

FEBRUARY 2025

February 3, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on January 30, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Davis, second by Bolen, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Ted Brewer, Shawn McReynolds, Mike Mandelson, Chad Letellier, Krystina Phillips, Paula Hall, Renae Furimsky, Paula Christian, James Farris, Shannon Butler, Arnold Scott, Layne Cranford, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. January 27, 2025 regular meeting
- b. BOCC's January 2025 monthly meeting minutes for publication
- c. January 2024 monthly reports:
 - i. Agri-Plex
 - ii. Health Department
- d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:
V #17 # 7408-1-0600-2005 Bryan Randal Benefield Estate \$93.00
- e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:
1321-2-8213-2005 to 1321-2-8213-4110 \$12,105.00
1566-6-0830-2005 to 1209-1-1000-1110 \$24.30
- f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:
General 3933-3939
Highway ST 3940-3940
Highway 3943-3947
CBRI 105 3942
Sheriff 3948-3950
Rural Fire 3963
- g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.
Emergency Mgmt 1212-2-2700-2005 003767 000037 OK EMERGENCY MGMT ASSOC DUES \$ 50.00 Total: \$ 50.00 Fair Board 1214-4-4700-2005 003824 000141 O G & E UTILITIES \$ 2,979.09 002947 000142 SUPER LUBE FUEL \$ 360.37 003768 000143 US ALERT, LLC SUPPLIES \$ 436.81 003891 000144 US ALERT, LLC MONTHLY \$ 71.98 Total: \$ 3,848.25 General 0001-1-1000-1310 003740 001166 KERR, KERESSA A. MILEAGE \$ 131.46 Total: \$ 131.46 0001-1-1000-2005 003890 001164 CANON FINANCIAL SERVICES INC MONTHLY \$ 260.00 003269 001165 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 431.83 Total: \$ 691.83 0001-1-1600-2005 003748 001167 SPARKLIGHT INTERNET \$ 106.68 Total: \$ 106.68 0001-1-1700-2020 003417 001168 TOTAL ASSESSMENT SOLUTIONS CO REMITTANCE \$ 6,250.00 Total: \$ 6,250.00 0001-1-2000-2005 003827 001169 O G & E UTILITIES \$ 3,017.03 003757 001170 SUMMIT UTILITIES UTILITY \$ 293.32 003756 001171 SUMMIT UTILITIES UTILITY \$ 122.89 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 003753 001172 SUMMIT UTILITIES UTILITY \$ 558.52 003755 001173 SUMMIT UTILITIES UTILITY \$ 96.42 003892 001174 US ALERT, LLC MONTHLY \$ 42.99 Total: \$ 4,131.17 0001-1-2200-2005 003752 001175 CANON FINANCIAL SERVICES INC MONTHLY \$ 82.50 Total: \$ 82.50 0001-2-0400-2005 003683 001176 K LOG INC OFFICE SUPPLY \$ 1,916.61 003265 001177 PRECISION DELTA CORP. SUPPLIES \$ 5,376.03 003847 001178 U S POSTMASTER STAMPS \$ 365.00 003845 001179 VERIZON BUSINESS PHONE \$ 920.25 Total: \$ 8,577.89 0001-2-2700-2005 003720 001180 RIB CRIB FOOD \$ 1,239.69 Total: \$ 1,239.69 0001-3-3900-2005 003884 001181 O G & E UTILITY \$ 216.69 003888 001182 SPARKLIGHT INTERNET \$ 252.13 003885 001183 SUMMIT UTILITIES UTILITY \$ 24.82 003886 001184 SUMMIT UTILITIES MONTHLY \$ 124.74 003887 001185 U S CELLULAR PHONE \$ 208.53 002836 001187 ODP

BUSINESS SOLUTIONS LLC SUPPLIES \$ 284.60 002837 001188 ODP BUSINESS SOLUTIONS
 LLC SUPPLIES \$ 273.38 003177 001189 ODP BUSINESS SOLUTIONS LLC REMITTANCE \$
 242.59 Total: \$ 1,627.48 0001-5-0900-2005 002052 001186 STANDLEY SYSTEMS
 REMITTANCE \$ 290.51 Total: \$ 290.51 Health 1216-3-5000-2005 003747 000164 A T & T
 MOBILITY UTILITIES \$ 133.24 003889 000165 W P S INC UTILITIES \$ 605.40 PO Warrant
 No. Vendor Name Purpose Amount Health Total: \$ 738.64 Highway 1102-6-4100-2005
 000266 001024 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 14.60 Total: \$ 14.60 1102-6-
 4100-4110 003716 001022 BRUCKNER'S TRUCK & EQUIPMENT VEHICLE \$ 100,000.00
 Total: \$ 100,000.00 1102-6-4200-2005 003459 001027 ATWOODS LP SUPPLIES \$ 104.95
 003823 001028 ERGON ASPHALT AND EMULSIONS OIL \$ 434.43 003689 001030 MOJO
 GRAPHICS PARTS AND LABOR \$ 250.00 Total: \$ 789.38 1102-6-4200-4110 003745
 001029 GREATWESTERN TRAILER LLC ROAD EQUIPMENT \$ 7,342.00 Total: \$ 7,342.00
 1102-6-4300-2005 003722 001031 P & K EQUIPMENT PARTS \$ 380.86 003508 001032
 ADA AGGREGATES LLC ROAD MATERIAL \$ 2,269.17 003614 001033 BRUCKNER TRUCK
 SALES INC PARTS \$ 168.11 003750 001034 BRUCKNER TRUCK SALES INC PARTS \$ 312.40
 003646 001035 C L BOYD PARTS \$ 50.00 003758 001036 C L BOYD AUTO REPAIR PARTS
 \$ 667.32 003289 001037 CINTAS CORPORATION LOC 618 UNIFORMS \$ 1,058.19 003294
 001038 DAVIS FLEET PARTS PARTS \$ 880.24 003685 001039 FRONTIER TRADING CO
 SUPPLIES \$ 713.25 003651 001040 HISLE BROS. INC. PARTS \$ 53.95 003893 001043 O G
 & E UTILITY \$ 129.61 003465 001044 PONTOTOC SAND & STONE ROAD MATERIAL \$
 3,923.52 003834 001045 S & S TEEL FARMS LLC PARTS AND LABOR \$ 299.00 002492
 001046 WARREN CAT REMITTANCE \$ 43.60 003762 001047 U S CELLULAR REMITTANCE
 \$ 182.81 002355 001048 WYCHE QUARRY ROAD MATERIAL \$ 300.00 Total: \$ 11,432.03
 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6510-2005 003453
 001023 GARRETT TAYLOR TRUCKING LLC HAULING \$ 3,890.60 003452 001025 P & K
 STONE LLC ROAD MATERIAL \$ 4,307.48 Total: \$ 8,198.08 1102-6-6520-2005 003761
 001026 ADA TIRE CENTER INC TIRES \$ 330.56 Total: \$ 330.56 1102-6-6530-2005 003625
 001041 HOOTEN OIL CO. FUEL \$ 2,555.79 003726 001042 HOOTEN OIL CO. FUEL \$
 4,503.48 Total: \$ 7,059.27 HIGHWAY-ST 1313-6-8041-2005 003693 000366 BOMGAARS
 SUPPLY INC SUPPLIES \$ 93.92 003769 000367 BOMGAARS SUPPLY INC SUPPLIES \$ 81.94
 003725 000368 BUMPER TO BUMPER PARTS \$ 92.18 003684 000369 DUB ROSS
 COMPANY SUPPLIES \$ 5,296.50 003295 000370 CINTAS CORPORATION LOC 618
 UNIFORMS \$ 720.41 003835 000371 KENNY S PROPANE PROPANE \$ 945.00 003642
 000372 KIRBY SMITH EXCHANGE PARTS \$ 2,343.98 003727 000373 NAPA OF ADA PARTS
 \$ 97.82 003897 000374 OKLAHOMA DEPT OF LABOR INSPECTION \$ 50.00 003125
 000375 O REILLY AUTOMOTIVE, INC. PARTS \$ 394.25 003749 000376 O REILLY
 AUTOMOTIVE, INC. PARTS \$ 141.61 003841 000377 P & K EQUIPMENT PARTS \$ 108.95
 003837 000378 SHERRELL STEEL L.L.C SUPPLIES \$ 54.00 003126 000379 TOTAL SIR LLC \$
 38.50 Total: \$ 10,459.06 1313-6-8042-2005 002952 000380 ADA AGGREGATES LLC
 ROAD MATERIAL \$ 17,420.04 003670 000383 ERGON ASPHALT AND EMULSIONS ROAD
 MATERIAL \$ 443.67 003656 000384 JENNINGS, RANDY ROAD MATERIAL \$ 2,750.00
 003657 000385 JENNINGS STONE INC HAULING \$ 10,000.00 003660 000386
 SHOEVALDOC CONSTRUCTION LLC ROAD MATERIAL \$ 10,500.00 Total: \$ 41,113.71 PO
 Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8043-2005 003628
 000382 DUB ROSS COMPANY SUPPLIES \$ 12,891.30 003832 000387 S & S TEEL FARMS
 LLC PARTS AND LABOR \$ 2,349.50 Total: \$ 15,240.80 1313-6-8043-4110 003375 000381
 AC SHOCKEY ELECTRIC LLC ELECTRICAL \$ 13,500.00 Total: \$ 13,500.00 Jail-ST-OLD 1315-
 2-8034-2005 003754 000164 SUMMIT UTILITIES UTILITY \$ 2,218.18 Total: \$ 2,218.18
 Lodging-ST 1302-8-3100-2005 003497 000126 O REILLY AUTOMOTIVE, INC. PARTS \$
 27.98 Total: \$ 27.98 Rural Fire-ST 1321-2-8206-2005 003561 000231 TERRY S PEST
 CONTROL REMITTANCE \$ 50.00 Total: \$ 50.00 1321-2-8212-2005 002191 000232
 PICKETT COUNTRY STORE REMITTANCE \$ 175.03 Total: \$ 175.03 Senior Citizen Trust
 7611-3-3900-2005 003680 000210 ADA NEWS PUBLICATION \$ 118.89 Total: \$ 118.89 SH
 Svc Fee PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005
 000519 000335 BATTERY CENTER BATTERIES \$ 400.00 002813 000339 STAPLES SUPPLIES
 \$ 921.13 Total: \$ 1,321.13 1226-2-0400-4110 003321 000341 WORTHINGTON DIRECT
 HOLDINGS LL OFFICE SUPPLY \$ 4,750.00 Total: \$ 4,750.00 1226-2-1100-2005 003364
 000336 CINTAS CORPORATION LOC 618 UNIFORMS \$ 115.58 003554 000337
 DEPENDABLE HEAT & AIR INC REMITTANCE \$ 90.00 003121 000338 PRUETTS FOOD
 FOOD \$ 165.36 003366 000340 SYSCO USA II LLC FOOD \$ 14,997.11 Total: \$ 15,368.05
 Tax Refunds 7408-1-0600-2005 003951 000018 BRYAN RANDAL BENEFIELD ESTATE TAX
 REF \$ 93.00 Total: \$ 93.00 Use-ST 1301-6-0830-2005 003714 000238 P & K STONE LLC
 ROAD MATERIAL \$ 1,280.40 Total: \$ 1,280.40 Grand Total: \$ 268,648.25F

