

February 2020

February 3, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on January 30, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk were present for the meeting.

Introduction of guests: JR Grissom, Chad Letellier, Shelley Snider, Arnold Scott, and Joe Gaspar.

Motion by Roberts, second by Starns, to approve January 27, 2020 meeting minutes. All aye.

Motion by Davis, second by Roberts, to approve 2020-2021 group coverage options on OPEH&W Health Plan. All aye.

Motion by Davis, second by Roberts, to let bid #10, purchasing a 2011 or newer one-ton service truck (District #2). All aye.

Motion by Starns, second by Davis, to approve District #3 purchasing a 2020 John Deere 672G Road Grader from CL Boyd, Inc. off of State Contract in the amount of \$261,800.00 with financing through Vision Bank at a payment of \$3,603.81 per month for eighty-four months at 4.150%. All aye.

Motion by Roberts, second by Starns, to approve Resolution #20-56, District #3 declaring surplus for the following equipment (items are to be put in the Elk City Auction):

- a. 1994 Peterbilt 379 tractor truck – VIN #1XP5DR9X5RN355534 – inventory #62-3-302-04
- b. 2003 Peterbilt 378 tractor truck – VIN #1XPFD BOX33N591549 – inventory #62-3-302-05
- c. 2003 Peterbilt 378 tractor truck – VIN #1XPFD BOX13N591551 – inventory #62-3-302-06
- d. 1997 Ford van – VIN #1FBJS31LXVHB19289 – inventory #62-3-347-01
- e. 1991 Ranco belly dump trailer – VIN #1R9BSE508ML008436 – inventory #62-3-348-14

All aye.

Motion by Davis, second by Starns, to approve to clarify for the record that Resolution #13-49 (approved on January 28, 2013), District #2 disposing of equipment (62-2-302-54, tractor truck) was not disposed of at that time, but the flat winch bed that was on it was actually the piece of equipment that sold on March 8, 2013 at the Elk City Auction. All aye.

Motion by Starns, second by Roberts, to approve Resolution #20-57, District #2 declaring surplus for the following equipment (items are to be put in the Elk City Auction):

- a. 1998 Chevrolet truck – VIN #1GBGC24R8WE168396 – inventory #62-2-301-23
- b. 2008 Chevrolet truck – VIN #26CEK19J681244821 – inventory #62-2-301-27
- c. 1988 International dump truck – VIN #1HTLCCFNJH575206 – inventory #62-2-302-50
- d. 1995 International tractor truck – VIN #1HTSCACN6SH614362 – inventory #62-2-302-54

All aye.

Motion by Roberts, second by Starns, to approve Emergency Management's Fire Tax Purchase Request:

US Tactical Supply – (20) signaling smoke grenades - \$398.80

All aye.

Discussion and possible action regarding Allen VFD's Fire Tax Purchase Request:

Fenton Ford – 2020 Ford Expedition - \$42,497.00

No action.

Motion by Starns, second by Roberts, to approve January 2020 monthly reports:

- a. Health Department
- b. Agri-Plex

All aye.

Motion by Davis, second by Starns, to approve Board of County Commissioners' January 2020 monthly meeting minutes for publication. All aye.

Motion by Davis, second by Roberts, to approve claim:

W#26 Saber Transportation Support 7201-1-1400-2005 \$15.00

All aye.

Motion by Starns, second by Roberts, to approve transfers:
1102-6-4100-2005 to 1102-6-4100-4110 \$14,000.00

All aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

SH SVC Fee	3547
Fair Board	3548-3553
General	3554-3568
Emergency MGMT	3569
Senior Citizen Trust	3570-3571
Highway	3572-3578
Highway St	3579-3580

All aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

FY 19-20 *Crt Clk Revolving 7201-1-1400-2005 000026B 000052 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 15.00 Total: \$ 15.00 Emergency Mgmt 1212-2-2700-2005 003244 000046 STAPLES OFFICE SUPPLY \$ 360.71 003412 000047 SPARKLIGHT INTERNET \$ 239.82 Total: \$ 600.53 Fair Board 1214-4-4700-2005 003299 000147 DAVE S MUSIC SPLY \$ 1,238.00 003427 000148 DAVE S MUSIC SPLY \$ 8.75 003363 000149 FRYE BROTHERS CONST ROAD MATERIAL \$ 1,722.00 003414 000150 O G & E UTILITIES \$ 2,688.81 000260 000151 SHERRELL STEEL L.L.C PARTS \$ 497.40 003411 000152 U S ALERT LLC SERVICE \$ 35.99 Total: \$ 6,190.95 General 0001-1-1000-1310 003340 000903 KERR, KERESSA ANN TRAVEL \$ 103.60 Total: \$ 103.60 0001-1-1000-2005 003405 000904 CANON FINANCIAL SERVICES INC REMITTANCE \$ 212.86 003184 000905 LEGAL DIRECTORIES PUBLISHING CO OFFICE SUPPLY \$ 8.75 003298 000906 STAPLES OFFICE SUPPLY \$ 42.57 003428 000907 STAPLES OFFICE SUPPLY \$ 23.01 Total: \$ 287.19 Page 1/6 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 003406 000908 CANON FINANCIAL SERVICES INC REMITTANCE \$ 140.33 003424 000909 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 865.02 002381 000914 COMMUNITYWORKS JUV DET \$ 4,730.25 003409 000916 O G & E UTILITIES \$ 295.49 003311 000918 STAPLES OFFICE SUPPLY \$ 269.95 Total: \$ 6,301.04 0001-1-2000-2999 001932 000910 COMANCHE COUNTY REGIONAL JUV JUV DET \$ 40.00 001930 000911 COMMUNITYWORKS JUV DET \$ 516.75 001929 000912 COMMUNITYWORKS JUV DET \$ 3,577.50 002261 000913 COMMUNITYWORKS JUV DET \$ 318.00 001931 000915 EASTERN OKLA YOUTH SERVICES JUV DET \$ 1,052.19 001933 000917 SAC & FOX NATION JUV DET CTR JUV DET \$ 506.00 Total: \$ 6,010.44 0001-2-0400-2005 003202 000901 TRAVELERS BOND EXPRESS NOTARY BOND \$ 25.00 003153 000902 OK SHERIFF ASSOCIATION DUES \$ 1,200.00 Total: \$ 1,225.00 0001-2-2700-2005 003386 000919 MAZZIOS PIZZA FOOD \$ 921.91 Total: \$ 921.91 Health 1216-3-5000-2005 003037 000196 STAPLES SPLY \$ 496.54 Total: \$ 496.54 1216-3-5000-4110 003215 000195 HOME DEPOT USA INC JANITORIAL \$ 629.62 003026 000197 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,323.65 Total: \$ 24,953.27 Highway Page 2/6 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-1310 003396 001154 STARNs, GARY TRAVEL \$ 236.55 003349 001155 HOLIDAY INN EXPRESS & SUITES HOTEL \$ 96.00 Total: \$ 332.55 1102-6-4100-2005 003415 001156 INDUSTRIAL MACHINE CO REPAIR \$ 2,475.38 003354 001157 O REILLY AUTOMOTIVE, INC. PARTS \$ 284.16 003421 001158 U S CELLULAR UTILITIES \$ 167.99 Total: \$ 2,927.53 1102-6-4100-4110 003387 001159 PREMIER TRUCK GROUP VEHICLE \$ 60,000.00 Total: \$ 60,000.00 1102-6-4200-2005 003352 001160 JAMES SUPPLIES & RENTAL CO. REPAIR \$ 53.69 003141 001161 JENNINGS STONE ROAD MATERIAL \$ 600.00 003353 001162 KENNY S PROPANE PROPANE \$ 315.76 003255 001163 TOTAL SIR LLC SERVICE \$ 36.50 003422 001164 U S CELLULAR UTILITIES \$ 130.40 Total: \$ 1,136.35 1102-6-4200-4110 003484 001165 PREMIER TRUCK GROUP VEHICLE \$ 60,000.00 Total: \$ 60,000.00 1102-6-4300-2005 003410 001166 A T & T UTILITIES \$ 100.99 001689 001167 ADA TRUCK PARTS PARTS \$ 25.64 003235 001168 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 231.22 003402 001169 HISLE BROS. INC. PARTS \$ 101.02 003336 001170 HOOTEN OIL CO. FUEL \$ 1,546.09 003337 001171 HOOTEN OIL CO. FUEL \$ 1,830.36 003236 001172 O REILLY AUTOMOTIVE, INC. PARTS \$ 379.99 003413 001173 T D S TELECOM UTILITIES \$ 151.91 003423 001174 U S CELLULAR UTILITIES \$ 161.13 002845 001175 WAL MART COMMUNITY BRC SPLY \$ 116.96 002670 001176 WARREN CAT PARTS \$ 373.65 003237 001177 WARREN CAT PARTS \$ 838.12 Total: \$ 5,857.08 Page 3/6 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 003392 000237 BATTERY CENTER BATTERIES \$ 219.90 003321 000238 CIRCUIT ENGINEERING DIST #4 TRAFFIC*

