

# FEBRUARY 2026

## February 2, 2026

The Board of Pontotoc County Commissioners held a regular meeting on February 2, 2026, at 301 S. Broadway, Ada, Oklahoma, at which time, place, and agenda were duly posted on January 29, 2026.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Renae Furimsky, Arnold Scott, Kent Schmidt, Shannon Butler, Krystina Phillips, Paula Christian, Travis Rhynes, Tony Sexton, and Keressa Cranford.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. *BOCC's minutes:*
  - i. January 26, 2026 regular meeting
  - ii. January 27, 2026 special meeting
- b. BOCC's January 2026 monthly minutes for publication
- c. January 2026 monthly reports:
  - i. Agri-Plex
  - ii. Health Department
- d. *Claim(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #91	1220-1-0600-2005	ODP BUSINESS SOLUTIONS LLC	\$151.62
V #92	1220-1-0600-1310	RHYNES, JAMES TRAVIS	\$121.37
- e. *Transfer(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes. None.
- f. *Blanket purchase order(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	3942-3944
SH SVC Fee	3945-3947
Highway ST	3948-3951
Highway	3952
Emergency MGMT	3953
- g. *Purchase orders for payment:* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

**FY 2024-2025 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8215-4110 / UNION VALLEY VFD FIRE TAX CAP OUTLAY 005401 000457 SCOUT CONTRACTING LLC BID \$ 92,660.00 Total: \$ 92,660.00 Grand Total: \$ 92,660.00**

**FY 2025-2026 PO Warrant No. Vendor Name Purpose Amount 911-ST-NEW 1327-2-8036-1110 / 911-ST-NEW PERSONAL SERVICES 002656 000007 ADA, CITY OF REMITTANCE \$ 40,417.00 Total: \$ 40,417.00 Emergency Mgmt 1212-2-2700-2005 / MAINTENANCE & OPERATION 002985 000025 CROWLEYS MARKET INC FUEL \$ 163.60 Total: \$ 163.60 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 003779 000109 J B LUMBER SUPPLIES \$ 519.73 003880 000110 O G & E UTILITIES \$ 3,463.19 Total: \$ 3,982.92 General 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 003518 001710 ABSOLUTE DATA SHREDDING SERVICE \$ 896.00 Total: \$ 896.00 0001-1-0600-1310 / TREASURER TRAVEL 001857 001711 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 001862 001712 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 001863 001713 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 001865 001714 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 001866 001715 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 001877 001716 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 001879 001717 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 001889 001718 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 003522 001719 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 003523 001720 COUNTY TRAINING PROGRAM REGISTRATION \$ 65.00 Total: \$ 525.00 PO Warrant No. Vendor Name Purpose Amount General 0001-1-0600-2005 / TREASURER M & O 003866 001721 SPARKLIGHT UTILITY \$ 120.48 Total: \$ 120.48 0001-1-1600-2005 / COUNTY ASSESS M & O 003592 001722 AMAZON CAPITAL SERVICES INC SUPPLIES \$**

580.75 Total: \$ 580.75 0001-1-1700-1310 / COUNTY ASSESS TRAVEL 002896 001723 RHODES, FREDDIE E. TRAVEL \$ 312.48 002897 001724 ROSS, RANDY DEAN TRAVEL \$ 327.70 Total: \$ 640.18 0001-1-2000-2005 / GENERAL GOVT M & O 003754 001725 A T & T REMITTANCE \$ 165.11 000049 001726 ENTECH SALES & SERVICE LLC REMITTANCE \$ 425.00 003756 001727 O G & E UTILITIES \$ 260.56 003781 001728 SUMMIT UTILITIES UTILITY \$ 76.17 003782 001729 SUMMIT UTILITIES UTILITY \$ 303.41 003784 001730 SUMMIT UTILITIES UTILITY \$ 54.88 003785 001731 SUMMIT UTILITIES UTILITY \$ 727.93 003738 001732 U S ALERT LLC MONTHLY \$ 42.99 Total: \$ 2,056.05 0001-2-0400-2005 / SHERIFF M & O 003773 001733 LANGLEYS BODY SHOP AUTO PARTS AND REPAI \$ 10,466.18 003216 001734 SHIPMAN COMMUNICATIONS LAW ENFORCEMENT SU \$ 610.30 003741 001735 VERIZON BUSINESS UTILITY \$ 940.43 Total: \$ 12,016.91 0001-2-2700-2005 / CIVIL DEFENSE M & O 002986 001736 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 250.16 Total: \$ 250.16 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 003028 001737 RSI COMMUNICATIONS REMITTANCE \$ 150.00 Total: \$ 150.00 0001-5-0900-2005 / OSU M & O 003676 001738 A T & T PHONE \$ 245.64 Total: \$ 245.64 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1110 / HEALTH PERSONAL SERVICE 002793 000166 OK STATE DEPT OF HEALTH REMITTANCE \$ 38,494.69 Total: \$ 38,494.69 1216-3-5000-1310 / HEALTH TRAVEL 002795 000161 JOY, ELIZABETH TRAVEL \$ 297.92 Total: \$ 297.92 1216-3-5000-2005 / HEALTH M & O 002385 000157 ADA PAPER COMPANY SUPPLIES \$ 421.76 003387 000158 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 472.36 003753 000159 A T & T MOBILITY PHONE \$ 40.54 002803 000160 AMERGIS HEALTHCARE STAFFING INC REMITTANCE \$ 5,862.00 003404 000162 MCKESSON MEDICAL SURG SUPPLY MEDICAL SUPPLIES \$ 678.24 003672 000163 MCKESSON MEDICAL SURG SUPPLY MEDICAL SUPPLIES \$ 1,220.17 002801 000164 MERCY REMITTANCE \$ 200.00 003737 000165 O G & E UTILITIES \$ 1,566.45 003673 000167 SANOFI PASTEUR INC SUPPLIES \$ 489.02 003736 000168 SUMMIT UTILITIES UTILITY \$ 593.39 003632 000170 VERICOR, LLC rem \$ 1,538.89 003871 000171 W P S INC MONTHLY \$ 607.36 Total: \$ 13,690.18 1216-3-5000-4110 / HEALTH CAPITAL OUTLAY 003380 000169 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,624.69 Total: \$ 24,624.69 Highway 1102-6-4200-1310 / HIGHWAY DIST #2 TRAVEL 003412 000930 RENAISSANCE WATERFORD OKC HOT HOTEL \$ 232.00 Total: \$ 232.00 1102-6-4200-2005 / HWY M & O #2 003747 000927 AMERIPLUS BENEFITS INC. DBA AMER PARTS \$ 517.40 003214 000928 RHYNES SURPLUS SUPPLIES \$ 1,795.90 003758 000929 RHYNES SURPLUS SUPPLIES \$ 79.99 003774 000932 SETH WADLEY CHEVROLET INC OIL CHANGE \$ 171.69 003729 000933 OKLAHOMA AZTEC ROAD MATERIAL \$ 1,520.10 003760 000934 KENNY S PROPANE PROPANE \$ 468.34 003481 000935 ADA AGGREGATES LLC road materials \$ 8,725.48 003409 000936 CULLIGAN REMITTANCE \$ 84.81 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 / HWY M & O #2 002638 000937 TRUCK PARTS SUPPLY INC PARTS \$ 223.47 003749 000938 CAMPBELL TIRE LLC REPAIR \$ 15.00 Total: \$ 13,602.18 1102-6-4300-2005 / HWY M & O #3 003862 000939 T D S INTERNET SERVICES INTERNET \$ 69.00 003865 000940 U S CELLULAR PHONE \$ 182.84 003771 000941 HALL S AUTO MAINT \$ 300.00 003772 000942 HALL S AUTO BATTERIES \$ 1,040.97 003735 000943 C L BOYD ROAD MATERIAL \$ 265.15 003733 000944 BRUCKNER TRUCK SALES INC PARTS \$ 97.88 003679 000945 C L BOYD PARTS \$ 139.95 003727 000946 ASSOCIATED SUPPLY CO INC DBA AS PARTS \$ 185.68 001954 000947 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 130.42 003269 000948 HALL S AUTO PARTS \$ 1,785.81 003697 000949 WARREN CAT OIL \$ 81.04 Total: \$ 4,278.74 1102-6-6510-2005 / CIRB-MV M&O #1 003786 000926 BUMPER TO BUMPER SUPPLIES \$ 300.00 Total: \$ 300.00 1102-6-6520-2005 / CIRB-MV M&O #2 003627 000931 HOOTEN OIL CO. \$ 6,517.63 Total: \$ 6,517.63 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 003788 000290 BATTERY CENTER BATTERIES \$ 110.00 003777 000291 BOMGAARS SUPPLY INC SUPPLIES \$ 51.96 003763 000292 BUMPER TO BUMPER PARTS \$ 588.60 003766 000293 C L BOYD GRADER BLADES \$ 1,384.20 003744 000294 GOODWIN AUTOMOTIVE PARTS \$ 330.80 003775 000295 GREAT PLAINS SUPPLIES \$ 249.60 003743 000296 HOOTEN OIL CO. FUEL \$ 1,864.62 003787 000297 J B LUMBER SUPPLIES \$ 123.79 003745 000298 KENNY S PROPANE PROPANE \$ 945.00 003764 000299 NAPA OF ADA PARTS \$ 103.98 003751 000300 OKLAHOMA AZTEC ROAD MATERIAL \$ 1,408.88 003776 000301 OKLAHOMA AZTEC ROAD MATERIAL \$ 1,814.42 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 003765 000302 PONTOTOC SAND & STONE ROAD MATERIAL \$ 518.38 003789 000303 RHYNES SURPLUS SUPPLIES \$ 27.98 Total: \$ 9,522.21 1313-6-8042-2005 / HIGHWAY-ST-NEW M&O 003769 000304 ALAN S TRUCK & TIRE REPAIR INC PARTS \$ 1,558.00 003516 000305 C L BOYD PARTS AND LABOR \$ 1,027.28 Total: \$ 2,585.28 1313-6-8043-2005 / HIGHWAY-ST-NEW M&O 003545 000306 J & L WELDING & FABRICATION LLC AUTO PARTS AND REPAI \$ 600.00 Total: \$ 600.00 JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW M&O 003783 000160 SUMMIT UTILITIES UTILITY \$ 1,833.13 003006 000161 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 700.84 Total: \$ 2,533.97 Lodging-ST 1302-8-3100-2005 / LODGING TAX M & O 003158 000110 J B LUMBER MATERIAL \$ 770.50 000475 000111 ODP BUSINESS SOLUTIONS LLC SUPPLIES \$ 439.14 Total: \$ 1,209.64 ML Fee 1208-1-1000-1310 / MECHANICS LIEN TRAVEL 003755 000026 CRANFORD, KERESSA