Motion by Davis, second by Bolen, to approve consent agenda items (a-g). All aye.

Motion by Bolen, second by Davis, to approve the BOCC/Opioid Abatement Requisition for reimbursement to Ada Homeless Services for Call-A-Ride tickets in the amount of \$200.00. All aye.

Discussion with Shawn McReynolds regarding an option for enhanced employee benefits available through New York Life:

Shawn McReynolds with New York Life insurance company presented information regarding voluntary benefits such as 401K and IRAs retirement benefits and not just life insurance. They offer a whole life policy that can stay with the employee, child, and grandchild even if they retire or leave their job. McReynolds is asking for approval to move to the next step for this offer of many benefits.

Starns stated the County is currently in a situation where we have American Fidelity who offers our employees supplemental benefits. We have only had this to help out our employees not have confusion by having multiple vendors with insurance benefits. Starns explained when we get everything decided we will let them know. No action.

Motion by Starns, second by Davis, to approve *Resolution #25-83*, District #2 declaring a surplus of items to be placed in the March 2025 Elk City Auction:

- a. 2003 Belshe backhoe trailer – Inventory #62-2-348-22
- b. 2011 Henderson salt and sand spreader – Inventory #62-2-325-11
- c. 2011 Henderson salt and sand spreader – Inventory #62-2-325-12
- d. 2007 Warren salt spreader – Inventory #62-2-325-15
- e. 2007 Broce sweeper broom – Inventory #62-2-337-03
- f. 2002 Rosco 9-wheel packer – Inventory #62-2-320-05

All aye.

Motion by Bolen, second by Davis, to table approval of *Resolution #25-84*, required road specifications to construct a County-maintained road (update to *Resolutions #04-61 & #24-04*). (Krystina Phillips, Assistant District Attorney, is working on the language for this resolution). All aye. Chad Letellier, Emergency MGMT Director, stated there are blue signs being placed for roads that are not County maintained.

Motion by Davis, second by Starns, to approve *Resolution #25-85*, Fitzhugh VFD declaring surplus of items:

- a. 2017 Globe structure pants – Inventory #62-F2VF-653-02
- b. 2017 Globe structure coat - Inventory #62-F2VF-652-05
- c. 2017 Globe wildland boots - Inventory #62-F2VF-651-09
- d. 2017 Globe wildland boots - Inventory #62-F2VF-651-07
- e. 2020 Motorola portable radio - Inventory #62-F2VF-602-02
- f. 2017 Globe structure boots - Inventory #62-F2VF-651-02
- g. 2017 Globe structure coat – Inventory #62-F2VF-652-02
- h. 2017 Globe wildland boots - Inventory #62-F2VF-651-05
- i. 2017 Globe structure coat - Inventory #62-F2VF-652-01
- j. 2017 Globe structure boots - Inventory #62-F2VF-651-01
- k. 2017 Globe structure pants - Inventory #62-F2VF-653-01
- l. 2017 Globe structure pants - Inventory #62-F2VF-653-04
- m. 2017 HP desktop computer – Inventory #62-F2VF-238-01

All aye.

Motion by Davis, second by Bolen, to approve *Resolution #25-86*, Fitzhugh VFD disposing of items (junked):

- a. 2020 Motorola portable radio – Inventory #62-F2VF-602-02

All aye.

Motion by Davis, second by Bolen, to approve *Resolution #25-87*, Fitzhugh VFD disposing of items (donated to the Pontotoc Technology Center):

- a. 2017 Globe structure pants – Inventory #62-F2VF-653-02
- b. 2017 Globe structure coat - Inventory #62-F2VF-652-05
- c. 2017 Globe wildland boots - Inventory #62-F2VF-651-09
- d. 2017 Globe wildland boots - Inventory #62-F2VF-651-07
- e. 2017 Globe structure boots - Inventory #62-F2VF-651-02
- f. 2017 Globe structure coat – Inventory #62-F2VF-652-02
- g. 2017 Globe wildland boots - Inventory #62-F2VF-651-05
- h. 2017 Globe structure coat - Inventory #62-F2VF-652-01
- i. 2017 Globe structure boots - Inventory #62-F2VF-651-01
- j. 2017 Globe structure pants - Inventory #62-F2VF-653-01
- k. 2017 Globe structure pants - Inventory #62-F2VF-653-04

All aye.

Motion by Davis, second by Starns, to approve as amended *Resolution #25-88*, Fitzhugh VFD declaring surplus (amendment: disposing) of items (donated to the Town of Fitzhugh):

- a. 2017 HP desktop computer – Inventory #62-F2VF-238-01

All aye.

Motion by Davis, second by Starns, to approve *Resolution #25-89*, CED Auction Policies for the March 2025 Elk City auction. All aye.

Motion by Starns, second by Bolen, to approve 2024 Status Report for the Pontotoc County Commissioners' grants/federal money:

**2025 Status Report for
Pontotoc County Commissioners' Grants/Federal Money**

REAP 2024 – District #1, #2, #3 grant administrator is SODA

The Districts applied for REAP Grant 2024 for \$75,000.00 with \$25,000.00 for each district on July 17, 2023. All three districts were awarded

District #3 – **REAP #24-017** – Oil and chip seal 3.5 miles of road. 2.5 miles of CR 3610, south of HWY 3, and 1 mile of CR 3620, south of HWY 3.

The road project was completed, and \$25,000.00 was received on January 16, 2025. The grant Close-Out Certification was approved on January 21, 2025 during a BOCC meeting and then submitted to SODA.

REAP 2025 – District #1, #2, #3 grant administrator is SODA

The Districts applied for REAP Grant 2025 for \$75,000.00 with \$25,000.00 for each district on June 10, 2024. All three districts were awarded December 1, 2025. The project's completion date is to be December 31, 2025.

District #1 – **REAP #25-017** – Blacktop patch, then oil and chip seal County Road 3570 (Racetrack Road north for two miles).

District #2 – **REAP #25-018** – Oil and chip seal 3.5 miles of CR 3510 north of HWY 3W.

District #3 – **REAP #25-022** – Oil and chip seal two miles: (1) mile of CR 1640 from CR 3640 to CR 3650, and (1) mile of CR 3650 from CR 1640 to CR 1650.

2025 CED#4 Special Transportation Funding – \$62,500.00 for District #1, #2, #3

2025 Special Transportation Funding Requests for \$20,833.00 (for each district) were approved by the BOCC on January 13, 2025, and will be submitted to CED #4. The funds will be used to purchase chips for future oil and chip seal road projects.

District #1 – 62-1125-01-3 – funds were received on January 24, 2025, and used to purchase chips for

District #2 – 62-1125-02-3 – funds were received on January 24, 2025, and used to purchase chips for

District #3 – 62-1125-03-3 – funds were received on January 24, 2025, and used to purchase chips for

**Oklahoma Unpaved Roads Grant Program through the
Oklahoma Conservation Commission Land MGMT Division**

District #2 - Awarded \$75,000.00 on July 31, 2024

Grant monies were used in December 2024 to purchase rock to rebuild CR 1590 after it had been affected by flooding and erosion.

CDBG Grants - None currently.

FEMA – May 2024 Flood Event - Disaster 4776

District #1 – money was received on:

District #2 – money was received on:

January 27, 2025 for *PW #48* - \$303,608.49

District #3 – money was received on:

January 27, 2025 for *PW #80* - \$5,782.90

All aye.

Motion by Davis, second by Starns, to approve the Sheriff's Office yearly Commissary Financial Report. All aye.