ACCESSORIES \$ 300.00 003388 000239 HOOTEN OIL CO. FUEL \$ 3,583.50 002761 000240
 J B LUMBER PARTS \$ 35.19 003334 000241 JENNINGS STONE ROAD MATERIAL \$ 875.00
 003335 000242 LOGAN COUNTY ASPHALT ROAD MATERIAL \$ 2,889.82 003133 000243
 NAPA OF ADA PARTS \$ 365.45 003292 000244 NAPA OF ADA PARTS \$ 169.36 003088
 000245 NORTH TEXAS NATURAL SELECT MAT road materials \$ 947.61 002488 000246
 RINKER AUTOMOTIVE PARTS \$ 395.88 Total: \$ 9,781.71 1313-6-8042-2005 003307 000247
 DUB ROSS COMPANY PARTS \$ 1,606.60 002714 000248 HOOTEN OIL CO. FUEL \$ 6,720.57
 003200 000249 JENNINGS STONE ROAD MATERIAL \$ 1,560.00 Total: \$ 9,887.17 JAIL-ST-
 NEW 1334-2-8034-2005 003425 000149 CENTERPOINT ENERGY - ARKLA UTILITIES \$
 958.80 Total: \$ 958.80 Lodging-ST 1302-8-3100-2005 002997 000109 BERTHA FRANK
 TEAGUE CLASSIC REMITTANCE \$ 3,500.00 Total: \$ 3,500.00 RM&P 1209-1-1000-2005
 003525 000058 U S POSTMASTER POSTAGE \$ 280.00 Total: \$ 280.00 Rural Fire-ST Page 4/6
 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-2700-2005 003389
 000184 FORESTRY SUPPLIERS INC FIRE EQUIPMENT \$ 1,019.11 Total: \$ 1,019.11 1321-2-
 8206-2005 003475 000185 BATTERY CENTER PARTS \$ 269.85 Total: \$ 269.85 1321-2-8212-
 2005 002865 000186 A T & T UTILITIES \$ 74.03 001514 000187 NAPA OF ADA PARTS \$
 95.52 002413 000188 PICKETT COUNTRY STORE FUEL \$ 142.21 Total: \$ 311.76 1321-2-
 8215-2005 002850 000189 T D S TELECOM UTILITIES \$ 96.55 Total: \$ 96.55 1321-2-8216-
 2005 000251 000190 BUMPER TO BUMPER PARTS \$ 137.16 Total: \$ 137.16 Senior Citizen
 Trust 7611-3-3900-2005 003248 000224 ADA TIRE CENTER INC TIRES \$ 152.56 003477
 000225 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 92.28 003478 000226
 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 16.66 002849 000227 DOUBLE D
 AUTOMOTIVE REPAIR \$ 1,419.49 003250 000228 OFFICE DEPOT OFFICE SUPPLY \$
 251.51 003400 000229 SPARKLIGHT INTERNET \$ 103.93 003407 000230 U S CELLULAR
 UTILITIES \$ 78.49 Total: \$ 2,114.92 SH Svc Fee 1226-2-0400-1110 003130 000275 WOOD,
 GARY SERVICE \$ 393.75 Total: \$ 393.75 Page 5/6 PO Warrant No. Vendor Name Purpose
 Amount SH Svc Fee 1226-2-0400-2005 003120 000276 OK TAX COMMISSION TAG \$ 46.05
 002575 000277 FIVE STAR OFFICE SUPPLY 02 OFFICE SUPPLY \$ 710.66 Total: \$ 756.71
 Grand Total: \$ 206,866.47. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

JR Grissom, Agri-Plex manager, received a letter from Jordan’s Animal Circus to come to the Agri-Plex on February 25, 2020.

Motion by Davis, second by Roberts, to adjourn. All aye.

February 10, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on February 6, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk were present for the meeting.

Introduction of guests: JR Grissom, Shannon Williams, Greg Pierce, Mike Casady, Shirley Barrett, Chuck Roberts, Jenny Lindsay, Danny Manuel, Keressa Kerr, Chad Letellier, Nick Thurman, John Christian, and Chris McGill.

Motion by Roberts, second by Starns, to approve February 3, 2020 meeting minutes. All aye.

Motion by Starns, second by Roberts, to approve Proclamation declaring February 17-21, 2020 as Farm Bureau Week. All aye.

Discussion and possible action regarding opening, accepting, and possibly awarding bid #8, interior construction of the Fittstown VFD building. No action, due to not receiving any bid, and bid will be rebid at later date.

Shannon Williams, Pontotoc County Health Department, explained the delay for submitting invoices for payroll to the Oklahoma State Department of Health for August-November 2019. As invoices were reviewed, they were disputed four times until correct invoices were submitted for payment. Shannon also stated the encumbered amount for blanket purchase orders for payroll would be adjusted appropriately.

Motion by Starns, second by Roberts, to approve payroll invoices submitted by the Health Department for payment to the Oklahoma State Department of Health for the following months:

- a. August 2019 - \$43,032.73
- b. September 2019 - \$35,492.78
- c. October 2019 - \$35,803.22
- d. November 2019 - \$33,449.98

All aye.

Motion by Starns, second by Davis, to approve Allen Nutrition Center's emergency Fire Tax Purchase Request:

Tim West – compressor - \$600.00

All aye.

Discussion regarding Allen VFD's Fire Tax Purchase Request:

Fenton Ford – 2020 Ford Expedition - \$42,497.00

No action.

Motion by Roberts, second by Davis, to approve Fitzhugh VFD's Fire Tax Purchase Request:

Casco Industries – (2) fire thread adapters - \$153.30

All aye.

Motion by Starns, second by Roberts, to approve Byng VFD's Fire Tax Purchase Request:

Shipman Communications – mobile repeater with installation - \$2,995.00

All aye.

Motion by Starns, second by Davis, to approve January 2020 monthly reports:

- a. Election Board
- b. Assessor

All aye.

