003439 000907 ADA CITY UTILITIES UTILITIES \$ 460.42 003440
 000908 ADA CITY UTILITIES MONTHLY \$ 157.99 003427 000909 CANON FINANCIAL
 SERVICES INC MONTHLY \$ 120.00 003426 000910 MILLER OFFICE MONTHLY \$ 66.86
 003443 000911 P E C UTILITY \$ 29.59 003513 000912 SUMMIT UTILITIES UTILITIES \$
 255.14 002048 000913 TK ELEVATOR CORP REMITTANCE \$ 324.00 Total: \$ 2,449.58
 0001-1-2200-2005 003331 000914 CANON FINANCIAL SERVICES INC MONTHLY \$ 75.00
 003523 000915 MILLER OFFICE REMITTANCE \$ 43.94 003521 000916 ROYAL PRINTING
 INC ELECTION \$ 1,844.50 003522 000917 SPARKLIGHT UTILITIES \$ 91.73 Total: \$
 2,055.17 0001-2-0400-2005 003274 000918 HEART J DESIGN UNIFORMS \$ 270.00
 003509 000919 IMPRIMATUR PRESS SUPPLIES \$ 128.50 003422 000920 U S
 POSTMASTER POST OFFICE BOX FEE \$ 182.00 Total: \$ 580.50 0001-3-3900-2005 003428
 000921 ADA CITY UTILITIES UTILITY \$ 105.95 002859 000922 B & S SANITATION
 MONTHLY \$ 30.00 002836 000923 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 284.60
 002837 000924 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 273.38 003177 000925 ODP
 BUSINESS SOLUTIONS LLC REMITTANCE \$ 242.59 003429 000926 O G & E UTILITY \$
 179.96 Total: \$ 1,116.48 PO Warrant No. Vendor Name Purpose Amount General 0001-
 5-0900-1110 003275 000927 O S U COOP EXTENSION SERV REMITTANCE \$ 263.38 Total:
 \$ 263.38 Health 1216-3-5000-2005 001924 000144 ADA PAPER COMPANY REMITTANCE
 \$ 414.45 002792 000145 STANDLEY SYSTEMS REMITTANCE \$ 290.64 Total: \$ 705.09
 Highway 1102-6-4100-2005 003403 000876 OESC 4TH QTR UNEMP PREM \$ 219.88
 003488 000877 A T & T MOBILITY UTILITY \$ 40.04 003433 000878 B & S SANITATION
 UTILITY \$ 65.00 003441 000879 P E C UTILITY \$ 711.29 003436 000880 RSI
 COMMUNICATIONS MONTHLY \$ 75.00 Total: \$ 1,111.21 1102-6-4200-2005 003404
 000881 OESC 4TH QTR UNEMP PREM \$ 426.52 003431 000882 B & S SANITATION
 UTILITIES \$ 65.00 002352 000883 CINTAS CORPORATION LOC 618 UNIFORMS \$ 938.37
 003442 000884 P E C UTILITY \$ 484.88 003437 000885 RSI COMMUNICATIONS
 MONTHLY \$ 75.00 003389 000886 RHYNES SURPLUS SUPPLIES \$ 269.97 003393 000887
 RURAL WATER DIST #8 MONTHLY \$ 65.04 Total: \$ 2,324.78 1102-6-4300-2005 003405
 000888 OESC 4TH QTR UNEMP PREM \$ 469.42 003445 000889 ATLINK SERVICES LLC