Motion by Starns, second by Bolen, to approve the Form 969 submitted by the Assessor, Renae Furimsky. All aye.

Discussion, consideration, and possible action to approve or approve as amended specifications/plans for the construction of a new building for the Union Valley VFD:

Ted Brewer with Union Valley VFD stated they plan to build a 50'x100' VFD building with drive-through doors for fire trucks/vehicles and a bay. They also would like to have a room for training, restrooms, and a locker area for gear. Twenty side walls will be from floor to top before the pitch and storage space above. They need a 20' ceiling for lights need to locate where electrical outlets will be, and will need plumbing, heat, and air. So far, they have not been evicted from their current VFD building. The BOCC told Brewer to move forward with finalizing the specifications and building plans and place them on the BOCC agenda for approval once completed. No action.

Motion by Starns, second by Bolen, to table approval of updated pay scales for FY 2024-2025 for Pontotoc County offices:

- a. BOCC - Shop/Road Districts, Courthouse Cleaning & Maintenance, Administrative Assistant, Emergency Management, & Agri-Plex
- b. Sheriff
- c. Court Clerk
- d. County Clerk
- e. Treasurer
- f. Assessor

for the Sheriff's Office pay scale adjustments. All aye. Starns said he would like to see the detention officers making the same as the Sheriff's deputies. ACCO has had meetings regarding how lawsuits due to the jail's needing trained jailers are a big issue. ACCO has Fred Clark to help with training. Starns stated the BOCC and ACCO among others are very concerned. Some counties are being dropped from ACCO's insurance coverage because of this issue.

Motion by Starns, second by Bolen, to approve TOPS Approval to Proceed with the roofing construction projects with Next Level Roofing as they have verified that the projects fall within the parameters of the TOPS job order contract 230301. All aye.

Motion by Bolen, second by Davis, to approve Stonewall VFD's Fire Tax Purchase Request:

- a. Myder Fire Support, INC. – engine repair - \$3497.22

All aye.

Motion by Bolen, second by Starns, to approve or approve as amended Roff VFD's blanket Fire Tax Purchase Request:

- a. Casco Industries – (10) SCBA bottles - \$12,105.00

All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Letellier stated there were only two reportable accidents for 2024. He also asked the BOCC about their timeline for their FEMA projects. Letellier said he has been told the City of Ada is not planning on hiring anyone to replace Danny Manuel's vacant position as 911 Dispatch Director. Letellier stated this position is very important and needs to be an educated and trained person.

Also, a sales tax is being discussed to help with wages, and the Stonewall and Roff Nutrition Centers.

Motion by Bolen, second by Davis, to approve to recess the BOCC meeting and reconvene at the Pontotoc County Justice Center (1814 N Broadway – Ada). All aye.

Motion by Bolen, second by Davis, to approve to reconvene the BOCC meeting at the Pontotoc County Justice Center. All aye.

Discussion, consideration, and possible action regarding the annual inspection of the Pontotoc County Justice Center (jail). There were many issues with lighting and cameras not working. Also, heat and air vents need to be cleaned more often. Following is a list of concerns the BOCC addressed during the inspection that needs to be either fixed, replaced, and or corrected:

Laundry room: replace lights, exposed lock, electric box, no juice, vent open, return vent

Pod T: ceiling tile dropped down, open, Morgan Sinnett Jail Admin said the Wi-Fi was being replaced and they did not close it back

Pod A: replace lights, needs tv cable cover, ceiling tiles loose

Pod J: replace lights

Pod B: needs light covers and replace lights

Pod D: ceiling tiles replaced, fire alarm covered up

Pod E: ceiling tiles replaced

Recreation Area: lights are blinking, repair door facing, rusting at bottom of door

Pod I: ceiling tiles replaced, replace lights

Pod H: ceiling tiles replaced, replace lights, smell

Pod G: ceiling tiles replaced, replace lights, smell

Tower: cameras 4, 5, 6, 11, & 14 are not working said someone is coming to fix them this week, two ceiling tiles need to be replaced

Kitchen: replace lights in the vent hood, oven is very dirty inside and out, alarms go off in the kitchen when humidity gets high and went off during inspection

Store Room: replace broken light, fix light in the freezer that is broken due to frozen water in it, fix door on freezer that won't shut, fix freezer that won't stay cool enough

Storage Room: replace broken light, needs a camera, air intake is dirty, vents need to be cleaned

Booking: replace light, two cameras are not working, cords from the tv are hanging

Sally Port Pat Down Room: lights replaced between Booking and Sally Port

Main Sally Port: replace lights out on both sides, warning label loose, cluttered chairs in front of doors, bicycles need to be moved out, overhead door is not working, but a new door has been ordered

Motion by Davis, second by Starns, to schedule a follow-up inspection of the Justice Center in thirty days to confirm the above-listed items have been either fixed, replaced, and or corrected.

Motion by Davis, second by Bolen, to adjourn. All aye.

February 3, 2025

The Board of Pontotoc County Commissioners met for a special meeting in which the time, place, and agenda were duly posted at 11:45 AM on January 30, 2024 at 301 S. Broadway, Ada, Oklahoma.

Roll Call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, Tammy Brown-County Clerk, Tera Specialty Court Administrator, Arnold Scott-Sheriff, and Jenny Lindsay-Pontotoc County Health Department Administrative Assistant II.

Sarah Frye-Director of Ada Homeless Services, Chris McGill-EMS & Byng VFD Chief, Nick Thurman-Pontotoc County Assistant District Attorney and Heath Denney-Chickasaw Nation Pharm.D. Deputy Director of Pharmacy Services were absent. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: Krystina Phillips and Keressa Kerr.

Motion by Bolen, second by Davis, to authorize all payment requests by Ada Homeless Services and the Pontotoc County Specialty Courts to be directly approved by the Board of County Commissioners. All aye. The BOCC & Opioid Settlement Grant Committee will still meet for reporting of the utilization of the opioid grant funds.

Motion by Starns, second by Bolen, to adjourn. All aye.

February 10, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on February 6, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, James Fowler, Krystina Phillips, James Hawkins, Renae Furimsky, Arnold Scott, Shannon Butler, Layne Cranford, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. February 3, 2025 regular meeting
 - ii. February 3, 2025 special meeting
- b. January 2024 monthly reports:
 - i. Assessor
 - ii. County Clerk
- c. February 2025 appropriations:

GENERAL	\$511,368.49
HIGHWAY	\$394,000.72
CBRI	\$346,390.66
ASSESSORS REVOLVING	\$50.00
COUNTY CLERK LIEN FEES	\$1,520.68
PRESERVATION FEES	\$7,170.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	\$250.00
AGRI-PLEX	\$11,005.00
HEALTH DEPT	\$629.76
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$13,185.08
COUNTY REWARD FUND	
COMMISSARY	\$15,768.93
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$381,850.16
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$530.00
DONATIONS	
SAFETY USE TAX	\$96,582.24
COUNTY FIRE USE TAX	\$33,862.54
USE TX-ST-P/S	\$20,745.93
JAIL-OLD M/O	\$595.83
USE TX-C/O	\$5.35
USE TX- HWY	\$643.15
SAFETY USE TAX HWY	\$187.46
LODGING TAX	\$37,547.73
EMS/AMBULANCE-ST-NEW	\$53,754.03
HIGHWAY-ST-NEW	\$142,504.52
JAIL-ST-OLD	\$70,899.55
FIRE TAX	\$107,784.15
911-ST-NEW	\$45,323.02
JAIL-ST-NEW	\$80,007.71
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$1,762.91
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,241.70
COURT CLERK RECORDS MGMT/PRES	\$1,672.00
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	\$2,337.00
LEPC	-

SR CIT TRANS	\$12,657.50
OPIOID ABATEMENT SETTLEMENT	
GENERAL-PROPERTY DAMAGE	
TOTALS	\$2,393,833.80

d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #19 #7408-1-0600-2005 CoreLogic Centralized Refunds \$1,515.00

e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

1102-6-4200-4110 to 1102-6-4200-2040 \$70,814.76
 1321-2-8204-2005 to 1321-2-8204-4110 \$4265.80

f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Highway 4023
 Emergency MGMT 4025
 SH Svc Fee 4011-4016
 Use ST 4022
 Highway ST 4017-4021, 4024
 SCT 4026-4028

