

November 2020

November 2, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 29, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Starns, to call meeting to order. Davis and Starns aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, and Tammy Brown-County Clerk. Justin Roberts-District #3 Commissioner was absent.

Introduction of guests: JR Grissom, Chad Letellier, Chris McGill, Nick Thurman, Paula Hall, Janna Kelley, Jenny Lindsay, and Shelley Snider.

Motion by Starns, second by Davis, to table October 26, 2020 meeting minutes. Starns and Davis aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. No action, everything is to remain the same.

Motion by Davis, second by Starns, to approve FY 2018-2019 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. Davis and Starns aye.

Motion by Davis, second by Starns, to approve Resolution #21-38, annual pay raise policy for FY 2020-2021. Davis and Starns aye.

Motion by Starns, second by Davis, to approve (upon the review and approval by Assistant D.A., Nick Thurman) a six months lease agreement between Pontotoc County and Ponaco Oil, LLC for the Treasurer's office to lease one (1) office space and one (1) storage space located in the Sugg Clinic building to be used as an annex office for \$550.00 per month out of the Resale Property Fund. Starns and Davis aye.

Motion by Davis, second by Starns, to approve District #2 to purchase a 2021 John Deere 670G motor grader (\$247,700.00) from C.L. Boyd off of Sourcewell National Purchasing Contract (SW #032119-JDC, Pontotoc County Member ID #168837) with a trade-in of a 2007 Caterpillar motor grader valued at \$30,000.00 and financing the remaining the balance of \$217,000.00 through Vision Bank of Ada at 3.79% for 84 months with a \$2,960.07 monthly payment. Davis and Starns aye.

Motion by Starns, second by Davis, to approve to let Bid #9, install and construct a wildland brush truck on a 2004 Stewart Stevens truck (Vanoss VFD). Starns and Davis aye.

Motion by Davis, second by Starns, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. Super Lube – fuel - \$600.00
- b. Ada Paper – supplies - \$900.00
- c. ABC – inspection and supplies - \$750.00

Davis and Starns aye.

Motion by Starns, second by Davis, to approve Fitzhugh VFD's Fire Tax Purchase Request:

Oklahoma Tax Commission C/O Ada Tag Agency – tag and title - \$150.00
Starns and Davis aye.

Motion by Starns, second by Davis, to approve Homer VFD's Fire Tax Purchase Requests:

- a. Hinkle's Plumbing, LLC – septic system - \$3,500.00
- b. Hinkle's Plumbing, LLC – plumbing services/installation of a septic system - \$12,000.00

Starns and Davis aye.

Discussion regarding Emergency MGMT's Fire Tax Purchase Request:

Mazzio's – lunch for November 4th safety training for Pontotoc County personnel - \$780.00

No action, due to COVID-19 the Safety Meeting will not be in person. Each office will receive a link for safety videos and then be required to test over said videos.

Motion by Davis, second by Starns, to approve October 2020 monthly reports:

- a. Agri-Plex

Davis and Starns aye.

Motion by Starns, second by Davis, to table the Board of County Commissioners' October 2020 monthly meeting minutes for publication. Starns and Davis aye.

Motion by Davis, second by Starns, to approve claims:

W#74 Staples	1220-1-0600-2005	\$404.90
W#75 Office Depot	1220-1-0600-2005	\$249.53
W#76 TM Consulting Inc.	1220-1-0600-2005	\$5,900.00
W#77 Office Depot	1220-1-0600-2005	\$321.09

Davis and Starns aye.

Motion by Davis, second by Starns, to approve transfers:

1301-1-8020-2005 to	1301-6-0810-1110	\$23,000.00
	1301-6-0820-1110	\$20,000.00
	1301-6-0830-1110	\$20,000.00

Davis and Starns aye.

Motion by Davis, second by Starns, to approve blanket purchase orders:

General	2134-2140
Highway St	2141-2152
Senior Citizen Trust	2153-2156
Lodging St	2163-2165

Davis and Starns aye.