UTILITY \$ 99.00 003434 000890 B & S SANITATION UTILITIES \$ 65.00 002799 000891
 JAMES SUPPLIES & RENTAL CO. SUPPLIES \$ 57.75 003425 000892 MILLER OFFICE
 MONTHLY \$ 31.80 003400 000893 O REILLY AUTOMOTIVE, INC. PARTS \$ 64.98 003401
 000894 P & K EQUIPMENT PARTS \$ 474.69 003438 000895 RSI COMMUNICATIONS
 MONTHLY \$ 75.00 003444 000896 TOWN OF ROFF MONTHLY \$ 29.00 Total: \$ 1,366.64
 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-1110 003406
 000149 OESC 4TH QTR UNEMP PREM \$ 635.64 Total: \$ 635.64 1334-2-8034-2005
 000229 000150 JAM SALES LLC SERVICE \$ 750.00 Total: \$ 750.00 Jail-ST-OLD 1315-2-
 8034-1110 003407 000141 OESC 4TH QTR UNEMP PREM \$ 538.57 Total: \$ 538.57 Law
 Library 7205-5-8049-2005 003448 000023 OESC 4TH QTR UNEMP PREM \$ 22.50 Total: \$
 22.50 Lodging-ST 1302-8-3100-1110 003408 000111 OESC 4TH QTR UNEMP PREM \$
 233.80 Total: \$ 233.80 1302-8-3100-2005 003502 000110 DEPENDABLE HEAT & AIR INC
 HEAT & AIR \$ 819.00 Total: \$ 819.00 Resale 1220-1-0600-1110 003418 000078 OESC
 4TH QTR UNEMP PREM \$ 33.49 Total: \$ 33.49 1220-1-0600-1310 003518 000080
 COUNTY TRAINING PROGRAM TRAVEL \$ 185.00 Total: \$ 185.00 PO Warrant No. Vendor
 Name Purpose Amount Resale 1220-1-0600-2005 003519 000079 ODP BUSINESS
 SOLUTIONS LLC SUPPLIES \$ 270.62 Total: \$ 270.62 RM&P 1209-1-1000-2005 003525
 000035 U S POSTMASTER POSTAGE \$ 184.00 Total: \$ 184.00 Rural Fire-ST 1321-2-2700-
 4110 001504 000209 JOE COOPER CHEVROLET VEHICLE \$ 49,938.00 Total: \$ 49,938.00
 1321-2-8203-2005 002648 000198 DAVENPORT FIRE EQUIP SALES SUPPLIES \$ 3,620.00
 Total: \$ 3,620.00 1321-2-8206-2005 002609 000199 P E C MONTHLY \$ 32.57 Total: \$
 32.57 1321-2-8207-2005 002170 000200 FRANCIS PWA UTILITIES \$ 5.00 Total: \$ 5.00
 1321-2-8210-2005 003185 000201 DAVENPORT FIRE EQUIP SALES SUPPLIES \$ 448.00
 003151 000202 P E C UTILITY \$ 85.35 Total: \$ 533.35 1321-2-8211-2005 003155 000203
 P E C UTILITIES \$ 87.89 Total: \$ 87.89 1321-2-8212-2005 003165 000204 ADA CITY
 UTILITIES UTILITY \$ 27.70 002627 000205 B & S SANITATION MONTHLY \$ 30.00 PO
 Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 003159
 000206 P E C UTILITY \$ 48.41 Total: \$ 106.11 1321-2-8214-4110 002955 000207 STOLZ
 TELECOM FIRE EQUIPMENT \$ 2,378.55 Total: \$ 2,378.55 1321-2-8216-2005 003167
 000208 P E C UTILITY \$ 40.66 Total: \$ 40.66 Senior Citizen Trust 7611-3-3900-1110
 003409 000188 OESC 4TH QTR UNEMP PREM \$ 277.88 Total: \$ 277.88 7611-3-3900-
 2005 002598 000190 CROWLEYS MARKET INC FUEL \$ 309.38 003316 000191 U S
 POSTMASTER STAMPS \$ 73.00 Total: \$ 382.38 7611-3-5201-1110 003410 000189 OESC
 4TH QTR UNEMP PREM \$ 60.00 Total: \$ 60.00 SHERIFF FUNDING ASSISTANCE GRANT
 1574-2-0400-1110 003411 000041 OESC 4TH QTR UNEMP PREM \$ 145.50 Total: \$
 145.50 SH Svc Fee 1226-2-0400-1110 003412 000298 OESC 4TH QTR UNEMP PREM \$
 69.00 Total: \$ 69.00 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-
 0400-2005 002371 000286 ADA TIRE CENTER INC TIRES \$ 2,197.85 002810 000287
 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 431.82 001939 000288 CINTAS
 CORPORATION LOC 618 UNIFORMS \$ 990.00 002811 000290 CULLIGAN REMITTANCE \$
 55.00 002806 000293 KINDRICK AND CO. PRINTING & COPY REMITTANCE \$ 833.50
 002812 000294 NAPA OF ADA PARTS \$ 395.40 002814 000297 TROPICAL RAIN
 CARWASH REMITTANCE \$ 262.40 Total: \$ 5,165.97 1226-2-0400-4110 003334 000292
 JAM SALES LLC ELECTRICAL \$ 12,000.00 Total: \$ 12,000.00 1226-2-1100-2005 002825
 000289 CITY TELECOIN LLC REMITTANCE \$ 8,508.66 002826 000291 CULLIGAN
 REMITTANCE \$ 120.60 002818 000295 TERRY S PEST CONTROL REMITTANCE \$ 150.00
 002271 000296 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 18,445.37 Total: \$
 27,224.63 Tax Refunds 7408-1-0600-2005 003595 000013 CROSS, JACKSON TAX REF \$
 62.00 003593 000014 LERETA LLC TAX REF \$ 91.00 003594 000015 WILLHITE, TWILA TAX
 REF \$ 21.00 003596 000016 CORELOGIC CENTRALIZED REFUNDS TAX REF \$ 868.00 Total:
 \$ 1,042.00 Use-ST 1301-6-0810-1110 003413 000197 OESC 4TH QTR UNEMP PREM \$
 34.00 Total: \$ 34.00 1301-6-0820-1110 003414 000199 OESC 4TH QTR UNEMP PREM \$
 24.00 Total: \$ 24.00 PO Warrant No. Vendor Name Purpose Amount Use-ST 1301-6-
 0830-1110 003415 000198 OESC 4TH QTR UNEMP PREM \$ 34.94 Total: \$ 34.94 Grand
 Total: \$ 156,898.51

Motion by Bolen, second by Davis, to approve consent agenda items (a-f). All aye.

Discussion, consideration, and possible action with the Southern Oklahoma Sports Association's (SOSA) board members regarding a contract between Pontotoc County and SOSA:

The BOCC wants to keep this on the agenda, but it will be by resolution. Before approval, they want it on the agenda to go to the ballpark to inspect inventory and facilities and then come back and reconvene the meeting. No action.

Discussion, consideration, and possible action with Matt Groves, Next Level Roofing, regarding a pre-construction meeting for the reroofing projects for County Offices (Agri-Plex, County Clerk, District Attorney, Election Board, Sheriff, and Specialty Courts Office):

Matt Groves stated that some of the Plaza would need to be used to store materials. Davis stated that if we have notice, we can supply cones or barricades to block off areas needed for storage. Motion by Starns, second by Davis, to approve. All aye.

