

October 2020

October 5, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 1, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk. Danny Davis-District #2 Commissioner absent.

Introduction of guests: JR Grissom, Karen Dunnigan, Debbie Byrd, Paula Hall, Jenny Lindsay, John Christian, and Keressa Kerr.

Motion by Roberts, second by Starns, to approve September 14, 2020, September 21, 2020, and September 28, 2020 meeting minutes. Roberts and Starns aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. No action, everything is to remain the same.

Motion by Starns, second by Roberts, to approve Pontotoc County Budget: FY 2020-2021 Estimate of Needs and FY 2019-2020 Financial Statement. Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve Board of Health Budget: FY 2020-2021 Estimate of Needs and FY 2019-2020 Financial Statement. Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve the requirement of county offices to have a written Continuity of Operation Plan in place. Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve to accept Emergency Management's 2020-2021 EMPG 999 Grant for Emergency Management Program Enhancement and Operations in the amount of \$25,000.00. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve the FY 2020 Emergency Operations Plan Approval Signature Page for Pontotoc County EOP. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve REAP Grant #20-012 Close-Out Certification for District #1. The road project on Britt Loop (CR 3615, north and east of Homer) has been completed and funds in the amount of \$17,333.33 have been received. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve REAP Grant #20-006 Close-Out Certification for District #2. The road project on CR 3520, south between CR 1560 and CR 1570 has been completed and funds in the amount of \$17,333.33 have been received. Starns and Roberts aye.

Discussion and possible action to award Bid #4, Pontotoc County Courthouse roof project: full replacement with tear off and new insulation. No action, need further review.

Motion by Roberts, second by Starns, to approve to let Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1, 2021 – June 30, 2021). Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve Resolution #21-35, County Clerk declaring surplus:

- a. Plat cabinet – inventory #62-F-109-01
- b. HP Compaq computer – inventory #62-F-238-08
- c. Xerox Phaser printer – inventory #62-F-239-10
- d. Canon printer/scanner/copier – inventory #62-F-239-13
- e. HP Enterprise laser jet printer – inventory #62-F-239-14
- f. HP Compaq computer towers – inventory #62-F-240-10 and 240-17

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve Resolution #21-36, County Clerk disposing of equipment (junked):

- a. Plat cabinet – inventory #62-F-109-01
- b. HP Compaq computer – inventory #62-F-238-08
- c. Xerox Phaser printer – inventory #62-F-239-10
- d. Canon printer/scanner/copier – inventory #62-F-239-13
- e. HP Enterprise laser jet printer – inventory #62-F-239-14
- f. HP Compaq computer towers – inventory #62-F-240-10 and 240-17

Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. James' Supplies – supplies - \$600.00
- b. Sherrell Steel – supplies - \$900.00
- c. Super Lube – fuel - \$600.00
- d. K Rhynes Surplus Store – supplies - \$300.00
- e. Mead Lumber – supplies - \$500.00

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve Byng VFD's Fire Tax Purchase Request:

Emergency Reporting Systems/Backdraft OpCo, LLC – cloud-based fire reporting software - \$3,685.00

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve September 2020 monthly reports:

- a. Health Department
- b. Agri-Plex

Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve the Board of County Commissioners' September 2020 monthly meeting minutes for publication. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve October 2020 appropriations:

<i>HIGHWAY</i>	\$310,487.80
<i>SR CIT TRANS</i>	\$15,445.92
<i>RESALE PROPERTY</i>	\$13,858.05
<i>LAW LIBRARY</i>	\$1,427.47
<i>COUNTY DONATIONS</i>	\$300.00
<i>VISUAL INSPECTION</i>	\$-
<i>MORTGAGE TAX CERT</i>	\$860.00
<i>COUNTY CLERK LIEN FEES</i>	\$966.88
<i>AGRI-PLEX</i>	\$15,800.00
<i>VICTIM RIGHTS</i>	\$-
<i>PREVENTIVE CHILD ABUSE</i>	\$-
<i>COURT CLERK TRUST</i>	\$-
<i>DRUG COURT SENTENCING</i>	\$-
<i>911</i>	\$-
<i>PRESERVATION FEES</i>	\$7,220.00
<i>REAP</i>	\$-
<i>COURT CLERK REVOLVING</i>	\$2,894.88
<i>JUVENILE DRUG COURT</i>	
<i>FLOOD PLAIN MANAGEMENT</i>	\$-
<i>ASSESSORS REVOLVING</i>	\$130.00
<i>LODGING TAX</i>	\$22,271.28
<i>JAIL-ST-OLD</i>	\$111,182.74
<i>EMERGENCY MANAGEMENT</i>	\$6,250.00
<i>DEPT OF ENVIRONMENTAL QUALITY</i>	\$-
<i>HAZMAT PLANNING GRANT</i>	\$-
<i>COUNTY REWARD FUND</i>	\$-
<i>PONTOTOC CO EDUC FAC AUTHORITY</i>	\$-
<i>JAIL-ST-NEW</i>	\$61,450.04
<i>EMS/AMBULANCE-ST-NEW</i>	\$40,570.00
<i>HIGHWAY-ST-NEW</i>	\$109,402.45
<i>911-ST-NEW</i>	\$34,412.25
<i>SAFETY USE TAX</i>	\$41,689.41
<i>COUNTY FIRE USE TAX</i>	\$13,901.09
<i>COUNTY USE TAX</i>	\$9,262.29
<i>USE TX-ST-P/S</i>	\$0.16
<i>USE TX-ST-HWY M/O</i>	\$0.62
<i>USE TX-CAPITAL OUTLAY</i>	\$0.04
<i>COMMISSARY</i>	\$14,400.44
<i>SHERIFF FEES</i>	\$32,946.36
<i>SHERIFF TRAINING</i>	\$-

CDBG	
HEALTH DEPT	
EXCESS RESALE	
FIRE TAX	\$77,964.93
TAX REFUND	
CBRI	\$24,682.11
ETR-PROJECT	
COURT CLERK RECORDS MGMT	\$1,595.34
COVID AID & RELIEF	\$31,709.20
TOTALS	\$1,003,081.75

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve claims:

W#52 US Postal Service	1220-1-0600-2005	\$240.00
W#53 Office Depot, INC	1220-1-0600-2005	\$76.93
W#54 Chaney Lawn Care	1220-1-0600-2005	\$75.00
W#55 Chaney Lawn Care	1220-1-0600-2005	\$75.00
W#56 Chaney Lawn Care	1220-1-0600-2005	\$75.00
W#57 Pitney Bowes	1220-1-0600-2005	\$879.06

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve transfers:

1565-1-2000-2005 to 1212-2-2700-1110	\$452.13
1226-2-3500-1110	\$9,057.04
1321-2-2700-2005	\$22,200.05

0001-1-1600-1310 to 0001-1-1600-2005	\$4,000.00
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Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

CAR	1721-1722
District #1	1723-1731
District #3	1732-1735
County General	1736-1744
Sheriff	1745
Lodging St	1763-1767

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve purchase orders for payment:

FY 20-21 AMBULANCE SERVICE DISTRICT 1303-3-8500-2005 000288 000001 MERCY SPECIALIZED BILLING SERVIC SERVICE \$ 75,000.00 Total: \$ 75,000.00 Fair Board 1214-4-4700-2005 001579 000022 HISLE BROS. INC. PARTS \$ 198.96 001675 000023 RHYNES SURPLUS PARTS \$ 59.98 Total: \$ 258.94 General 0001-1-1600-2005 001071 000385 STAPLES OFFICE SUPPLY \$ 100.09 Total: \$ 100.09 0001-1-2000-2005 001496 000386 BLUE GOLF LLC MEDICAL \$ 1,975.00 001178 000387 CHANEY LAWN CARE & LAND SCAPIN SERVICE \$ 75.00 001640 000388 J B LUMBER JANITORIAL \$ 239.99 001677 000389 O G & E UTILITIES \$ 4,340.31 001560 000390 OFFICE DEPOT MEDICAL \$ 1,495.00 001367 000391 OFFICE DEPOT MEDICAL \$ 899.40 001490 000392 OFFICE DEPOT OFFICE SUPPLY \$ 100.00 001686 000393 OK DEPT OF LABOR INSPECTION \$ 225.00 001381 000394 RAMIREZ, MARTIN SERVICE \$ 230.00 001549 000395 STAPLES MEDICAL \$ 69.90 001550 000396 STAPLES MEDICAL \$ 69.90 001551 000397 STAPLES MEDICAL \$ 69.90 001556 000398 STAPLES MEDICAL \$ 69.90 001566 000399 STAPLES OFFICE SUPPLY \$ 1,108.13 001691 000400 U S POSTMASTER POSTAGE \$ 550.00 Total: \$ 11,517.43 Page 1/5 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2200-1310 001471 000402 ANDERSON, DONITA MILEAGE \$ 14.95 001471 000403 BURRIS, GWENDOLYN MILEAGE \$ 2.30 001471 000404 GREEN, PATTYE MILEAGE \$ 6.33 001471 000405 HUSTON, STEVE MILEAGE \$ 2.30 001471 000406 JOHNSON, WANDA MILEAGE \$ 11.50 001471 000407 DONAGHEY, NORMA MILEAGE \$ 9.78 Total: \$ 47.16 0001-1-2200-2005 001684 000401 PONTOTOC COUNTY ELECTION BD REMITTANCE \$ 375.00 Total: \$ 375.00 0001-2-0400-2005 000499 000384 FENTON FORD SERVICE \$ 431.98 Total: \$ 431.98 Health 1216-3-5000-2005 001200 000071 STAPLES OFFICE SUPPLY \$ 454.21 001201 000072 STAPLES OFFICE SUPPLY \$ 498.53 000257 000073 TELCO SPLY \$ 83.90 001358 000074 TELCO REPAIR \$ 83.90 001525 000075 ULINE, INC SPLY \$ 550.21 Total: \$ 1,670.75 1216-3-5000-4110 001593 000076 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,277.81 Total: \$ 24,277.81 Highway 1102-6-4100-2005 001570 000347 ADA FEEDCENTER SPLY \$ 120.00 Total: \$ 120.00 1102-6-4200-2005 001668 000348 BUMPER TO BUMPER PARTS \$ 40.58

001568 000349 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 222.28 001572
 000351 MEAD LUMBER DO-IT CENTER PARTS \$ 20.77 Page 2/5 PO Warrant No. Vendor
 Name Purpose Amount Highway 1102-6-4200-2005 001682 000352 O REILLY AUTOMOTIVE,
 INC. PARTS \$ 22.38 001672 000353 TOTAL SIR LLC SERVICE \$ 36.50 Total: \$ 342.51 1102-
 6-6520-2005 001536 000350 FITTSTONE INC ROAD MATERIAL \$ 845.05 Total: \$ 845.05
 HIGHWAY-ST 1313-6-8041-2005 001425 000184 CUMMIN S CONSTRUCTION ROAD
 MATERIAL \$ 19,926.85 001567 000185 ERGON ASPHALT AND EMULSIONS ROAD
 MATERIAL \$ 2,875.17 000961 000186 J B LUMBER PARTS \$ 87.38 001574 000187 NAPA OF
 ADA PARTS \$ 239.31 001636 000188 NAPA OF ADA PARTS \$ 33.90 001571 000189 O
 REILLY AUTOMOTIVE, INC. PARTS \$ 200.23 001583 000190 TRACTOR SUPPLY PARTS \$
 59.99 001494 000197 C L BOYD PARTS \$ 2,446.55 Total: \$ 25,869.38 1313-6-8042-2005
 001575 000191 BUMPER TO BUMPER PARTS \$ 12.92 001485 000192 DUB ROSS COMPANY
 PARTS \$ 1,859.00 001482 000193 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$
 2,968.80 001072 000194 FASTENAL PARTS \$ 14.38 001565 000195 STEWART WHOLESALE,
 INC. PARTS \$ 327.28 Total: \$ 5,182.38 1313-6-8043-2005 001185 000196 C L BOYD PARTS \$
 840.44 001375 000198 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 246.13 001222
 000199 FITTSTONE INC ROAD MATERIAL \$ 407.65 001580 000200 KENNY S PROPANE
 PROPANE \$ 10.00 Total: \$ 1,504.22 JAIL-ST-NEW 1334-2-8034-2005 000713 000078
 DERMATEC DIRECT LLC MEDICAL \$ 347.54 Page 3/5 PO Warrant No. Vendor Name
 Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 000741 000079 SELECT IMAGING LLC
 OFFICE SUPPLY \$ 289.00 Total: \$ 636.54 Lodging-ST 1302-8-3100-2005 001031 000076 O G
 & E UTILITIES \$ 2,757.95 Total: \$ 2,757.95 Resale 1220-1-0600-2005 001669 000052 U S
 POSTMASTER POSTAGE \$ 240.00 001678 000053 OFFICE DEPOT OFFICE SUPPLY \$
 76.93 001679 000054 CHANEY LAWN CARE & LAND SCAPIN SERVICE \$ 75.00 001680
 000055 CHANEY LAWN CARE & LAND SCAPIN SERVICE \$ 75.00 001681 000056 CHANEY
 LAWN CARE & LAND SCAPIN SERVICE \$ 75.00 001685 000057 PITNEY BOWES POSTAGE
 \$ 879.06 Total: \$ 1,420.99 Rural Fire-ST 1321-2-2700-4110 001520 000088 STAPLES OFFICE
 SUPPLY \$ 2,691.84 Total: \$ 2,691.84 1321-2-8203-2005 001639 000089 OK TAX
 COMMISSION TAG \$ 46.05 Total: \$ 46.05 1321-2-8206-2005 001389 000090 P E C
 UTILITIES \$ 45.18 Total: \$ 45.18 1321-2-8209-2005 001015 000091 COWARTS
 SMOKEHOUSE MARKET FUEL \$ 21.59 Total: \$ 21.59 Page 4/5 PO Warrant No. Vendor
 Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 001402 000092 P E C UTILITIES \$
 53.82 Total: \$ 53.82 1321-2-8215-2005 001385 000093 P E C UTILITIES \$ 37.94 Total: \$
 37.94 1321-2-8216-2005 001401 000094 P E C UTILITIES \$ 47.69 Total: \$ 47.69 1321-3-8202-
 2005 000473 000085 PEAY, JENSEN SERVICE \$ 200.00 001024 000086 PEAY, JENSEN
 SERVICE \$ 200.00 001007 000087 AUTO CHLOR SERVICE \$ 187.90 Total: \$ 587.90 Senior
 Citizen Trust 7611-3-3900-2005 001515 000084 ABC OCCUPATIONAL SAFETY MEDICAL \$
 177.50 001088 000085 SUPER LUBE OIL CHANGE \$ 148.86 Total: \$ 326.36 SH Svc Fee
 1226-2-1100-2005 001302 000073 DERMATEC DIRECT LLC MEDICAL \$ 474.94 000120
 000074 LOCKE SUPPLY PARTS \$ 74.23 000112 000075 DERMATEC DIRECT LLC
 MEDICAL \$ 523.93 Total: \$ 1,073.10 Grand Total: \$ 157,289.65 Page 5/. Roberts and Starns
 aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay, PCHD, stated the drive-thru COVID-19 testing at the Agri-Plex will be from 11:00 AM to 6:00 PM on Friday, October 9th. Lindsay also stated Pontotoc County is the highest in active cases of COVID-19 in our district at this time.