Motion by Starns, second by Davis, to approve purchase orders for payment:

FY 19-20 Rural Fire-ST 1321-2-8206-4110 002066 000352 BOB HOWARD DODGE VEHICLE \$ 42,011.75 002067 000353 BOB HOWARD DODGE VEHICLE \$ 39,240.50 Total: \$ 81,252.25 1321-2-8215-2005 005281 000354 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 3,136.44 Total: \$ 3,136.44 Grand Total: \$ 84,388.69

FY 20-21 Emergency Mgmt 1212-2-2700-2005 002005 000029 SPARKLIGHT INTERNET \$ 254.62 Total: \$ 254.62 Fair Board 1214-4-4700-2005 000264 000031 J B LUMBER PARTS \$ 506.06 Total: \$ 506.06 General 0001-1-1000-2005 001835 000530 STAPLES OFFICE SUPPLY \$ 2.91 Total: \$ 2.91 0001-1-1700-2005 001214 000533 STAPLES OFFICE SUPPLY \$ 98.45 Total: \$ 98.45 0001-1-2000-2005 002004 000531 CANON FINANCIAL SERVICES INC REMITTANCE \$ 140.33 002010 000532 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 478.76 Total: \$ 619.09 0001-1-2200-2005 002008 000534 CANON FINANCIAL SERVICES INC REMITTANCE \$ 92.69 001616 000535 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 93.47 001615 000536 STAPLES OFFICE SUPPLY \$ 347.31 Total: \$ 533.47 0001-2-0400-2005 002074 000529 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 Total: \$ 42.59 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1110 000238 000099 OK STATE DEPT OF HEALTH REMITTANCE \$ 10,650.06 Total: \$ 10,650.06 1216-3-5000-2005 002088 000100 A T & T MOBILITY UTILITIES \$ 40.04 000692 000101 QUILL CORP. OFFICE SUPPLY \$ 427.31 001148 000102 SOUTHWEST SOLUTIONS GROUP MEDICAL \$ 202.95 001989 000103 SPARKLIGHT INTERNET \$ 86.29 001597 000104 STAPLES OFFICE SUPPLY \$ 484.76 Total: \$ 1,241.35 1216-3-5000-4110 002056 000105 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,277.81 Total: \$ 24,277.81 Highway 1102-6-4100-2005 002002 000473 BERT S HYDRAULICS REPAIR \$ 530.00 Total: \$ 530.00 1102-6-4200-2005 001871 000474 BUMPER TO BUMPER PARTS \$ 223.37 002003 000475 BUMPER TO BUMPER PARTS \$ 58.00 Total: \$ 281.37 1102-6-6520-2005 001990 000476 FITTSTONE INC ROAD MATERIAL \$ 171.52 001878 000477 FRYE BROTHERS CONST ROAD MATERIAL \$ 4,895.00 Total: \$ 5,066.52 HIGHWAY-ST 1313-6-8041-2005 001994 000266 T & W TIRE TIRES \$ 112.90 Total: \$ 112.90 1313-6-8043-2005 001735 000267 ADA TRUCK PARTS AUTO REPAIR PARTS \$ 98.13 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8043-2005 002087 000268 BATES ELECTRONICS PARTS \$ 59.97 001503 000269 DAVIS FLEET PARTS PARTS \$ 860.85 001377 000270 DOLESE BROS ROAD MATERIAL \$ 1,356.45 001504 000271 DOLESE BROS ROAD MATERIAL \$ 1,913.90 001967 000272 HOOTEN OIL CO. FUEL \$ 1,059.94 001992 000273 KENNY S PROPANE PROPANE \$ 20.00 002001 000274 KENNY S PROPANE PROPANE \$ 281.25 000816 000275 O REILLY AUTOMOTIVE, INC. PARTS \$ 145.94 001909 000276 SEAL MASTERS INC ROAD MATERIAL \$ 7,113.56 001934 000277 SEAL MASTERS INC ROAD MATERIAL \$ 6,288.55 001971 000278 SEAL MASTERS INC ROAD MATERIAL \$ 6,284.92 001993 000279 SEAL MASTERS INC ROAD MATERIAL \$ 7,053.33 001294 000280 T & W TIRE TIRES \$ 89.00 001734 000281 WAL MART COMMUNITY BRC SPLY \$ 102.19 001882 000282 WYCHE QUARRY ROAD MATERIAL \$ 950.00 Total: \$ 33,677.98 JAIL-ST-NEW 1334-2-8034-2005 001633 000106 GUDERIANS FOOD \$ 6,423.56 000710 000107 PITNEY BOWES POSTAGE \$ 110.97 Total: \$ 6,534.53 Jail-ST-OLD 1315-2-8034-2005 002009 000071 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 530.20 Total: \$ 530.20 Lodging-ST 1302-8-3100-2005 001642 000101 ADA PAPER COMPANY