Motion by Starns, second by Roberts, to approve February 2020 appropriations:

<i>HIGHWAY</i>	<i>\$260,031.00</i>
<i>SR CIT TRANS</i>	<i>\$18,912.49</i>
<i>RESALE PROPERTY</i>	
<i>LAW LIBRARY</i>	<i>\$1,510.95</i>
<i>COUNTY DONATIONS</i>	
<i>VISUAL INSPECTION</i>	<i>\$-</i>
<i>MORTGAGE TAX CERT</i>	<i>\$580.00</i>
<i>COUNTY CLERK LIEN FEES</i>	<i>\$1,016.36</i>
<i>AGRI-PLEX</i>	<i>\$12,598.50</i>
<i>VICTIM RIGHTS</i>	<i>\$-</i>
<i>PREVENTIVE CHILD ABUSE</i>	<i>\$-</i>
<i>COURT CLERK TRUST</i>	<i>\$-</i>
<i>DRUG COURT SENTENCING</i>	<i>\$-</i>
<i>911</i>	<i>\$-</i>
<i>PRESERVATION FEES</i>	<i>\$7,210.00</i>
<i>REAP</i>	<i>\$-</i>
<i>COURT CLERK REVOLVING</i>	<i>\$3,584.04</i>
<i>JUVENILE DRUG COURT</i>	
<i>FLOOD PLAIN MANAGEMENT</i>	
<i>ASSESSORS REVOLVING</i>	<i>\$157.00</i>
<i>LODGING TAX</i>	<i>\$28,393.94</i>
<i>JAIL-ST-OLD</i>	<i>\$107,213.53</i>
<i>EMERGENCY MANAGEMENT</i>	<i>\$6,250.00</i>
<i>DEPT OF ENVIRONMENTAL QUALITY</i>	<i>\$-</i>
<i>HAZMAT PLANNING GRANT</i>	<i>\$-</i>
<i>COUNTY REWARD FUND</i>	
<i>PONTOTOC CO EDUC FAC AUTHORITY</i>	<i>\$3,258.00</i>
<i>JAIL-ST-NEW</i>	<i>\$60,234.38</i>
<i>EMS/AMBULANCE-ST-NEW</i>	<i>\$39,838.35</i>
<i>HIGHWAY-ST-NEW</i>	<i>\$107,437.40</i>
<i>911-ST-NEW</i>	<i>\$33,717.12</i>
<i>SAFETY USE TAX</i>	<i>\$30,709.74</i>
<i>COMMISSARY</i>	<i>\$5,780.42</i>
<i>SHERIFF FEES</i>	<i>\$28,652.88</i>

<i>CDBG</i>	
<i>HEALTH DEPT</i>	<i>\$135.00</i>
<i>EXCESS RESALE</i>	
<i>COUNTY USE TAX</i>	<i>\$6,834.56</i>
<i>FIRE TAX</i>	<i>\$77,494.87</i>
<i>COUNTY FIRE USE TAX</i>	<i>\$10,378.61</i>
<i>TAX REFUND</i>	
<i>CBRI</i>	<i>\$36,821.30</i>
<i>ETR-PROJECT</i>	<i>\$-</i>
<i>USE TX-ST-P/S</i>	<i>\$2.93</i>
<i>USE TX-ST-HWY M/O</i>	<i>\$11.13</i>
<i>USE TX-CAPITAL OUTLAY</i>	<i>\$0.74</i>
<i>COURT CLERK RECORDS MGMT</i>	<i>\$1,498.30</i>
<i>TOTALS</i>	<i>\$890,263.54</i>

All aye.

Discussion and possible action regarding claim(s). None.

Motion by Davis, second by Starns, to approve transfer:

1321-2-8204-2005 to 1321-2-8204-4110 \$2,995.00

All aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

Highway St	3644
Fair Board	3645, 3663
General	3647-3649
SH Svc Fee	3650-3653
Highway	3654-3662
Public Health	3665-3667

All aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

FY 19-20 Assr Rev Fee 1204-1-1600-2005 002900 000002 ALLEN ADVOCATE OFFICE SUPPLY \$ 1,048.05 003524 000003 COUNTY RECORDS INC OFFICE SUPPLY \$ 462.00 Total: \$ 1,510.05 CBRI 1103-6-0820-2005 003408 000004 RAILROAD YARD, INC. BRIDGE \$ 130,000.00 Total: \$ 130,000.00 Emergency Mgmt 1212-2-2700-4110 003420 000048 STAPLES OFFICE SUPPLY \$ 948.99 Total: \$ 948.99 Fair Board 1214-4-4700-2005 003586 000153 B & S SANITATION TRASH \$ 573.00 002846 000154 JAMES SUPPLIES & RENTAL CO. SPLY \$ 175.54 002847 000155 J B LUMBER PARTS \$ 203.70 002380 000156 LOCKE SUPPLY PARTS \$ 242.11 003592 000157 LOCKE SUPPLY PARTS \$ 2.94 002988 000158 MEAD LUMBER DO-IT CENTER PARTS \$ 25.03 002986 000159 O REILLY AUTOMOTIVE, INC. PARTS \$ 26.95 003240 000160 SUPER LUBE FUEL \$ 189.74 003593 000161 TERRY S PEST CONTROL SERVICE \$ 60.00 Total: \$ 1,499.01 General 0001-1-0200-2005 003590 000920 THOMSON WEST OFFICE SUPPLY \$ 343.43 Page 1/6 PO Warrant No. Vendor Name Purpose Amount General 0001-1-0200-2005 Total: \$ 343.43 0001-1-1000-2005 003419 000925 OFFICE DEPOT OFFICE SUPPLY \$ 86.90 Total: \$ 86.90 0001-1-1600-2005 003541 000940 MAILFINANCE REMITTANCE \$ 77.17 Total: \$ 77.17 0001-1-1700-1310 003023 000938 OWENS, JAMES M. TRAVEL \$ 145.48 003024 000939 RHODES, FREDDIE E. TRAVEL \$ 215.05 Total: \$ 360.53 0001-1-2000-2005 003310 000928 ADA NEWS PUBLICATION \$ 13.09 003054 000929 ALLEN ADVOCATE PUBLICATION \$ 1,374.19 003483 000930 ALLEN ADVOCATE PUBLICATION \$ 128.80 003053 000931 ADA PAPER COMPANY SPLY \$ 358.16 003055 000932 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 128.12 003057 000933 J B LUMBER SPLY \$ 30.20 001313 000934 LOCKE SUPPLY PARTS \$ 21.41 003531 000935 O G & E UTILITIES \$ 2,596.67 003112 000936 STAPLES OFFICE SUPPLY \$ 130.37 003056 000937 TREAT S SOLUTIONS SPLY \$ 294.03 Total: \$ 5,075.04 0001-2-0400-2005 003364 000921 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 37.59 002884 000922 COM DATA CORPORATION FUEL \$ 5,994.75 003348 000923 GALLS INCORPORATED UNIFORMS \$ 1,362.03 002573 000924 NAPA OF ADA PARTS \$ 230.36 Total: \$ 7,624.73 0001-5-0900-1310 002888 000926 KELLEY, JANNA L EDWARDS TRAVEL \$ 398.47 002889 000927 WALKER, BECKY TRAVEL \$ 1,380.15 Total: \$ 1,778.62 Page 2/6 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1310 002612 000198 GAINNEY, KAREN TRAVEL \$ 141.11 003050 000199 LINDSAY, JENNY TRAVEL \$ 59.05 003239 000200 REEVES, CHELSEA TRAVEL \$ 127.54 003049 000201 WELCH, STACI TRAVEL \$ 74.90 Total: \$ 402.60 1216-3-5000-2005 000696 000202 BEMAC SUPPLY JANITORIAL \$ 77.52 002134 000203 QUILL CORP. OFFICE SUPPLY \$ 252.98 003416 000204 SMILEMAKERS INC SPLY \$ 142.89 003451 000205 WAL MART COMMUNITY BRC SPLY \$ 58.71 Total: \$ 532.10 Highway 1102-6-4100-