Motion by Roberts, second by Starns, to adjourn. Roberts and Starns aye.

October 13, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 8, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Justin Roberts-District #3 Commissioner, and Keressa Kerr-County Clerk Administrative Assistant. Danny Davis-District #2 Commissioner and Tammy Brown-County Clerk were absent.

Introduction of guests: JR Grissom, Chad Letellier, Paula Hall, Chris McGill, Jenny Lindsay, and Danny Manuel.

Motion by Roberts, second by Starns to approve October 5, 2020 meeting minutes. Roberts and Starns aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt:

The Agri-Plex will re-open November 1, 2020, and will proceed with regular calendar of events. Everything else is to remain the same.

Motion by Starns, second by Roberts, to approve to pay Call-A-Ride's FY 2019-2020 Super Lube invoice in the amount of \$36.60 out of FY 2020-2021 funds. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve Proclamation declaring October 2020 as Domestic Violence Awareness month and October 16, 2020 as "Wear Purple Day" to represent the victims of domestic violence. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve the 4th Quarter 2019-2020 Request for Payment for the Emergency Management Performance Grant. Starns and Roberts aye.

Motion by Roberts, second by Starns, to award Bid #4, Pontotoc County Courthouse roof project: full replacement with tear off and new insulation to Universal Roofing & Sheet Metal, Inc. for their alternate bid (overlay existing roof per following scope) in the amount of \$88,415.00. Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve specifications submitted by the Fitzhugh VFD for the installation and construction of two (2) wildland brush trucks on a 2020 Dodge Ram 5500 and 2020 Dodge Ram 3500. Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve Pickett VFD's Fire Tax Purchase Requests:

- a. Casco Industries – Ranchhand bumper, warn winch, winch remote, and installation - \$4,873.00
- b. Ada Truck Parts – updated brushless blower motor, wiring harness, and shipping - \$332.28

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve Happyland VFD's Emergency Fire Tax Purchase Request:

Seth Wadley – brush truck repair - \$1,535.00

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve Allen VFD's Fire Tax Purchase Request:

Casco Industries – LED lights, (12) black flange, and freight - \$1,706.20

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve September 2020 monthly reports:

- a. Election Board
- b. Assessor
- c. Treasurer
- d. County Clerk

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve claims:

W#58 Pitney Bowes	1220-1-0600-2005	\$6,000.00
W#59 SW Stationary & Bank Supply	1220-1-0600-2005	\$494.25
W#60 OESC	1220-1-0600-2005	\$53.00
W#12 OESC	7205-5-8049-2005	\$15.00

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve transfer:

1321-2-8212-2005 to 1321-2-8212-4110 \$4,873.00

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve blanket purchase orders:

Rural Fire	1837-1862
911 St	1863
Lodging St	1864-1869
Highway	1870-1879
Highway St	1880-1883
ML Fee	1884
General	1885-1892
SH Comm	1893-1894
SH Svc Fees	1865-1905

Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

FY 20-21 CBRI 1103-6-0830-2005 001708 000005 LACKEY, RON REPAIR \$ 3,910.00 Total: \$ 3,910.00 Emergency Mgmt 1212-2-2700-1110 001746 000023 OESC UNEMP PREM \$ 11.10 Total: \$ 11.10 1212-2-2700-2005 001709 000024 CRITICAL COMM REMITTANCE \$ 12.65 001760 000025 SPRINT UTILITIES \$ 37.99 Total: \$ 50.64 Fair Board 1214-4-4700-1110 001695 000024 PAYNE, MAGGIE REMITTANCE \$ 200.00 Total: \$ 200.00 1214-4-4700-2005 001780 000025 FOREHAND S GARAGE LLC PARTS \$ 281.00 001701 000026 HISLE BROS. INC. PARTS \$ 83.32 001781 000027 J B LUMBER PARTS \$ 140.67 Total: \$ 504.99 General 0001-1-1600-2005 001758 000432 QUADIEN T LEASING USA INC REMITTANCE \$ 77.17 Total: \$ 77.17 0001-1-1700-1310 001212 000433 OWENS, JAMES M. TRAVEL \$ 123.05 Page 1/8 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1700-1310 001213 000434 RHODES, FREDDIE E. TRAVEL \$ 143.18 Total: \$ 266.23 0001-1-2000-2005 001747 000408 OESC UNEMP PREM \$ 515.72 001687 000416 ABC OCCUPATIONAL SAFETY OFFICE SUPPLY \$ 109.15 001759 000417 ADA CITY UTILITIES UTILITIES \$ 1,207.87 001215 000418 ADA PAPER COMPANY JANITORIAL \$ 427.05 001216 000419 ALLEN ADVOCATE PUBLICATION \$ 1,600.36 000831 000420 BROKEN ARROW ELECTRIC SUPPLY I PARTS \$ 110.74 001784 000421 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 27.56 000827 000422 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 105.44 001217 000423 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 135.48 000034 000424 LOCKE SUPPLY PARTS \$ 196.53 000046 000425 PATTEN, CPA, KERRY JOHN SERVICE \$ 5,900.00 001699 000426 P E C UTILITIES \$ 25.03 000368 000427 SOUTHEASTERN ALARM SERVICE \$ 120.00 001800 000428 SPARKLIGHT INTERNET \$ 80.74 001218 000429 STAPLES OFFICE SUPPLY \$ 65.34 001719 000430 TERRY S PEST CONTROL MONTHLY \$ 140.00 001219 000431 TREAT S SOLUTIONS JANITORIAL \$ 415.02 Total: \$ 11,182.03 0001-1-2200-2005 001714 000436 SPARKLIGHT INTERNET \$ 89.73 001810 000437 U S POSTMASTER POSTAGE \$ 525.00 Total: \$ 614.73 0001-2-0400-2005 001298 000409 NAPA OF ADA PARTS \$ 711.38 001773 000410 SPARKLIGHT INTERNET \$ 151.48 000696 000411 SUPER LUBE OIL CHANGE \$ 603.71 Total: \$ 1,466.57 0001-2-2700-2005 000906 000435 LATTA TRAVEL CENTER FUEL \$ 74.50 Total: \$ 74.50 0001-5-0900-1110 001083 000412 O S U COOP EXTENSION SERV REMITTANCE \$ 6,666.66 Total: \$ 6,666.66 Page 2/8 PO Warrant No. Vendor Name Purpose Amount General 0001-5-0900-1310 001080 000413 KELLEY, JANNA L EDWARDS TRAVEL \$ 248.86 001081 000414 WALKER, BECKY TRAVEL \$ 108.99 Total: \$ 357.85 0001-5-0900-2005 000053 000415 STANDLEY SYSTEMS REMITTANCE \$ 277.99 Total: \$ 277.99 Health 1216-3-5000-1310 001195 000077 LINDSAY, JENNY TRAVEL \$ 33.01 001417 000078 REEVES, CHELSEA TRAVEL \$ 669.67 Total: \$ 702.68 1216-3-5000-2005 000540 000079 PATTEN, CPA, KERRY JOHN SERVICE \$ 1,000.00 001205 000080 STANDLEY SYSTEMS REMITTANCE \$ 294.82 000247 000081 STANDLEY SYSTEMS REMITTANCE \$ 290.24 000689 000082 STANDLEY SYSTEMS REMITTANCE \$ 281.55 001469 000083 STAPLES OFFICE SUPPLY \$ 163.98 001491 000084 STAPLES OFFICE SUPPLY \$ 157.88 001519 000085 STAPLES MEDICAL \$ 484.00 Total: \$ 2,672.47 Highway 1102-6-4100-2005 001748 000354 OESC UNEMP PREM \$ 514.00 001710 000355 B & S SANITATION TRASH \$ 49.00 001698 000357 P E C UTILITIES \$ 592.77 001778 000358 SHERRELL STEEL L.L.C PARTS \$ 79.10 Total: \$ 1,234.87 1102-6-4200-2005 001749 000359 OESC UNEMP PREM \$ 463.13 001683 000360 ABC OCCUPATIONAL SAFETY SPLY \$ 226.85 001711 000361 B & S SANITATION TRASH \$ 49.00 001705 000362 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 145.28 001569 000363 FRYE BROTHERS CONST ROAD MATERIAL \$ 1,320.00 Page 3/8 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 001473 000364 JENNINGS STONE ROAD MATERIAL \$ 715.00 001483 000365 JENNINGS STONE ROAD MATERIAL \$ 675.00 001667 000366 JENNINGS STONE ROAD MATERIAL \$ 800.00 001805 000368 MEAD LUMBER DO-IT CENTER SPLY \$ 21.99 001697 000369 P E C UTILITIES \$ 215.81 001696 000370 RURAL WATER DIST #8 UTILITIES \$ 63.98 Total: \$ 4,696.04 1102-6-4300-2005 001750 000371 OESC UNEMP PREM \$ 419.00 001712 000372 B & S SANITATION TRASH \$ 49.00 001700 000373 O G & E UTILITIES \$ 69.22 001757 000374 ROFF PUBLIC WORKS AUTHORITY UTILITIES \$ 35.50 001713 000375 STONEWALL PUBLIC WORKS AUTH. UTILITIES \$ 49.71 Total: \$ 622.43 1102-6-6510-2005 001426 000356 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 10,267.45 Total: \$ 10,267.45 1102-6-6520-2005 001671 000367 JENNINGS STONE ROAD MATERIAL \$ 1,450.00 Total: \$ 1,450.00 HIGHWAY-ST 1313-6-8041-2005 001231 000201 ADA TRUCK PARTS PARTS \$ 53.09 000739 000202 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 5,663.34 001227 000203 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 796.35 001564 000204 CIRCUIT ENGINEERING DIST #4 SIGNS \$ 336.00 001232 000205 HISLE BROS. INC. PARTS \$ 100.63 001673 000206 HOOTEN OIL CO. FUEL \$ 1,991.89