A. TRAVEL \$ 126.00 Total: \$ 126.00 OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2402 / ADA HOMELESS SERVICES OPIOID ABATEMENT GRANT M&O 003730 000014 ADA HOMELESS SERVICES INC REIMBURSEMENT \$ 4,791.59 Total: \$ 4,791.59 PO Warrant No. Vendor Name Purpose Amount Resale 1220-1-0600-1310 / TRAVEL 003879 000092 RHYNES, JAMES TRAVIS TRAVEL \$ 121.37 Total: \$ 121.37 1220-1-0600-2005 / MAINT & OPERA 003748 000091 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 151.62 Total: \$ 151.62 Rural Fire-ST 1321-2-8204-4110 / BYNG VFD FIRE TAX CAP OUTLAY 002590 000211 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 4,037.00 Total: \$ 4,037.00 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 002183 000212 TERRY S PEST CONTROL SERVICE \$ 50.00 002661 000213 TERRY S PEST CONTROL SERVICE \$ 50.00 Total: \$ 100.00 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 000496 000214 BUMPER TO BUMPER PARTS \$ 358.25 Total: \$ 358.25 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 001680 000215 HALL S AUTO PARTS \$ 94.99 003193 000216 T D S INTERNET SERVICES INTERNET \$ 119.91 Total: \$ 214.90 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 003195 000217 A T & T PHONE \$ 72.16 Total: \$ 72.16 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 003573 000218 A T & T PHONE \$ 40.74 Total: \$ 40.74 1321-3-8202-2005 / NUTRITION CTR FIRE TAX M & O 003174 000210 AUTO CHLOR SERVICES LLC REMITTANCE \$ 239.95 Total: \$ 239.95 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-1310 / TRAVEL 000800 000309 SMITH, CONNIE TRAVEL \$ 131.37 Total: \$ 131.37 1226-2-0400-2005 / MAINT & OPERA 003122 000305 LANGLEYS BODY SHOP REPAIR \$ 14,729.98 003165 000308 SHIPMAN COMMUNICATIONS SUPPLIES \$ 680.00 Total: \$ 15,409.98 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 002826 000303 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 939.80 003001 000304 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 106.66 003731 000306 O G & E UTILITIES \$ 3,702.58 001971 000307 PITNEY BOWES GLOBAL FINANCIAL S REMITTANCE \$ 287.82 002817 000310 XCEL OFFICE SOLUTIONS REMITTANCE \$ 1,406.49 Total: \$ 6,443.35 Grand Total: \$ 212,772.10

Motion by Davis, second by Starns, to approve consent agenda items (a-g). All aye.

Discussion with Amber Abbott regarding Fitzhugh Roads, pertaining to emergency services, the Sheriff's department, and what the County has for roads pertaining to the County Clerk and County Assessor, and maintenance with District #3. No action, Abbott was not in attendance, and requested via email that the discussion be tabled at this time.

Motion by Davis, second by Starns, to approve *Resolution #26-54*, Vanoss VFD declaring surplus of equipment:

- a. 1992 Deluge Fire Engine – Inventory #62-VVF-302-05

All aye.

Motion by Starns, second by Davis, to approve *Resolution #26-55*, Vanoss VFD disposing of equipment (transferring to Fittstown VFD):

- a. 1992 Deluge Fire Engine – Inventory #62-VVF-302-05

All aye.

Motion by Bolen, second by Starns, to approve the 2026 Pontotoc County Emergency Operations Plan (EOP) update. All aye.

Discussion, consideration, and possible action regarding lot splits within County areas: Pursuant to *Resolution #21-69*, approved on May 3, 2021, the Board of County Commissioners (BOCC) declared the dissolution of the Ada Metropolitan Area Planning and Zoning Commission. At that time, the BOCC withdrew from all future involvement in zoning decisions for both the incorporated and unincorporated areas of Pontotoc County.

As the Commissioners are no longer involved in this process, requestors must complete the following steps to have a lot split officially recorded. All requests for lot splits located within the County will need to:

- Have the land surveyed
- File a Deed, along with a copy of the survey of the lot split, with Land Records in the County Clerk's Office

No action.

Motion by Starns, second by Bolen, to approve the OPEH&W Special Assessment invoice for \$164,302.40. All aye.

Motion by Starns, second by Bolen, to approve or approve as amended (11) utility crossing permit applications submitted by Trace Fiber Networks. These applications are for a fiber optic line to provide high-speed internet for project OBO MM #1 SEG 1:

- a. Cross CR 1570, 50 feet east of CR 3460
- b. Cross CR 3460, 50 feet north of CR 1570
- c. Cross CR 3450, 50 feet north of CR 1570
- d. Cross CR 3445, 50 feet north of CR 1570
- e. Cross CR 1555, 28 feet east of CR 3445
- f. Cross CR 1555 LN, 28 feet east of CR 3445

- g. Cross CR 1554 DR, 28 feet east of CR 3445
- h. Cross CR 1554, 28 feet east of CR 3445
- i. Cross CR 1553 DR & CR 3445, 28 feet east of CR 3445
- j. Cross CR 3450, 60 feet south of CR 1551
- k. Cross CR 1540, 40 feet east of CR 3450

All aye.

Motion by Bolen, second by Starns, to approve (9) utility crossing permit applications submitted by Trace Fiber Networks. These applications are for a fiber optic line for high-speed internet for project OBO MM #1 SEG 2:

- a. Cross CR 3450, 228 feet north of State HWY 19
- b. Cross CR 1520, 26 feet east of CR 3450
- c. Cross CR 1510, 26 feet east of CR 3450
- d. Cross CR 1500, 26 feet east of CR 3450
- e. Cross CR 3450, 310 feet south of CR 1490
- f. Cross CR 1490, 40 feet west of CR 3450
- g. Cross CR 1485, 46 feet west of CR 3450
- h. Cross CR 3450, 38 feet north of CR 1480
- i. Cross CR 3460, 22 feet north of CR 1480

All aye.

Motion by Starns, second by Davis, to approve or approve as amended (7) utility crossing permit applications submitted by Trace Fiber Networks. These applications are for a fiber optic line for high-speed internet for project OBO MM #2:

- a. Cross CR 1630, 18 feet east of CR 3410
- b. Cross CR 1610, 20 feet east of CR 3410
- c. Cross CR 1580, 20 feet east of CR 3410
- d. Cross CR 3420, 20 feet south of CR 1554
- e. Cross CR 3430, 20 feet south of CR 1554
- f. Cross CR 1555, 20 feet west of CR 3440
- g. Cross CR 3430, 20 feet south of CR 1555

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

- \*The most pressing issue is still pending, which is the meeting with ODOT. The scheduled meeting was canceled due to the weather and needs to be rescheduled for next week if possible.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:
  - \*The Emergency Operations Plan has been updated and completed.
  - \*There are intermittent north fire issues. Byng is unable to talk to dispatch.
  - \*FEMA notified that they are funding the mitigation grant agreement. This grant will be the funding for the Agri-Plex generators.
  - \*The weather will be dry and warmer for the next seven days, and drought could last through April.
- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:
  - \*They made an administration change at the Justice Center.
- c. Mercy Hospital – Kent Schmidt, Mercy EMS Director, stated:
  - \*He should have the January data at the next meeting.

Discussion and consideration of the weekly report related to the Agri-Plex. JR Grissom, Agri-Plex Manager, reported:

- \*February 3-5 will be the Spring Livestock Show.
- \*The Premium Sale will be on Monday, February 9<sup>th</sup>.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Brown stated as a reminder that there will be a quarterly meeting on Monday, February 9<sup>th</sup>, during the BOCC meeting, and to submit items to the BOCC administrative assistant.

Phillips stated the D.A.’s counsel is changing to new software, and they will be having training beginning February 9<sup>th</sup>.

Paula Christian, Election Board Secretary, stated they will have early voting on Thursday and Friday for City Council Ward 2, Asher School Board, and Roff Proposition.

Starns stated that when he attended an ACCO meeting, they discussed updating the County handbooks. Also, no civilians should be riding with Sheriff Deputies while on duty.

Updates need to be in place by March 2026.

Motion by Starns, second by Bolen, to table to recess the BOCC meeting and reconvene at the Pontotoc County Justice Center (1814 N Broadway – Ada). All aye.

Motion by Starns, second by Bolen, to table to reconvene. All aye.

Motion by Starns, second by Bolen, to table the inspection of the Pontotoc County Justice Center (jail). All aye.

Motion by Davis, second by Bolen, to adjourn. All aye.

### **February 9, 2026**

The Board of Pontotoc County Commissioners held a regular meeting on February 9, 2026, at 301 S. Broadway, Ada, Oklahoma, at which time, place, and agenda were duly posted on February 5, 2026.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk.

Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Renae Furimsky, Mike Thompson, Chad Letellier, Kent Schmidt, Tony Sexton, Vicki Reiling, Paula Hall, Chris McGill, Paula Christian, Haylee Gray, Arnold Scott, and Keressa Cranford.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. *BOCC’s minutes:*
  - i. February 2, 2026 regular meeting
- b. January 2026 monthly reports:
  - i. Assessor
  - ii. County Clerk
- c. February 2026 monthly appropriations: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

**GENERAL**

HIGHWAY	\$335,102.02
CBRI	\$54,478.05
ASSESSORS REVOLVING	\$6.00
COUNTY CLERK LIEN FEES	\$1,286.69
PRESERVATION FEES	\$6,160.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$15,240.00
HEALTH DEPT	\$90.00
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$7,438.28
COUNTY REWARD FUND	
COMMISSARY	\$14,390.02
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$422,785.80
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$760.00
DONATIONS	
SAFETY USE TAX	\$74,466.13

COUNTY FIRE USE TAX	\$28,373.77
USE TX-ST-P/S	\$15,897.82
JAIL-OLD M/O	\$549.82
USE TX-C/O	\$5.02
USE TX- HWY	\$268.89
SAFETY USE TAX HWY	\$286.51
LODGING TAX	\$49,810.01
EMS/AMBULANCE-ST-NEW	\$53,324.14
HIGHWAY-ST-NEW	\$143,135.58
JAIL-ST-OLD	\$71,309.77
FIRE TAX	\$111,564.50
911-ST-NEW	\$45,861.88
JAIL-ST-NEW	\$80,911.45
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$728.71
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,291.49
COURT CLERK RECORDS MGMT/PRES	\$1,801.75
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	
LEPC	
SR CIT TRANS	\$30,302.25
OPIOID ABATEMENT SETTLEMENT	
SHERIFF FUNDING ASSIST	
GENERAL-PROPERTY DAMAGE	
TOTALS	\$1,567,626.35

d. Special apportionment:

- i. District #1 HWY Sales Tax M&O - #1313-6-8041-2005 –  
Fund #1313 - \$75,000.00

e. *Claim(s)*: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes. None.

f. *Transfer(s)*: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:  
1321-2-8204-2005 to 1321-2-8204-4110 \$16,108.00

g. Agri-Plex’s Hotel-Motel Tax Purchase Requests (blankets):

- i. Ada Paper \$1800.00  
ii. Locke Supply \$1000.00  
iii. Bailey Plumbing \$2500.00  
iv. JB Lumber \$800.00  
v. Frye Brothers \$2000.00

h. *Blanket purchase order(s)*: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