g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Emergency Mgmt 1212-2-2700-2005 003598 000038 COMDATA CORPORATION REMITTANCE \$ 244.48 003932 000039 CRITICAL COMM MONTHLY \$ 31.06 Total: \$ 275.54 Fair Board 1214-4-4700-2005 003924 000145 B & S SANITATION UTILITIES \$ 573.00 002948 000146 CINTAS CORPORATION LOC 618 UNIFORMS \$ 354.54 000344 000147 GAYLER'S CLEANING REMITTANCE \$ 200.00 002497 000148 J B LUMBER SUPPLIES \$ 194.52 Total: \$ 1,322.06 General 0001-1-0200-2060 003821 001190 THOMSON REUTERS WEST REMITTANCE \$ 505.31 Total: \$ 505.31 0001-1-1000-1310 003843 001191 CRANFORD, LAYNE MARIE TRAVEL \$ 151.06 Total: \$ 151.06 0001-1-1000-2005 003760 001192 KELLPRO INC SOFTWARE \$ 223.50 Total: \$ 223.50 0001-1-1600-2005 003692 001193 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 94.35 003966 001194 QUADIENT LEASING USA INC MONTHLY \$ 77.24 Total: \$ 171.59 0001-1-1700-1310 003450 001195 RHODES, FREDDIE E. TRAVEL \$ 238.57 003451 001196 ROSS, RANDY DEAN TRAVEL \$ 174.30 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1700-1310 Total: \$ 412.87 0001-1-2000-2005 003962 001197 ADA, CITY OF MONTHLY \$ 175.00 003921 001198 CANON FINANCIAL SERVICES INC MONTHLY \$ 120.00 002936 001199 CINTAS CORPORATION LOC 618 UNIFORMS \$ 111.48 003342 001200 CINTAS CORPORATION LOC 618 REMITTANCE \$ 139.35 003954 001201 MILLER OFFICE MONTHLY \$ 79.11 003956 001202 P E C UTILITY \$ 29.56 003938 001203 TERRY S PEST CONTROL REMITTANCE \$ 215.00 Total: \$ 869.50 0001-1-3300-2005 003978 001204 ANGEL JOHNSTON & BLASINGAME PC AUDIT \$ 3,600.00 Total: \$ 3,600.00 0001-2-0400-2005 000109 001205 CROWELL LOCK & SAFE REPAIR \$ 130.00 003743 001206 GALLS INCORPORATED SPLY \$ 1,254.72 Total: \$ 1,384.72 0001-3-3900-2005 003826 001207 AC SHOCKEY ELECTRIC LLC ELECTRICAL \$ 450.00 002860 001208 B & S SANITATION MONTHLY \$ 30.00 002830 001209 CINTAS CORPORATION LOC 618 UNIFORMS \$ 238.85 003315 001210 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 137.49 002839 001211 RSI COMMUNICATIONS REMITTANCE \$ 150.00 Total: \$ 1,006.34 0001-5-0900-1310 002349 001212 HUBBARD, ERIN TRAVEL \$ 110.60 003283 001213 KELLEY, JANNA L EDWARDS TRAVEL \$ 133.14 Total: \$ 243.74 Health 1216-3-5000-1310 002788 000166 BEACHAMP, TIM TRAVEL \$ 109.76 003379 000167 LINDSAY, JENNY TRAVEL \$ 121.52 002790 000168 SETTER, ELIZABETH TRAVEL \$ 119.84 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1310 001917 000169 ROE, BECKY TRAVEL \$ 197.88 Total: \$ 549.00 1216-3-5000-2005 003533 000170 MCKESSON MEDICAL SURG SUPPLY SUPPLIES \$ 117.84 003672 000171 PRUITT CARE INSPECTION \$ 30.00 Total: \$ 147.84 Highway 1102-6-4100-2005 003928 001049 B & S SANITATION UTILITY \$ 65.00 003957 001050 P E C UTILITIES \$ 1,161.32 Total: \$ 1,226.32 1102-6-4200-2005 003917 001051 ALAN S TRUCK & TIRE REPAIR INC REPAIR \$ 1,828.00 003929 001052 B & S SANITATION UTILITIES \$ 65.00 003460 001054 GOODWIN AUTOMOTIVE PARTS \$ 669.00 003456 001057 O REILLY AUTOMOTIVE, INC. PARTS \$ 440.03 003960 001058 P E C UTILITY \$ 283.63 003927 001059 RURAL WATER DIST #8 MONTHLY \$ 76.28 Total: \$ 3,361.94 1102-6-4200-4110 003622 001055 GREATWESTERN TRAILER LLC PARTS AND LABOR \$ 7,342.00 Total: \$ 7,342.00 1102-6-4300-2005 003955 001056 MILLER OFFICE MONTHLY \$ 31.80 003925 001060 B & S SANITATION UTILITIES \$ 65.00 003613 001061 GRAND TRUCK EQUIPMENT PARTS \$ 909.07 003759 001062 GRAND TRUCK EQUIPMENT SUPPLIES \$ 161.00 003908 001063 GRAND TRUCK EQUIPMENT PARTS \$ 495.00 003293 001064 HALL S AUTO SUPPLIES \$ 1,465.71 003919 001065 HALL S AUTO AUTO REPAIR PARTS \$ 1,020.00 003894 001067 KENNY S PROPANE PROPANE \$ 378.38 003291 001068 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 180.94 003671 001069 OKLAHOMA AZTEC

SAND \$ 584.76 003550 001070 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,975.84
 003766 001071 RHYNES SURPLUS SUPPLIES \$ 419.70 PO Warrant No. Vendor Name
 Purpose Amount Highway 1102-6-4300-2005 003958 001072 S & S TEEL FARMS LLC
 SERVICE \$ 209.00 002496 001073 SABER TRANSPORTATION SUPPORT DRUG TEST \$
 40.00 003604 001074 SERVICE OKLAHOMA TAG \$ 50.30 003605 001075 SERVICE
 OKLAHOMA TAG \$ 44.50 003895 001076 SPENCER MACHINE WORKS PARTS AND LABOR
 \$ 131.34 003915 001077 STONEWALL PUBLIC WORKS AUTH. MONTHLY \$ 53.25 002704
 001078 T & W TIRE LLC TIRES \$ 60.00 003961 001079 TOWN OF ROFF UTILITIES \$ 29.00
 Total: \$ 10,304.59 1102-6-6520-2005 003922 001053 ERGON ASPHALT AND EMULSIONS
 OIL \$ 439.05 Total: \$ 439.05 1102-6-6530-2005 003842 001066 HOOTEN OIL CO. FUEL \$
 2,663.89 Total: \$ 2,663.89 HIGHWAY-ST 1313-6-8041-2005 003903 000388 BATTERY
 CENTER BATTERIES \$ 399.90 003912 000389 BATTERY CENTER \$ 12.00 003913 000390
 BUMPER TO BUMPER PARTS \$ 375.79 003751 000391 C L BOYD PARTS \$ 8.76 003904
 000392 C L BOYD PARTS \$ 104.38 003902 000393 GOODWIN AUTOMOTIVE AUTO
 REPAIR PARTS \$ 255.85 003836 000394 HOOTEN OIL CO. FUEL \$ 3,637.37 003930
 000395 NAPA OF ADA SUPPLIES \$ 227.99 Total: \$ 5,022.04 1313-6-8042-2005 003390
 000396 ADA AGGREGATES LLC ROAD MATERIAL \$ 17,421.09 Total: \$ 17,421.09 1313-6-
 8043-2005 003833 000397 DAVIS FLEET PARTS PARTS \$ 2,017.26 Total: \$ 2,017.26 PO
 Warrant No. Vendor Name Purpose Amount Jail-ST-OLD 1315-2-8034-2005 003911
 000165 A T & T MONTHLY \$ 50.97 Total: \$ 50.97 Lodging-ST 1302-8-3100-2005 003501
 000127 FRYE BROTHERS CONST REMITTANCE \$ 1,850.00 Total: \$ 1,850.00 OPIOID
 ABATEMENT SETTLEMENT 1251-3-6707-2402 003965 000001 ADA HOMELESS SERVICES
 INC REIMBURSEMENT \$ 200.00 Total: \$ 200.00 Rural Fire-ST 1321-2-8206-2005 003137
 000234 P E C \$ 38.41 Total: \$ 38.41 1321-2-8207-2005 003141 000235 FRANCIS PWA
 UTILITY \$ 5.00 Total: \$ 5.00 1321-2-8210-2005 003574 000236 P E C UTILITY \$ 112.35
 Total: \$ 112.35 1321-2-8211-2005 002981 000238 K & K CONSTRUCTION REPAIR \$
 9,902.20 003579 000239 OKLAHOMA NATURAL GAS COMPANY UTILITY \$ 167.49 Total: \$
 10,069.69 1321-2-8211-4110 003489 000237 BANNER FIRE EQUIPMENT LLC FIRE
 EQUIPMENT \$ 55,510.00 Total: \$ 55,510.00 PO Warrant No. Vendor Name Purpose
 Amount Rural Fire-ST 1321-2-8212-2005 003160 000240 B & S SANITATION UTILITY \$
 30.00 003582 000241 P E C UTILITIES \$ 50.62 Total: \$ 80.62 1321-2-8214-2005 003964
 000242 MYDER FIRE SUPPORT LLC REPAIR \$ 3,497.22 Total: \$ 3,497.22 1321-2-8216-
 2005 003590 000243 P E C UTILITIES \$ 46.97 Total: \$ 46.97 1321-3-8202-2005 003558
 000233 AUTO CHLOR SERVICES LLC REMITTANCE \$ 229.95 Total: \$ 229.95 SH Svc Fee
 1226-2-0400-2005 003114 000342 AMAZON CAPITAL SERVICES INC LAW ENFORCEMENT
 SU \$ 1,099.26 003352 000343 COMDATA CORPORATION REMITTANCE \$ 5,698.71
 003355 000344 NAPA OF ADA PARTS \$ 604.09 003359 000345 VERSATILE NETWORKS
 REMITTANCE \$ 1,398.00 Total: \$ 8,800.06 1226-2-1100-2005 003118 000346 CTC
 COMMISSARY LLC REMITTANCE \$ 13,954.05 003363 000347 SABER TRANSPORTATION
 SUPPORT DRUG TEST \$ 125.00 002827 000348 TURN KEY HEALTH CLINICS LLC
 REMITTANCE \$ 18,445.37 Total: \$ 32,524.42 Tax Refunds 7408-1-0600-2005 004029
 000019 CORELOGIC CENTRALIZED REFUNDS TAX REF \$ 1,515.00 Total: \$ 1,515.00 Use-ST
 PO Warrant No. Vendor Name Purpose Amount Use-ST 1301-6-0820-2005 003838
 000239 JENNINGS, RANDY ROAD MATERIAL \$ 2,750.00 003840 000240 JENNINGS
 STONE INC HAULING \$ 10,000.00 Total: \$ 12,750.00 Grand Total: \$ 187,941.91

Motion by Bolen, second by Davis, to approve consent agenda items (a-g). All aye.