001233 000207 J B LUMBER PARTS \$ 86.63 001228 000208 NAPA OF ADA PARTS \$ 375.87
001694 000209 NAPA OF ADA PARTS \$ 45.59 001702 000210 NAPA OF ADA PARTS \$
151.67 001230 000211 TRACTOR SUPPLY PARTS \$ 176.17 001229 000212 WAL MART
COMMUNITY BRC PARTS \$ 28.70 Total: \$ 9,805.93 Page 4/8 PO Warrant No. Vendor Name
Purpose Amount HIGHWAY-ST 1313-6-8042-2005 001779 000213 CULLIGAN SPLY \$ 45.00
001481 000214 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 10,211.51 001336
000215 FRYE BROTHERS CONST ROAD MATERIAL \$ 1,125.00 001498 000216 JENNINGS
STONE ROAD MATERIAL \$ 675.00 001499 000217 JENNINGS STONE ROAD MATERIAL \$
525.00 001324 000218 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 5,972.27
001761 000219 MEAD LUMBER DO-IT CENTER PARTS \$ 25.96 001704 000220 T & W TIRE
TIRES \$ 46.50 001716 000221 T & W TIRE TIRES \$ 15.00 001776 000222 T & W TIRE TIRES
\$ 15.00 001703 000223 WARREN CAT PARTS \$ 7.50 Total: \$ 18,663.74 1313-6-8043-2005
001449 000224 CUMMIN S CONSTRUCTION ROAD MATERIAL \$ 25,546.49 001562 000225
CUMMIN S CONSTRUCTION ROAD MATERIAL \$ 9,367.03 001493 000226 CUMMIN S
CONSTRUCTION ROAD MATERIAL \$ 3,406.21 001718 000227 KENNY S PROPANE
PROPANE \$ 20.00 001768 000228 KENNY S PROPANE PROPANE \$ 20.00 001576 000229
SEAL MASTERS INC ROAD MATERIAL \$ 4,691.49 001707 000230 SMITY S TOWING &
REPAIR SERVICE \$ 200.00 Total: \$ 43,251.22 JAIL-ST-NEW 1334-2-8034-2005 001751
000080 OESC UNEMP PREM \$ 772.10 001360 000081 BEMAC SUPPLY PARTS \$ 1,858.91
001424 000082 BEMAC SUPPLY JANITORIAL \$ 1,321.26 000723 000083 TURN KEY
HEALTH CLINICS LLC SERVICE \$ 13,896.10 Total: \$ 17,848.37 Jail-ST-OLD 1315-2-8034-
1110 001752 000052 OESC UNEMP PREM \$ 180.30 Total: \$ 180.30 1315-2-8034-2005
001311 000053 GUDERIANS FOOD \$ 6,919.71 Total: \$ 6,919.71 Page 5/8 PO Warrant No.
Vendor Name Purpose Amount Law Library 7205-5-8049-2005 001774 000012 OESC UNEMP
PREM \$ 15.00 Total: \$ 15.00 Lodging-ST 1302-8-3100-1110 001753 000077 OESC UNEMP
PREM \$ 220.34 Total: \$ 220.34 1302-8-3100-2005 001415 000078 ADA CITY UTILITIES
UTILITIES \$ 364.94 001413 000079 B & S SANITATION TRASH \$ 573.00 001414 000080
CENTERPOINT ENERGY - ARKLA UTILITIES \$ 339.89 001440 000081 CINTAS
CORPORATION LOC 618 UNIFORMS/MATS \$ 369.35 001641 000082 J B LUMBER PARTS \$
498.63 001436 000083 JAMES SUPPLIES & RENTAL CO. SPLY \$ 580.28 001441 000084
MEAD LUMBER DO-IT CENTER PARTS \$ 251.50 001437 000085 SHERRELL STEEL L.L.C
SPLY \$ 626.00 001411 000086 SPARKLIGHT INTERNET \$ 89.73 001439 000087 SUPER
LUBE FUEL \$ 426.33 001412 000088 TERRY S PEST CONTROL SERVICE \$ 60.00 Total: \$
4,179.65 ML Fee 1208-1-1000-2005 001357 000005 KELLPRO COMPUTER SOLUTIONS-TI
OFFICE SUPPLY \$ 385.63 Total: \$ 385.63 Resale 1220-1-0600-1110 001775 000060 OESC
UNEMP PREM \$ 53.00 Total: \$ 53.00 1220-1-0600-2005 001782 000058 PITNEY BOWES
POSTAGE \$ 6,000.00 001783 000059 SOUTHWESTERN STATIONARY & BAN OFFICE
SUPPLY \$ 494.25 Total: \$ 6,494.25 Page 6/8 PO Warrant No. Vendor Name Purpose Amount
RM&P 1209-1-1000-1110 001756 000025 OESC UNEMP PREM \$ 4.00 Total: \$ 4.00 Rural
Fire-ST 1321-2-8206-2005 000472 000095 TERRY S PEST CONTROL SERVICE \$ 25.00 Total:
\$ 25.00 1321-2-8209-2005 001393 000096 ADA CITY UTILITIES UTILITIES \$ 26.60 Total: \$
26.60 1321-2-8212-2005 001405 000097 A T & T MOBILITY UTILITIES \$ 33.50 001403
000098 ADA CITY UTILITIES UTILITIES \$ 24.70 001406 000099 B & S SANITATION TRASH
\$ 23.00 Total: \$ 81.20 1321-2-8215-2005 001386 000100 B & S SANITATION TRASH \$ 23.00
001384 000101 RURAL WATER DIST # 9 UTILITIES \$ 25.00 Total: \$ 48.00 Senior Citizen
Trust 7611-3-3900-1110 001754 000086 OESC UNEMP PREM \$ 209.38 Total: \$ 209.38 7611-
3-3900-2005 001798 000087 ADA CITY UTILITIES UTILITIES \$ 98.18 001799 000088 B & S
SANITATION TRASH \$ 49.00 001089 000089 COWARTS SMOKEHOUSE MARKET FUEL \$
775.64 001720 000090 O G & E UTILITIES \$ 194.59 Total: \$ 1,117.41 SH Svc Fee Page 7/8
PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-1110 001755 000076
OESC UNEMP PREM \$ 47.00 001093 000086 WOOD, GARY SERVICE \$ 200.00 Total: \$
247.00 1226-2-0400-2005 001095 000077 ADA TIRE CENTER INC TIRES \$ 100.00 000085
000078 ADA VETERINARY CLINIC SERVICE \$ 78.00 001096 000079 COM DATA
CORPORATION FUEL \$ 4,341.89 001097 000080 CULLIGAN SPLY \$ 644.48 001509 000081
VERSATILE NETWORKS SPLY \$ 778.00 Total: \$ 5,942.37 1226-2-1100-2005 001103 000082
ADA PAPER COMPANY JANITORIAL \$ 789.79 001670 000083 GREEN TEAM LLC REPAIR \$
100.00 001105 000084 PRODIGY SOLUTIONS INC SPLY \$ 5,174.88 001772 000085
SPARKLIGHT INTERNET \$ 299.72 Total: \$ 6,364.39 Grand Total: \$ 169,388.89. Starns and
Roberts aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Paula Hall, Treasurer, stated that County General shouldn’t have to borrow any funds due to the CARES Act reimbursements.