Motion by Starns, second by Davis, to approve *Resolution #25-78*, Treasurer depositing funds for the Election Board. All aye.

Motion by Bolen, second by Starns, to approve to VOID *Resolution #13-94*, posting “No Thru Trucks” signage on County Road 1700. All aye.

Motion by Bolen, second by Davis, to approve *Resolution #25-79*, removing “No Thru Trucks” signage on County Road 1700. All aye

Motion by Starns, second by Davis, to approve revised specifications/plans submitted by Scott Chasteen, AIA, NCARB with Principle Design, LLC for the reroofing project for the Agri-Plex. Specifications/plans will also be sent to TOPS for approval. All aye.

Motion by Bolen, second by Starns, to approve revised specifications/plans submitted by Scott Chasteen, AIA, NCARB with Principle Design, LLC for the reroofing projects for County Offices (County Clerk, District Attorney, Election Board, Sheriff, and Specialty Courts Office). Specifications/plans will also be sent to TOPS for approval. All aye.

Motion by Starns, second by Bolen, to approve specifications submitted by JR Grissom, Agri-Plex Manager, for an outdoor electronic sign for the Agri-Plex. All aye.

Motion by Starns, second by Davis, to approve FY 2024-2025 Requisitioning Officers for the following accounts:

- a. Sheriff’s Office
 - i. Arnold Scott - Sheriff
 - ii. Shannon Butler - Undersheriff
- b. Jail New Sales Tax
 - i. Arnold Scott - Sheriff
 - ii. Shannon Butler - Undersheriff
- c. Pontotoc County Justice Center
 - i. Arnold Scott - Sheriff
 - ii. Shannon Butler – Undersheriff

All aye.

Motion by Starns, second by Davis, to approve County General Fund 2nd Quarter Report for Call A Ride Public Transit. All aye.

Motion by Davis, second by Starns, to approve the CED #4 Special Transportation Funding Request Forms:

- a. District #1 – purchase chips for roads - \$20,833.00
- b. District #2 – purchase chips for roads - \$20,833.00
- c. District #3 – purchase chips for roads - \$20,833.00

All aye.

Motion by Davis, second by Starns, to approve Allen VFD’s Fire Tax Purchase Request:

- a. Town of Byng – truck - \$12,000.00

All aye.

Motion by Davis, second by Bolen, to table Oil Center VFD’s Fire Tax Purchase Request:

- a. Myder Fire - Tanker 59 repairs - \$10,000.00

All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Davis asked Sheriff Arnold Scott about the water softener at the jail and he said he would have to check on it.

Chad Letellier, Emergency MGMT Director, said the County employees did well in the bad weather. There was only one accident.

Danny Manuel introduced himself as the President/CEO of the Ada Area Chamber of Commerce. There will be a meeting on January 29th at 10:30 AM and invited one of the Commissioners to join. He would like to work as a team.

Scott introduced his new Undersheriff, Shannon Butler.

Motion by Starns, second by Davis, to adjourn. All aye.

January 21, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on January 16, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Davis, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Paula Hall, Paula Christian, Tera McCullar, Tom Landrith, Arnold Scott, Michael Walker, Shannon Butler, Keressa Kerr, and Layne Cranford.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. January 13, 2025 regular meeting
- b. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
- c. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:
0001-1-1700-4110 to 0001-1-1700-2005 \$4000.00
- d. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	3691-3692, 3713
Highway	3697-3701
Highway ST	3693-3696
SH SVC Fee	3702-3710
Senior Citizen Trust	3711-3712