Discussion, consideration, and possible action to approve or approve as amended
 Resolution #25-84, required road specifications to construct a County-maintained road (update to
 Resolutions #04-61 & #24-04):

Krystina Phillips, Assistant District Attorney, stated Resolution #25-84 is to make sure all
 development is completed before the County accepts the road as a county-maintained road. The
 developer/contractor will be responsible for all specifications for the road expenses until
 completed, and the County accepts the maintenance. Davis stated it could take years before all of
 the lots are sold. Phillips stated that is the reason for this resolution to make sure we are not
 expending resources for something we have not accepted yet. Motion by Davis, second by
 Starns, to table. All aye.

Motion by Starns, second by Bolen, to approve as amended Resolution #25-90, District
 #3 declaring surplus of items:

- a. 2018 Pavemaster tow type – Inventory #62-3-340-04
- b. 1995 International dump truck – Inventory #62-3-302-46
- c. 2001 Dodge truck – Inventory #62-3-302-51
- d. 2014 PJ deck over tilt trailer – Inventory #62-3-348-27
- e. 1997 Ford F350 truck – Inventory #62-3-301-17

(amendment is to strike item (b) from the resolution) All aye.

Motion by Davis, second by Starns, to approve the Form 969 Claim for Reimbursement
 of Homestead Exemptions submitted by the Assessor, Renae Furimsky. All aye.

Motion by Davis, second by Bolen, to approve to remove Calvin Prince as Receiving Agent and add Tera McCullar for Specialty Court for the Opioid Settlement grant. All aye.

Motion by Starns, second by Bolen, to approve updated pay scales for FY 2024-2025 for Pontotoc County offices:

- a. BOCC - Shop/Road Districts, Courthouse Cleaning & Maintenance, Administrative Assistant, Emergency Management, & Agri-Plex
- b. Sheriff
- c. Court Clerk
- d. County Clerk
- e. Treasurer
- f. Assessor

All aye.

Motion by Starns, second by Bolen, to approve Allen Nutrition Site's Fire Tax Purchase Request:

- a. Oklahoma Department of Labor – hot water tank inspection - \$50.00

All aye.

Motion by Davis, second by Starns, to approve an amendment to Oil Center VFD's FY 2024-2025 blanket Fire Tax Purchase Request (PO #3578):

- a. PEC – electric service - from \$104.00 per month to \$135.27 (overage of \$31.27)

All aye.

Motion by Davis, second by Bolen, to approve Homer VFD's Fire Tax Purchase Requests:

- a. Kenny's Propane - 233.9 gallons of propane - \$442.07 (emergency PO# 3669)
- b. Vendor (to be determined by weekly bid) Kenny's Propane – 500 gallons of propane – the amount will be based upon the award of weekly bid (\$945.00)
- c. SOS Fire Equipment LLC - gear bags, hand lights, helmets - \$4,976.84

All aye.

Motion by Davis, second by Starns, to approve Byng VFD's Fire Tax Purchase Request:

- a. Chickasaw Communications - antenna, battery, charger, configuration, and radios - \$4,265.80

All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jason Keck with the City of Ada explained there is an antenna on the old fire station with some wires broken. This has been declared an emergency and needs to be repaired. They would close the alley on the north side of the Courthouse between the Courthouse and the old fire station. The BOCC said they would have their administrative assistant send out an email to the Courthouse personnel to not park there until repairs are complete.

Shannon Butler, Undersheriff, said he has a jail update to put on next week's BOCC agenda.

Phillips also stated she plans to have an agreement for a sales tax on next week's agenda.

Motion by Starns, second by Bolen, to adjourn. All aye.

February 18, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on February 13, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Krystina Phillips, Renae Furimsky, Shannon Butler, Arnold Scott, and Keressa Kerr.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. February 10, 2025, regular meeting
- b. January 2024 monthly report:
 - i. Treasurer
- c. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #27	#7205-5-8049-2005	Court Administrator's Office	\$1,587.35
V #22	#7408-1-0600-2005	Downtown Holdco LLC	\$738.00
V #23	#7408-1-0600-2005	Downtown Holdco LLC	\$528.00
V #24	#7408-1-0600-2005	Goodway Coffee LLC	\$188.00
V #88	#1220-1-0600-1310	Dolly Nelson	\$302.06
V #89	#1220-1-0600-1310	James T. Rhynes	\$298.00
V #90	#1220-1-0600-2005	Miller Office	\$180.00
V #91	#1220-1-0600-2005	Pitney Bowes Global Financial	\$818.34
- d. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

1321-2-2700-2005 to 1321-2-2700-4110 \$1348.54
- e. Agri-Plex's Hotel-Motel Tax Purchase Requests (blankets):
 - i. Mead Lumber – supplies - \$400.00
 - ii. Dependable Heat & Air – heat & air services - \$1500.00
 - iii. Frye Brothers – materials - \$2000.00
 - iv. Ada Paper – supplies - \$1500.00
 - v. O'Reilly's – supplies and parts - \$400.00
- f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

ZLODGE	4100-4103, 4160, 4171-4175
Sheriff Fees	4104-4114
Highway ST	4115-4116, 4123
Highway	4117-4122
911 ST New	4124
Rural Fire	4125-4159
- g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes.

Emergency Mgmt 1212-2-2700-2005 000246 000040 CROWLEYS MARKET INC FUEL \$ 138.00 Total: \$ 138.00 Fair Board 1214-4-4700-2005 004031 000149 ADA CITY UTILITIES MONTHLY \$ 444.95 004033 000150 SPARKLIGHT UTILITIES \$ 255.16 004036 000151 SUMMIT UTILITIES UTILITIES \$ 1,708.28 004037 000152 SUMMIT UTILITIES UTILITIES \$ 71.27 004038 000153 SUMMIT UTILITIES UTILITIES \$ 4,481.01 004039 000154 SUMMIT UTILITIES UTILITIES \$ 527.41 000612 000155 TERRY S PEST CONTROL REMITTANCE \$ 65.00 Total: \$ 7,553.08 General 0001-1-0600-2005 003981 001214 SPARKLIGHT INTERNET \$ 153.48 Total: \$ 153.48 0001-1-1000-1310 003967 001215 CRANFORD, LAYNE MARIE TRAVEL \$ 98.00 Total: \$ 98.00 0001-1-1600-2005 004034 001216 SPARKLIGHT INTERNET \$ 106.68 Total: \$ 106.68 0001-1-1700-2005 004042 001217 U S POSTAL SERVICE POSTAGE \$ 7,000.00 Total: \$ 7,000.00 Page 1/8 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 003990 001218 ADA CITY UTILITIES UTILITIES \$ 460.67 003991 001219 ADA CITY UTILITIES UTILITIES \$ 872.55 003992 001220 ADA CITY UTILITIES MONTHLY \$ 157.99 004030 001221 ADA CITY UTILITIES MONTHLY \$ 77.45 003341 001222 ALLEN ADVOCATE REMITTANCE \$ 2,173.05 003344 001223 J B LUMBER SUPPLIES \$ 29.24 003882 001224 JJ KELLER & ASSOCIATES INC SUPPLIES \$ 154.80 003910 001225 KELLPRO INC REMITTANCE \$ 284.85 004035 001226 SUMMIT UTILITIES UTILITIES \$ 343.08 003347 001227 TREAT S SOLUTIONS REMITTANCE \$ 327.06 Total: \$ 4,880.74 0001-1-2000-2999 003839 001228 MCAFEE & TAFT, A PROFESSIONAL C REMITTANCE \$ 480.00 Total: \$ 480.00 0001-1-2200-2005 003977 001229 MILLER OFFICE MONTHLY \$ 43.94 003976 001230 SPARKLIGHT UTILITIES \$ 91.73 Total: \$ 135.67 0001-2-0400-2005 004059 001231 A T & T MOBILITY PHONE \$ 2,084.51 003983 001232 FOREHAND S GARAGE LLC PARTS AND LABOR \$ 585.00 003996 001233 SECRETARY OF STATE/NOTARY NOTARY RENEWAL \$ 5.00 Total: \$ 2,674.51 0001-3-3900-2005 004041 001234 ADA CITY UTILITIES UTILITY \$ 105.95 003128 001235 ADA TIRE CENTER INC TIRES \$ 270.96 Total: \$ 376.91 0001-5-0900-1110 003775 001236 O S U COOP EXTENSION SERV REMITTANCE \$ 13,333.33 Total: \$ 13,333.33 0001-5-0900-