- General 4018-4029  
HWY ST New 4030-4031, 4035  
HWY 4032-4034, 4036-4038, 4040  
USE Tax 4039  
Sheriff Fees 4041-4043  
ZAP 4044-4045  
ZLODGE 4046-4050

i. *Purchase orders for payment*: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 003990 000111 B & S SANITATION TRASH \$ 573.00 002996 000112 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 611.37 001717 000113 DEPENDABLE HEAT & AIR INC REPAIR \$ 384.00 000449 000114 GAYLER'S CLEANING SERVICE \$ 200.00 003761 000115 J B LUMBER PARTS \$ 350.76 002990 000116 O REILLY AUTOMOTIVE, INC. PARTS \$ 225.42 003929 000117 SPARKLIGHT INTERNET \$ 250.91 Total: \$ 2,595.46 General 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 003596 001739 ABSOLUTE DATA SHREDDING SERVICE \$ 47.25 Total: \$ 47.25 0001-1-0200-2060 / DISTRICT ATTORNEY PRINTING 003595 001740 THOMSON REUTERS WEST REMITTANCE \$ 565.94 Total: \$ 565.94 0001-1-1000-2005 / COUNTY CLERK M & O 003883 001741 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 49.48 Total: \$ 49.48 0001-1-1700-2005 / COUNTY ASSESS M & O 003928 001742 SPARKLIGHT INTERNET \$ 116.68 Total: \$ 116.68 0001-1-2000-2005 / GENERAL GOVT M & O 003965 001743 CANON FINANCIAL SERVICES INC LEASE \$ 120.00 003539 001744 NEW ERA LLC PHONE \$ 9,013.31 003930 001745 O G & E UTILITIES \$ 3,673.37 003991 001746 P E C UTILITY \$ 29.50 003936 001747 SPARKLIGHT INTERNET \$ 80.74

Total: \$ 12,916.92 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2999 / CONTINGENCIES 003959 001748 Next Level Roofing LLC REPAIR \$ 103,926.61 003958 001749 O P E H & W PLAN REMITTANCE \$ 164,302.40 Total: \$ 268,229.01 0001-1-2200-2005 / ELECTION BRD M & O 003983 001750 CANON FINANCIAL SERVICES INC LEASE \$ 75.00 003955 001751 MILLER OFFICE CONTRACT \$ 61.58 003864 001752 SPARKLIGHT INTERNET \$ 96.73 Total: \$ 233.31 0001-2-0400-2005 / SHERIFF M & O 003985 001753 HARRIS COUNTY TX TOLL \$ 10.96 003877 001754 METRO EMERGENCY UPFITTERS LLC PARTS \$ 601.00 003973 001755 SPARKLIGHT INTERNET \$ 120.48 003441 001756 W P S INC REMITTANCE \$ 863.64 Total: \$ 1,596.08 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 003045 001757 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 297.66 003051 001758 CROWLEYS MARKET INC FUEL \$ 421.20 003976 001759 O G & E UTILITIES \$ 255.82 003029 001760 RSI COMMUNICATIONS REMITTANCE \$ 150.00 003975 001761 SUMMIT UTILITIES UTILITY \$ 104.06 003039 001762 U S CELLULAR PHONE \$ 208.53 Total: \$ 1,437.27 0001-5-0900-1310 / OSU TRAVEL 003141 001763 KIKER, KASEY TRAVEL \$ 18.27 003137 001764 MATLOCK, COURTNEY TRAVEL \$ 604.15 003138 001765 WALKER, BECKY TRAVEL \$ 423.60 Total: \$ 1,046.02 Health 1216-3-5000-1310 / HEALTH TRAVEL 002794 000172 BEACHAMP, TIM TRAVEL \$ 11.89 003383 000173 JOY, ELIZABETH TRAVEL \$ 58.00 Total: \$ 69.89 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 / HEALTH M & O 003881 000174 M & M OUTDOOR MAINTENANCE INC SERVICE \$ 2,099.93 003386 000175 STANDLEY SYSTEMS REMITTANCE \$ 291.64 Total: \$ 2,391.57 Highway 1102-6-4100-1310 / HIGHWAY DIST #1 TRAVEL 003926 000950 POGUE, CHARLES A. TRAVEL \$ 200.00 Total: \$ 200.00 1102-6-4100-2005 / HWY M & O #1 003992 000951 P E C UTILITY \$ 340.50 003986 000952 RSI COMMUNICATIONS INTERNET \$ 75.00 Total: \$ 415.50 1102-6-4200-2005 / HWY M & O #2 003668 000953 ADA AGGREGATES LLC ROAD MATERIAL \$ 8,552.40 003613 000954 NAPA OF ADA PARTS \$ 536.92 003993 000955 P E C UTILITY \$ 577.62 003987 000956 RSI COMMUNICATIONS INTERNET \$ 75.00 003956 000957 RURAL WATER DIST #8 UTILITIES \$ 244.15 000411 000958 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 120.00 Total: \$ 10,106.09 1102-6-4300-1310 / HIGHWAY DIST #3 TRAVEL 003449 000959 BOLEN, VICTOR TRAVEL \$ 438.60 Total: \$ 438.60 1102-6-4300-2005 / HWY M & O #3 003995 000960 ATLINK SERVICES LLC INTERNET \$ 99.00 003150 000961 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 1,468.82 003872 000962 DUB ROSS COMPANY PARTS \$ 4,131.50 003734 000963 KELLPRO INC SOFTWARE \$ 79.50 003768 000964 KENNY S PROPANE PROPANE \$ 283.50 003968 000965 MILLER OFFICE LEASE \$ 31.80 003935 000966 O G & E UTILITY \$ 127.14 003757 000967 OKLAHOMA AZTEC ROAD MATERIAL \$ 411.89 003920 000968 OKLAHOMA AZTEC ROAD MATERIAL \$ 405.01 003994 000969 P E C UTILITY \$ 26.22 003780 000970 RHYNES SURPLUS SUPPLIES \$ 295.82 003988 000971 RSI COMMUNICATIONS INTERNET \$ 75.00 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2005 / HWY M & O #3 003989 000972 STONEWALL PUBLIC WORKS AUTH. HOT WATER HEATER RE \$ 63.78 Total: \$ 7,498.98 1102-6-6520-2005 / CIRB-MV M&O #2 002243 000973 ADA AGGREGATES LLC ROAD MATERIAL \$ 3,228.43 003852 000974 TOTAL SIR LLC SERVICE \$ 44.50 Total: \$ 3,272.93 1102-6-6530-2005 / CIRB-MV M&O #3 003870 000975 HOOTEN OIL CO. FUEL \$ 3,964.65 Total: \$ 3,964.65 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 003444 000307 BOMGAARS SUPPLY INC SUPPLIES \$ 95.92 003711 000308 BRASHEARS TRUCKING LLC HAULING \$ 8,979.48 003867 000309 BUMPER TO BUMPER PARTS \$ 262.56 003869 000310 HOOTEN OIL CO. FUEL \$ 3,195.66 002635 000311 JAMES SUPPLIES & RENTAL CO. SUPPLIES \$ 81.50 003445 000312 J B LUMBER BUILDING SUPPLIES \$ 88.15 003790 000313 OKLAHOMA AZTEC ROAD MATERIAL \$ 4,250.92 003924 000314 O REILLY AUTOMOTIVE, INC. PARTS \$ 74.87 003934 000315 O REILLY AUTOMOTIVE, INC. AUTO REPAIR PARTS \$ 27.20 003750 000316 PONTOTOC SAND & STONE ROAD MATERIAL \$ 2,130.16 003710 000317 RANDY SANDERS TRUCKING LLC HAULING \$ 8,907.57 003868 000318 RHYNES SURPLUS SUPPLIES \$ 87.48 002979 000319 SHERRELL STEEL, LLC road materials \$ 1,294.00 003447 000320 TOTAL SIR LLC REMITTANCE \$ 44.50 003144 000321 WALLS BARGAIN CENTER SUPPLIES \$ 14.00 Total: \$ 29,533.97 1313-6-8043-2005 / HIGHWAY-ST-NEW M&O 003876 000322 AC SHOCKEY ELECTRIC LLC BUILDING IMPROVEMEN \$ 276.50 003937 000323 BRUCKNER'S TRUCK & EQUIPMENT EXTENDED WARRANTY \$ 10,445.00 003860 000324 HEARTLAND FEED AND FERTILIZER SUPPLIES \$ 2,949.00 003941 000325 PONTOTOC SAND & STONE ERROR CORR \$ 3,534.06 002642 000326 SWH CONSTRUCTION LLC ROAD MATERIAL \$ 14,000.00 Total: \$ 31,204.56 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW M&O 000341 000162 LOCKE SUPPLY SUPPLIES \$ 197.26 000358 000163 UNITED RENTALS RENT \$ 541.38 Total: \$ 738.64 Jail-ST-OLD 1315-2-8034-2005 / JAIL-ST OLD M&O 003927 000143 A T & T PHONE \$ 48.58 Total: \$ 48.58 Lodging-ST 1302-8-3100-2005 / LODGING TAX M & O 002586 000112 ADA PAPER COMPANY SUPPLIES \$ 1,339.10 003161 000113 LOCKE SUPPLY SUPPLIES \$ 421.30 Total: \$ 1,760.40 ML Fee 1208-1-1000-2005 / CO CLERK MECHANIC LIEN FEE MO 003964 000027 CANON FINANCIAL SERVICES INC LEASE \$ 235.00 Total: \$ 235.00 RM&P 1209-1-1000-2005 / COUNTY CLERK PRESERVE M&O 003997 000051 US POSTAL SERVICE REMITTANCE \$ 70.00 003998 000052 US POSTAL

SERVICE REMITTANCE \$ 50.00 Total: \$ 120.00 Rural Fire-ST 1321-2-8204-4110 / BYNG VFD FIRE TAX CAP OUTLAY 003218 000219 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 1,660.00 Total: \$ 1,660.00 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 003698 000220 DAVENPORT FIRE EQUIP SALES PARTS \$ 2,410.00 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 003176 000221 P E C UTILITY \$ 37.96 003177 000222 TERRY S PEST CONTROL SERVICE \$ 50.00 Total: \$ 2,497.96 1321-2-8207-2005 / FRANCIS VFD FIRE TAX M & O 002663 000223 FRANCIS PWA UTILITY \$ 5.00 Total: \$ 5.00 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 003188 000224 SPARKLIGHT INTERNET \$ 185.71 Total: \$ 185.71 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 003191 000225 P E C UTILITY \$ 87.44 Total: \$ 87.44 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 002683 000226 P E C UTILITY \$ 105.00 Total: \$ 105.00 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 003204 000227 P E C UTILITY \$ 54.29 003579 000228 SPARKLIGHT INTERNET \$ 96.74 Total: \$ 151.03 1321-2-8215-2005 / UNION VALLEY VFD FIRE TAX M & O 000705 000229 P E C MONTHLY \$ 186.37 Total: \$ 186.37 1321-2-8216-2005 / VANOSS VFD FIRE TAX M & O 003212 000230 P E C UTILITY \$ 53.11 Total: \$ 53.11 SH Svc Fee 1226-2-0400-2005 / MAINT & OPERA 000298 000311 BATTERY CENTER PARTS \$ 90.00 003453 000312 BRADS OUTDOOR MAINTENANCE LLC REMITTANCE \$ 500.00 003281 000313 COMDATA CORPORATION REMITTANCE \$ 4,995.53 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 / MAINT & OPERA 002576 000314 NAPA OF ADA PARTS \$ 538.34 003285 000315 TROPICAL RAIN CARWASH REMITTANCE \$ 147.20 Total: \$ 6,271.07 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 003169 000316 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 518.65 003288 000317 CTC COMMISSARY LLC COMMISSARY \$ 6,596.95 003376 000318 DIAMOND PLUMBING LLC PLUMBING \$ 5,304.24 003717 000319 DIAMOND PLUMBING LLC PLUMBING \$ 6,342.07 003290 000320 EASY ICE LLC SUPPLIES \$ 230.84 003939 000321 HEART J DESIGN REMITTANCE \$ 150.00 001177 000322 I C S REMITTANCE \$ 2,676.26 003292 000323 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 240.00 003972 000324 SPARKLIGHT INTERNET \$ 356.25 Total: \$ 22,415.26 Use-ST 1301-6-0830-2005 / USE TAX HWY DIST #3 M&O 003712 000293 PONTOTOC SAND & STONE ROAD MATERIAL \$ 9,088.54 Total: \$ 9,088.54 Grand Total: \$ 423,539.27

Motion by Starns, second by Bolen, to approve consent agenda items (a-i). All aye.