- e. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

911-ST-NEW 000007 ADA, CITY OF \$ 38,500.00 REMITTANCE Educational Trust 000001 ANGEL JOHNSTON & BLASINGAME PC \$ 1,000.00 REMITTANCE 000002 ANGEL JOHNSTON & BLASINGAME PC \$ 1,000.00 REMITTANCE 000003 ANGEL JOHNSTON & BLASINGAME PC \$ 1,000.00 REMITTANCE 000004 ANGEL JOHNSTON & BLASINGAME PC \$ 1,000.00 REMITTANCE 000005 ANGEL JOHNSTON & BLASINGAME PC \$ 1,000.00 REMITTANCE Emergency Mgmt 000033 COMDATA CORPORATION \$ 282.17 REMITTANCE Fair Board 000130 ADA CITY UTILITIES \$ 904.57 MONTHLY 000131 BROOKS DIESEL SERVICE LLC \$ 52.51 PARTS 000132 DEPENDABLE HEAT & AIR INC \$ 9,580.00 REMITTANCE 000133 OKIE RENTS \$ 789.12 REMITTANCE 000134 SPARKLIGHT \$ 255.16 UTILITIES General 000928 CODA \$ 250.00 TRAVEL 000929 SPARKLIGHT \$ 153.48 INTERNET 000930 CODA \$ 80.00 REGISTRATION 000931 COUNTY CLERK S ASSOCIATION \$ 250.00 REGISTRATION 000932 SPARKLIGHT \$ 106.68 INTERNET 000933 QUADIEN T LEASING USA INC \$ 77.24 MONTHLY 000934 ADA CITY UTILITIES \$ 80.42 MONTHLY 000935 ALLEN ADVOCATE \$ 2,027.00 REMITTANCE 000936 AMAZON CAPITAL SERVICES INC \$ 83.92 OFFICE SUPPLY 000937 COMMUNITYWORKS \$ 495.00 JUV DET 000938 COMMUNITYWORKS \$ 1,584.00 JUV DET 000939 CULLIGAN \$ 131.74 REMITTANCE 000940 EASTERN OKLA YOUTH SERVICES \$ 2,104.38 REMITTANCE 000941 J B LUMBER \$ 55.34 REMITTANCE 000942 ODP BUSINESS SOLUTIONS LLC \$ 166.20 OFFICE SUPPLY 000943 PRINCIPLE DESIGN LLC \$ 39,175.66 REPAIR 000944 TERRY S PEST CONTROL \$ 215.00 SERVICE 000945 TREAT S SOLUTIONS \$ 836.72 REMITTANCE 000946 A T & T MOBILITY \$ 2,011.66 PHONE 000947 COMDATA CORPORATION \$ 6,022.38 REMITTANCE 000948 SECRETARY OF STATE/NOTARY \$ 10.00 NOTARY RENEWAL 000949 SPARKLIGHT \$ 153.48 INTERNET 000950 ODP BUSINESS SOLUTIONS LLC \$ 275.98 SUPPLIES Health 000146 JOY, ELIZABETH \$ 190.01 TRAVEL 000147 ADA CITY UTILITIES \$ 273.56 UTILITIES 000148 CUMMINS SOUTHERN PLAINS LLC \$ 591.22 REMITTANCE 000149 MERCY OF ADA \$ 293.00 REMITTANCE 000150 MERCY OF ADA \$ 500.00 REMITTANCE 000151 MERCY OF ADA \$ 392.00 MEDICAL Warrant No. Vendor Name Amount Purpose Health 000152 MERCY OF ADA \$ 500.00 REMITTANCE 000153 SPARKLIGHT \$ 137.36 MONTHLY 000154 SUMMIT UTILITIES \$ 534.25 UTILITIES Highway 000897 VISION BANK \$ 14,690.71 LEASE 000898 BOMGAARS SUPPLY INC \$ 669.89 SUPPLIES 000899 BUMPER TO BUMPER \$ 191.01 PARTS 000900 CINTAS CORPORATION LOC 618 \$ 111.59 UNIFORMS 000901 CULLIGAN \$ 49.50 SUPPLIES 000902 OKLAHOMA DEPT OF LABOR \$ 50.00 INSPECTION 000903 O REILLY AUTOMOTIVE, INC. \$ 436.39 PARTS 000904 RUSH TRUCK CENTER OF OKC \$ 502.86 PARTS 000905 SERVICE OKLAHOMA \$ 133.50 TAG 000906 TOTAL SIR LLC \$ 38.50 REMITTANCE 000907 VISION BANK \$ 20,791.86 LEASE 000908 ADA AGGREGATES LLC \$ 3,992.21 ROAD MATERIAL 000909 CAMPBELL TIRE LLC \$ 227.90 TIRES 000910 CIRCUIT ENGINEERING DIST #4 \$ 167.60 SIGN 000911 DIRECT DISCOUNT TIRE, LLC. \$ 1,689.60 TIRES 000912 EAGER, JONATHAN DALE \$ 600.00 REMITTANCE 000913 GREATWESTERN TRAILER LLC \$ 518.69 SUPPLIES 000914 GREATWESTERN TRAILER LLC \$ 240.71 PARTS 000915 ADA AGGREGATES LLC \$ 1,974.04 ROAD MATERIAL 000916 HALL S AUTO \$ 480.00 BATTERIES 000917 HEARTLAND FEED AND FERTILIZER \$ 735.00 SUPPLIES