2005 003583 001178 B & S SANITATION TRASH \$ 49.00 003519 001179 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 354.87 003530 001180 DC IGNITION PARTS \$ 145.00 003511 001181 HALEY DIESEL & AUTOMOTIVE REPAIR \$ 2,164.10 003522 001182 PREMIER TRUCK GROUP PARTS \$ 332.04 003517 001183 RHYNES SURPLUS PARTS \$ 53.91 002376 001184 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 90.00 Total: \$ 3,188.92 1102-6-4100-4110 003540 001185 VISION BANK EQUIP \$ 13,915.56 Total: \$ 13,915.56 1102-6-4200-2005 003598 001186 ABC FIRST AID FIRST AID SUPPLIES \$ 47.85 003581 001187 ADA TRUCK PARTS PARTS \$ 420.72 003584 001188 B & S SANITATION TRASH \$ 49.00 003254 001189 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 495.84 003256 001190 CULLIGAN SERVICE \$ 45.00 003538 001191 RURAL WATER DIST #8 UTILITIES \$ 34.64 000009 001192 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 125.00 Total: \$ 1,218.05 Page 3/6 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-1310 003515 001193 OSU AG CONFERENCES REGISTRATION \$ 240.00 Total: \$ 240.00 1102-6-4300-2005 003585 001194 B & S SANITATION TRASH \$ 49.00 003377 001195 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 135.02 003516 001196 DAVIS FLEET PARTS PARTS \$ 2,300.00 003417 001197 DUB ROSS COMPANY ROAD MATERIAL \$ 558.00 003109 001198 FITTSTONE INC ROAD MATERIAL \$ 4,755.16 003238 001199 FITTSTONE INC ROAD MATERIAL \$ 4,908.30 003528 001200 FITTSTONE INC ROAD MATERIAL \$ 1,740.99 003527 001201 GREAT PLAINS KUBOTA PARTS \$ 230.39 003513 001202 HOOTEN OIL CO. FUEL \$ 1,612.04 003604 001203 LOCKE SUPPLY PARTS \$ 24.00 003539 001204 O G & E UTILITIES \$ 104.29 000040 001205 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 90.00 003520 001206 SEAL MASTERS INC ROAD MATERIAL \$ 1,675.74 Total: \$ 18,182.93 HIGHWAY-ST 1313-6-8041-2005 003482 000250 NAPA OF ADA PARTS \$ 15.83 003136 000251 TOTAL SIR LLC SERVICE \$ 36.50 003343 000252 CIRCUIT ENGINEERING DIST #4 SIGNS \$ 148.00 Total: \$ 200.33 1313-6-8042-2005 002591 000253 DOLESE BROS ROAD MATERIAL \$ 1,960.40 003429 000254 HOOTEN OIL CO. FUEL \$ 3,994.28 003333 000255 SEAL MASTERS INC SERVICE \$ 4,500.00 003591 000256 WARREN CAT PARTS \$ 1,093.25 Total: \$ 11,547.93 Rural Fire-ST 1321-2-8206-2005 002860 000191 P E C UTILITIES \$ 32.96 Total: \$ 32.96 Page 4/6 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 003273 000192 A T & T MOBILITY UTILITIES \$ 33.50 003271 000193 ADA CITY UTILITIES UTILITIES \$ 24.30 003274 000194 B & S SANITATION TRASH \$ 23.00 003270 000195 P E C UTILITIES \$ 49.59 Total: \$ 130.39 1321-2-8214-4110 002791 000196 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 12,710.00 Total: \$ 12,710.00 1321-2-8215-2005 003261 000197 B & S SANITATION TRASH \$ 23.00 003260 000198 P E C UTILITIES \$ 58.13 003259 000199 RURAL WATER DIST # 9 UTILITIES \$ 25.00 Total: \$ 106.13 1321-2-8216-2005 003266 000200 P E C UTILITIES \$ 39.38 Total: \$ 39.38 Senior Citizen Trust 7611-3-3900-2005 003587 000231 B & S SANITATION TRASH \$ 49.00 003139 000232 COWARTS SMOKEHOUSE MARKET FUEL \$ 576.72 003588 000233 O G & E UTILITIES \$ 177.27 003542 000234 RSI COMMUNICATIONS REMITTANCE \$ 150.00 Total: \$ 952.99 SH Commissary 1223-2-0400-2005 002157 000020 PRODIGY SOLUTIONS INC COMMISSARY \$ 3,515.54 Total: \$ 3,515.54 SH Svc Fee 1226-2-0400-1310 003534 000278 CHRISTIAN, JOHN G. TRAVEL \$ 439.22 Page 5/6 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-1310 Total: \$ 439.22 1226-2-0400-2005 003546 000279 CREATIVE PRODUCTS SOURCING INC OFFICE SUPPLY \$ 154.75 001718 000281 TIP TOP CLEANERS SERVICE \$ 19.65 Total: \$ 174.40 1226-2-1100-2005 003128 000280 CULLIGAN SERVICE \$ 371.85 002505 000282 ADA PAPER COMPANY JANITORIAL \$ 2,289.51 001601 000283 BEMAC SUPPLY JANITORIAL \$ 1,190.08 002583 000284 PITNEY BOWES POSTAGE \$ 120.81 000742 000285 SINNETT CONSTRUCTION & PLUMBIN SERVICE \$ 1,253.21 Total: \$ 5,225.46 Grand Total: \$ 222,059.36. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Sheriff John Christian clarified that the Sheriff’s office was not involved in the raid at Allen involving the residence in Allen being demolished.

Chad Letellier, Emergency Management, reported there was only one reportable accident for January – December 2019.

Open enrollment for OPEH&W for Pontotoc County will be April 28-30.

Motion by Davis, second by Roberts, to adjourn.

February 18, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on February 13, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy were present for the meeting. Tammy Brown-County Clerk was absent.

Introduction of guests: Danny Manuel, Chad Letellier, JR Grissom, Keressa Kerr, John Christian, James Bierce, and Kevin Pinley.

Motion by Starns, second by Roberts, to approve February 10, 2020 meeting minutes. All aye.

Motion by Davis, second by Roberts, to approve Resolution #20-58, Lula VFD declaring surplus:

Lancier Jaws of Life – serial #09254 – inventory #62-LVF-420-01

All aye.

Motion by Starns, second by Roberts, to approve Resolution #20-59, Happyland VFD declaring surplus:

Simon Duplex Fire Truck –VIN# 1D91VG1WXP3008742 –
inventory #62-H1VF-302-01

All aye.

Motion by Starns, second by Davis, to approve Resolution #20-60, Lula VFD disposing of equipment (traded):

Lancier Jaws of Life – serial #09254 – inventory #62-LVF-420-01

All aye.

Motion by Starns, second by Davis, to approve Resolution #20-61, Happyland VFD disposing of equipment (donated):

Simon Duplex Fire Truck –VIN# 1D91VG1WXP3008742 –
inventory #62-H1VF-302-01

All aye.

Motion by Starns, second by Davis, to let bid #11, two-inch asphalt overlay road project for 3.7 miles on County Road 3490 also known as John Price Road. All aye.

Motion by Davis, second by Roberts, to let bid #12, water line extension project for Pontotoc County RWD #8 (FY 2019 CDBG Grant #17526). All aye.

Motion by Starns, second by Roberts, to approve utility crossing application for permit:

a. B&H Construction – water line – Catfish Kettle Road

All aye.

Motion by Davis, second by Starns, to approve utility crossing application for permit:

b. Bierce Properties – sewer line – “A” Street

All aye.

Motion by Roberts, second by Starns, to approve Lula VFD’s Fire Tax Purchase

Requests:

- a. Chickasaw Personal Communications – (2) pagers - \$790.00
- b. Davenport Fire Equipment Sales, LLC – Jaws of Life kit - \$9,552.00

All aye.

Motion by Starns, second by Roberts, to approve Allen VFD’s Fire Tax Purchase

Requests:

- a. Davenport Fire Equipment Sales, LLC – (2) nozzles with grip - \$945.00
- b. Chickasaw Personal Communications – (2) radios, (2) batteries, (6) replacement antennas - \$745.80
- c. Fenton Ford – 2020 Ford Expedition - \$42,497.00

All aye.

Motion by Starns, second by Roberts, to approve January 2020 monthly reports:

- a. Treasurer
- b. County Clerk

All aye.