Motion by Starns, second by Bolen, to approve a Proclamation, declaring the week of February 9th – 13th, 2026, as Farm Bureau Week. All aye.

Motion by Davis, second by Starns, to approve a contract between the Treasurer's office and Home Title Guaranty Co for title reports for the 2026 Treasurer's June Resale. Effective immediately through April 30, 2026. All aye.

Motion by Starns, second by Bolen, to approve updated pay scales for FY 2025-2026 for Pontotoc County offices:

- a. BOCC - Shop/Road Districts, Courthouse Cleaning & Maintenance, Administrative Assistant, Emergency Management, & Agri-Plex
- b. Sheriff
- c. Court Clerk
- d. County Clerk
- e. Treasurer
- f. Assessor

All aye.

Motion by Bolen, second by Starns, to approve District #3's invoice of \$195,804.40 for Pontotoc Wind, LLC, as per *Resolution #25-28*, road use agreement. All aye.

Motion by Starns, second by Davis, to (31) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO1):

- a. Run parallel on CR 3605, 330 feet south of State HWY 1
- b. Cross CR 3605, 620 feet south of State HWY 1
- c. Cross S Monte Vista Street, 640 feet north of CR 1557
- d. Run parallel on McCalls Church Road, 200 feet north of State HWY 1
- e. Cross McCalls Church Road, 400 feet north of State HWY 1
- f. Cross McCalls Church Road, 830 feet north of State HWY 1
- g. Run parallel on CR 1543, 330 feet east of CR 3599
- h. Cross CR 1543, 370 feet east of CR 3599
- i. Cross CR 1543, 240 feet west of CR 3599
- j. Run parallel on CR 1542, 20 feet east of CR 3599
- k. Cross CR 1542, 170 feet east of CR 3599
- l. Cross CR 1542, 120 feet west of CR 3599
- m. Cross CR 3590, 2710 feet north of CR 1567
- n. Run parallel on Kirby Drive, 0 feet east of S Monte Vista Street
- o. Cross Bowen Lane, 520 feet east of SE County Road

- p. Run parallel on E 18th Street, 0 feet west of SE County Road
- q. Run parallel on Blake Way, 0 feet east of E Wintersmith Street
- r. Run parallel on CR 1557, 0 feet east of S Monte Vista Street
- s. Cross CR 1557, 0 feet east of CR 3581
- t. Cross CR 1557, 240 feet east of CR 3581
- u. Run parallel on CR 3581, 0 feet south of CR 3581
- v. Cross CR 3581, 230 feet south of CR 1557
- w. Cross CR 3581, 920 feet south of CR 1557
- x. Cross CR 1557, 810 feet east of CR 3581
- y. Run parallel on CR 1558, 60 feet east of S Monte Vista Street
- z. Cross CR 1558, 0 feet east of CR 1557
- aa. Cross CR 1558, 1300 feet east of CR 1557
- bb. Cross CR 1558, 1800 feet east of CR 1557
- cc. Cross CR 1558, 1200 feet east of S Monte Vista Street
- dd. Run parallel on S Monte Vista Street, 0 feet north of CR 1558
- ee. Run parallel on Lakewood Drive, 0 feet east of S Monte Vista Street

All aye.

Motion by Starns, second by Bolen, to approve (3) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO2):

- a. Run parallel on CR 1515, 2,200 feet east of CR 3630
- b. Run parallel on CR 1560, 4,760 feet east of Walton Mountain Road
- c. Cross CR 1560, 1,900 feet west of CR 3635

All aye.

Motion by Davis, second by Starns, to approve (2) utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet (for HRO1):

- a. Run parallel on CR 3450, 500 feet south of CR 1520
- b. Run parallel on Lake Street (in Portland Park), 160 feet north of Reeves Road

All aye.

Motion by Bolen, second by Davis, to approve BOCC/Opioid Abatement Requisition for Reimbursement:

- a. Pontotoc County Specialty Courts - Call-A-Ride Tickets - \$5000.00

All aye.

Motion by Starns, second by Davis, to approve Allen Nutrition Center's emergency Fire Tax Purchase Request:

- a. Bailey's Plumbing - emergency repair after flooding - \$350.00 - PO #3940

All aye.

Motion by Davis, second by Starns, to *approve as amended* an *amendment* to Vanoss VFF's emergency Fire Tax Purchase Request approved on January 12, 2026, to cover additional repairs found (approve as amended \*to Oil Center VFD's):

- a. Bullseye Precision Design and Fabrication LLC – repairs on brush truck – from \$7360.00 to \$7880.75 (an increase of \$520.75) (PO #3431)

All aye.

Motion by Starns, second by Bolen, to approve Byng VFD's Fire Tax Purchase Requests:

- a. Sharp Testing Services - hose and ladder testing - \$2125.00
- b. Casco Industries – (4) Globe GX3 bunker coats and (4) Globe GPS bunker pants - \$16,108.00

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. None, Krystina Phillips, Assistant District Attorney, was not present. Training for new software in the D.A.'s Office.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:
  - \*He is working with the Town of Roff on the FEMA DR 4776 report to get completed.
  - \*He is updating the County Safety Plan.
  - \*The repeater tower building on Kerr Lab Road was damaged in a hail storm, and the County insures this building through ACCO. Sheriff Scott is going to go take a look at it. The BOCC would like to replace the building with a Conex if ACCO approves.
  - \*Also, the BOCC asked about the pads for the generators, and Letellier said they have not been done yet, but that JR Grissom, Agri-Plex Manager, is supposed to pay for the pads.
- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:
  - \*None
- c. Mercy Hospital – Kent Schmidt, Mercy EMS Director, reported:
  - \*The Mercy EMS January data to the BOCC: There were 735 requests in January, 589 of which were transports and 146 were non-transports. Transports with no light/sirens = 437, and with lights/sirens = 152. The average scene time is seventeen minutes and nine seconds; the goal is twenty minutes. Out of the top ten receiving requests, are Mercy Hospital and then Chickasaw Nation Medical Center. Cardiac patients who need aspirin are at 93.7%, the goal is 100%.

Discussion and consideration of weekly report related to the Agri-Plex. JR Grissom, Agri-Plex Manager, reported:

- \*The premium sale is tonight at 6:00 PM.
- \*The Texas Junior Rodeo Association is this week at the Agri-Plex.

Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

- a. *2026 Pontotoc County Employee Personnel Policy Handbook Updates* –
  - \*Bolen asked if the current handbook stated that there needs to be a three-day notice to take a vacation. Brown said there is not, but if that is added, it needs to state at the discretion of the officer.
  - \*All officers need to review the County's current employee personnel handbook for any questions, suggestions, or changes. We will meet again next week to continue the quarterly meeting discussions during the BOCC meeting.
  - \*The Sheriff's Office also has its own handbook.
  - \*Undersheriff Shannon Butler suggested we add to the signature sheet showing receipt of the handbook, but also a signature sheet showing acknowledgment of compliance with the handbook: "I acknowledge compliance with the handbook," "I acknowledge receipt of the handbook."
  - \*The BOCC agreed. The current handbook needs to be updated by the end of March 2026. Motion by Starns, second by Bolen, to table until the February 17, 2026, meeting for changes to the handbook. All aye.

- b. *P-Card Implementation & Updates –*  
\*The BOCC attended a P-card class at the CODA meeting, but did not have all the information they wanted in the discussion.  
\*Brown stated the SA&I website has the information as well. She said we will have to put P-Card policies in place. The P-Card policies and procedures manual. We will have to complete the process, which includes training, before the cards are issued.  
\*The BOCC will need to set a limit for the cards and decide who will have cards. They stated it will only be used for lodging for Pontotoc County.  
\*There is also an agreement that has to be in place before the card is issued to approve the employee/officer.  
\* Brown stated there is a process once we receive the cards and are approved for use that we have to follow. It will be up to each office to get their invoice turned in to the County Clerk’s office purchasing department. Then they will review their procedures for completion and submit them to the County Clerk, Tammy Brown, for review.  
\*Then the County Clerk will put through the BOCC meeting for their review and approval. Then it will go to the Treasurer for the EFT payment. This payment must be paid on time to avoid a fee.  
\*The County Clerk will reach out and check with other counties for feedback about the utilization of their P-Card.  
Motion by Starns, second by Bolen, to move forward with procedures to get P-Cards. All aye.
- c. *Internal Controls in Office –*  
\*Was addressed by sharing a handout with the officers to get information to use for their employees to follow. The handout is from the SA&I website and is called “Top Ten Things to Strengthen Internal Controls in the Office.”
- d. *County - Wide Internal Controls Checklist: Control Environment –*  
\*The County has a well-developed Employee Personnel Policy Handbook and will be updated each year. When we update the handbook for 2026, evaluations for employees need to be added.  
\*The signature sheet of the employee accepting/receiving the handbook for new employees is utilized with a copy put in their personnel file. An additional sheet for employee signature will be added to the handbook for 2026 and future years for the acknowledgment of compliance with the handbook.  
\*Pontotoc County Treasurer prepares the Financial Statement required disclosures and supplemental information for the fiscal year by August 15<sup>th</sup>, and it is approved by the BOCC.  
\*The Schedule of Expenditures of Federal Awards (SEFA) and required disclosures for the fiscal year are then prepared and approved by the BOCC. These financial reports are filed timely with SA&I.  
\*The BOCC and other officials have procedures in place for the County’s internal controls called segregation of duties.  
\*The next topic for the continued county-wide internal controls checklist is risk assessment under the quarterly meeting that began on 2-9-2026.  
Motion by Starns, second by Bolen, to approve to continue with the quarterly meeting checklist for county-wide internal controls on next week’s agenda. All aye.
- e. *Pontotoc County Travel Policy –*  
\*Need to review the template travel policy on SA&I’s website and adopt after review and approval by the officers. The County has a policy in place for per diem for overnight travel, but needs to have it in writing. Motion by Starns, second by Bolen, to approve continuing the travel policy discussion, review, and adoption by Pontotoc County in writing for the current per diem travel policy.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Paula Christian, Election Board Secretary, introduced her new employee, Haley Gray. Elections this week for the City council, Roff proposition, and Asher school board.

Motion by Bolen, second by Davis, table to recess the BOCC meeting and reconvene at the Pontotoc County Justice Center (1814 N Broadway – Ada). All aye.

Motion by Bolen, second by Davis, to table to reconvene. All aye.

Motion by Bolen, second by Davis, to table the inspection of the Pontotoc County Justice Center (jail). All aye.

Motion by Davis, second by Starns, to adjourn. All aye.