Chad Letellier, Emergency MGMT Director, stated that COVID-19 numbers are high still and is concerned about having a county safety training. The Commissioners suggested an outdoor training or providing a space that would allow the employees to stay six feet apart. Letellier responded that he would try to come up with something creative.

Jenny Lindsay, PCHD, stated there are currently 118 active COVID-19 cases in Pontotoc County and total active in Oklahoma is 13,815.

Motion by Starns, second by Roberts, to adjourn. Starns and Roberts aye.

October 19, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 15, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk. Danny Davis-District #2 Commissioner was present via Zoom.

Introduction of guests: JR Grissom, Chad Letellier, Cathleen Branscum, Paula Hall, Debbie Byrd, John Christian, Nick Thurman, and Janna Kelley.

Motion by Starns, second by Roberts, to approve October 13, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. Everything is to remain the same.

Motion by Roberts, second by Starns, to approve to let Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD). All aye.

Motion by Roberts, second by Starns, to approve to let Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD). All aye.

Motion by Starns, second by Roberts, to table FY 2018-2019 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. All aye.

Motion by Starns, second by Roberts, to approve Happyland VFD’s Fire Tax Purchase Request:

Risk MGMT/MGMT & Enterprise Services – auto liability, physical damage, and building insurance - \$1,512.61

All aye.

Motion by Roberts, second by Starns, to approve Lula VFD’s Fire Tax Purchase Request: Risk MGMT/MGMT & Enterprise Services – yearly insurance premium - \$5,430.12

All aye.

Motion by Starns, second by Roberts, to approve utility crossing application for permit: John Littlefield – water line – CR 3610

All aye.

Motion by Starns, second by Roberts, to approve claims:

W#61 Paula Hall	1220-1-0600-1310	\$97.64
W#62 The Ada News	1220-1-0600-2005	\$3,784.00
W#63 Sparklight	1220-1-0600-2005	\$99.68

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

Highway 1949-1952

All aye.

Motion by Roberts, second by Starns, to approve purchase orders for payment:

FY 20-21 Assr Rev Fee 1204-1-1600-4110 001464 000002 AF3 TECHNICAL SOLUTIONS OFFICE SUPPLY \$ 1,566.73 001465 000003 AF3 TECHNICAL SOLUTIONS OFFICE SUPPLY \$ 573.50 001466 000004 AF3 TECHNICAL SOLUTIONS OFFICE SUPPLY \$ 570.00 001467 000005 AF3 TECHNICAL SOLUTIONS OFFICE SUPPLY \$ 990.00 Total: \$ 3,700.23 General 0001-1-1000-2005 001921 000439 SPARKLIGHT UTILITY \$ 161.43 Total: \$ 161.43 0001-1-1600-2005 001914 000440 AF3 TECHNICAL SOLUTIONS REMITTANCE \$ 3,240.00