000918 KENNY S PROPANE \$ 277.50 PROPANE 000919 O G & E \$ 479.72 UTILITY 000920 OKLAHOMA DEPT OF LABOR \$ 50.00 INSPECTION 000921 PONTOTOC SAND & STONE \$ 3,998.04 ROAD MATERIAL 000922 SERVICE OKLAHOMA \$ 41.60 TAG 000923 STONEWALL PUBLIC WORKS AUTH. \$ 60.30 MONTHLY 000924 SUMMIT UTILITIES \$ 240.59 UTILITY 000925 WARREN CAT \$ 1,866.50 SUPPLIES 000926 FIRST UNITED BANK \$ 6,998.71 LEASE 000927 OKLAHOMA STATE BANK \$ 1,493.19 LEASE 000928 VISION BANK \$ 7,837.60 LEASE 000929 ERGON ASPHALT AND EMULSIONS \$ 3,863.59 ROAD MATERIAL 000930 HOOTEN OIL CO. \$ 5,223.45 FUEL 000931 HOOTEN OIL CO. \$ 1,264.10 FUEL 000932 LOGAN COUNTY ASPHALT \$ 4,059.86 ROAD MATERIAL HIGHWAY-ST 000316 ADA TIRE CENTER INC \$ 280.48 TIRES 000317 ADVANCED WORKZONE SERVICES \$ 5,374.20 ROAD MATERIAL 000318 ADVANCED WORKZONE SERVICES \$ 4,932.00 SIGNS 000319 BATTERY CENTER \$ 244.95 PARTS 000320 BATTERY CENTER \$ 139.95 PARTS 000321 CINTAS CORPORATION LOC 618 \$ 756.60 UNIFORMS 000322 J B LUMBER \$ 82.77 SUPPLIES 000323 J B LUMBER \$ 182.81 SUPPLIES 000324 J B LUMBER \$ 127.73 SUPPLIES 000325 J B LUMBER \$ 164.75 000326 TRUCK PARTS SUPPLY INC \$ 174.67 PARTS 000327 C L BOYD \$ 902.47 ROAD MATERIAL Warrant No. Vendor Name Amount Purpose Jail-ST-OLD 000142 ADA CITY UTILITIES \$ 5,356.07 MONTHLY Rural Fire-ST 000210 DAVENPORT FIRE EQUIP SALES \$ 1,115.00 FIRE EQUIPMENT 000211 TERRY S PEST CONTROL \$ 50.00 MONTHLY 000212 ADA CITY UTILITIES \$ 30.45 MONTHLY 000213 SPARKLIGHT \$ 167.24 UTILITY 000214 WELCH STATE BANK \$ 1,370.35 LEASE 000215 KOUNTRY STORE \$ 194.44 FUEL 000216 A T & T MOBILITY \$ 40.04 PHONE 000217 SPARKLIGHT \$ 91.73 UTILITY 000218 CITIZENS BANK OF ADA \$ 3,361.30 LEASE Senior Citizen Trust 000192 ADA TIRE CENTER INC \$ 20.00 TIRES 000193 OKLAHOMA DEPT OF LABOR \$ 50.00 INSPECTION 000194 SUPER LUBE \$ 142.32 OIL CHANGE SH Commissary 000006 SYSCO USA II LLC \$ 16,971.09 SUPPLIES SH Svc Fee 000299 DEPT OF PUBLIC SAFETY \$ 120.00 REMITTANCE 000300 NOBILITY DOOR CO LLC \$ 15,750.00 REPAIR 000301 VERSATILE NETWORKS \$ 1,398.00 REMITTANCE 000302 XCEL OFFICE SOLUTIONS \$ 556.04 REMITTANCE 000303 XCEL OFFICE SOLUTIONS \$ 747.25 SUPPLIES 000304 ADA PAPER COMPANY \$ 3,408.54 SUPPLIES 000305 DEPENDABLE HEAT & AIR INC \$ 748.00 REMITTANCE 000306 DEPENDABLE HEAT & AIR INC \$ 20,000.00 repairs 000307 FIVE STAR OFFICE SUPPLY 02 \$ 167.60 SPLY 000308 HOME DEPOT CREDIT SERVICES \$ 2,465.24 SUPPLIES 000309 SPARKLIGHT \$ 362.99 INTERNET Grand Total: \$ 289,214.59

Motion by Starns, second by Davis, to approve consent agenda items (a-e). All aye.

Motion by Bolen, second by Davis, to approve Resolution #25-80, the transfer of care for K-9, Ollie, to his handler Deputy Michael Walker in the Pontotoc County Sheriff's Office for the remainder of his life. All aye.

Motion by Starns, second by Bolen, to approve Resolution #25-82, authorizing and approving Interlocal Cooperative Agreement #2025-4, appointing a Pontotoc County representative to the CED #4 Board of Directors, and authorizing a representative (Danny Davis) to sign and execute Interlocal Cooperative Agreement #2025-4 on behalf of Pontotoc County. All aye.

Motion by Bolen, second by Davis, to approve Resolution #25-83, an agreement between District #3 and PEC for permanent electric service to be installed at the District #3 Union Valley yard with a cost estimate of \$1017.00. All aye.

Motion by Davis, second by Starns, to approve 2024 REAP Grant Close-Out Certification:

- a. District #3 – REAP #24-017 – oil and chip seal (2.5) miles of County Road 3610, south of HWY 3, and (1) mile of County Road 3620, south of HWY 3. - \$25,000.00 was received on January 16, 2025

All aye.

Motion by Bolen, second by Starns, to approve for District #1 to purchase a 2025 Mack 10-wheel dump truck (Model #P164R, VIN #6557) for \$199,118.00 with a \$100,000.00 down payment from Bruckner Truck Group off State Contract (SW #35T). The remaining balance of \$99,118.00 will be financed through Vision Bank of Ada at 4.79% for (60) months with a monthly payment of \$1863.86. All aye.

Discussion, consideration, and possible action regarding a conference room addition, and partial remodel project for the Pontotoc County Specialty Courts Office:

Tera McCullar with Pontotoc County Specialty Court asked about the status of the partial remodel and a conference room addition.

Davis told her they would need to go out for bid on the projects and have a pre-bid meeting. The bid will need to be listed as phases of payment. This was an issue the first time it went out for bids because the vendors could not fund the entire project before receiving payment. Also, McCullar asked about the sign on the front of the building being changed to just say the name of the office with the address and phone information. Davis told her to give him the information for the new sign and he will take it with him to the CED meeting tomorrow. No action.

Discussion, consideration, and possible action to approve or approve as amended Oil Center VFD's blanket Fire Tax Purchase Request:

- a. Myder Fire - Tanker 59 repairs - \$10,000.00

No action does not have three quotes.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

JR Grissom, Agri-Plex Manager, said he would ask the BOCC Admin. Assistant to put the approval of specs for the Agri-Plex sign on the agenda for next week.

Chad Letellier, Emergency MGMT Director, said he needs the category reporting for disaster.