Motion by Roberts, second by Starns, to approve claims:

W#113	Paula Hall	1220-1-0660-1310	\$190.16
W#114	Terri Pierce	1220-1-0600-1310	\$203.91
W#115	Embassy Suites	1220-1-0600-1310	\$400.00
W#116	Lexis Nexis Risk Data MGMT	1220-1-0600-2005	\$105.00
W#27	Farrell, Griffin & Haney	7201-1-1400-2005	\$130.00

All aye.

Motion by Davis, second by Starns, to approve transfers:

1321-2-8203-2005 to 1321-2-8203-4110	\$42,497.00
1321-2-8210-2005 to 1321-2-8210-4110	\$9,552.00

All aye.

Motion by Roberts, second by Davis, to approve blanket purchase orders:

Senior Transportation	3760-3762
Highway	3763-3771
Highway St	3772-3774
Fair Board	3775-3780
SH Svc Fee	3781-3789
Rural Fire	3790-3815
911 St	3816

All aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

FY 19-20 911-ST-NEW 1327-2-8036-1110 002878 000008 ADA, CITY OF SERVICE \$ 32,500.00 Total: \$ 32,500.00 Crt Clk Revolving 7201-1-1400-2005 000027B 000053 FARRELL GRIFFIN & HANEY PLLC SERVICE \$ 130.00 Total: \$ 130.00 Emergency Mgmt 1212-2-2700-2005 003608 000049 CRITICAL COMM UTILITIES \$ 12.65 003607 000050 SPRINT COMMUNICATIONS COMPANY UTILITIES \$ 37.99 Total: \$ 50.64 Fair Board 1214-4-4700-1110 003621 000162 KIMBERLYN D TEACHEY SERVICE \$ 200.00 Total: \$ 200.00 1214-4-4700-2005 003636 000163 ADA CITY UTILITIES UTILITIES \$ 360.27 003637 000164 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 2,170.41 003624 000165 FOREHAND S GARAGE LLC PARTS \$ 300.00 003668 000166 SPARKLIGHT INTERNET \$ 93.98 003595 000167 STAPLES OFFICE SUPPLY \$ 148.92 Total: \$ 3,073.58 General 0001-1-1000-2005 003404 000945 J P COOKE CO OFFICE SUPPLY \$ 182.90 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1000-2005 003523 000946 OFFICE DEPOT OFFICE SUPPLY \$ 75.62 Total: \$ 258.52 0001-1-1600-1310 003545 000954 BYRD, DEBBIE L. TRAVEL \$ 245.04 003544 000955 FURIMSKY, PATRICIA RENAE TRAVEL \$ 165.00 Total: \$ 410.04 0001-1-1600-2005 003626 000956 SPARKLIGHT INTERNET \$ 88.94 Total: \$ 88.94 0001-1-2000-2005 003609 000947 ADA CITY UTILITIES UTILITIES \$ 818.79 003635 000948 ADA CITY UTILITIES UTILITIES \$ 63.75 003638 000949 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 220.78 003628 000950 MILLER OFFICE REMITTANCE \$ 74.92 003612 000951 P E C UTILITIES \$ 25.00 003700 000952 SPARKLIGHT INTERNET \$ 90.69 003680 000953 TERRY S PEST CONTROL SERVICE \$ 140.00 Total: \$ 1,433.93 0001-1-2200-2005 003630 000957 MILLER OFFICE REMITTANCE \$ 33.50 003625 000958 SPARKLIGHT INTERNET \$ 89.73 Total: \$ 123.23 0001-2-0400-2005 003689 000941 A T & T MOBILITY UTILITIES \$ 478.50 003690 000942 A T & T MOBILITY UTILITIES \$ 905.50 003418 000943 GALLS INCORPORATED LAW ENFORCEMENT SU \$ 412.62 003688 000944 SPARKLIGHT INTERNET \$ 139.61 Total: \$ 1,936.23 Health 1216-3-5000-1110 000681 000206 OK STATE DEPT OF HEALTH SERVICE \$ 43,032.73 001201 000207 OK STATE DEPT OF HEALTH REIMBURSEMENT \$ 35,492.78 002117 000208 OK STATE DEPT OF HEALTH SERVICE \$ 33,449.98 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1110 001738 000209 OK STATE DEPT OF HEALTH SERVICE \$ 35,803.22 Total: \$ 147,778.71 1216-3-5000-2005 003639 000210 ADA CITY UTILITIES UTILITIES \$ 220.39 003309 000211 ADA NEWS PUBLICATION \$ 302.00 Total: \$ 522.39 Highway 1102-6-4100-1310 003014 001207 EMBASSY SUITES HOTEL \$ 100.00 Total: \$ 100.00 1102-6-4100-2005 003533 001208 FITTSTONE INC ROAD MATERIAL \$ 1,349.89 003603 001209 HOOTEN OIL CO. FUEL \$ 2,357.54 003601 001210 KENNY S PROPANE PROPANE \$ 405.00 003613 001211 RSI COMMUNICATIONS LEASE \$ 75.00 003610 001212 P E C UTILITIES \$ 771.99 003597 001213 SUPER LUBE OIL CHANGE \$ 74.29 003617 001214 T & W TIRE TIRES \$ 65.00 Total: \$ 5,098.71 1102-6-4100-4110 003308 001215 DEPENDABLE HEAT & AIR INC HEATER/AC UNIT \$ 1,281.00 Total: \$ 1,281.00 1102-6-4200-1310 003072 001216 EMBASSY SUITES HOTEL \$ 200.00 Total: \$ 200.00 1102-6-4200-2005 003426 001217 BRUCKNER TRUCK SALES INC TRUCK PARTS \$ 428.66 003257 001218 BUMPER TO BUMPER PARTS \$ 395.22 003312 001219 FITTSTONE INC ROAD MATERIAL \$ 1,436.14 003380 001220 O REILLY