JANITORIAL \$ 714.76 001767 000102 MEAD LUMBER DO-IT CENTER PARTS \$ 482.19
001416 000103 O G & E UTILITIES \$ 2,055.13 000382 000104 O REILLY AUTOMOTIVE,
INC. PARTS \$ 158.45 Total: \$ 3,410.53 PO Warrant No. Vendor Name Purpose Amount ML Fee
1208-1-1000-2005 001996 000006 COAST TO COAST INC OFFICE SUPPLY \$ 279.98 Total: \$
279.98 Resale 1220-1-0600-2005 002007 000074 STAPLES OFFICE SUPPLY \$ 404.90 002118
000075 OFFICE DEPOT OFFICE SUPPLY \$ 249.53 002119 000076 TM CONSULTING INC
SPLY \$ 5,900.00 002120 000077 OFFICE DEPOT SPLY \$ 321.09 Total: \$ 6,875.52 RM&P
1209-1-1000-2005 001929 000033 MIDWEST PRINTING CO OFFICE SUPPLY \$ 3,106.19
Total: \$ 3,106.19 Rural Fire-ST 1321-2-8204-2005 001762 000119 BACKDRAFT OPCO, LLC
SOFTWARE \$ 2,623.33 Total: \$ 2,623.33 1321-2-8206-4110 001042 000121 CASCO
INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 3,571.50 Total: \$ 3,571.50 1321-2-
8212-2005 001404 000120 A T & T UTILITIES \$ 85.83 Total: \$ 85.83 Senior Citizen Trust
7611-3-3900-2005 002075 000105 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 27.56
002076 000106 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 15.84 Total: \$ 43.40 PO
Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 001209 000100
SHRED IT SERVICE \$ 486.02 001628 000101 STAPLES OFFICE SUPPLY \$ 912.89 000908
000102 TIP TOP CLEANERS SERVICE \$ 24.00 Total: \$ 1,422.91 1226-2-1100-2005 001513
000103 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 75.00 Total: \$ 75.00 Grand Total: \$
106,454.10. Starns and Davis aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Paula Hall, Treasurer, stated she spoke with Dusty Birdsong at ACCO about insurance coverage when the Treasurer’s office leases an office and a storage space located in the Sugg Clinic building to be used as an annex office. Birdsong explained the County’s liability coverage would cover this and would not cost any additional premium.

Also, Chad Letellier, Emergency Management Director, reported he would be submitting the final CARES Act reimbursement request today, November 2, 2020.

Motion by Davis, second by Starns, to adjourn. Davis and Starns aye.

November 9, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 5, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: JR Grissom, Johnny Roe, Bud Morriss, Keressa Kerr, Jenny Lindsay, Chad Letellier, Danny Manuel, Brandon Williams, Dustin Strickland, and Janna Kelley.

Motion by Starns, second by Roberts, to approve October 26, 2020 meeting minutes. Starns and Roberts aye, Davis abstain.

Motion by Davis, second by Starns, to approve November 2, 2020 meeting minutes. Davis and Starns aye, Roberts abstain.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt:

Motion by Starns, second by Roberts, to approve the requirement for all employees to wear a mask at all times while on Courthouse Complex grounds. First offense will be a verbal warning, and second offense employee will be sent home without pay for the day and may return the following day as long as they are compliant. All aye.