1310 002784 001237 WALKER, BECKY TRAVEL \$ 298.78 Total: \$ 298.78 Page 2/8 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 004052 000172 ADA CITY UTILITIES UTILITIES \$ 268.92 003987 000173 MEDLINE SUPPLIES \$ 265.24 001925 000174 PITNEY BOWES GLOBAL FINANCIAL S REMITTANCE \$ 245.55 003385 000175 STANDLEY SYSTEMS REMITTANCE \$ 319.47 Total: \$ 1,099.18 Highway 1102-6-4100-1310 003973 001080 A C C O REGISTRATION \$ 95.00 003952 001081 STARN, GARY TRAVEL \$ 344.96 Total: \$ 439.96 1102-6-4100-2005 003989 001082 A T & T MOBILITY UTILITY \$ 80.08 003993 001083 RSI COMMUNICATIONS REMITTANCE \$ 75.00 000744 001084 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 280.00 004040 001085 US ALERT, LLC REMITTANCE \$ 35.99 Total: \$ 471.07 1102-6-4100-2040 004065 001086 VISION BANK LEASE \$ 16,554.43 Total: \$ 16,554.43 1102-6-4100-4110 003606 001087 GREATWESTERN TRAILER LLC EQUIP \$ 17,215.44 Total: \$ 17,215.44 1102-6-4200-2005 004006 001088 MOJO GRAPHICS SUPPLIES \$ 150.00 003994 001089 RSI COMMUNICATIONS REMITTANCE \$ 75.00 003029 001090 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 285.00 Total: \$ 510.00 1102-6-4200-2040 004067 001091 VISION BANK LEASE \$ 86,606.38 Total: \$ 86,606.38 Page 3/8 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-4110 003664 001092 MAXX DUMP BODIES PARTS \$ 4,450.00 Total: \$ 4,450.00 1102-6-4300-1310 003975 001093 A C C O REGISTRATION \$ 95.00 Total: \$ 95.00 1102-6-4300-2005 003969 001094 ATLINK SERVICES LLC UTILITY \$ 99.00 003466 001095 CAMPBELL TIRE LLC TIRES \$ 15.00 003923 001096 C L BOYD SUPPLIES \$ 283.07 003783 001097 DAVIS FLEET PARTS PARTS \$ 927.28 003986 001098 DAVIS FLEET PARTS PARTS \$ 102.60 003899 001099 HALL S AUTO SUPPLIES \$ 478.99 003988 001100 NAPA OF ADA AUTO REPAIR PARTS \$ 87.96 004053 001101 O G & E UTILITY \$ 445.13 003947 001102 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,975.48 003920 001103 PRINTING SOLUTIONS INC SUPPLIES \$ 68.00 003995 001104 RSI COMMUNICATIONS REMITTANCE \$ 75.00 003980 001105 WARREN CAT PARTS \$ 230.89 004005 001106 S & S TEEL FARMS LLC SERVICE \$ 209.00 004058 001107 SERVICE OKLAHOMA TAG \$ 35.80 Total: \$ 7,033.20 1102-6-4300-2040 004069 001108 FIRST UNITED BANK LEASE \$ 6,998.71 004070 001109 OKLAHOMA STATE BANK LEASE \$ 1,493.19 004068 001110 VISION BANK LEASE \$ 7,837.60 Total: \$ 16,329.50 1102-6-4300-4110 003909 001111 KIA, K LLC FIRE EQUIPMENT \$ 3,300.00 Total: \$ 3,300.00 1102-6-6530-2005 003968 001112 HOOTEN OIL CO. FUEL \$ 1,832.59 Total: \$ 1,832.59 HIGHWAY-ST Page 4/8 PO Warrant No. Vendor Name Purpose Amount Highway-ST 1313-6-8041-2005 004007 000398 BOMGAARS SUPPLY INC SUPPLIES \$ 120.60 003779 000399 BUMPER TO BUMPER PARTS \$ 383.16 003982 000400 BUMPER TO BUMPER PARTS \$ 66.46 003997 000401 BUMPER TO BUMPER AUTO REPAIR PARTS \$ 34.37 004008 000402 BUMPER TO BUMPER SUPPLIES \$ 45.99 000807 000403 CINTAS CORPORATION LOC 618 UNIFORMS \$ 183.95 003984 000404 DIRECT DISCOUNT TIRE, LLC. TIRES \$ 1,764.84 003971 000405 HOOTEN OIL CO. FUEL \$ 4,010.55 003999 000406 NAPA OF ADA AUTO REPAIR PARTS \$ 39.05 003503 000407 OKLAHOMA AZTEC SUPPLIES \$ 1,803.24 003516 000408 OKLAHOMA AZTEC SAND \$ 3,918.15 003539 000409 OKLAHOMA AZTEC ROAD MATERIAL \$ 863.28 004009 000410 O REILLY AUTOMOTIVE, INC. PARTS \$ 331.66 003931 000411 P & K EQUIPMENT SUPPLIES \$ 488.97 003998 000412 RHYNES SURPLUS REMITTANCE \$ 19.98 003647 000413 SHUTERRA, LLC ROAD MATERIAL \$ 23,450.00 003298 000414 TRACTOR SUPPLY SUPPLIES \$ 109.10 004002 000415 TRUCK PARTS SUPPLY INC PARTS \$ 91.47 003695 000416 WAL MART SUPPLIES \$ 67.80 004021 000417 WAL MART SUPPLIES \$ 187.41 Total: \$ 37,980.03 1313-6-8042-2005 002159 000418 CAMPBELL TIRE LLC TIRES \$ 98.00 Total: \$ 98.00 1313-6-8043-2005 004001 000419 DAVIS FLEET PARTS PARTS \$ 928.41 003970 000420 ERGON ASPHALT AND EMULSIONS OIL \$ 11,094.14 004003 000421 HEARTLAND FEED AND FERTILIZER SUPPLIES \$ 5,250.00 003785 000422 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,922.62 Total: \$ 21,195.17 Jail-ST-OLD 1315-2-8034-2005 004032 000166 ADA CITY UTILITIES MONTHLY \$ 5,352.11 Total: \$ 5,352.11 Law Library Page 5/8 PO Warrant No. Vendor Name Purpose Amount Law Library 7205-5-8049-2005 004050 000027 COURT ADMINISTRATOR S OFFICE REMITTANCE \$ 1,587.35 Total: \$ 1,587.35 Resale 1220-1-0600-1310 004064 000088 NELSON, DOLLY DELAYNE TRAVEL \$ 302.06 004062 000089 RHYNES, JAMES TRAVIS TRAVEL \$ 298.00 Total: \$ 600.06 1220-1-0600-2005 004073 000090 MILLER OFFICE SERVICE \$ 180.00 004072 000091 PITNEY BOWES GLOBAL FINANCIAL S REMITTANCE \$ 818.34 Total: \$ 998.34 Rural Fire-ST 1321-2-8209-2005 003567 000245 ADA CITY UTILITIES UTILITIES \$ 30.45 003376 000246 COUNTRY HEATING AND AIR OF ADA L HEATER/AC UNIT \$ 2,137.00 003142 000247 CROWLEYS MARKET INC FUEL \$ 86.82 003326 000248 KENNY S PROPANE PROPANE \$ 650.28 003669 000249 KENNY S PROPANE PROPANE \$ 442.07 Total: \$ 3,346.62 1321-2-8209-4110 000534 000250 REDLINE FIRE EQUIPMENT & SUPPLY FIRE EQUIPMENT \$ 9,153.82 Total: \$ 9,153.82 1321-2-8209-4130 004066 000251 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-2-8211-2005 003578 000252 P E C UTILITY \$ 135.27 003156 000253 OKLAHOMA NATURAL GAS COMPANY UTILITY \$ 199.39 Total: \$ 334.66 Page 6/8 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 003588 000254 ADA CITY UTILITIES UTILITIES \$ 27.70 Total: \$ 27.70 1321-2-8213-4130 004071 000255 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-3-

8202-2005 004046 000244 OKLAHOMA DEPT OF LABOR INSPECTION \$ 50.00 Total: \$ 50.00 Senior Citizen Trust 7611-3-3900-2005 003133 000211 CROWLEYS MARKET INC FUEL \$ 212.96 000316 000212 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 2.88 002460 000213 RECONCILIATION SERVICES PLLC REMITTANCE \$ 10,250.00 003477 000214 SUPER LUBE FUEL \$ 812.51 003130 000216 SUPER LUBE FUEL \$ 124.59 Total: \$ 11,402.94 7611-3-5201-2005 003478 000215 SUPER LUBE FUEL \$ 157.00 Total: \$ 157.00 SH Svc Fee 1226-2-0400-2005 003350 000349 ADA TIRE CENTER INC PARTS \$ 1,502.56 003354 000350 CULLIGAN REMITTANCE \$ 55.00 003302 000351 HEART J DESIGN UNIFORMS \$ 80.00 002807 000352 SETH WADLEY FORD OF ADA REMITTANCE \$ 4,917.73 003552 000353 XCEL OFFICE SOLUTIONS OFFICE SUPPLY \$ 592.44 Total: \$ 7,147.73 1226-2-1100-2005 003473 000354 ADA PAPER COMPANY SUPPLIES \$ 3,137.18 003365 000355 CULLIGAN REMITTANCE \$ 195.68 002819 000356 EASY ICE LLC REMITTANCE \$ 219.85 002389 000357 I C S REMITTANCE \$ 3,435.14 Page 7/8 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-1100-2005 003309 000358 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 6,517.37 003556 000359 XCEL OFFICE SOLUTIONS OFFICE SUPPLY \$ 747.25 Total: \$ 14,252.47 Tax Refunds 7408-1-0600-2005 004162 000022 DOWNTOWN HOLDCO LLC TAX REF \$ 738.00 004163 000023 DOWNTOWN HOLDCO LLC TAX REF \$ 528.00 004161 000024 GOODWAY COFFEE LLC TAX REF \$ 188.00 Total: \$ 1,454.00 Use-ST 1301-6-0820-2005 003918 000241 SHUTERRA, LLC SUPPLY \$ 18,000.00 Total: \$ 18,000.00 Grand Total: \$ 331,035.58

Motion by Davis, second by Bolen, to approve consent agenda items. All aye.