Total: \$ 3,240.00 0001-1-1700-2020 001355 000451 TOTAL ASSESSMENT SOLUTIONS CO
REMITTANCE \$ 5,000.00 Total: \$ 5,000.00 0001-1-2000-2005 001833 000441 ADA, CITY OF
REMITTANCE \$ 175.00 001811 000442 ADA CITY UTILITIES UTILITIES \$ 67.65 000005
000443 COMMUNITYWORKS JUV DET \$ 287.00 000006 000444 COMMUNITYWORKS JUV
DET \$ 2,173.00 000007 000445 COMMUNITYWORKS JUV DET \$ 492.00 000008 000446
COMMUNITYWORKS JUV DET \$ 3,608.00 000001 000447 EASTERN OKLA YOUTH
SERVICES JUV DET \$ 2,299.23 001834 000448 MILLER OFFICE REMITTANCE \$ 51.21
001382 000449 RAMIREZ, MARTIN SERVICE \$ 180.00 000029 000450 THYSSENKRUPP
ELEVATOR CORP SERVICE \$ 309.00 Total: \$ 9,642.09 0001-1-2200-2005 001823 000452
MILLER OFFICE REMITTANCE \$ 41.18 PO Warrant No. Vendor Name Purpose Amount
General 0001-1-2200-2005 Total: \$ 41.18 0001-5-0900-1110 000670 000438 O S U COOP
EXTENSION SERV REMITTANCE \$ 2,220.00 Total: \$ 2,220.00 Health 1216-3-5000-2005
001825 000086 ADA CITY UTILITIES UTILITIES \$ 251.26 000249 000087 WAL MART
COMMUNITY BRC SPLY \$ 31.76 001603 000088 WAL MART COMMUNITY BRC OFFICE
SUPPLY \$ 143.00 Total: \$ 426.02 Highway 1102-6-4100-2005 001916 000377 RSI
COMMUNICATIONS REMITTANCE \$ 75.00 Total: \$ 75.00 1102-6-4100-2040 001785 000378
OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 001786 000379 OK DEPT OF
TRANSPORTATION LEASE \$ 1,207.18 001787 000380 VISION BANK LEASE \$ 8,716.89
Total: \$ 11,131.25 1102-6-4200-2005 001817 000381 ATWOODS LP SPLY \$ 908.04 001819
000382 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 132.53 001820 000383
CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 197.26 001828 000385 HISLE BROS.
INC. PARTS \$ 2,761.54 001818 000386 HOOTEN OIL CO. FUEL \$ 141.79 001478 000387 O
C I TRAFFIC ACCESSORIES \$ 185.40 001813 000388 O REILLY AUTOMOTIVE, INC. PARTS
\$ 83.34 001829 000389 P & K EQUIPMENT PARTS \$ 57.32 001830 000390 TRACTOR
SUPPLY PARTS \$ 257.98 Total: \$ 4,725.20 PO Warrant No. Vendor Name Purpose Amount
Highway 1102-6-4200-2040 001791 000391 OK DEPT OF TRANSPORTATION LEASE \$
1,156.30 001792 000392 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 001793 000393
OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 001790 000394 VISION BANK LEASE \$
7,804.47 001931 000395 VISION BANK LEASE \$ 2,801.55 Total: \$ 14,907.38 1102-6-4300-
2005 001915 000396 O G & E UTILITY \$ 344.77 Total: \$ 344.77 1102-6-4300-2040 001794
000397 VISION BANK LEASE \$ 12,242.87 Total: \$ 12,242.87 1102-6-6510-2005 001801
000376 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 9,799.77 Total: \$ 9,799.77
1102-6-6520-2005 001480 000384 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$
10,986.07 Total: \$ 10,986.07 HIGHWAY-ST 1313-6-8041-2005 001827 000231 DIRECT
DISCOUNT TIRE, LLC. TIRES \$ 796.50 001832 000232 GUDERIANS MEDICAL \$ 123.20
001824 000233 T & W TIRE TIRES \$ 325.50 001235 000234 TOTAL SIR LLC SERVICE \$
36.50 Total: \$ 1,281.70 1313-6-8042-2005 001797 000235 HOOTEN OIL CO. FUEL \$ 6,418.91
Total: \$ 6,418.91 1313-6-8043-2005 000191 000236 ADA TRUCK PARTS PARTS \$ 19.04
001226 000237 BLESSING SAND PIT, JOYCE STOWER ROAD MATERIAL \$ 187.64 001502
000238 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 319.65 PO Warrant No.
Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8043-2005 001693 000239 CUMMIN S
CONSTRUCTION ROAD MATERIAL \$ 6,822.05 000196 000240 DOLESE BROS ROAD
MATERIAL \$ 1,269.88 001292 000241 DOLESE BROS ROAD MATERIAL \$ 1,854.93 001353
000242 DOLESE BROS ROAD MATERIAL \$ 2,271.97 001821 000243 KENNY S PROPANE
PROPANE \$ 20.00 001910 000244 P & K EQUIPMENT SUPPLY \$ 67.21 001815 000245
RHYNES SURPLUS PARTS \$ 49.99 001822 000246 RHYNES SURPLUS PARTS \$ 59.98
001777 000247 SEAL MASTERS INC ROAD MATERIAL \$ 4,693.05 001807 000248 SEAL
MASTERS INC ROAD MATERIAL \$ 7,120.31 001295 000249 WAL MART COMMUNITY BRC
OFFICE SUPPLY \$ 90.62 000898 000250 WARREN CAT PARTS \$ 758.29 Total: \$ 25,604.61
JAIL-ST-NEW 1334-2-8034-2005 001423 000084 CINTAS CORPORATION LOC 618
UNIFORMS/MATS \$ 42.59 000708 000085 DICUS SUPERSTORE FOOD \$ 583.30 001421
000086 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 803.34 Total: \$ 1,429.23 Jail-ST-
OLD 1315-2-8034-2005 001812 000054 ADA CITY UTILITIES UTILITIES \$ 5,543.23 001809
000055 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 5,608.23 1315-2-8034-2999
001802 000056 PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$ 54,627.34 Total: \$
54,627.34 Resale 1220-1-0600-1310 001930 000063 HALL, PAULA K. TRAVEL \$ 97.64 Total:
\$ 97.64 PO Warrant No. Vendor Name Purpose Amount Resale 1220-1-0600-2005 001927
000061 ADA NEWS PUBLICATION \$ 3,784.00 Total: \$ 3,784.00 RM&P 1209-1-1000-2005
001270 000026 COAST TO COAST INC OFFICE SUPPLY \$ 539.73 Total: \$ 539.73 Rural Fire-
ST 1321-2-2700-2005 001117 000103 TESSCO TECHNOLOGOIES PARTS \$ 638.20 Total: \$
638.20 1321-2-2700-4110 000921 000102 CUT RATE BATTERIES LLC EQUIP \$ 1,602.00
Total: \$ 1,602.00 1321-2-8207-4130 001789 000107 WELCH STATE BANK LEASE \$ 2,225.19

*Total: \$ 2,225.19 1321-2-8208-4130 001788 000105 WELCH STATE BANK LEASE \$ 551.25
Total: \$ 551.25 1321-2-8209-2005 001396 000106 SPARKLIGHT INTERNET \$ 113.90 Total: \$
113.90 1321-2-8212-2005 001408 000108 NAPA OF ADA PARTS \$ 67.12 001022 000109
PICKETT COUNTRY STORE FUEL \$ 225.00 Total: \$ 292.12 1321-2-8213-4130 001795
000110 CITIZENS BANK OF ADA LEASE \$ 3,361.30 PO Warrant No. Vendor Name Purpose
Amount Rural Fire-ST 1321-2-8213-4130 Total: \$ 3,361.30 1321-2-8216-2005 001241 000111
ADA TRUCK PARTS PARTS \$ 409.42 000308 000112 BUMPER TO BUMPER PARTS \$ 256.42
000309 000113 PICKETT COUNTRY STORE FUEL \$ 121.99 Total: \$ 787.83 1321-3-8201-
4130 001796 000104 OKLAHOMA STATE BANK LEASE \$ 763.20 Total: \$ 763.20 SH Svc Fee
1226-2-0400-2005 000706 000087 FIVE STAR OFFICE SUPPLY 02 OFFICE SUPPLY \$
468.99 Total: \$ 468.99 Grand Total: \$ 198,838.63. All aye.*

Discussion and possible action regarding quarterly meeting for Pontotoc County personnel:

a. COVID-19 expenses/reimbursement – RWD #8 contacted Chad Letellier, Emergency MGMT Director, about submitting their quarantine payroll expenses for CARES Act reimbursement through our County. Paula Hall, Treasurer, explained she had talked to James Dickerson with SA&I about this and he said it could be done, but would have to be closely monitored by the BOCC. Roberts asked Letellier if the County had reached the allotted amount that can be reimbursed. Letellier confirmed before the RWD #8 request, the County would be submitting expenses that may not get reimbursed due to being over the allowed amount for the County. Therefore, Roberts asked Letellier to have that information ready to discuss at the next BOCC meeting on Monday, October 26th. RWD #8 has not submitted their information at this time.

b. Continuity of Operations Plan Annex (COOP) – Cathleen Branscum, Election Board Secretary, stated she is working on her COOP, but is needing to know how to put the information in the template because their plan would vary depending on the situation. They have to be available for election duties. Hall has been trying to find a place in the Complex to put three of her deputies so they can continue working as safely as possible since it is tax season. Hall has not been able to find an office in the Complex, but has spoken with Todd Robinson, owner of the Sugg Clinic about possibly leasing an office space to put her deputies. Mr. Robinson would allow no less than a six month lease, which would need to be approved by the BOCC. Roberts asked Hall to please present more information about making this transition at the October 26th BOCC meeting.

c. 2020/2021 ACCO-SIG liability coverage agreement changes as of July 1, 2020 – Pontotoc County received 2020-2021 ACCO-SIG liability coverage agreement changes as of July 1, 2020. Per the Board, all elected officials need to review.

d. Updated pay scale – Roberts reported there are two positions on the updated pay scale that need to be clarified and will then be brought before the BOCC. Once updated pay scale is complete it can be presented for approval and finalized.

e. FY 2020-2021 budget – Tammy Brown, County Clerk, reported the 2020-2021 budgets have been filed with SA&I and the protest period will end at 5:00 PM on October 27, 2020.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Letellier reported Pontotoc County currently has 626 COVID cases compared to 338 cases reported from March 23 to September 17th. There has been a spike due to traveling and school starting. Overall, the death rate is going down. Letellier also stated in a previous PCHD meeting Mendy Spohn said they have seen cases where a person can get the flu and COVID at the same time.