### February 17, 2026

The Board of Pontotoc County Commissioners held a regular meeting on February 17, 2026, at 301 S. Broadway, Ada, Oklahoma, at which time, place, and agenda were duly posted on February 12, 2026.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: John Hoff, JR Grissom, Renae Furimsky, Kent Schmidt, Paula Hall, Ashlee Holloway, Arnold Scott, Lacee Flanary, Claude Bess, Shannon Butler, Krystina Phillips, and Keressa Cranford.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. *BOCC’s minutes:*
  - i. February 9, 2026 regular meeting
- b. January 2026 monthly reports:
  - i. Election Board
  - ii. Treasurer
- c. Call-A-Ride Director’s County General Fund Report:
  - i. 2nd Quarter
- d. Special apportionments:
  - i. *District #3 HWY Sales Tax Capital Outlay/Equipment – #1313-6-8043-4110 - \$144,300.00*
  - ii. *District #2 HWY M&O - #1102-6-4200-2005 - \$15,036.56*
- e. *Claim(s):* The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #93	1220-1-0600-2005 PITNEY BOWES GLOBAL FINAN. SERV LLC	\$818.34
V #94	1220-1-0600-1310 NELSON, DOLLY DELAYNE	\$276.43
V #95	1220-1-0600-1310 EMBASSY SUITES	\$440.00
V #6	1220-1-0600-1310 GANTT, LILLIAN ROXANNA	\$102.00
V #97	1220-1-0600-1310 MARTIN, PATRICK TANAN	\$307.90
V #98	1220-1-0600-1310 RHYNES, JAMES TRAVIS	\$271.50
V #99	1220-1-0600-1310 RODEN, HOLLY S.	\$307.90
V #100	1220-1-0600-1310 WILLIAMS, RONNA JILL	\$271.65
V #101	1220-1-0600-4110 TM CONSULTING INC	\$1,131.09
V #28	7205-5-8049-2005 COURT ADMINISTRATOR’S OFFICE	\$1,976.88
V #27	7408-1-0600-2005 GRAY, CARL	\$1,050.00
- f. *Transfer(s):* The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

1313-6-8042-2005	\$1100.00	to	1313-6-8041-2005	\$2200.00
1313-6-8043-2005	\$1100.00			
7611-3-3900-2005	to	7611-3-3900-2404		\$20,000.00
7611-3-3900-4110	to	7611-3-3900-2404		\$20,000.00
0001-5-0900-2005	to	0001-5-0900-4110		\$3320.00

- g. *Blanket purchase order(s)*: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	4121-4123, 4141
HWY CBRI	4124
HWY	4125-4126
Health Department	4127
Sheriff Fees	4128-4132
SCT	4133-4140
EMS/Ambulance ST New	4142
911 ST New	4143
Fire Tax	4144-4185

- h. *Purchase orders for payment*: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 004057 000118 ADA CITY UTILITIES UTILITIES \$ 505.30 004004 000119 SUMMIT UTILITIES UTILITIES \$ 4,498.87 000461 000120 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 5,069.17  
General 0001-1-1000-2005 / COUNTY CLERK M & O 004014 001767 SPARKLIGHT INTERNET \$ 140.43 Total: \$ 140.43 0001-1-1600-2005 / COUNTY ASSESS M & O 003699 001768 ADA PAPER COMPANY SUPPLIES \$ 1,145.00 004065 001769 QUADIENT LEASING USA INC MONTHLY \$ 77.24 Total: \$ 1,222.24 0001-1-2000-2005 / GENERAL GOVT M & O 004058 001770 ADA CITY UTILITIES UTILITIES \$ 82.87 004060 001771 ADA CITY UTILITIES UTILITY \$ 169.06 004061 001772 ADA CITY UTILITIES UTILITIES \$ 487.90 004063 001773 ADA, CITY OF MONTHLY \$ 175.00 004064 001774 ADA CITY UTILITIES UTILITIES \$ 459.94 003365 001775 ALLEN ADVOCATE PUBLICATION \$ 2,416.92 003984 001776 ALLEN ADVOCATE PUBLICATION \$ 145.20 000033 001778 JJ KELLER & ASSOCIATES INC REMITTANCE \$ 753.06 003882 001779 KELLPRO INC SERVICE \$ 293.84 003969 001780 MILLER OFFICE LEASE \$ 76.82 003960 001781 NEW ERA LLC PHONE \$ 2,986.73 004051 001782 NEW ERA LLC PHONE \$ 2,986.73 001526 001783 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 240.97 004003 001784 SUMMIT UTILITIES UTILITIES \$ 351.91 Total: \$ 11,626.95 0001-1-2000-2999 / CONTINGENCIES 003674 001777 AMAZON CAPITAL SERVICES INC EQUIP \$ 1,497.68 Total: \$ 1,497.68 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2200-2005 / ELECTION BRD M & O 003863 001785 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 80.00 Total: \$ 80.00 0001-1-4500-2005 / AUDIT 004008 001786 STATE AUDITOR & INSPECTOR AUDIT \$ 6,344.04 004009 001787 STATE AUDITOR & INSPECTOR AUDIT \$ 6,361.79 004010 001788 STATE AUDITOR & INSPECTOR AUDIT \$ 6,562.04 Total: \$ 19,267.87 0001-2-2700-2005 / CIVIL DEFENSE M & O 002899 001789 COMDATA CORPORATION REMITTANCE \$ 324.99 003707 001790 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 190.41 Total: \$ 515.40 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 003017 001791 ADA CITY UTILITIES UTILITIES \$ 111.37 003022 001792 B & S SANITATION TRASH \$ 30.00 000173 001793 CULLIGAN SERVICE \$ 76.00 003062 001794 SUPER LUBE FUEL \$ 363.75 Total: \$ 581.12 0001-5-0900-1310 / OSU TRAVEL 003139 001795 HUBBARD, ERIN TRAVEL \$ 551.82 Total: \$ 551.82 Health 1216-3-5000-1310 / HEALTH TRAVEL 003385 000180 LINDSAY, JENNY TRAVEL \$ 32.48 004000 000181 ROLLINS, LEANNA TRAVEL \$ 52.35 Total: \$ 84.83 1216-3-5000-2005 / HEALTH M & O 004076 000176 ADA CITY UTILITIES UTILITY \$ 291.26 003388 000178 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 325.40 003740 000179 MCGEHEE ELECTRIC LLC REMITTANCE \$ 580.00 Total: \$ 1,196.66 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-1310 / HIGHWAY DIST #1 TRAVEL 003954 000980 STARNES, GARY TRAVEL \$ 348.78 Total: \$ 348.78 1102-6-4100-2005 / HWY M & O #1 004062 000977 A T & T MOBILITY MONTHLY \$ 40.54 004053 000978 B & S SANITATION TRASH \$ 65.00 Total: \$ 105.54 1102-6-4100-2040 / HIGHWAY DIST #1 LEASE PAYMENTS 004077 000976 VISION BANK LEASE \$ 14,731.62 Total: \$ 14,731.62 1102-6-4200-2005 / HWY M & O #2 004054 000982 B & S SANITATION TRASH \$ 65.00 003616 000983 BOMGAARS SUPPLY INC SUPPLIES \$ 697.24 Total: \$ 762.24 1102-6-4200-2040 / HIGHWAY DIST #2 LEASE PAYMENTS 004079 000981 VISION BANK LEASE \$ 21,483.41 Total: \$ 21,483.41 1102-6-4300-1310 / HIGHWAY DIST #3 TRAVEL 003238 000992 EMBASSY SUITES HOTEL \$ 320.00 003413 000994 RENAISSANCE WATERFORD OKC HOT HOTEL \$ 232.00 Total: \$ 552.00 1102-6-4300-2005 / HWY M & O #3 004052 000988 B & S SANITATION TRASH \$ 65.00 003980 000989 BILL SAINT REPAIR SERVICE AUTO PARTS AND REPAI \$ 170.68 003938 000990 C L BOYD PARTS \$ 422.19 004056 000991 C L BOYD PARTS \$ 323.51 003683 000993 KIMBALL MIDWEST PARTS \$ 173.76 002572 000995 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 300.00 002573 000996 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 20.00 003974 000997 SHERRELL STEEL L.L.C MATERIAL \$ 925.00 003967 000998 WARREN CAT PARTS \$ 535.46 003999 000999 WARREN CAT PARTS \$ 961.23 Total: \$ 3,896.83 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2040 / HIGHWAY DIST #3 LEASE PAYMENTS 004082 000986 FIRST UNITED BANK ROAD MATERIAL \$ 2,008.71 004080 000987 VISION BANK LEASE \$ 13,103.40 Total: \$ 15,112.11 1102-6-6510-2005 / CIRB-MV M&O #1 003767 000979 BLADES GROUP LLC ROAD MATERIAL \$ 9,450.00 Total: \$ 9,450.00 1102-6-6520-