AUTOMOTIVE, INC. PARTS \$ 41.99 003611 001221 P E C UTILITIES \$ 433.90 Total: \$ 2,735.91 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2005 003375 001222 DAVIS FLEET PARTS PARTS \$ 642.99 003110 001223 HALL S AUTO PARTS \$ 1,407.15 003576 001224 HALL S AUTO PARTS \$ 750.31 003529 001225 HOTSY OF OKLA. INC. PARTS \$ 305.67 003111 001226 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 1,363.47 003699 001227 O G & E UTILITIES \$ 409.87 003629 001228 OK TAX COMMISSION SPLY \$ 14.55 003698 001229 OK TAX COMMISSION TAG \$ 12.00 003694 001230 O REILLY AUTOMOTIVE, INC. PARTS \$ 333.60 003615 001231 RSI COMMUNICATIONS LEASE \$ 75.00 003605 001232 ROFF PUBLIC WORKS AUTHORITY UTILITIES \$ 35.00 003606 001233 STONEWALL PUBLIC WORKS AUTH. UTILITIES \$ 42.50 003022 001234 T & W TIRE TIRES \$ 261.00 003374 001235 WYCHE QUARRY ROAD MATERIAL \$ 760.00 Total: \$ 6,413.11 HIGHWAY-ST 1313-6-8041-2005 003468 000257 O REILLY AUTOMOTIVE, INC. PARTS \$ 389.15 003132 000258 CINTAS CORPORATION LOC 618 UNIFORM CLEANING \$ 627.48 003472 000259 FITTSTONE INC ROAD MATERIAL \$ 3,337.25 003342 000260 JENNINGS STONE ROAD MATERIAL \$ 490.00 003473 000261 LOGAN COUNTY ASPHALT ASPHALT \$ 2,866.22 Total: \$ 7,710.10 1313-6-8042-2005 003632 000262 BUMPER TO BUMPER PARTS \$ 261.01 003631 000263 WARREN CAT OIL \$ 169.12 003620 000264 HISLE BROS. INC. PARTS \$ 200.10 003673 000265 BUMPER TO BUMPER PARTS \$ 92.59 003102 000266 FITTSTONE INC ROAD MATERIAL \$ 2,343.78 003383 000267 FITTSTONE INC ROAD MATERIAL \$ 3,780.97 003431 000268 FITTSTONE INC ROAD MATERIAL \$ 3,133.97 003580 000269 FITTSTONE INC ROAD MATERIAL \$ 1,061.30 003623 000270 HISLE BROS. INC. PARTS \$ 58.08 003382 000271 JENNINGS STONE ROAD MATERIAL \$ 2,020.00 003579 000272 JENNINGS STONE ROAD MATERIAL \$ 1,355.00 003618 000273 SOUTHERN OKLA TRUCK REPAIR INC REPAIR \$ 177.00 003600 000274 SEAL MASTERS INC ROAD MATERIAL \$ 1,369.43 Total: \$ 16,022.35 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 003634 000150 ADA CITY UTILITIES UTILITIES \$ 5,443.59 Total: \$ 5,443.59 ML Fee 1208-1-1000-1310 003599 000019 SNIDER, SHELLEY L. TRAVEL \$ 201.15 003016 000020 EMBASSY SUITES HOTEL \$ 200.00 Total: \$ 401.15 Resale 1220-1-0600-1310 003643 000113 HALL, PAULA K. TRAVEL \$ 190.16 003642 000114 PIERCE, TERRI KAYE TRAVEL \$ 203.91 003674 000115 EMBASSY SUITES HOTEL \$ 400.00 Total: \$ 794.07 1220-1-0600-2005 003641 000116 LEXISNEXIS RISK SOLUTIONS SERVICE \$ 105.00 Total: \$ 105.00 Rural Fire-ST 1321-2-8204-4110 001417 000202 WATTS MANUFACTURING LLC VEHICLE \$ 80,060.00 Total: \$ 80,060.00 1321-2-8209-2005 003282 000203 SPARKLIGHT INTERNET \$ 113.90 Total: \$ 113.90 1321-3-8202-2005 003616 000201 WEST, TIM PARTS \$ 600.00 Total: \$ 600.00 Senior Citizen Trust PO Warrant No. Vendor Name Purpose Amount Senior Citizen Trust 7611-3-3900-2005 003669 000235 ADA CITY UTILITIES UTILITIES \$ 160.26 003433 000236 COWARTS SMOKEHOUSE MARKET FUEL \$ 540.90 002775 000237 OFFICE DEPOT OFFICE SUPPLY \$ 296.19 Total: \$ 997.35 SH Svc Fee 1226-2-1100-2005 003687 000286 SPARKLIGHT INTERNET \$ 343.87 Total: \$ 343.87 Use-ST 1301-6-0820-2005 003614 000003 RSI COMMUNICATIONS LEASE \$ 75.00 Total: \$ 75.00 Grand Total: \$ 317,001.32. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9). None

Motion by Davis, second by Starns, to adjourn. All aye.

February 24, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on February 20, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk were present for the meeting.

Introduction of guests: JR Grissom, Chad Letellier, Debbie Byrd, Cathleen Branscum, Glenda Gonderman, Paula Hall, Danny Manuel, Shelley Snider, Kevin Holland, John Christian, Brandy Carter, and Mark Downey.

Motion by Starns, second by Roberts, to approve February 18, 2020 meeting minutes. All aye.

Opened and either accepted or rejected the following bids submitted for bid #9, replace and update one or more air conditioning units at the Agri-Plex grounds:

Dependable Heat & Air	3-ton upflow	\$4,478.00	Rejected-failed to submit Invitation to Bid form
	5-ton horizontal	\$5,768.00	
	5-ton upflow	\$5,217.00	
	7.5-ton	\$7,987.00	
Steve Arthur's Heat & Air	3-ton upflow	\$4,655.00	Rejected-pricing beyond budget
	5-ton horizontal	\$5,355.00	
	5-ton upflow	\$5,355.00	
	7.5 ton	\$8,329.00	

Carson Heat & Air No bid-was received back in the mail as "return to sender"

Motion by Starns, second by Davis, to not award bid #9 replace and update one or more air conditioning units at the Agri-Plex grounds and re-bid due to not receiving an acceptable bid. All aye.

Opened and either accepted or rejected the following bids submitted for bid #10, purchasing a 2011 or newer one-ton service truck (District #2):

OT Truck	2011 Chevrolet 3500	\$19,200.00	Accepted
OK Work Trucks	2016 Silverado 2500 HD	\$25,500.00	Accepted
Atoka Wholesale Motor	2014 Silverado 3500	\$26,950.00	Rejected-failed to meet specifications to be a crew-cab

Motion by Davis, second by Roberts, to award bid #10, purchasing a 2011 or newer one-ton service truck (District #2) to OT Truck for a 2011 Chevrolet 3500 service truck in the amount of \$19,200.00 due to being the lowest and best bid. All aye.

Motion by Starns, second by Roberts, to approve Resolution #20-62, District #1 declaring surplus:

2007 Caterpillar Dozer – serial #C23335 – inventory #62-1-323-03

All aye.

Motion by Starns, second by Roberts, to approve District #1 purchasing a 2020 Dozer from Warren Cat off of State Contract (#SW192) in the amount of \$199,966.84 with a trade-in valued at \$52,500.00 for a total of \$147,466.84 to be financed through Vision Bank-Ada at 4.15% for 60 months at an approximate monthly payment of \$2,729.60. All aye.

Motion by Starns, second by Roberts, to approve Resolution #20-63, District #1 disposing of equipment (traded-in):

2007 Caterpillar Dozer – serial #C23335 – inventory #62-1-323-03

All aye.

Motion by Starns, second by Davis, to approve to note for the record that the piece of equipment that District #1 declared surplus on January 27, 2020 for the Elk City Auction is a 2002 International Eagle tractor truck and not a 2001 (inventory #62-1-302-49). All aye.

Motion by Starns, second by Roberts, to approve District #2 purchasing two railroad tanks from Railroad Yard out of District #2's CBRI THWY 105 account (approximately \$20,000.00 as it will depend on the foot of the tanks). All aye.

Motion by Davis, second by Starns, to approve utility crossing application for permit:
Gene McCurdy – water line tap – County Road 3 Drive-Old HWY 3

All aye.

Motion by Starns, second by Roberts, to approve Byng VFD's compliance document:
Worker's Compensation

All aye.

Motion by Starns, second by Davis, to approve Allen Nutrition Center's Emergency Fire Tax Purchase Request:

JB Lumber – sump pump and perforated pipe - \$120.00

All aye.

Motion by Starns, second by Roberts, to approve Emergency Management's Fire Tax Purchase Requests:

- a. Strohman Enterprises – Garmin map sets for (2) GPS devices - \$504.94
- b. Nu Way Cleaners – service to sew names and patches on (14) SAR uniform shirts - \$144.00

All aye.

Motion by Davis, second by Roberts, to approve the Sheriff's office monthly reports:

- a. September 2019
- b. October 2019
- c. November 2019
- d. December 2019
- e. January 2020

All aye.

Motion by Davis, second by Roberts, to approve February 2020 payroll. All aye.

Motion by Roberts, second by Starns, to approve claims:

W#16 Better Karen Hazard 7408-1-0600-2005

All aye.

Motion by Starns, second by Roberts, to approve transfers:

1321-2-2700-2005 to 1321-2-2700-4110 \$38.00

0001-2-0400-2005 to 0001-2-0400-4110 \$9,125.00

All aye.