Discussion, consideration, and possible action to approve or approve as amended to recess the BOCC meeting and reconvene at the Harry Brecheen Ball Park Complex (201 Rosedale Road – Ada). Motion by Bolen, second by Davis, to table until next week due to the extremely cold weather. All aye.

Discussion, consideration, and possible action to approve or approve as amended to reconvene the BOCC meeting at the Harry Brecheen Ball Park Complex. No action.

Discussion, consideration, and possible action regarding the inspection of inventory and the ballpark facilities. No action.

Discussion, consideration, and possible action to approve or approve as amended Resolution #25-81, a contract between the Southern Oklahoma Sports Association (SOSA) and Pontotoc County regarding the use, maintenance, and operation of the Harry Brecheen Ball Park Complex, which is located on Pontotoc County property. No action.

Motion by Starns, second by Bolen, to adjourn. All aye.

January 27, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on January 23, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Starns, second by Davis, to call the meeting to order. All aye.

Introduction of guests: Kevin Sheppard, JR Grissom, James Fowler, Paula Hall, Krystina Phillips, Chris McGill, Renae Furimsky, James Farris, AnnaMarie Cosby, Arnold Scott, Shannon Butler, Layne Cranford, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. January 21, 2025 regular meeting
- b. January 2025 payroll
- c. Sheriff's Office 2024 monthly reports:
 - i. September
 - ii. October
 - iii. November
 - iv. December
- d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.
- e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.

- f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General 3770-3776, 3821
Highway 3777, 3781-3784
Health 3786-3796
SH SVC Fee 3797-3817, 3820
USE ST 3780
Highway ST 3778-3779, 3785
Jail New ST 3818-3819
Rural Fire 3844

- g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Emergency Mgmt 1212-2-2700-2005 003736 000034 A T & T UTILITY \$ 75.86 003744 000035 SPARKLIGHT INTERNET \$ 343.00 Total: \$ 418.86 Fair Board 1214-4-4700-2005 003728 000135 A T & T PHONE \$ 50.57 000713 000136 BROOKS DIESEL SERVICE LLC PARTS \$ 540.02 Total: \$ 590.59 General 0001-1-0600-2005 003738 000951 A T & T PHONE \$ 264.87 Total: \$ 264.87 0001-1-1000-2005 003731 000952 A T & T PHONE \$ 264.87 003742 000953 SPARKLIGHT UTILITIES \$ 168.43 Total: \$ 433.30 0001-1-1700-2005 003729 000954 A T & T PHONE \$ 290.16 Total: \$ 290.16 0001-1-2000-2005 003730 000955 A T & T PHONE \$ 270.87 003724 000956 A T & T PHONE \$ 171.10 002680 000957 COMMUNITYWORKS REMITTANCE \$ 3,415.50 002679 000958 EASTERN OKLA YOUTH SERVICES REMITTANCE \$ 2,065.41 002050 000959 EASTERN OKLA YOUTH SERVICES REMITTANCE \$ 2,416.14 003719 000960 O G & E UTILITIES \$ 429.39 003658 000961 SPARKLIGHT INTERNET \$ 80.74 003654 000962 SPARKLIGHT INTERNET \$ 101.68
Page 1/7 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 001908 000963 TK ELEVATOR CORP MAINT \$ 342.00 003687 000964 U S ALERT LLC REMITTANCE \$ 42.99 Total: \$ 9,335.82 0001-1-2200-2005 003735 000965 A T & T PHONE \$ 138.44 Total: \$ 138.44 0001-2-0400-2005 002921 000966 GALLS INCORPORATED SUPPLIES \$ 735.35 003430 000967 J P COOKE CO STAMPS \$ 361.50 002690 000968 SUPER LUBE OIL CHANGE \$ 475.19 Total: \$ 1,572.04 0001-3-3900-2005 003681 000969 ADA TIRE CENTER INC TIRE \$ 565.36 Total: \$ 565.36 0001-3-3900-4110 002977 000970 CHICKASAW PERSONAL COMMUNICA REMITTANCE \$ 1,072.68 Total: \$ 1,072.68 0001-5-0900-1110 003286 000972 O S U COOP EXTENSION SERV REMITTANCE \$ 13,333.33 Total: \$ 13,333.33 0001-5-0900-2005 003686 000971 A T & T UTILITIES \$ 253.66 003273 000973 SPARKLIGHT MONTHLY \$ 82.24 003739 000974 SPARKLIGHT UTILITIES \$ 82.24 002351 000975 STANDLEY SYSTEMS REMITTANCE \$ 290.51 Total: \$ 708.65 Health 1216-3-5000-1110 001931 000155 OK STATE DEPT OF HEALTH REMITTANCE \$ 20,821.96 Total: \$ 20,821.96 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 003526 000156 MCKESSON MEDICAL SURG SUPPLY SPLY \$ 372.70 003072 000157 NAPA OF ADA REMITTANCE \$ 186.99 003741 000158 O G & E UTILITY \$ 1,297.29 003665 000159 TREETOP PUBLISHING INC SUPPLIES \$ 34.00 003383 000160 QUILL LLC SUPPLIES \$ 405.78 Total: \$ 2,296.76 1216-3-5000-4110 001930 000161 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,328.86 Total: \$ 24,328.86 Highway 1102-6-4100-2005 003733 000933 A T & T UTILITY \$ 107.15 003718 000934 US ALERT, LLC PHONE \$ 35.99 003673 000935 U S CELLULAR PHONE \$ 183.71 Total: \$ 326.85 1102-6-4100-4110 002576 000936 O.C.I OFFICE SUPPLY \$ 7,196.00 Total: \$ 7,196.00 1102-6-4200-2005 003734 000937 A T & T UTILITY \$ 107.15 003624 000938 BROOKS DIESEL SERVICE LLC PARTS \$ 12.77 003447 000939 CINTAS CORPORATION LOC 618 UNIFORMS \$ 208.66 000281 000942 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 2.60 003674 000943 U S CELLULAR UTILITY \$ 119.04 Total: \$ 450.22 1102-6-4300-2005 003464 000944 ADA AGGREGATES LLC ROAD MATERIAL \$ 3,957.46 003721 000945 A T & T PHONE \$ 213.97 003536 000946 GRAND TRUCK EQUIPMENT SUPPLIES \$ 175.00 003110 000947 O T A PLATEPAY TOLL \$ 0.65 003715 000948 T D S TELECOM UTILITIES \$ 157.25 Total: \$ 4,504.33 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6520-2005 003682 000940 CINTAS CORPORATION LOC 618 UNIFORMS \$ 104.33 003619 000941 HOOTEN OIL CO. FUEL \$ 7,797.25 Total: \$ 7,901.58 HIGHWAY-ST 1313-6-8041-2005 002950 000328 BOMGAARS SUPPLY INC REMITTANCE \$ 38.46 003652 000329 BUMPER TO BUMPER PARTS \$ 28.30 003655 000330 DC IGNITION PARTS \$ 85.00 003530 000331 HOOTEN OIL CO. FUEL \$ 3,790.10 003668 000332 J B LUMBER PARTS \$ 17.77 003675 000333 J B LUMBER AUTO REPAIR PARTS \$ 247.76 003372 000334 KENNY S PROPANE PROPANE \$ 945.00 003529 000335 KENNY S PROPANE PROPANE \$ 925.00 003371 000336 LOGAN COUNTY ASPHALT ROAD MATERIAL \$ 8,057.21 002794 000337 WAL MART REMITTANCE \$ 140.07 Total: \$ 14,274.67 1313-6-8042-2005 003095 000338 ADA AGGREGATES LLC ROAD MATERIAL \$ 17,477.11 003623 000339 OKLAHOMA AZTEC ROAD MATERIAL \$ 1,400.84 003633 000340 SHOEVALDOC CONSTRUCTION LLC SUPPLIES \$ 16,250.00 Total: \$ 35,127.95 1313-6-8043-2005 003607 000341 C & K WELDING REPAIR \$ 4,500.00 003463 000342 P & K STONE LLC ROAD MATERIAL \$ 7,914.08 003178 000343 RAILROAD YARD, INC. SUPPLIES \$ 3,000.00 Total: \$ 15,414.08 JAIL-ST-NEW 1334-2-8034-2005 000232 000151 MERCY OF ADA SERVICE \$