Discussion and possible action with AT&T representative(s) regarding an updated phone system:

Brandon Williams and Dustin Strickland with AT&T spoke in regards to updating the County’s phone system. They presented a quote to upgrade 150 seat (phones) for \$20,000.00 to be paid up front and the County would then get a \$10,000.00 credit reimbursed within approximately ninety days. The County will have the option between two desktop phone devices. Each of the devices will be able to travel with an employee if they need to work from home. Employees can also have the convenience of downloading an AT&T app on their personal phone to take calls for the office if working from home. The app will allow outgoing and incoming calls to be recognized with the office number, therefore, their personal phone number will be kept private. Also, each phone will have its own 911 address set up to make certain the County has

the correct 911 addresses assigned to each phone number. Strickland also stated that the County could have one central number that customers could call and then choose from the options given to which office is needed. Strickland explained that with upgrading the phone system the County's monthly fees would also be reduced drastically. The BOCC asked Williams and Strickland to return with a hard copy quote so they can further review their options.

Motion by Davis, second by Roberts, to table discussion with AT&T representatives regarding an updated phone system. All aye.

Motion by Roberts, second by Starns, to table OSU Extension office's FY 2020-2021 contract. All aye.

Motion by Davis, second by Roberts, to table approval for the Health Department to purchase a new phone system from Telco Supply Co. (TSC) off of State Contract (ITSW1006A) for \$19,846.78. All aye.

Motion by Roberts, second by Starns, to approve Final Carryovers from FY 2019-2020 to FY 2020-2021. All aye.

Discussion and possible action regarding FY 2019-2020 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. No action.

Motion by Starns, second by Roberts, to approve Resolution #21-39, establishment of a chart of account under the Donation Fund for Emergency Management 911 Road Signs. All aye.

Motion by Starns, second by Davis, to approve Byng VFD's Fire Tax Purchase Request: Chickasaw Communications – light bar - \$1,947.00

All aye.

Motion by Starns, second by Roberts, to approve FY 2020-2021 compliance documents:

- a. Happyland VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Budget, and Annual List of Meetings
- b. Stonewall VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, and Budget
- c. Byng VFD- Annual List of Meetings

All aye.

Discussion regarding September and October 2020 monthly reports from Mercy Hospital to Pontotoc County as per agreement, Resolution #19-03, providing ambulance services in Pontotoc County service area:

Bud Morriss with Mercy EMS stated that in September Mercy had four COVID transports, October there were ten and for November there have been twelve already. Three EMS workers have tested positive and a total of thirteen positive in house at Mercy.

Motion by Starns, second by Roberts, to approve October 2020 monthly reports:

- a. Health Department
- b. Assessor
- c. County Clerk
- d. Treasurer

All aye.

Motion by Roberts, second by Starns, to approve the Board of County Commissioners' October 2020 monthly meeting minutes for publication. All aye.

Motion by Davis, second by Starns, to approve early payroll dates for November and December to be November 25, 2020 and December 23, 2020. All aye.

Motion by Starns, second by Roberts, to approve November 2020 appropriations:

<i>HIGHWAY</i>	<i>\$285,798.51</i>
<i>SR CIT TRANS</i>	<i>\$14,699.98</i>
<i>RESALE PROPERTY</i>	<i>\$7,227.96</i>
<i>LAW LIBRARY</i>	<i>\$1,395.10</i>
<i>COUNTY DONATIONS</i>	<i>\$1,000.00</i>
<i>VISUAL INSPECTION</i>	<i>\$-</i>
<i>MORTGAGE TAX CERT</i>	<i>\$755.00</i>
<i>COUNTY CLERK LIEN FEES</i>	<i>\$1,459.95</i>
<i>AGRI-PLEX</i>	<i>\$500.00</i>
<i>VICTIM RIGHTS</i>	<i>\$-</i>
<i>PREVENTIVE CHILD ABUSE</i>	<i>\$-</i>
<i>COURT CLERK TRUST</i>	<i>\$-</i>
<i>DRUG COURT SENTENCING</i>	<i>\$-</i>
<i>911</i>	<i>\$-</i>
<i>PRESERVATION FEES</i>	<i>\$7,650.00</i>