Motion by Davis, second by Starns, to approve blanket purchase orders:

Highway 3860-3865

General 3866-3873

Senior Citizen Transportation 3874-3875

SH Svc Fee 3876-3888

Jail St New 3889

Public Health 3891-3908

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

FY 19-20 *Emergency Mgmt 1212-2-2700-2005 003746 000051 A T & T SERVICES INC UTILITIES \$ 71.90 Total: \$ 71.90 Fair Board 1214-4-4700-2005 003753 000168 A T & T SERVICES INC UTILITIES \$ 133.47 003360 000169 ADA PAPER COMPANY JANITORIAL \$ 550.29 003537 000170 CHEROKEE FIRE PROTECTION PROFE SERVICE \$ 500.00 003361 000171 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 264.35 003362 000172 DAVE S MUSIC SPLY \$ 20.95 002967 000173 INDIAN NATION FIRE SPRINKLER LLC INSPECTION \$ 672.00 003678 000174 INDIAN NATION FIRE SPRINKLER LLC INSPECTION \$ 610.00 003663 000175 FRYE BROTHERS CONST ROAD MATERIAL \$ 1,450.00 003549 000176 J B LUMBER PARTS \$ 304.95 003819 000177 O G & E UTILITIES \$ 51.85 003551 000178 O REILLY AUTOMOTIVE, INC. PARTS \$ 100.94 003703 000179 REVEAL 4NI LLC PARTS \$ 448.95 Total: \$ 5,107.75 General 0001-1-0600-2005 003749 000960 A T & T SERVICES INC UTILITIES \$ 86.70 Total: \$ 86.70 0001-1-1000-2005 003748 000963 A T & T SERVICES INC UTILITIES \$ 128.71 003758 000978 SPARKLIGHT INTERNET \$ 147.44 Total: \$ 276.15 0001-1-1600-2005 003750 000962 A T & T SERVICES INC UTILITIES \$ 86.81 Total: \$ 86.81 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 003747 000965 A T & T SERVICES INC UTILITIES \$ 1,917.75 003686 000979 NICKERSON PLUMBING INC REPAIR \$ 53.96 Total: \$ 1,971.71 0001-1-2200-2005 003751 000959 A T & T SERVICES INC UTILITIES \$ 102.34 003820 000980 CANON FINANCIAL SERVICES INC REMITTANCE \$ 92.69 003554 000981 STAPLES OFFICE SUPPLY \$ 557.32 Total: \$ 752.35 0001-2-0400-2005 003752 000961 A T & T SERVICES INC UTILITIES \$ 185.74 003366 000966 ADA FEEDCENTER FOOD \$ 74.50 002770 000967 ADA TIRE CENTER INC TIRES \$ 671.80 002386 000968 ADA VETERINARY CLINIC SERVICE \$ 60.00 002501 000969 SUPER LUBE OIL CHANGE \$ 502.05 003437 000970 VERSATILE NETWORKS SPLY \$ 5,981.39 003288 000971 XEROX CORPORATION REMITTANCE \$ 399.08 003436 000972 XCEL OFFICE SOLUTIONS REMITTANCE \$ 956.13 Total: \$ 8,830.69 0001-5-0900-1110 003566 000973 O S U COOP EXTENSION SERV REMITTANCE \$ 3,480.00 003567 000974 O S U COOP EXTENSION SERV REMITTANCE \$ 1,887.03 Total: \$ 5,367.03 0001-5-0900-1310 003543 000975 OSU SE DISTRICT OFFICE REIMBURSEMENT \$ 501.99 Total: \$ 501.99 0001-5-0900-2005 003754 000964 A T & T SERVICES INC UTILITIES \$ 89.92 003831 000976 A T & T UTILITIES \$ 219.40 003835 000977 SPARKLIGHT INTERNET \$ 80.24 Total: \$ 389.56 Health 1216-3-5000-2005 003838 000212 A T & T UTILITIES \$ 509.00 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 003837 000213 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 396.87 003836 000214 O G & E UTILITIES \$ 875.00 003683 000215 SANOFI PASTEUR INC MEDICAL \$ 4,426.50 003691 000216 SPARKLIGHT INTERNET \$ 75.95 002119 000217 TERRY S PEST CONTROL SERVICE \$ 44.00 Total: \$ 6,327.32 Highway 1102-6-4100-1310 003718 001236 A C C O REGISTRATION \$ 95.00 Total: \$ 95.00 1102-6-4100-2005 003755 001237 A T & T SERVICES INC UTILITIES \$ 232.63 003697 001238 ADA TIRE CENTER INC TIRES \$ 464.94 003696 001239 DIRECT*

DISCOUNT TIRE, LLC. TIRES \$ 197.70 003704 001240 DIRECT DISCOUNT TIRE, LLC.
TIRES \$ 75.00 001487 001241 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 4.40 003712
001242 SOUTHWEST TRAILERS & EQUIP PARTS \$ 259.38 Total: \$ 1,234.05 1102-6-4100-
2040 003733 001243 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 003734 001244 OK
DEPT OF TRANSPORTATION LEASE \$ 1,207.18 003735 001245 VISION BANK LEASE \$
7,082.50 Total: \$ 9,496.86 1102-6-4200-2005 003756 001246 A T & T SERVICES INC
UTILITIES \$ 74.65 003710 001247 BUMPER TO BUMPER PARTS \$ 19.47 003759 001248
BUMPER TO BUMPER PARTS \$ 122.12 003711 001249 EDWARDS CANVAS INC PARTS \$
601.50 003721 001250 EDWARDS CANVAS INC PARTS \$ 60.00 003729 001251 JENNINGS
STONE ROAD MATERIAL \$ 800.00 003757 001252 LOCKE SUPPLY PARTS \$ 55.77 003722
001253 O REILLY AUTOMOTIVE, INC. PARTS \$ 105.84 003725 001254 PERFECTION
EQUIPMENT INC PARTS \$ 110.00 002482 001255 O T A PIKEPASS CTR-GOVT ACCT
PIKEPASS \$ 8.45 003724 001256 SHERRELL STEEL L.L.C PARTS \$ 67.80 003582 001257 T
& W TIRE TIRES \$ 381.50 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-
4200-2005 Total: \$ 2,407.10 1102-6-4200-2040 003738 001258 VISION BANK LEASE \$
10,696.77 003739 001259 OK DEPT OF TRANSPORTATION LEASE \$ 1,156.30 003740
001260 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 003741 001261 OK DEPT OF
TRANSPORTATION LEASE \$ 1,572.53 Total: \$ 14,998.13 1102-6-4300-2005 003732 001262
CENTERPOINT ENERGY - ARKLA UTILITIES \$ 220.51 003574 001263 CINTAS
CORPORATION LOC 618 UNIFORMS/MATS \$ 256.05 003535 001264 FITTSTONE INC
ROAD MATERIAL \$ 985.71 003575 001265 FITTSTONE INC ROAD MATERIAL \$ 4,971.44
003602 001266 HOOTEN OIL CO. OIL \$ 1,607.82 003672 001267 HOOTEN OIL CO. FUEL \$
1,364.04 003702 001268 HOOTEN OIL CO. FUEL \$ 1,366.69 003671 001269 KENNY S
PROPANE PROPANE \$ 399.00 003467 001270 O REILLY AUTOMOTIVE, INC. PARTS \$
324.95 003720 001271 SIGN SOURCE OFFICE SUPPLY \$ 30.00 003714 001272 WARREN
CAT PARTS \$ 141.62 Total: \$ 11,667.83 1102-6-4300-2040 003843 001273 VISION BANK
LEASE \$ 7,207.62 003742 001274 VISION BANK LEASE \$ 8,639.06 Total: \$ 15,846.68
HIGHWAY-ST 1313-6-8041-2005 003469 000275 BUMPER TO BUMPER PARTS \$ 184.66
003471 000276 RINKER AUTOMOTIVE PARTS \$ 317.95 Total: \$ 502.61 1313-6-8042-2005
003708 000277 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 435.62 003313
000278 C L BOYD SPLY \$ 989.37 003707 000279 HOOTEN OIL CO. FUEL \$ 7,181.09 Total:
\$ 8,606.08 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005
003818 000151 O G & E UTILITIES \$ 1,746.18 003833 000152 TERRY S PEST CONTROL
SERVICE \$ 65.00 Total: \$ 1,811.18 Jail-ST-OLD 1315-2-8034-2999 003717 000144
PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$ 53,509.90 Total: \$ 53,509.90
RM&P 1209-1-1000-2005 003679 000059 MIDWEST PRINTING CO OFFICE SUPPLY \$
1,416.81 Total: \$ 1,416.81 Rural Fire-ST 1321-2-2700-2005 003391 000208 LA POLICE GEAR
INC LAW ENFORCEMENT SU \$ 339.97 003594 000209 US TACTICAL SUPPLY INC SPLY \$
398.80 Total: \$ 738.77 1321-2-2700-4110 003390 000210 STROHMAN ENTERPRISE INC
FIRE EQUIPMENT \$ 3,982.33 Total: \$ 3,982.33 1321-2-8207-4130 003737 000205 WELCH
STATE BANK LEASE \$ 2,225.19 Total: \$ 2,225.19 1321-2-8208-4130 003736 000206 WELCH
STATE BANK LEASE \$ 551.25 Total: \$ 551.25 1321-2-8209-2005 003279 000211 O G & E
UTILITIES \$ 93.59 Total: \$ 93.59 Page 5/7 PO Warrant No. Vendor Name Purpose Amount
Rural Fire-ST 1321-2-8212-2005 003272 000212 A T & T UTILITIES \$ 74.09 001970 000214
NAPA OF ADA PARTS \$ 170.10 002868 000215 PICKETT COUNTRY STORE FUEL \$ 318.02
Total: \$ 562.21 1321-2-8212-4110 001223 000213 CASCO INDUSTRIES INCORPORATED
FIRE EQUIPMENT \$ 49,406.50 Total: \$ 49,406.50 1321-2-8213-4130 003743 000204
CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-2-8216-2005 000491
000216 BUMPER TO BUMPER PARTS \$ 239.54 Total: \$ 239.54 1321-3-8201-4130 003744
000207 OKLAHOMA STATE BANK LEASE \$ 763.20 Total: \$ 763.20 Senior Citizen Trust 7611-
3-3900-2005 003347 000238 SMITY S TOWING & REPAIR SERVICE \$ 130.00 003829 000239
SPARKLIGHT INTERNET \$ 103.93 003727 000240 U S CELLULAR UTILITIES \$ 83.49 Total:
\$ 317.42 SH Svc Fee 1226-2-0400-1310 003532 000287 PONTOTOC TECHNOLOGY CENTER
REGISTRATION \$ 188.00 Total: \$ 188.00 1226-2-0400-2005 002169 000288 FENTON FORD
PARTS \$ 1,909.18 003121 000289 VERSATILE NETWORKS SPLY \$ 720.00 002886 000290
XCEL OFFICE SOLUTIONS REMITTANCE \$ 551.33 PO Warrant No. Vendor Name Purpose
Amount SH Svc Fee 1226-2-0400-2005 Total: \$ 3,180.51 1226-2-1100-2005 003123 000291
DICUS SUPERSTORE FOOD \$ 299.25 002771 000292 FIVE STAR OFFICE SUPPLY 02
OFFICE SUPPLY \$ 912.95 003125 000293 GUDERIANS FOOD \$ 11,953.50 003126 000294
HOME DEPOT CREDIT SERVICES JANITORIAL \$ 789.24 003652 000295 SINNETT
CONSTRUCTION & PLUMBIN REPAIR \$ 963.00 003685 000296 SINNETT CONSTRUCTION
& PLUMBIN REPAIR \$ 4,050.00 Total: \$ 18,967.94 Tax Refunds 7408-1-0600-2005 003890