Motion by Roberts, second by Starns, to adjourn. All aye.

October 26, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 22, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. Roberts and Starns aye.

Roll call: Gary Starns-District #1 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk. Danny Davis-District #2 Commissioner was absent.

Introduction of guests: JR Grissom, Shelley Snider, Charlene Sanders, Nick Thurman, Chad Estes, John Christian, Janna Kelley, and Danny Manuel.

Motion by Starns, second by Roberts, to approve October 19, 2020 meeting minutes. Starns and Roberts aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. No action, everything is to remain the same.

Discussion and possible action with Chad Estes regarding Memorial Park Cemetery located on Highway 19 going into receivership:

Chad Estes with Estes-Phillips Funeral Home reported that the Memorial Park Cemetery went into receivership under Citizens Bank of Ada. The cemetery will fall back to the County if Citizens cannot sell the cemetery, and the Commissioners will have to approve the sale. The previous owners only had it for about five years.

Mrs. Sanders, a Pontotoc County citizen, said they have burial plots and above ground plot and is concerned if she and her husband will still have these. Estes told her everything would be made right.

Roberts expressed his concern of the County being left to take care of the maintenance on cemeteries when this happens. Estes said the insurance commission is over any trust that is over cemeteries and that is who the cemeteries report to. Estes also stated there is a massive liability to anyone that takes this cemetery over.

Motion by Roberts, second by Starns, to table FY 2018-2019 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve to let Bid #8, purchasing soil stabilization and chemical. Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve Resolution #21-37, District #2 declaring surplus:

2007 Caterpillar Motor Grader – inventory #62-2-307-17

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve specifications submitted by the Vanoss VFD for the installation and construction of a wildland brush truck on a 2004 Stewart Stevens truck. Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve Emergency MGMT's blanket Fire Tax Purchase Request:

Latta Travel Center – fuel - \$350.00

Starns and Roberts aye.

Motion by Roberts, second by Starns, to approve amendment to Pickett VFD's FY 2020-2021 blanket Fire Tax Purchase Request:

AT&T – phone service – from \$85.00 p/month to \$100.00 p/month

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve Vanoss VFD's Fire Tax Purchase Request:

Casco Industries – boots - \$1,605.00

Roberts and Starns aye.

Motion by Roberts, second by Starns, to approve FY 2020-2021 compliance documents:

- a. Lula VFD – Board Members, List of Officers, Secretary's Bond, Property & Liability Insurance, Budget, and Annual List of Meetings
- b. Roff VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, and Budget
- c. Francis VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Budget, and Annual List of Meetings

Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. Mead Lumber – supplies - \$300.00
- b. JB Lumber – supplies - \$600.00
- c. Cintas – supplies - \$600.00
- d. Ada Feed Center – (60) panels - \$5,280.00
- e. James' Supplies – welding supplies - \$600.00
- f. O'Reilly Auto Parts – auto supplies - \$300.00

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve the Agri-Plex's blanket Hotel Motel Tax Purchase Requests for FY 2020-2021 (six months):

- a. Sparklight – internet service - \$100.00 each month/\$600.00
- b. Terry’s Pest Control – spraying service - \$80.00 each month/\$480.00
- c. B&S Sanitation – trash service - \$700.00 each month/\$4,200.00
- d. CenterPoint Energy – gas service - \$1,000.00 each month/\$6,000.00
- e. Ada City Utilities – water service - \$1,000.00 each month/\$6,000.00
- f. OG&E – electric service - \$7,000.00 each month/\$42,000.00
- g. US Alert – alarm monitoring - \$50.00 each month/\$300.00

Starns and Roberts aye.

Motion by Starns, second by Roberts, to approve October 2020 payroll. Starns and Roberts aye.

Motion by Starns, second by Roberts to approve claim:

W#65 Sign Source 1220-1-0600-2005 \$96.00

Starns and Roberts aye.

Discussion and possible action regarding transfer(s). None.

Motion by Roberts, second by Starns, to approve blanket purchase orders:

Emergency MGMT	2015-2017
Highway St	2018-2024
Highway	2025-2039
SH Svc Fee	2040-2041
Jail New St	2042-2047
Senior Citizen Trust	2048-2050
Public Health	2051-2071
Lodging St	2078-2083
Rural Fire	2084

Roberts and Starns aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

FY 20-21 911-ST-NEW 1327-2-8036-1110 001025 000004 ADA, CITY OF SERVICE \$ 32,500.00 Total: \$ 32,500.00 AMBULANCE SERVICE DISTRICT 1303-3-8500-2005 001410 000002 MERCY SPECIALIZED BILLING SERVIC SERVICE \$ 75,000.00 Total: \$ 75,000.00 CBRI 1103-6-0820-2005 001245 000006 OVERLAND CORPORATION ROAD MATERIAL \$ 356,965.00 Total: \$ 356,965.00 Emergency Mgmt 1212-2-2700-2005 001954 000026 A T & T SERVICES INC UTILITIES \$ 88.47 Total: \$ 88.47 Fair Board 1214-4-4700-2005 001961 000028 A T & T SERVICES INC UTILITIES \$ 150.04 001979 000029 J B LUMBER SUPPLY \$ 173.80 001982 000030 U S ALERT LLC REMITTANCE \$ 35.99 Total: \$ 359.83 Flood Plain 1213-6-0800-2005 000161 000001 O F M A DUES \$ 50.00 000162 000002 O F M A DUES \$ 25.00 PO Warrant No. Vendor Name Purpose Amount Flood Plain Total: \$ 75.00 General 0001-1-0600-2005 001957 000456 A T & T SERVICES INC UTILITIES \$ 102.97 Total: \$ 102.97 0001-1-1000-2005 001956 000455 A T & T SERVICES INC UTILITIES \$ 145.22 001836 000467 ADA PAPER COMPANY OFFICE SUPPLY \$ 158.06 Total: \$ 303.28 0001-1-1600-2005 001958 000458 A T & T SERVICES INC UTILITIES \$ 103.16 Total: \$ 103.16 0001-1-2000-2005 001955 000453 A T & T SERVICES INC UTILITIES \$ 1,868.57 001886 000468 BATTERY CENTER PARTS \$ 10.00 001770 000469 COAST TO COAST INC OFFICE SUPPLY \$ 31.24 001995 000470 O G & E UTILITIES \$ 557.69 001744 000471 RAMIREZ, MARTIN MOWING \$ 180.00 Total: \$ 2,647.50 0001-1-2200-2005 001959 000459 A T & T SERVICES INC UTILITIES \$ 119.00 001584 000472 SIGN SOURCE SIGNS \$ 200.00 Total: \$ 319.00 0001-2-0400-2005 001960 000457 A T & T SERVICES INC UTILITIES \$ 198.67 001932 000460 A T & T MOBILITY MONTHLY \$ 905.50 001933 000461 A T & T MOBILITY MONTHLY \$ 783.00 001972 000462 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 001508 000463 XCEL OFFICE SOLUTIONS REMITTANCE \$ 580.21 Total: \$ 2,509.97 0001-5-0900-1110 001620 000464 O S U COOP EXTENSION SERV REMITTANCE \$ 6,686.66 Total: \$ 6,686.66 PO Warrant No. Vendor Name Purpose Amount General 0001-5-0900-2005 001962 000454 A T & T SERVICES INC UTILITIES \$ 106.47 001976 000465 A T & T UTILITIES \$ 309.71 001975 000466 SPARKLIGHT INTERNET \$ 80.24 Total: \$ 496.42 Health 1216-3-5000-2005 001948 000089 A T & T UTILITY \$ 727.82 001947 000090 CENTERPOINT ENERGY - ARKLA UTILITY \$ 109.96 001598 000091 HOME DEPOT USA INC JANITORIAL \$ 497.68 001532 000092 JOHNSON CONTROLS REPAIR \$ 301.11 001203 000093 M & M OUTDOOR MAINTENANCE SERVICE \$ 520.00 001676 000094 MEDLINE MEDICAL \$ 238.63 001946 000095 O G & E UTILITY \$ 1,958.21 001826 000096 PONTOTOC COUNTY TREASURER REMITTANCE \$ 6,635.90 001596 000097 STAPLES OFFICE SUPPLY \$ 484.89 001198 000098 TERRY S PEST CONTROL SERVICE \$ 44.00 Total: \$ 11,518.20 Highway 1102-6-4100-2005 001963 000398 A T & T SERVICES INC UTILITIES \$ 249.20 000589 000399 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 5.70 001578 000400 SOILCHEM LLC ROAD