1,817.60 Total: \$ 1,817.60 Jail-ST-OLD PO Warrant No. Vendor Name Purpose Amount
 Jail-ST-OLD 1315-2-8034-2005 003688 000143 O G & E UTILITIES \$ 2,853.36 Total: \$
 2,853.36 Lodging-ST 1302-8-3100-2005 002717 000112 MEAD LUMBER DO-IT CENTER
 SUPPLIES \$ 297.09 Total: \$ 297.09 Rural Fire-ST 1321-2-8203-4110 003608 000219
 BYNG, CITY OF REMITTANCE \$ 12,000.00 Total: \$ 12,000.00 1321-2-8207-2005 003139
 000220 SUMMIT UTILITIES UTILITIES \$ 122.55 Total: \$ 122.55 1321-2-8209-2005 002614
 000222 CROWLEYS MARKET INC FUEL \$ 59.20 003145 000223 O G & E UTILITY \$ 118.03
 001687 000224 O REILLY AUTOMOTIVE, INC. PARTS \$ 35.98 Total: \$ 213.21 1321-2-
 8209-4110 003327 000221 BEMAC SUPPLY INC HEAT & AIR \$ 1,302.34 003374 000225
 SOS FIRE EQUIPMENT LLC FIRE EQUIPMENT \$ 2,194.31 Total: \$ 3,496.65 1321-2-8210-
 2005 002603 000226 T D S INTERNET SERVICES MONTHLY \$ 119.76 Total: \$ 119.76
 1321-2-8211-2005 003157 000227 A T & T PHONE \$ 71.90 Total: \$ 71.90 PO Warrant
 No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 002631 000228 A T
 & T MONTHLY \$ 40.67 Total: \$ 40.67 Senior Citizen Trust 7611-3-3900-2005 003131
 000195 SUPER LUBE FUEL \$ 550.17 Total: \$ 550.17 7611-3-5201-2005 003132 000196
 SUPER LUBE FUEL \$ 114.00 Total: \$ 114.00 SH Svc Fee 1226-2-0400-1310 003112
 000318 SMITH, CONNIE \$ 126.84 Total: \$ 126.84 1226-2-0400-2005 003737 000310 A T
 & T UTILITIES \$ 895.76 000187 000312 KREATION BY KAREN LLC REMITTANCE \$ 10.00
 003690 000314 SECRETARY OF STATE/NOTARY NOTARY RENEWAL \$ 20.00 Total: \$
 925.76 1226-2-1100-2005 003310 000311 BEMAC SUPPLY INC SUPPLIES \$ 1,982.01
 000203 000313 NOBILITY DOOR CO LLC REPAIR \$ 350.00 003361 000315 SHRED IT
 SERVICE \$ 752.53 003308 000316 SYSCO USA II LLC SUPPLIES \$ 13,937.69 003367
 000317 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 557.78 Total: \$ 17,580.01 Use-ST
 1301-6-0830-2005 003648 000200 P & K STONE LLC ROAD MATERIAL \$ 3,392.88 Total: \$
 3,392.88 PO Warrant No. Vendor Name Purpose Amount Grand Total: \$ 205,089.81

Motion by Bolen, second by Davis, to approve consent agenda items (a-g). All aye.