000016 HAZARD, BETTY KAREN TAX REF \$ 489.00 Total: \$ 489.00 Grand Total: \$ 236,428.94. All aye.

Quarterly Meeting for Pontotoc County personnel - Discussion and possible action regarding the following items:

- a. Items for the 2020 Pontotoc County Employee Personnel Policy Handbook:
 - i. Resolution #20-34, Pontotoc County FY 2019-2020 Pay Scale – Each Elected Official will turn in an updated pay scale referencing the base pay per each level. This resolution for Pontotoc County Pay Scale will be referenced in the 2020 Pontotoc County Employee Personnel Policy Handbook
 - ii. Purchasing Procedures class – All requisitioning and receiving officers and employees whose jobs require additional training shall attend the Purchasing Class every two years along with passing the test that concludes the class. This will be referenced in the 2020 Handbook.
 - iii. Accrual rates of sick leave and vacation leave – The BOCC would like to adopt the State accrual rates for sick and vacation based on years of service and with a maximum accumulation on limits. A new resolution will be adopted upon approval by the BOCC. This resolution will be referenced in the 2020 Handbook.
 - iv. Resolution #20-33, Pontotoc County policy for employment transfers between county offices – This resolution will be referenced in the 2020 Handbook.
 - v. Resolution #17-19, authorizing American Fidelity Assurance to help the County achieve greater compliance and administrative efficiencies – This resolution will be referenced in the 2020 Handbook.
 - vi. Amendments to Pontotoc County pay scale that were approved on August 20, 2015 and that are listed below will not be referenced in the 2020 Handbook because the new pay scale (Resolution #20-34 will replace those amendments.
 1. \$50.00/month increase to all First Deputies, bringing pay to \$3,300.00. - NA
 2. Cell phone compensation for County Barn District's Foreman, Undersheriff, and Jail Administrator will be paid by the Elected Officials' county funds in the amount of \$75.00. - NA
 3. Administrative Assistant position will have a base pay of \$2,850.00 with no longevity, and approval of raise for current employee to \$3,250.00/month. - NA
 4. Agri-Plex Manager will receive \$75.00/month increase to pay for cell phone. – NA
 5. All changes will be effective August 2015 payroll. – NA
 6. Emergency Management Director's salary will stay the same. – Emergency Management Director's salary will be put on the agenda to increase to \$3,175.00 to pay cell phone cost.
 - vii. Resolution #18-55, Mileage Reimbursement Rate Policy – This resolution will be referenced in the 2020 Handbook.
 - viii. Resolution #16-38, requirements and benefits for the Election Board's part-time help – This resolution will be referenced in the 2020 Handbook.
 - ix. Comp and vacation pay – Each Elected Official or Department Head will be responsible for turning in a signed letter stating the amount of accrued comp and/or vacation to pay an employee who assumes a new position that does not accrue comp. Upon separation and two weeks' notice, an employee will be paid for the balance of accrued vacation leave up to the accumulation limit. This will be referenced in the 2020 Handbook.
 - x. Filing of time cards with the County Clerk's office – Time cards for the employees of each office are to be filed and kept in the County Clerk's office showing leave balances per the State Auditor & Inspector's office. This will be referenced in the 2020 Handbook.
 - xi. Seasonal periods specifications in Pontotoc County pay scale per office – When updated pay scales per office are turned in to finalize Resolution #20-34, FY 2019-2020 Pontotoc County Pay Scale, the seasonal periods will be specified.

- xii. Inclement weather and unsafe working conditions leave – The BOCC would like this to be put on the agenda to be addressed as the current handbook states and leave as is or make any changes after information is received.
- b. Pontotoc County registering with the Drug & Alcohol Clearinghouse as a County in whole or individual offices to pay query rates for their CDL drivers - Commissioner Roberts stated the information he received about registering with the Drug & Alcohol Clearinghouse has been extended to 2023.
- c. Payment method that will be used to pay query rate for Pontotoc County CDL drivers to the Drug & Alcohol Clearinghouse. NA

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Per Cathleen Branscum, Pontotoc County Election Board, early voting for Super Tuesday/Presidential Nominees will be February 27th, 28th, and 29th. Thursday and Friday February 27th and 28th will be from 8-6 and Saturday February 29th 9-2.

Motion by Starns, second by Roberts, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of February 2020 of the County Commissioners Journal No. 15.

**BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA**

_____Chairman

ATTEST:

_____Member

County Clerk

_____Member