REAP	\$-
COURT CLERK REVOLVING	\$3,517.58
JUVENILE DRUG COURT	
FLOOD PLAIN MANAGEMENT	\$-
ASSESSORS REVOLVING	\$300.00
LODGING TAX	\$23,834.75
JAIL-ST-OLD	\$111,383.85
EMERGENCY MANAGEMENT	\$-
DEPT OF ENVIRONMENTAL QUALITY	\$-
HAZMAT PLANNING GRANT	\$-
COUNTY REWARD FUND	\$-
PONTOTOC CO EDUC FAC AUTHORITY	\$12,684.00
JAIL-ST-NEW	\$62,955.97
EMS/AMBULANCE-ST-NEW	\$41,560.07
HIGHWAY-ST-NEW	\$112,074.11
911-ST-NEW	\$35,255.85
SAFETY USE TAX	\$34,781.16
COUNTY FIRE USE TAX	\$11,596.50
COUNTY USE TAX	\$7,727.94
USE TX-ST-P/S	\$0.11
USE TX-ST-HWY M/O	\$0.31
USE TX-CAPITAL OUTLAY	\$0.04
COMMISSARY	\$11,325.40
SHERIFF FEES	\$116,396.29
SHERIFF TRAINING	\$-
CDBG	\$-
HEALTH DEPT	\$61,419.52
EXCESS RESALE	\$-
FIRE TAX	\$79,792.28
TAX REFUND	
CBRI	\$27,881.67
ETR-PROJECT	\$-
COURT CLERK RECORDS MGMT	\$1,511.32
COVID AID & RELIEF	\$-
TOTALS	\$1,076,485.22

All aye.

Motion by Davis, second by Starns, to approve claims:

W#9 Holt Mini Storage	7210-1-1400-2005	\$167.00
W#78 The Phone Specialist	1220-1-0600-2005	\$400.00
W#79 TM Consulting Inc	1220-1-0600-4110	\$1,596.27

All aye.

Motion by Starns, second by Roberts, to approve transfers:

1321-2-8207-2005 to 1321-2-8207-4110	\$40,127.50
1208-1-1000-2005 to 1208-1-1000-4110	\$4,000.00
1321-2-8204-2005 to 1321-2-8204-4110	\$1,947.00

All aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

Senior Citizen Trust	2224-2225
Highway St	2226-2229
General	2230-2236
SH Comm	2237
SH Svc Fee	2238-2240
Jain New St	2241-2247

All aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

FY 20-21CBRI 1103-6-0830-2005 002124 000007 SUTTON SERVICES LLC SPLY \$ 1,000.00
Total: \$ 1,000.00 Court Clerk Preservation Fund 7210-1-1400-2005 002130 000009 HOLT
MINI STORAGE RENT \$ 167.00 Total: \$ 167.00 Donations 1235-2-0400-2005 002125 000002
CREATIVE PRODUCTS SOURCING INC OFFICE SUPPLY \$ 26.00 Total: \$ 26.00
Emergency Mgmt 1212-2-2700-2005 002182 000030 CRITICAL COMM UTILITIES \$ 12.65
002186 000031 SPRINT UTILITIES \$ 37.99 Total: \$ 50.64 General 0001-1-1000-2005 002173
000538 CANON FINANCIAL SERVICES INC REMITTANCE \$ 235.00 002006 000539