MATERIAL \$ 4,500.00 001983 000401 U S CELLULAR UTILITIES \$ 183.51 Total: \$ 4,938.41
 1102-6-4200-2005 001964 000402 A T & T SERVICES INC UTILITIES \$ 91.51 001941 000403
 BRUCKNER TRUCK SALES INC PARTS \$ 95.87 001925 000404 HISLE BROS. INC. PARTS
 \$ 331.00 001945 000405 HISLE BROS. INC. TRUCK PARTS \$ 262.20 001924 000406 MEAD
 LUMBER DO-IT CENTER SUPPLY \$ 9.96 000181 000407 O T A PIKEPASS CTR-GOVT
 ACCT PIKEPASS \$ 11.41 001875 000408 O REILLY AUTOMOTIVE, INC. PARTS \$ 199.36
 001907 000409 O REILLY AUTOMOTIVE, INC. AUTO REPAIR PARTS \$ 22.38 001923
 000410 P & K EQUIPMENT PARTS \$ 823.88 001944 000411 P & K EQUIPMENT OFFICE
 SUPPLY \$ 25.36 001908 000412 RHYNES SURPLUS Supplies \$ 23.24 001918 000413 RSI
 COMMUNICATIONS REMITTANCE \$ 75.00 PO Warrant No. Vendor Name Purpose Amount
 Highway 1102-6-4200-2005 001906 000414 SHERRELL STEEL L.L.C Supplies \$ 60.00 001943
 000415 SPENCER MACHINE WORKS SUPPLY \$ 27.52 001808 000416 TURBO DIESEL OF
 OKLAHOMA INC PARTS \$ 3,475.00 001984 000417 U S CELLULAR UTILITIES \$ 135.88
 Total: \$ 5,669.57 1102-6-4300-2005 001981 000418 A T & T UTILITIES \$ 113.01 001937
 000419 CENTERPOINT ENERGY - ARKLA UTILITY \$ 68.61 000591 000420 O T A PIKEPASS
 CTR-GOVT ACCT PIKEPASS \$ 78.44 001917 000421 RSI COMMUNICATIONS
 REMITTANCE \$ 75.00 001980 000422 T D S TELECOM UTILITIES \$ 153.69 001985 000423
 U S CELLULAR UTILITIES \$ 281.36 Total: \$ 770.11 HIGHWAY-ST 1313-6-8041-2005 001529
 000251 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 8,573.76 001938 000252
 ARROW PUMP & SUPPLY SUPPLY \$ 7.32 001706 000253 CIRCUIT ENGINEERING DIST #4
 SIGNS \$ 57.60 001922 000254 HOOTEN OIL CO. \$ 1,384.64 001928 000255 HOOTEN OIL
 CO. SUPPLY \$ 1,884.70 001942 000256 J B LUMBER SUPPLY \$ 29.23 001940 000257 NAPA
 OF ADA PARTS \$ 325.63 001920 000258 SOILCHEM LLC SUPPLY \$ 4,500.00 Total:
 \$ 16,762.88 1313-6-8042-2005 001831 000259 DIRECT DISCOUNT TIRE, LLC. TIRES
 \$ 1,716.44 Total: \$ 1,716.44 1313-6-8043-2005 001715 000260 CUMMIN S CONSTRUCTION
 ROAD MATERIAL \$ 7,388.04 001505 000261 JAMES SUPPLIES & RENTAL CO. PARTS
 \$ 196.20 001936 000262 KENNY S PROPANE PROPANE \$ 20.00 001816 000263 SEAL
 MASTERS INC ROAD MATERIAL \$ 6,223.13 001506 000264 WYCHE QUARRY ROAD
 MATERIAL \$ 760.00 Total: \$ 14,587.37 PO Warrant No. Vendor Name Purpose Amount
 Highway-ST 1313-6-8043-4110 001317 000265 KEN JOHNSON ESCROW LAND
 \$ 82,571.22 Total: \$ 82,571.22 Jail-ST-OLD 1315-2-8034-2005 001965 000057 O G & E
 UTILITIES \$ 3,158.55 Total: \$ 3,158.55 Resale 1220-1-0600-2005 001988 000065 SIGN
 SOURCE SIGNS \$ 96.00 Total: \$ 96.00 Rural Fire-ST 1321-2-8208-2005 001973 000116
 MGMT AND ENTERPRISE SERVICES INS PREM \$ 1,512.61 Total: \$ 1,512.61 1321-2-8209-
 2005 001394 000115 O G & E UTILITIES \$ 58.64 Total: \$ 58.64 1321-2-8210-2005 001974
 000117 MGMT AND ENTERPRISE SERVICES INS PREM \$ 5,430.12 Total: \$ 5,430.12 1321-2-
 8215-2005 001383 000118 T D S TELECOM UTILITIES \$ 95.84 Total: \$ 95.84 1321-3-8202-
 2005 001392 000114 AUTO CHLOR SERVICE \$ 187.90 Total: \$ 187.90 PO Warrant No.
 Vendor Name Purpose Amount Senior Citizen Trust 7611-3-3900-2005 001970 000091
 SPARKLIGHT INTERNET \$ 99.68 001953 000092 U S CELLULAR UTILITIES \$ 78.74 Total:
 \$ 178.42 SH Commissary 1223-2-0400-2005 001894 000005 WESTERN STATES FIRE
 PROTECTION SERVICE \$ 1,155.00 Total: \$ 1,155.00 SH Svc Fee 1226-2-0400-1310 001585
 000088 EMBASSY SUITES HOTEL \$ 768.00 Total: \$ 768.00 1226-2-0400-2005 001900 000089
 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 001987 000090 VERIZON
 UTILITIES \$ 961.74 Total: \$ 1,004.33 1226-2-1100-2005 001573 000091 SWEEPER SPLY
 \$ 679.00 001511 000092 XCEL OFFICE SOLUTIONS REMITTANCE \$ 440.66 Total:
 \$ 1,119.66 Grand Total: \$ 631,456.53. Starns and Roberts aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

The BOCC feels there is a need to discuss Call-A-Ride (CAR) matters, that are discussed in the Call-A-Ride meetings (on Mondays right before the BOCC meetings), in the BOCC meetings as well in order to improve communication with various departments that are affected. Due to the timing of both meetings, the BOCC will discuss pertinent time-sensitive CAR business in the BOCC meetings under new business as needed.

Roberts and Starns were in agreement that a discussion needs to be conducted regarding the separation of CAR funds from the County funds, since it is a trust. SA&I needs to be contacted for guidance for the process of fund separation.

Motion by Roberts, second by Starns, to adjourn. Roberts and Starns aye.

The foregoing are the minutes of the Board of County Commissioners for the month of October 2020 of the County Commissioners Journal No. 15.

BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA

_____ Chairman

ATTEST:

_____ Member

County Clerk

_____ Member