2005 / CIRB-MV M&O #2 003970 000984 BUMPER TO BUMPER BATTERIES \$ 504.75  
003925 000985 T & W TIRE LLC TIRE \$ 556.05 Total: \$ 1,060.80 HIGHWAY-ST 1313-6-  
8041-2005 / HIGHWAY-ST-NEW M&O 003446 000327 BUMPER TO BUMPER PARTS \$  
348.07 004007 000328 BUMPER TO BUMPER PARTS \$ 38.00 003844 000329 CINTAS  
CORPORATION LOC 618 UNIFORMS/MATS \$ 343.63 004017 000330 COLE EQUIPMENT  
INC SUPPLIES \$ 72.30 003981 000331 HOOTEN OIL CO. FUEL \$ 5,194.91 003977 000332  
JAMES SUPPLIES & RENTAL CO. rem \$ 81.50 004005 000333 KENNY S PROPANE  
PROPANE \$ 945.00 003978 000334 NAPA OF ADA PARTS \$ 289.17 004001 000335 ODP  
BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 183.52 004089 000336 O REILLY  
AUTOMOTIVE, INC. PARTS \$ 10.03 004090 000337 O REILLY AUTOMOTIVE, INC. PARTS \$  
203.78 003709 000338 PONTOTOC SAND & STONE ROAD MATERIAL \$ 14,409.11 003979  
000339 SHERRELL STEEL, LLC ROAD MATERIAL \$ 184.00 Total: \$ 22,303.02 1313-6-8042-  
2005 / HIGHWAY-ST-NEW M&O 003752 000340 ADA AGGREGATES LLC ROAD MATERIAL  
\$ 13,123.01 003963 000341 HISLE BROS. INC. PARTS \$ 3,584.06 003971 000342 HOOTEN  
OIL CO. FUEL \$ 3,304.16 004006 000343 O REILLY AUTOMOTIVE, INC. SUPPLIES \$ 223.86  
Total: \$ 20,235.09 JAIL-ST-NEW PO Warrant No. Vendor Name Purpose Amount JAIL-ST-  
NEW 1334-2-8034-2005 / JAIL-ST-NEW M&O 004059 000164 ADA CITY UTILITIES  
UTILITIES \$ 5,732.34 Total: \$ 5,732.34 Law Library 7205-5-8049-2005 / LAW LIBRARY  
004073 000028 COURT ADMINISTRATOR S OFFICE REMITTANCE \$ 1,976.88 Total: \$  
1,976.88 OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2401 / SPECIALTY  
COURT(DRUG COURT) OPIOID ABATEMENT GRANT M&O 004069 000015 PONTOTOC CO  
DRUG COURT REMITTANCE \$ 5,000.00 Total: \$ 5,000.00 Resale 1220-1-0600-1310 /  
TRAVEL 004067 000094 NELSON, DOLLY DELAYNE TRAVEL \$ 276.43 004086 000095  
EMBASSY SUITES HOTEL \$ 440.00 004102 000096 GANTT, LILLIAN ROXANNA TRAVEL \$  
102.00 004101 000097 MARTIN, PATRICK TANAN TRAVEL \$ 307.90 004066 000098  
RHYNES, JAMES TRAVIS TRAVEL \$ 271.50 004100 000099 RODEN, HOLLY S. TRAVEL \$  
307.90 004099 000100 WILLIAMS, RONNA JILL TRAVEL \$ 271.65 Total: \$ 1,977.38 1220-  
1-0600-2005 / MAINT & OPERA 004098 000093 PITNEY BOWES GLOBAL FINANCIAL S  
LEASE \$ 818.34 Total: \$ 818.34 1220-1-0600-4110 / CAPITAL OUTLAY 004103 000101  
TM CONSULTING INC EQUIP \$ 1,131.09 Total: \$ 1,131.09 Rural Fire-ST 1321-2-8208-  
4110 / HAPPYLAND VFD FIRE TAX CAP OUTLAY 001807 000232 CASCO INDUSTRIES  
INCORPORATED FIRE EQUIPMENT \$ 1,364.00 PO Warrant No. Vendor Name Purpose  
Amount Rural Fire-ST 1321-2-8208-4110 / HAPPYLAND VFD FIRE TAX CAP OUTLAY Total:  
\$ 1,364.00 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 003181 000234 ADA CITY  
UTILITIES UTILITY \$ 32.60 Total: \$ 32.60 1321-2-8209-4130 / HOMER VFD FIRE TAX  
LEASE PAY 004078 000233 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-  
2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 003200 000235 A T & T MOBILITY  
INTERNET \$ 40.54 003201 000236 ADA CITY UTILITIES UTILITIES \$ 29.36 003202 000237  
B & S SANITATION TRASH \$ 30.00 Total: \$ 99.90 1321-2-8213-4130 / ROFF VFD FIRE TAX  
LEASE PAY 004083 000238 CITIZENS BANK OF ADA ROAD MATERIAL \$ 3,361.30 Total: \$  
3,361.30 1321-3-8202-2005 / NUTRITION CTR FIRE TAX M & O 003589 000231 AUTO  
CHLOR SERVICES LLC REMITTANCE \$ 239.95 Total: \$ 239.95 Senior Citizen Trust 7611-3-  
3900-2005 / SR CIT TRANS M & O 003982 000150 NATIONAL SAFETY COUNCIL  
REMITTANCE \$ 52.00 Total: \$ 52.00 7611-3-5201-2005 / SENIOR CITIZEN PUBLIC TRANSP  
SPECIAL PROGRAM M&O 001427 000151 SUPER LUBE FUEL \$ 120.00 Total: \$ 120.00 SH  
Svc Fee 1226-2-0400-2005 / MAINT & OPERA 003282 000327 CULLIGAN REMITTANCE \$  
55.00 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 /  
MAINT & OPERA Total: \$ 55.00 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF  
PRISONERS M&O 003168 000325 BENCHMARK GOV. SOLUTIONS LLC COMMISSARY \$  
22,898.92 003287 000326 CITY TELECOIN LLC REMITTANCE \$ 3,648.27 003289 000328  
CULLIGAN REMITTANCE \$ 389.85 001086 000329 HAGAR RESTAURANT SERVICES  
REMITTANCE \$ 484.00 003295 000330 TERRY S PEST CONTROL SERVICE \$ 270.00 003297  
000331 XCEL OFFICE SOLUTIONS REMITTANCE \$ 1,170.48 Total: \$ 28,861.52 Tax Refunds  
7408-1-0600-2005 / TAX REFUND 004186 000027 GRAY, CARL TAX REF \$ 1,050.00 Total:  
\$ 1,050.00 Use-ST 1301-6-0830-2005 / USE TAX HWY DIST #3 M&O 003861 000294  
PONTOTOC SAND & STONE ROAD MATERIAL \$ 7,595.25 Total: \$ 7,595.25 Grand Total: \$  
212,713.51

Motion by Starns, second by Bolen, to approve consent agenda items (a-h) with the following amendments:

- \*items (a-h) became out of sequence at the item for the CAR report (a, c, d, e, f, & g) and should have been (c, d, e, f, g, & h)
- \*item (d)(ii) should be 1313-6-8042-2005

All aye.

Discussion and consideration with Palmer Law, representing Mrs. Lorene Black, re: creation of a family cemetery:

John Hoff, Senior Legal Research Assistant, with Palmer Law, was representing Mrs. Lorene Black regarding the creation of a family cemetery. He reported that as part of the process, the survey, ingress, and egress have been done on the location of the cemetery. The location is in District #3, County Road 1670. He explained one in Coal County had been done, and he believes it was similar to the one they are attempting to do in Pontotoc County. Gates need to be locked, but a key needs to be given to each family member, per Starns. A resolution should be passed with the details in it, and Hoff said they can draft one if the BOCC wants them to. Neighbors should be notified by letter. The assessor will get a list for Palmer Law. The County will not be responsible for digging the graves in a private cemetery; the land owners will be, and this should be stated so in the resolution.

Krystina Phillips, Assistant District Attorney, will need to review the documents per the BOCC, along with discussing this with Hoff/Palmer Law.

Motion by Starns, second by Bolen, to approve *Resolution #26-56*, District #3 disposing of equipment (sold in online Purple Wave Auction):

- a. 2016 Chevrolet Silverado truck - Inventory #62-3-301-27
- b. 2012 Peterbilt - Inventory #62-3-302-53
- c. 2013 Peterbilt - Inventory #62-3-302-54
- d. 2013 Peterbilt - Inventory #62-3-302-56
- e. 2010 Ranco trailer - Inventory #62-3-348-28

All aye.

Motion by Starns, second by Bolen, to approve a status inquiry with Scout Contracting LLC to verify that Project 1: Construction of a new fire station for the Union Valley VFD has been completed to release performance bond no: SU 7118218-0000. All aye.

Motion by Davis, second by Starns, to approve Form 969 for Additional Homestead Exemption Reimbursement. All aye.

Motion by Davis, second by Starns, to approve Form 969 for 100% DAV and Surviving Spouse Exemption Reimbursement. All aye.

Motion by Bolen, second by Starns, to approve Haylee Gray as a receiving agent for the Election Board. All aye.

Motion by Davis, second by Bolen, to approve the final engineering design plans for Farm to Market Road, JP 35384. All aye.

Motion by Starns, second by Bolen, to approve a purchase agreement between the OSU Extension Office and:

- a. Miller Office Equipment - Canon Image Runner Advance DX C3926i copier system -\$5695.00

All aye.

Motion by Bolen, second by Starns, to approve a FY 2025-2026 service agreement between the OSU Extension Office and:

- a. Miller Office Equipment - service plan for copies, supplies, & labor - \$85.00 per month

All aye.

Motion by Bolen, second by Davis, to approve FY 2025-2026 compliance documents:

- a. Union Valley VFD - Property & Liability Insurance (for new fire station)
- b. Oil Center VFD - Annual List of Meetings
- c. Vanoss VFD - Board Members

The annual list of meetings must be filed by December 15<sup>th</sup> with the Clerk's Office, so Oil Center will have to file agendas as a special meeting.

All aye.

Motion by Starns, second by Davis, to approve BOCC/Opioid Abatement Requisition Reimbursement:

- a. Ada Homeless Services - January 2026 Opioid Grant Expenses - \$4003.34

All aye.

Motion by Starns, second by Davis, to approve for District #1 to utilize funds from the District #1 CBRI THWY 105 account for the High Hill Road two-inch overlay project:

- a. Cummins Construction – (1500) tons of S5 asphalt - \$103,875.00 (encumber blanket purchase order)

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

\*She will follow up with ODOT concerning the Farm to Market Road issues to get the news formally in writing that they will pay six million dollars to fix it.

\*The Sheriff's Office has been receiving many Open Records requests regarding an incident on February 5<sup>th</sup> at the Courthouse and also the Stanfield case.

\*The D.A.'s Office will be going live with their software, and the Sheriff's Office and other law enforcement may see changes.

\*Starns and Bolen stated they are having problems with the pipeline trucks tearing up their roads by hauling iron and heavy equipment, etc. CR 3670 in District #3 was just done last summer and is already destroyed. CR 1590 in District #1 is already destroyed. Phillips will get in touch with the OKC Waterline Counsel Trust for the pipeline.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

a. Emergency Management – Chad Letellier, Emergency MGMT Director, was not present

b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:  
\*They have the final phases of changing phone systems

c. Mercy Hospital – Kent Schmidt, Mercy EMS Director, reported:  
\*There are no updates at this time, just been very busy.

Discussion and consideration of the weekly report related to:

a. Agri-Plex – JR Grissom, Agri-Plex Manager, reported:  
\*The concession stand has been stripped and is being power-washed. Repairs are being made to door frames due to rust.  
\*There was a high school rodeo last week and another one coming up next week.

Continuance of Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

a. *2026 Pontotoc County Employee Personnel Policy Handbook Updates:*  
\*The BOCC requested checking with the CAR Director about their handbook and the County's being the same under inclement weather procedures and policies.  
\*Assessor Renae Furimsky asked if the time accrued is at the discretion of the elected official, and the answer is no.  
\*Brown stated that if an employee reaches 240 hours or over on comp time, we have to pay them, but Sheriff's employees are if they reach 480 hours or over. Vacation accrual time may be paid upon separation, provided the employee gives two weeks' notice, up to the accumulation limit.  
\*Treasurer Paula Hall stated they try to schedule time off at different times due to segregation of duties.  
\*Brown asked the BOCC if they would like a reference to be made in the handbook regarding the agreement resolutions for CDL drivers attending CDL classes under the County, and they said yes.  
\*Undersheriff Shannon Butler asked if we need to add information referencing to see their separate handbook. He also mentioned *Resolution #26-05*, which the BOCC approved about the comp holiday time for employees, and whether it would be in the County handbook, and Brown told him yes, it will.  
\*Brown and Davis asked all other elected officials to please review the current handbook for any additions, deletions, or changes.  
Motion by Starns, second by Bolen, to move forward and continue discussing. All aye.

- b. *P-Card implementation & updates:*  
\*Hall shared her experience using her personal card for booking due to not having a P-Card and having some issues.  
\*Claude Bess with the OSU Extension Office stated they use a P-Card.  
\*Pontotoc County will continue to move forward with the process of getting a P-Card and implementing procedures that will need to be followed.  
Motion by Davis, second by Starns, to move forward and continue discussing. All aye.
- c. *County-Wide internal controls checklist: risk assessment:*  
\*The BOCC and other officials identify any risks, fraud, and liability issues or information and discuss them in County meetings. They also ensure the County has sufficient insurance coverage for assets, comprehensive general liability, and workers' comp. The Treasurer has a report to show that all deposits are fully collateralized. Each office /department designs and implements a Disaster Recovery Plan that is submitted and approved through the BOCC meeting each fiscal year. Lease purchase agreements, inventory documents, and the Treasurer's Financial Statement for the County (including resale property fund) are just a few of the required items to be reviewed and approved each fiscal year. Internal controls and segregation of duties are very important and addressed and made aware by each office and its employees.  
Motion by Starns, second by Bolen, to move forward and continue discussing. All aye.
- d. *Pontotoc County travel policy:* Motion by Bolen, second by Starns, to move forward and continue discussing. All aye.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Brown informed the BOCC that there was a citizen who passed away and left some property to the County. The property is approximately eighteen acres located across from Rosedale Cemetery by the ball park. The daughter of this citizen is the one who gave us this information and was advised to speak to an attorney. Lacie Lawson was contacted for a deed to be drawn up.

Phillips stated they are still in search of an area for District #22 to place their evidence Conex box. It does not require electricity, but it would be helpful.