Discussion, consideration, and possible action to approve or approve as amended

Resolution #25-84, required road specifications to construct a County-maintained road (update to *Resolutions #04-61 & #24-04*):

Krystina Phillips, Assistant District Attorney, confirmed with the BOCC that they want to change the tin horn requirement to say at the discretion of the Commissioner. Chad Letellier also asked if the plan for Emergency MGMT drainage could be bigger and better.

Motion by Bolen, second by Starns, table *Resolution #25-84*. All aye.

Motion by Bolen, second by Davis, to approve or approve as amended to rescind approval of *Resolution #25-90*, District #3 declaring surplus of items and VOID the number. All aye.

Motion by Davis, second by Bolen, to approve or approve as amended *Resolution #25-91*, Treasurer declaring surplus of items:

- a. Lenovo desktop computer – Inventory #62-C-238-33
- b. Lenovo desktop computer – Inventory #62-C-238-34
- c. Lenovo desktop computer – Inventory #62-C-238-35
- d. Lenovo desktop computer – Inventory #62-C-238-37
- e. Lenovo desktop computer – Inventory #62-C-238-38
- f. Lenovo desktop computer – Inventory #62-C-238-39
- g. Lenovo desktop computer – Inventory #62-C-238-43

All aye.

Motion by Davis, second by Starns, to approve to note for the record, *Resolution #25-83* approved on February 3, 2025 for District #2 to declare a surplus of items to be put in the March 2025 Elk City auction was issued an incorrect number and said resolution will be assigned *Resolution #25-92*.

Motion by Bolen, second by Davis, to approve or approve as amended *Resolution #25-93*, Treasurer disposing of equipment (junked):

- a. Lenovo desktop computer – Inventory #62-C-238-33
- b. Lenovo desktop computer – Inventory #62-C-238-34
- c. Lenovo desktop computer – Inventory #62-C-238-35
- d. Lenovo desktop computer – Inventory #62-C-238-37
- e. Lenovo desktop computer – Inventory #62-C-238-38
- f. Lenovo desktop computer – Inventory #62-C-238-39
- g. Lenovo desktop computer – Inventory #62-C-238-43

All aye.

Motion by Davis, second by Bolen, to approve *Resolution #25-94*, for District #1 to apply for a grant under the Oklahoma Unpaved Roads Program. All aye.

Motion by Bolen, second by Starns, to approve *Resolution #25-95*, District #3 declaring surplus of items (to be put in March 2025 Elk City Auction):

- a. 2018 Pavemaster tow type – Inventory #62-3-340-04
- b. 2001 Dodge truck – Inventory #62-3-302-51
- c. 2014 PJ deck over tilt trailer – Inventory #62-3-348-27
- d. 1997 Ford F350 truck – Inventory #62-3-301-17
- e. 2004 Good Roads snowplow – Inventory #62-3-321-14
- f. Warren salt box – Inventory #62-3-325-19

All aye.

Motion by Davis, second by Bolen, to approve the BOCC/Opioid Abatement Requisition for reimbursement to Ada Homeless Services for January 2025 Opioid Abatement Grant Expenses for \$984.92. All aye.

Motion by Davis, second by Starns, to approve the BOCC/Opioid Abatement Requisition for reimbursement to Pontotoc County Specialty Courts for Call-A-Ride tickets in the amount of \$500.00. All aye.

Motion by Bolen, second Starns, to approve District #2's purchase of bridge material for \$70,293.50 from Sunbelt Equipment & Supply. The purchase will utilize the six-month bid pricing and be taken out of the CBRI 105 account. These materials are required to repair Bridge #158, which sustained damage during the May 2024 flood (FEMA Disaster 4776). All aye.

Motion by Starns, second by Davis, to approve a contract between the Treasurer's office and Home Title Guaranty Co for title reports for the 2025 Treasurer's June Resale. Effective immediately through April 30, 2025. All aye.

Motion by Starns, second by Bolen, to table Lula VFD's Fire Tax Purchase Request:

- a. First American Bank/Stonewall – building corner of HWY 48 & 1600/Tupelo, OK - \$20,000.00

All aye.

Motion by Davis, second by Bolen, to approve Emergency MGMT's Fire Tax Purchase Request:

- a. JME Ellsworth - fuel transfer tank with pump and shipping- \$1348.54

All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Please email the Commissioners' Assistant with any requests for the quarterly meeting on February 24th and state in the email it is for the quarterly meeting.

Motion by Davis, second by Bolen, to adjourn. All aye.

February 24, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on February 13, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: Tony Sexton, JR Grissom, James Hawkins, James Fowler, Chad Letellier, Paula Hall, Anna Marie Cosby, Renae Furimsky, Arnold Scott, Shannon Butler, Krystina Phillips, James Farris, Lacey Flanary, Layne Cranford, Keressa Kerr, Jason Keck, Tiffany Cathey, and Luke Ennis.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.

- a. BOCC's minutes:
 - i. February 18, 2025, regular meeting
- b. February 2025 payroll
- c. Special Apportionment:
 - i. *Property Damage for (5) Agri-Plex Projects (Account #0001-1-2000-2999 General/Contingencies) - \$2,876,458.58 (ACCO Check #039744)*

- d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.
- e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:
1321-2-8216-2005 to 1321-2-8216-4110 \$10,476.76
- f. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	4213-4217, 4260-4261
Highway	4218-4222, 4248
SH SVC Fee	4223-4247
Highway ST	4249-4253
SCT	4254-4259
- g. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

911-ST-NEW 1327-2-8036-1110 003557 000008 ADA, CITY OF REMITTANCE \$ 38,500.00
 Total: \$ 38,500.00 Fair Board 1214-4-4700-2005 002261 000156 LOCKE SUPPLY PARTS \$ 145.04 002485 000157 MEAD LUMBER DO-IT CENTER SUPPLIES \$ 53.95 004168 000158 OKLAHOMA DEPT OF LABOR INSPECTION \$ 150.00 003469 000159 O REILLY AUTOMOTIVE, INC. PARTS \$ 8.99 Total: \$ 357.98 General 0001-1-0600-1310 003258 001238 EMBASSY SUITES TRAVEL \$ 424.00 Total: \$ 424.00 0001-1-1000-1310 001851 001239 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 002715 001240 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 Total: \$ 105.00 0001-1-1000-2005 003667 001241 J P COOKE CO SUPPLIES \$ 65.49 004086 001242 SPARKLIGHT MONTHLY \$ 168.43 Total: \$ 233.92 0001-1-2000-2005 003883 001244 KELLPRO INC REMITTANCE \$ 603.22 004078 001245 SPARKLIGHT INTERNET \$ 80.74 Total: \$ 683.96 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2999 004091 001247 Next Level Roofing LLC REPAIR \$ 231,371.76 004093 001248 Next Level Roofing LLC REPAIR \$ 127,647.38 004094 001249 Next Level Roofing LLC REPAIR \$ 119,142.93 Total: \$ 478,162.07 0001-2-0400-2005 004075 001243 SPARKLIGHT INTERNET \$ 153.48 Total: \$ 153.48 0001-5-0900-2005 004099 001246 PITNEY BOWES INC LEASE \$ 248.97 Total: \$ 248.97 Health 1216-3-5000-1110 001932 000176 OK STATE DEPT OF HEALTH REMITTANCE \$ 20,857.26 Total: \$ 20,857.26 1216-3-5000-1310 003907 000177 WICHITA MOUNTAINS PREVENTION N REGISTRATION \$ 250.00 Total: \$ 250.00 1216-3-5000-2005 001926 000178 MERCY OF ADA REMITTANCE \$ 300.00 003384 000179 QUILL LLC SUPPLIES \$ 248.37 004166 000180 SPARKLIGHT MONTHLY \$ 142.56 004165 000181 SUMMIT UTILITIES UTILITIES \$ 678.73 Total: \$ 1,369.66 1216-3-5000-4110 002128 000182 VOX INDUSTRIES, LLC, VOX AUDIO VIS REMITTANCE \$ 29,875.00 Total: \$ 29,875.00 Highway 1102-6-4100-2005 004183 001113 U S CELLULAR PHONE \$ 183.71 Total: \$ 183.71 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-1310 003974 001114 A C C O REGISTRATION \$ 95.00 Total: \$ 95.00 1102-6-4200-2005 003455 001115 BUMPER TO BUMPER PARTS \$ 352.84 004057 001117 KENNY S PROPANE PROPANE \$ 473.26 Total: \$ 826.10 1102-6-4300-1310 003190 001118 EMBASSY SUITES lodging \$ 318.00 Total: \$ 318.00 1102-6-4300-2005 004081 001119 GREAT PLAINS PARTS \$ 69.74 004085 001120 HALL S AUTO PARTS \$ 386.94 004083 001123 SUMMIT UTILITIES REMITTANCE \$ 357.85 003926 001124 VAN KEPPEL REMITTANCE \$ 517.08 Total: \$ 1,331.61 1102-6-6520-2005 003972 001116 HOOTEN OIL CO. FUEL \$ 3,010.69 Total: \$ 3,010.69 1102-6-6530-2005 004048 001121 HOOTEN OIL CO. FUEL \$ 3,827.24 004049 001122 HOOTEN OIL CO. FUEL \$ 1,291.20 Total: \$ 5,118.44 HIGHWAY-ST 1313-6-8041-2005 003898 000423 ADA AGGREGATES LLC MATERIAL \$ 10,928.22 003906 000424 ADA AGGREGATES LLC road materials \$ 5,872.59 004051 000425 APEX EQUIPMENT INC. REPAIR \$ 300.00 003940 000426 BOMGAARS SUPPLY INC SUPPLIES \$ 88.60 004080 000427 HISLE BROS. INC. PARTS \$ 92.25 003392 000428 HOLT FLOORING LLC SUPPLIES \$ 1,258.40 004077 000429 HOOTEN OIL CO. FUEL \$ 1,742.78 003694 000430 J B LUMBER SUPPLIES \$ 91.51 003953 000431 LOGAN COUNTY ASPHALT ROAD MATERIAL \$ 7,947.00 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 004018 000432 NAPA OF ADA PARTS \$ 349.12 004092 000433 PONTOTOC SAND & STONE ROAD MATERIAL \$ 330.00 004079 000434 RHYNES SURPLUS PARTS \$ 29.98 004089 000435 RHYNES SURPLUS PARTS \$ 44.97 003905 000436 WARREN CAT PARTS \$ 474.08 004098 000437 T & W TIRE LLC TIRES \$ 175.45 Total: \$ 29,724.95 1313-6-8043-2005 003979 000438 CIRCUIT ENGINEERING DIST #4 SUPPLIES \$ 583.40 003609 000439 P & K EQUIPMENT INC. PARTS \$ 8,229.19 Total: \$ 8,812.59 JAIL-ST-NEW 1334-2-8034-2005 004164 000167 O G & E UTILITY \$ 2,513.69 Total: \$ 2,513.69 Lodging-ST 1302-8-3100-2005 003496 000128 ADA PAPER COMPANY SUPPLIES \$ 1,074.12 Total: \$ 1,074.12 ML Fee 1208-1-1000-1310 001006 000024 COUNTY TRAINING PROGRAM REGISTRATION \$ 80.00 001192 000025 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 Total: \$ 120.00 OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2401 004170 000002 PONTOTOC CO DRUG COURT REMITTANCE \$ 500.00 Total: \$ 500.00 PO Warrant No. Vendor Name Purpose Amount OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2402 004169 000003