Discussion, consideration, and possible action with Kevin Sheppard regarding the Town of Roff's governing board and government-related proceedings:

Kevin Sheppard, a Roff citizen, stated that the Town of Roff has four council members up for election in April. The Election Board has told him they did not turn in their resolution by the deadline, so they will not have enough members. Sheppard said bills are not getting paid, and the Sheriff's Office has not been paid since April 2024. He asked if somebody could step in to help govern their town. They don't know what to do to get things in order.

Krystina Phillips, Assistant District Attorney, stated that the BOCC is not allowed to act as the board for the Town of Roff. She called the SA&I office to let them know the election resolution was not done in time. Phillips stated that they would follow Town rules regarding members staying in office until newly elected members can take over.

Sheppard stated that the Clerk does not attend anything, and the Town of Roff wants to know their options. No action.

Motion by Davis, second by Bolen, to approve to let *Bid #25-15*, the purchase and installation of an outdoor electronic sign for the Agri-Plex. All aye.

Motion by Starns, second by Bolen, to approve or approve as amended the Pontotoc County Public Facilities Authority's Audit Draft Memo, Client Representation Letter, Draft Audit Report, and Subsequent Events Memo provided by Angel, Johnston & Blasingame, P.C. for the fiscal year ending June 30, 2024. All aye.

Motion by Davis, second by Bolen, to approve an agreement between Call-A-Ride and Whiterock Resources LLC as well as a purchase order for AST Removal, Disposal, and Closure Report for \$7982.60 to be paid out of the CAR General County Fund. All aye.

Motion by Starns, second by Davis, to table the approval of the updated pay scales for FY 2024-2025 for Pontotoc County offices:

- a. BOCC - Shop/Road Districts, Courthouse Cleaning & Maintenance, Administrative Assistant, Emergency Management, & Agri-Plex
- b. Sheriff
- c. Court Clerk
- d. County Clerk
- e. Treasurer
- f. Assessor

The BOCC would like to review this further. All aye.

Motion by Davis, second by Starns, to approve FY 2024-2025 Continuity of Operations Plan:

- a. Health Department

All aye.

Motion by Starns, second by Davis, to approve District #2 to use \$75,000.00 out of the District #2 CBRI THWY 105 account for the Unpaved Roads Grant. All aye.

Discussion, consideration, and possible action to approve or approve as amended Oil Center VFD's blanket Fire Tax Purchase Request:

a. Myder Fire - Tanker 59 repairs - \$10,000.00

Per the BOCC, the three quotes are not required due to it being an emergency and was taken to the shop and already torn down. Motion by Davis, second by Starns, to approve. All aye

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Phillips stated she had sent an email to Bill Case to get confirmation about the email distribution list. If the emails are coming back not good can we remove them from the distribution list?

Phillips also said she and Sarah with Ada Homeless Services have been working on the Opioid Abatement reporting. The Specialty Courts have not utilized any of the funds yet.

Also, Brown asked her about scheduling a BOCC/Opioid Committee meeting to possibly transfer the paperwork, etc. for the BOCC to handle through their meetings. We need to schedule one for next Monday.

Motion by Bolen, second by Davis, to approve to recess the BOCC meeting and reconvene at the Harry Brecheen Ball Park Complex (201 Rosedale Road – Ada). All aye.

Motion by Davis, second by Bolen, to approve reconvening the BOCC meeting at the Harry Brecheen Ball Park Complex. All aye.

Discussion, consideration, and possible action regarding the inspection of inventory and the ballpark facilities:

Casey Fowler met with the BOCC at the ballpark facilities. The ballfield has storage buildings to house their tools and equipment. They also built an additional fence between the ballfield and the condemned house for the protection of kids. Fowler stated there were new windows put in the concession stand to help keep it cooler.

The BOCC explained how when tournaments, etc. are held by other individuals/people they need to carry insurance for outside SOSA agreements.

Bolen stated there has not been a resolution or anything brought before the BOCC to make any changes.

Davis said any time anything that is capital improvements needs to be brought before the BOCC. The BOCC will get a new sign which the County will pay for to hang at the Complex. The BOCC also told Fowler they needed to put a hand railing on the stairs in the concession stand for insurance purposes.

Motion by Starns, second by Davis, to approve. All aye.

Motion by Bolen, second by Starns, to approve *Resolution #25-81*, a contract between the Southern Oklahoma Sports Association (SOSA) and Pontotoc County regarding the use, maintenance, and operation of the Harry Brecheen Ball Park Complex, which is located on Pontotoc County property. All aye.

Motion by Starns, second by Davis, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of *January 2025* of the County Commissioners Journal No. 16.

**BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA**

_____ **Chairman**

ATTEST:

_____ **Member**

_____ **County Clerk**

_____ **Member**