Court Clerk Lacey Flanary relayed the message from Lisa Bratcher with the City of Ada, stating the alley between the Courthouse and Citizens Bank will be closed for the next two weeks, so there will be no parking.

Phillips stated there are currently dangerous wildfire conditions.

Motion by Starns, second by Bolen, to recess the BOCC meeting and reconvene at the Pontotoc County Justice Center (1814 N Broadway – Ada). All aye.

Motion by Starns, second by Bolen, to approve to reconvene. All aye.

Discussion, consideration, and possible action regarding the inspection of the Pontotoc County Justice Center (jail):

\*There is some condensation in T-Pod and A-Pod.

\*J-Pod has a cracked window.

\*New cameras have been installed and are very clear. Scott stated that if they have a problem with cameras, they contact Matt Jones with Digi Systems, and they are there within one day to correct or fix it.

\*In a previous inspection, the BOCC noticed there was no camera in the store room of the kitchen, but since then, a new camera has been installed in there.

\*Scott said Benchmark will soon be running the kitchen for the jail, and inmates will assist.

\*The booking room houses the new scanner purchased for the jail. This is used for coming in or going out of the jail and has increased the safety and/or items being brought into the jail.

\*The sally port has new LED lights.

\*The capacity for the jail is 209, and it usually carries approximately an amount of 150 to 164 inmates.

\*The BOCC stated there have been a lot of improvements since last year.

Motion by Davis, second by Bolen, to adjourn. All aye.

### February 23, 2026

The Board of Pontotoc County Commissioners held a regular meeting on February 23, 2026, at 301 S. Broadway, Ada, Oklahoma, at which time, place, and agenda were duly posted on February 19, 2026.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Davis, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Renae Furimsky, Kevin Cook, Chad Letellier, Tera McCullar, Lindsay Welch, Sarah Frye, Chris McGill, Paula Christian, Krystina Phillips, Arnold Scott, Shannon Butler, Lori Jackson, Lacey Flanary, Layne Cranford, and Paula Hall.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

*All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request.*

- a. *BOCC's minutes:*
  - i. February 17, 2026 regular meeting
- b. February 2026 payroll
- c. *Claim(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:  
*V #102 Account # 1220-1-0600-1310 Paula Hall \$507.71*
- d. *Transfer(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:  
*1302-8-3100-2005 to 1302-8-3100-4110 \$48,306.78*
- e. *Blanket purchase order(s):* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:  
*General 4272-4276*  
*Highway 4256-4259*  
*Highway ST 4252-4255*  
*USE ST 4260-4261*  
*Health 4262-4271*  
*Sheriff 4277-4302*
- f. *Purchase orders for payment:* The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:  
*PO Warrant No. Vendor Name Purpose Amount Emergency Mgmt 1212-2-2700-2005 / MAINTENANCE & OPERATION 000267 000026 AUTO ZONE PARTS \$ 94.99 004194 000027 SPARKLIGHT INTERNET \$ 349.30 Total: \$ 444.29 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 004114 000121 U S ALERT LLC MONTHLY \$ 71.98 Total: \$ 71.98 General 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 004020 001796 BETTY J CHILDERS REVOCABLE TRUS REMITTANCE \$ 1,250.00 Total: \$ 1,250.00 0001-1-0600-1310 / TREASURER TRAVEL 001858 001797 OSU COUNTY TRAINING*

PROGRAM REGISTRATION \$ 65.00 001864 001798 OSU COUNTY TRAINING PROGRAM  
REGISTRATION \$ 65.00 001878 001799 OSU COUNTY TRAINING PROGRAM  
REGISTRATION \$ 65.00 003525 001800 OSU COUNTY TRAINING PROGRAM  
REGISTRATION \$ 65.00 Total: \$ 260.00 0001-1-1000-2005 / COUNTY CLERK M & O  
004011 001801 AMAZON CAPITAL SERVICES INC OFFICE SUPPLY \$ 97.93 Total: \$ 97.93  
0001-1-1600-2005 / COUNTY ASSESS M & O 004121 001802 OMECORP LLC REMITTANCE  
\$ 283.00 Total: \$ 283.00 0001-1-2000-2005 / GENERAL GOVT M & O 004221 001803 A T  
& T MONTHLY \$ 165.70 003366 001804 CINTAS CORPORATION LOC 618  
UNIFORMS/MATS \$ 144.05 003136 001805 COMMUNITYWORKS JUV DET \$ 3,613.50 PO  
Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 / GENERAL  
GOVT M & O 003363 001806 EASTERN OKLA YOUTH SERVICES REMITTANCE \$ 389.70  
003368 001807 J B LUMBER SUPPLIES \$ 184.06 004195 001808 SPARKLIGHT INTERNET \$  
106.68 004028 001809 TERRY S PEST CONTROL MONTHLY \$ 215.00 003371 001810  
TREAT S SOLUTIONS SUPPLIES \$ 806.97 004113 001811 U S ALERT LLC MONTHLY \$ 42.99  
004202 001812 U S ALERT LLC MONTHLY \$ 42.99 Total: \$ 5,711.64 0001-2-0400-2005 /  
SHERIFF M & O 004201 001813 A T & T MOBILITY MONTHLY \$ 2,197.48 002247 001814  
DANA SAFETY SUPPLY INC LAW ENFORCEMENT SU \$ 715.00 003430 001815 DEFENSE  
TECHNOLOGY LLC LAW ENFORCEMENT SU \$ 30.75 001444 001816 LANGLEYS BODY  
SHOP AUTO PARTS AND REPAI \$ 11,729.20 Total: \$ 14,672.43 0001-3-3900-2005 /  
PUBLIC TRANSPORTATION M&O 004207 001817 SPARKLIGHT INTERNET \$ 185.61  
003040 001818 U S CELLULAR PHONE \$ 208.53 Total: \$ 394.14 0001-5-0900-2005 / OSU  
M & O 004222 001819 A T & T MONTHLY \$ 246.02 004107 001820 SPARKLIGHT  
INTERNET \$ 107.18 Total: \$ 353.20 Health 1216-3-5000-1110 / HEALTH PERSONAL  
SERVICE 003801 000183 OK STATE DEPT OF HEALTH REMITTANCE \$ 38,332.97 Total: \$  
38,332.97 1216-3-5000-2005 / HEALTH M & O 004055 000184 GLOBAL COOLING INC  
SUPPLIES \$ 64.64 003389 000185 MERCY REMITTANCE \$ 100.00 004208 000186 O G & E  
UTILITY \$ 1,457.87 004191 000187 SUMMIT UTILITIES UTILITY \$ 918.87 Total: \$ 2,541.38  
PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-4110 / HEALTH  
CAPITAL OUTLAY 003800 000188 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$  
24,624.69 Total: \$ 24,624.69 Highway 1102-6-4100-1310 / HIGHWAY DIST #1 TRAVEL  
004104 001000 A C C O REGISTRATION \$ 95.00 Total: \$ 95.00 1102-6-4100-2005 / HWY  
M & O #1 004093 001001 BUMPER TO BUMPER PARTS \$ 42.34 004196 001002 U S  
ALERT LLC MONTHLY \$ 35.99 004116 001003 U S CELLULAR PHONE \$ 128.28 Total: \$  
206.61 1102-6-4200-1310 / HIGHWAY DIST #2 TRAVEL 004105 001005 A C C O  
REGISTRATION \$ 95.00 003237 001006 EMBASSY SUITES HOTEL \$ 220.00 Total: \$ 315.00  
1102-6-4200-2005 / HWY M & O #2 004212 001007 AC SHOCKEY ELECTRIC LLC  
ELECTRICAL \$ 1,575.41 003614 001008 BUMPER TO BUMPER PARTS \$ 446.43 004120  
001009 CAMPBELL TIRE LLC TIRE \$ 33.00 004088 001010 SHERRELL STEEL L.L.C SUPPLIES  
\$ 190.00 004117 001011 U S CELLULAR PHONE \$ 109.07 Total: \$ 2,353.91 1102-6-4300-  
1310 / HIGHWAY DIST #3 TRAVEL 004106 001014 A C C O REGISTRATION \$ 95.00 Total:  
\$ 95.00 1102-6-4300-2005 / HWY M & O #3 003619 001015 HALL S AUTO PARTS \$  
1,778.64 004094 001016 O G & E UTILITY \$ 571.60 004110 001017 SUMMIT UTILITIES  
UTILITY \$ 465.77 004084 001018 TEXAS PATCHER LLC PARTS \$ 652.00 Total: \$ 3,468.01  
PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6510-2005 / CIRB-MV  
M&O #1 003641 001004 VAN KEPPEL \$ 3,300.00 Total: \$ 3,300.00 1102-6-6520-2005 /  
CIRB-MV M&O #2 003931 001012 C L BOYD GRADER BLADES \$ 1,585.20 003846 001013  
CULLIGAN SERVICE \$ 49.50 Total: \$ 1,634.70 1102-6-6530-2005 / CIRB-MV M&O #3  
004068 001019 HOOTEN OIL CO. FUEL \$ 4,014.97 Total: \$ 4,014.97 HIGHWAY-ST 1313-  
6-8041-2005 / HIGHWAY-ST-NEW M&O 004075 000344 C L BOYD PARTS \$ 3,026.95  
003682 000345 DEE S TRIM & GLASS REPAIR \$ 375.00 004095 000346 O REILLY  
AUTOMOTIVE, INC. AUTO SUPPLIES \$ 178.73 004111 000347 PONTOTOC SAND & STONE  
ROAD MATERIAL \$ 2,220.18 004112 000348 PONTOTOC SAND & STONE ROAD  
MATERIAL \$ 1,093.60 003448 000349 TOTAL SIR LLC REMITTANCE \$ 44.50 003538  
000350 WYCHE QUARRY ROAD MATERIAL \$ 2,160.00 003548 000351 WYCHE QUARRY  
ROAD MATERIAL \$ 2,520.00 004016 000352 WYCHE QUARRY ROAD MATERIAL \$ 700.00  
Total: \$ 12,318.96 1313-6-8042-2005 / HIGHWAY-ST-NEW M&O 003996 000353 ALAN S  
TRUCK & TIRE REPAIR INC REPAIR \$ 560.00 003146 000354 CONN TRUCKING/KEVIN  
CONN DBA HAULING \$ 5,166.00 004087 000355 HOOTEN OIL CO. FUEL \$ 4,852.05  
004108 000356 JENNINGS, RANDY ROAD MATERIAL \$ 1,375.00 004109 000357  
JENNINGS STONE INC HAULING \$ 5,000.00 004215 000358 P & K EQUIPMENT PARTS \$  
3,606.38 004119 000359 T & W TIRE LLC TIRES \$ 2,994.14 Total: \$ 23,553.57 1313-6-  
8043-2005 / HIGHWAY-ST-NEW M&O 003728 000360 ADVANCED WORKZONE SERVICES  
SUPPLIES \$ 2,412.80 Total: \$ 2,412.80 PO Warrant No. Vendor Name Purpose Amount  
Resale 1220-1-0600-1310 / TRAVEL 004219 000102 HALL, PAULA K. TRAVEL \$ 507.71  
Total: \$ 507.71 Rural Fire-ST 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 002668  
000239 O G & E UTILITIES \$ 115.72 003559 000240 O G & E UTILITIES \$ 82.48 Total: \$  
198.20 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 003563 000241 A T & T MOBILITY  
PHONE \$ 81.08 Total: \$ 81.08 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O  
002202 000242 ADA TRAVEL STOP CTS 555 FUEL \$ 119.00 002680 000243 ADA TRAVEL  
STOP CTS 555 FUEL \$ 303.95 003431 000244 BULLSEYE PRECISION DESIGN & FA AUTO