OFFICE DEPOT OFFICE SUPPLY \$ 74.99 002128 000540 OFFICE DEPOT OFFICE
SUPPLY \$ 76.07 Total: \$ 386.06 0001-1-1600-2005 002195 000556 QUADIENT LEASING
USA INC REMITTANCE \$ 77.17 002194 000557 SPARKLIGHT INTERNET \$ 99.68 Total: \$
176.85 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1700-1310 001613
000554 OWENS, JAMES M. TRAVEL \$ 32.20 001614 000555 RHODES, FREDDIE E.
TRAVEL \$ 68.42 Total: \$ 100.62 0001-1-2000-2005 002180 000542 ADA CITY UTILITIES
UTILITIES \$ 1,110.79 001736 000543 ADA PAPER COMPANY SPLY \$ 223.03 001737
000544 ALLEN ADVOCATE PUBLICATION \$ 1,383.38 001738 000545 CINTAS
CORPORATION LOC 618 UNIFORMS/MATS \$ 105.44 001378 000546
COMMUNITYWORKS JUV DET \$ 738.00 000002 000547 EASTERN OKLA YOUTH
SERVICES JUV DET \$ 1,831.59 002184 000548 P E C UTILITIES \$ 25.19 002117 000549 O
G & E UTILITIES \$ 3,660.02 001769 000550 PRINTING SOLUTIONS INC OFFICE SUPPLY
\$ 385.00 000012 000551 SAC & FOX NATION JUV DET CTR JUV DET \$ 460.00 001741
000552 STAPLES SPLY \$ 9.49 002176 000553 TERRY S PEST CONTROL SERVICE \$
140.00 Total: \$ 10,071.93 0001-2-0400-2005 001624 000537 COM DATA CORPORATION
FUEL \$ 4,100.97 Total: \$ 4,100.97 0001-5-0900-1310 001617 000541 KELLEY, JANNA L
EDWARDS TRAVEL \$ 254.43 Total: \$ 254.43 Health 1216-3-5000-1310 001190 000106
REEVES, CHELSEA TRAVEL \$ 64.17 001192 000107 SMITH, RAECHEL TRAVEL \$
153.01 Total: \$ 217.18 1216-3-5000-2005 002086 000108 PREMIER AIR CONDITIONING
SERVIC REPAIR \$ 600.00 001605 000109 URGENT CARE MEDICAL \$ 50.00 000690
000110 WAL MART COMMUNITY BRC OFFICE SUPPLY \$ 80.82 Total: \$ 730.82 PO
Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 002183 000481 P E C
UTILITIES \$ 420.16 002132 000482 RURAL WATER DIST #8 UTILITIES \$ 95.90 001877
000483 TOTAL SIR LLC SERVICE \$ 36.50 002122 000484 T & W TIRE TIRES \$ 168.50
Total: \$ 721.06 1102-6-4300-2005 002161 000485 B & S SANITATION TRASH \$ 49.00
002123 000486 O G & E UTILITIES \$ 67.49 002181 000487 ROFF PUBLIC WORKS
AUTHORITY UTILITIES \$ 35.50 002177 000488 STONEWALL PUBLIC WORKS AUTH.
UTILITIES \$ 48.80 Total: \$ 200.79 1102-6-6520-2005 001692 000478 JENNINGS STONE
ROAD MATERIAL \$ 480.00 001717 000479 JENNINGS STONE ROAD MATERIAL \$
675.00 001879 000480 JENNINGS STONE ROAD MATERIAL \$ 1,585.00 Total: \$ 2,740.00
HIGHWAY-ST 1313-6-8041-2005 001723 000283 CINTAS CORPORATION LOC 618
UNIFORMS/MATS \$ 796.35 002072 000284 ERGON ASPHALT AND EMULSIONS ROAD
MATERIAL \$ 2,726.92 002073 000285 HOOTEN OIL CO. FUEL \$ 2,379.96 001729 000286 J
B LUMBER SPLY \$ 79.90 001935 000287 J B LUMBER SUPPLY \$ 348.24 001724 000288 O
REILLY AUTOMOTIVE, INC. AUTO REPAIR PARTS \$ 375.64 000223 000289 STAPLES
OFFICE SUPPLY \$ 46.99 001726 000290 TRACTOR SUPPLY SPLY \$ 166.27 001725
000291 WAL MART COMMUNITY BRC SPLY \$ 87.10 Total: \$ 7,007.37 1313-6-8042-2005
002014 000292 MEAD LUMBER DO-IT CENTER PARTS \$ 150.90 002013 000293
SHERRELL STEEL L.L.C PARTS \$ 40.80 Total: \$ 191.70 1313-6-8043-2005 001733 000294
CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 349.42 001949 000295 CINTAS
CORPORATION LOC 618 Supplies \$ 142.49 PO Warrant No. Vendor Name Purpose Amount
HIGHWAY-ST 1313-6-8043-2005 002011 000296 FICK, WILLIAM REPAIR \$ 1,200.00
001968 000297 HOOTEN OIL CO. FUEL \$ 2,460.20 000899 000298 NAPA OF ADA PARTS
\$ 215.76 002000 000299 SEAL MASTERS INC ROAD MATERIAL \$ 7,050.74 Total: \$
11,418.61 JAIL-ST-NEW 1334-2-8034-2005 002116 000108 DERMATEC DIRECT LLC
MEDICAL \$ 425.95 002126 000109 DERMATEC DIRECT LLC MEDICAL \$ 89.50 Total: \$
515.45 Jail-ST-OLD 1315-2-8034-2005 001514 000072 TURN KEY HEALTH CLINICS LLC
MEDICAL \$ 13,565.24 Total: \$ 13,565.24 Lodging-ST 1302-8-3100-2005 001866 000105 B &
S SANITATION TRASH \$ 573.00 001765 000106 SUPER LUBE FUEL \$ 397.79 Total:
\$ 970.79 Resale 1220-1-0600-2005 002158 000078 PHONE SPECIALISTS LLC REPAIR \$
400.00 Total: \$ 400.00 1220-1-0600-4110 002159 000079 TM CONSULTING INC EQUIP \$
1,596.27 Total: \$ 1,596.27 Rural Fire-ST PO Warrant No. Vendor Name Purpose Amount Rural
Fire-ST 1321-2-8206-2005 001843 000122 P E C UTILITIES \$ 45.61 Total: \$ 45.61 1321-2-
8209-2005 001397 000123 COWARTS SMOKEHOUSE MARKET FUEL \$ 26.89 Total: \$
26.89 1321-2-8212-2005 001859 000124 A T & T MOBILITY UTILITIES \$ 33.50 001857
000125 ADA CITY UTILITIES UTILITIES \$ 24.70 001860 000126 B & S SANITATION
TRASH \$ 23.00 001856 000127 P E C UTILITIES \$ 64.37 Total: \$ 145.57 1321-2-8215-2005
001839 000128 P E C UTILITIES \$ 33.63 001840 000129 B & S SANITATION TRASH \$