ADA HOMELESS SERVICES INC REMITTANCE \$ 984.92 Total: \$ 984.92 Rural Fire-ST 1321-2-8207-2005 003562 000257 SUMMIT UTILITIES UTILITIES \$ 296.14 Total: \$ 296.14 1321-2-8209-2005 003568 000258 O G & E UTILITIES \$ 177.52 Total: \$ 177.52 1321-2-8210-2005 000665 000259 HALL S AUTO PARTS \$ 114.94 Total: \$ 114.94 1321-2-8211-2005 000415 000260 ADA TRAVEL STOP CTS 555 FUEL \$ 107.00 000419 000261 BUMPER TO BUMPER PARTS \$ 208.65 Total: \$ 315.65 1321-3-8202-2005 004125 000256 AUTO CHLOR SERVICES LLC SERVICE \$ 229.95 Total: \$ 229.95 SH Svc Fee 1226-2-0400-2005 003703 000364 KREATION BY KAREN LLC SUPPLIES \$ 15.00 Total: \$ 15.00 1226-2-1100-2005 003124 000360 AMAZON CAPITAL SERVICES INC REMITTANCE \$ 494.14 003360 000361 CITY TELECOIN LLC REMITTANCE \$ 9,686.45 001557 000362 DIAMOND PLUMBING LLC REPAIR \$ 2,787.36 003117 000363 HOME DEPOT USA INC \$ 619.54 004074 000365 SPARKLIGHT INTERNET \$ 368.19 003120 000366 TERRY S PEST CONTROL SERVICE \$ 150.00 PO Warrant No. Vendor Name Purpose Amount Total: \$ 14,105.68 Grand Total: \$ 641,090.00

Motion by Starns, second by Bolen, to approve consent agenda items (a-g). All aye.

Discussion, consideration, and possible action with American Fidelity regarding Open Enrollment options:

Luke Ennis, American Fidelity Executive Account Manager, stated they would like to continue their involvement with the County open enrollment and to be our Section 125 provider. He wants to ensure our county employees continue to be well-educated about our supplemental benefits with American Fidelity. Their effort to work hard and use their communication skills have improved open enrollment for the county tremendously.

Discussion, consideration, and possible action to approve or approve as amended *Resolution #25-84*, required road specifications to construct a County-maintained road (update to *Resolutions #04-61 & #24-04*):

Davis feels the road should be fixed early so the houses in the subdivision will sell better. He said as long as the road specifications are met, the Commissioner should be able to accept the road or deny maintaining it.

Krystina Phillips, Assistant District Attorney, stated her concern is just making sure we do not use county resources to maintain the road before the developer is finished or the County accepts the road. There should be an agreement in place. Motion by Davis, second by Starns, to table. All aye.

Discussion, consideration, and possible action to approve or approve as amended *Resolution #25-96*, Sheriff declaring surplus of items:

- a. 2012 Chevrolet Tahoe – Inventory #62-B-347-10
- b. 2002 Ford bus – Inventory #62-B-347-12
- c. 2008 Dodge Charger car – Inventory #62-B-331-26

Starns asked what they were going to do with the surplus vehicles. Sheriff Arnold Scott stated they would sell them. Starns explained to be sold they would need to be sold by sealed bid or auction. He also said the BOCC has good luck with Purple Wave. Motion by Starns, second by Davis, to approve. All aye.

Motion by Bolen, second by Davis, to approve *Resolution #25-97*, District #3 declaring surplus of items (to be put in March 2025 Elk City Auction):

- a. 2007 Caterpillar road grader – Inventory #62-3-307-21
- b. 1999 Lincoln welder – Inventory #62-3-403-01

All aye.

Motion by Davis, second by Bolen, to approve *Resolution #25-98*, District #2 declaring surplus of an item (to be put in March 2025 Elk City Auction):

- a. 2007 Caterpillar road grader – Inventory #62-2-307-22

All aye.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award *Bid #25-15*, the purchase and installation of an outdoor electronic sign for the Agri-Plex:

There were not any bids received. No action.

Motion by Davis, second by Starns, to approve Vanoss VFD's Fire Tax Purchase Request:

- a. Chickasaw Personal Communications – (10) radios, (10) radio batteries, (10) radio antennas, (10) speaker mics, and a charging station - \$10,476.76

All aye.

Motion by Davis, second by Starns, to approve or approve as amended the Agri-Plex's Hotel-Motel Tax Purchase Request:

- a. Lift Brothers – 46' boom lift - \$24,999.00

All aye.

Motion by Starns, second by Davis, to approve or approve as amended Emergency MGMT's Fire Tax Purchase Request:

- a. Seth Wadley Ford – service and repairs to Ford F-250 Emergency MGMT vehicle - \$15,549.50

All aye.

Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

- a. Purchasing
 - i. Blankets: Blanket lists need the correct vendor information with specifications for the ones we have multiples of. This will ensure that we have the correct vendor and address when we print the warrant so you can pay your vendor. Brown added this is very important to specify the correct vendor with the address on your blanket list. This information will make sure the warrant is made out to the correct vendor for the correct payment.
 - ii. Outstanding Purchase Orders: Please check on these periodically. This will help eliminate the possibility of having a long list as we approach the end of the fiscal year. This should help get your vendors paid or if the purchase order was not needed, you can void it and make those funds available to use. Brown added how important it is this needs to be done often so it is much easier toward the end of the fiscal year. This also frees up funds if needed when a purchase order can be voided and doesn't need to be used.
 - iii. Correct Funds & Account Numbers: When requests for purchase orders are submitted, be sure you have the fund and account number correct in regards to what you are purchasing. The last four numbers which are the expense code are usually the most common error. Brown stated it is important to know when to use m&o or c/o accounts when purchasing items. If the items are going on inventory it is best to use a c/o account.
- b. County Personnel
 - i. Children in the workplace: Chad Letellier, Emergency MGMT Director, stated children in the workplace are a safety issue and felt it needed to be addressed.
 - ii. Courthouse Complex closings due to inclement weather: Starns stated when the courthouse is closed due to inclement weather employees are sent home for safety and should not be out shopping etc
 - iii. Courthouse Complex lunch hour: Starns addressed the Court Clerk's Office about closing for the lunch hour. A customer was told when she called that she would have to call back at 1:00 cause they were having their lunch hour. Starns said that we do not have a lunch hour and that is why we work 8-4 straight through. Davis said there needs to be someone available to wait on the customers.

No action.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Letellier requested we investigate having direct deposit for payroll. We will get the information on this to provide to the BOCC.

Bolen reminded the other Commissioners about the sign at the Harry Brecheen ballpark.

Phillips would like the agreement regarding the upcoming sales tax services to be placed on the March 3rd BOCC agenda.

James Hawkins is a preacher and would like to be able to go to the jail and teach inmates about Christ. Tony Sexton also stated he would like to see the BOCC meeting opened with prayer.

Letellier said fire danger is increasing this week.

Motion by Starns, second by Bolen, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of *February* 2025 of the County Commissioners Journal No. 16.

**BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA**

_____ **Chairman**

ATTEST:

_____ **Member**

_____ **County Clerk**

_____ **Member**