PARTS AND REPAI \$ 7,880.75 000511 000245 BUMPER TO BUMPER PARTS \$ 524.55  
003571 000246 OKLAHOMA NATURAL GAS COMPANY UTILITY \$ 263.21 Total: \$ 9,091.46  
1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 004170 000247 A T & T PHONE \$  
40.75 Total: \$ 40.75 1321-3-8202-2005 / NUTRITION CTR FIRE TAX M & O 003940  
000248 BAILEY S PLUMBING LLC REPAIR \$ 350.00 Total: \$ 350.00 Senior Citizen Trust  
7611-3-3900-2005 / SR CIT TRANS M & O 000216 000152 O T A PIKEPASS CTR-GOVT  
ACCT REMITTANCE \$ 4.32 Total: \$ 4.32 SH Svc Fee PO Warrant No. Vendor Name  
Purpose Amount SH Svc Fee 1226-2-0400-2005 / MAINT & OPERA 003276 000332  
AMERICAN EXPRESS REMITTANCE \$ 465.00 003813 000333 DEPT OF PUBLIC SAFETY  
REMITTANCE \$ 120.00 002815 000334 PITNEY BOWES GLOBAL FINANCIAL S  
REMITTANCE \$ 189.24 003814 000335 SHIPMAN COMMUNICATIONS REMITTANCE \$  
700.00 003283 000336 STAPLES SUPPLIES \$ 1,119.47 003284 000337 SUPER LUBE OIL  
CHANGE \$ 462.96 Total: \$ 3,056.67 1226-2-0400-4110 / CAPITAL OUTLAY 004115  
000338 DIAMOND PLUMBING LLC HOT WATER HEATER RE \$ 23,989.30 004012 000339  
SETH WADLEY FORD OF ADA VEHICLE \$ 104,000.00 Total: \$ 127,989.30 1226-2-1100-  
2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 002827 000340 ADA PAPER  
COMPANY SUPPLIES \$ 6,865.40 003609 000341 CINTAS CORPORATION LOC 618  
UNIFORMS/MATS \$ 106.66 003005 000342 CUMMINS SOUTHERN PLAINS LLC  
REMITTANCE \$ 1,379.31 002820 000343 HOME DEPOT CREDIT SERVICES SUPPLIES \$  
807.61 004220 000344 O G & E MONTHLY \$ 3,135.05 003827 000345 SABER  
TRANSPORTATION SUPPORT DRUG TEST \$ 120.00 004013 000346 SIRCHIE ACQUISITION  
CO LLC PARTS \$ 818.51 003171 000347 TURN KEY HEALTH CLINICS LLC REMITTANCE \$  
20,172.51 003611 000348 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 42.61 Total: \$  
33,447.66 Use-ST 1301-6-0830-2005 / USE TAX HWY DIST #3 M&O 004039 000295  
PONTOTOC SAND & STONE ROAD MATERIAL \$ 9,936.88 Total: \$ 9,936.88 Grand Total: \$  
327,510.21

Motion by Bolen, second by Starns, to approve consent agenda items (a-f). All aye.

Motion by Starns, second by Bolen, to approve *Resolution #26-57*, Memorandum of Understanding with the Choctaw Nation for the town of Allen to be added to their roads inventory. All aye.

Discussion, consideration, and possible action to approve or approve as amended *Resolution #26-58*, Open Records Act fee schedule:

Krystina Phillips, Assistant District Attorney, stated that public entities and boards are supposed to adopt a fee schedule. This fee information is used for commercial Open Records requests and allows you to charge for the time it takes to work on and complete the requests. State law allows compensation for services such as searching for the information requested, redaction, among others. Phillips made note to this resolution that the County Clerk's Office is governed by a separate fee schedule pursuant to Oklahoma Attorney General Opinion number 09-27 and 90-581 that will supersede this fee schedule for certain land records requests.

Motion by Bolen, second by Starns, to approve *Resolution #26-58*, Open Records Act fee schedule. All aye.

Discussion, consideration, and possible action to approve or approve as amended the participation in the 2026 Oklahoma Opioid Abatement Grant:

Brown stated there are some questions regarding the 2026 Oklahoma Opioid Abatement Grant. We will need to know who the BOCC approves to apply for the grant. Ada Homeless Services and Pontotoc County Drug Court would like to apply again, and the Sheriff's Office is checking into applying and will get back with the BOCC next week. The grant will be in the amount of \$150,000.00 again.

Secondly, who will the BOCC appoint to submit the grant? It needs to be someone from Pontotoc County since that is where the funds would come from. The funds will be sent to the BOCC who will oversee the approved grant spending. The BOCC's Administrative Assistant will submit the grant after the applicants gather the information and Phillips reviews it.

Brown explained that due to segregation of duties, the County Clerk's Office does the purchasing and reporting, so they cannot do the application too.

Phillips stated that roles can be assigned as we proceed with the agenda for the Opioid Committee. The committee members will be contacted to confirm they are able to continue to be on the committee. Phillips did agree to assist with and review the Opioid grant application and process.

Jill Nichols with the Attorney General's Office said the current grant application could not be printed off. It is an online application only. Sarah Frye with Ada Homeless Services said she is able to log in to the online application.

Motion by Bolen, second by Starns, per Phillips' recommendation, approved to pursue an application and reconvene with the Opioid Abatement Grant committee. All aye.

Discussion, consideration, and possible action to approve or approve as amended an upgrade to Courthouse cameras to enhance the quality of services:

Davis stated that after going out to the jail for inspection, he was very impressed with the clarity of the cameras. Phillips agreed and added that, with the many Open Records Requests having to be done by going back and reviewing the camera footage, it is very helpful to have the clarity of the cameras.

Undersheriff Shannon Butler stated that with the old system of cameras and equipment, there were many issues. Butler will get an estimate for the courthouse cameras from Digi Systems, which is on a State contract and also provided the jail's new camera system. Phillips stated we can possibly use some of the funds from the Opioid Abatement Grant and or the county building maintenance fund/account (the residual funds from the PCPFA Trust).

Judge Lori Jackson also stated that, fortunately, the current cameras in the courtroom were not down and were working when the previous incident occurred in the courtroom.

Motion by Starns, second by Bolen, to approve an upgrade to Courthouse cameras to enhance the quality of services. All aye.

Motion by Starns, second by Davis, to approve to pay a FY 2024-2025 CommunityWorks invoice of \$99.00 to be paid out of FY 2025-2026 funds for County General account number 0001-1-2000-2005. All aye.

Motion by Starns, second by Bolen, to approve for District #2 to dispose (junk) of a 6,000-gallon water trailer. This equipment was purchased under previous management, and there is no record of an inventory number having been assigned to it. All aye.

Motion by Bolen, second by Starns, to approve for District #3 to utilize funds from the District #3 CBRI THWY 105 account:

- a. Dub Ross Company, Inc. – tin horns - \$34,928.70

All aye.

Motion by Starns, second by Bolen, to approve Allen Nutrition Center's emergency Fire Tax Purchase Request (PO #4190):

- a. Bailey's Plumbing - repair of 104 feet of sewage line - \$3640.00

All aye.

Motion by Bolen, second by Davis, to table approval of Fittstown VFD's Fire Tax Purchase Request:

- a. Redline Fire - purchase of truck bed to be outfitted for new brush truck - \$64,390.54

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

\*She needed to confirm with Davis a time to meet with ODOT next Tuesday, March 3<sup>rd</sup>. A time of 1:30 PM was confirmed between Davis and Phillips.

\*There are currently many Open Records Requests.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:

\*They had State resources here during the fires last Thursday and were able to utilize their procedures.

\*There is an EPC meeting on Thursday.

\*Tuesday, there is a meeting about procedures for severe weather.

\*The conference was great.

- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:

\*Last week was quiet.

\*The jail was inspected by the Health Department and the BOCC, and there were no violations. The BOCC added they were very pleased with the way the jail looked, the best in a long time.

- c. Mercy Hospital – Chris McGill, Mercy EMS, reported:

\*They have been very busy with sixty calls in two days.

Discussion and consideration of the weekly report related to:

- a. Agri-Plex – JR Grissom, Agri-Plex Manager, reported:
  - \*The ORA Finals were last week.
  - \*FFA and church were on Sunday.
  - \*Jordan’s World Circus will be coming on Tuesday.
  - \*The Agri-Plex needs a tractor for the outdoor arena.

Continuance of Quarterly Meeting for Pontotoc County personnel - Discussion, consideration, and possible action to approve or approve as amended the following items:

- a. *2026 Pontotoc County Employee Personnel Policy Handbook Updates:*
  - \*Starns addressed the Sheriff’s Office that their time cards should be filed in the County Clerk’s Office. Time cards should be submitted for filing within two weeks following the previous end of the month.
  - \*Starns also added that he wants corrections made to the cell phone policy. Cell phones should not be used improperly while working.
  - \*Brown asked the BOCC if they wanted the topic of evaluations for employees added to the handbook, and they responded yes.
  - \*Butler suggested that the Officials/Supervisors/Directors or the ones doing the evaluations and going over them with employees should have training to utilize them correctly.
  - \*Letellier stated that the scale on the evaluation form needs to be corrected since it doesn’t add up correctly. Before we move forward with the evaluation process, this will be addressed and corrected.
  - \*As changes or updates are made and discussed regarding the county handbook, they will be noted for approval.

- b. *P-Card implementation & updates:*
  - \*No discussion at this time.

- c. *County-Wide internal controls checklist:*

- i. *Information and Communication:*

This enables the entity’s people to obtain and use information necessary to conduct, manage, and control operations. All officials are made aware of their budget for the year, and the County Clerk’s Office provides them with monthly reports and balances on the appropriations ledgers and account summaries. Information obtained at meetings attended is brought and shared in meetings with the BOCC and quarterly meetings. Communication is used to relay decisions and internal controls through the proper channels, such as email.

- ii. *Monitoring:*

The process of internal controls is monitored and changed by the officials as needed. Quarterly meetings are held to address items that need to be added to the handbook, or if another meeting needs to be scheduled to continue until completion, it is scheduled. Internal controls are used to ensure accuracy and completeness by the County.

- d. *Pontotoc County travel policy*

- \*No discussion at this time.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9). None.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award *Bid #26-10*, the purchase of one or more 2019 or newer motor graders with a financing option. The following bids were opened and accepted:

Warren Cat	2017 Caterpillar motor grader	\$129,840.00
	Financing: 60 months \$2347.51/month	3.25%
C.L. Boyd	2017 John Deere motor grader	\$110,000.00
	Financing: 60 months	\$2028.30/month 4.050%
C.L. Boyd	2019 John Deere motor grader	\$137,000.00
	Financing with Vision Bank	for 60 months, \$2526.16/month
		4.050%

Motion by Starns, second by Davis, to award *Bid #26-10* to C.L. Boyd. Starns will purchase both motor graders, but will finance the 2019 John Deere motor grader. All aye.

Motion by Davis, second by Bolen, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of *February 2026* of the County Commissioners Journal No. 16.

**BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY, OKLAHOMA**

\_\_\_\_\_ **Chairman**

**ATTEST:**

\_\_\_\_\_ **Member**

\_\_\_\_\_ **County Clerk**

\_\_\_\_\_ **Member**