23.00 Total: \$ 56.63 1321-2-8216-2005 001855 000130 P E C UTILITIES \$ 59.05 Total: \$ 59.05 Senior Citizen Trust 7611-3-3900-1310 001966 000107 BUTLER, MICHEAL DALE TRAVEL \$ 197.69 Total: \$ 197.69 7611-3-3900-2005 000272 000108 ADA TIRE CENTER INC TIRES \$ 456.60 000904 000109 BATES ELECTRONICS PARTS \$ 161.96 001418 000110 COWARTS SMOKEHOUSE MARKET FUEL \$ 790.62 002160 000111 O G & E UTILITIES \$ 186.98 001090 000112 SUPER LUBE OIL CHANGE \$ 142.06 002162 000113 SUPER LUBE OIL CHANGE \$ 36.60 Total: \$ 1,774.82 PO Warrant No. Vendor Name Purpose Amount Senior Citizen Trust 7611-3-3900-4110 002048 000114 STOLZ TELECOM EQUIP \$ 884.00 Total: \$ 884.00 SH Svc Fee 1226-2-0400-1110 001629 000104 WOOD, GARY SERVICE \$ 362.50 Total: \$ 362.50 1226-2-0400-2005 000087 000105 BATTERY CENTER PARTS \$ 144.80 Total: \$ 144.80 1226-2-1100-2005 001939 000106 BROOKS GREASE SERVICE INC SERVICE \$ 330.00 001905 000107 CULLIGAN SPLY \$ 433.05 001577 000108 LATHEM TIME CORPORATION SPLY \$ 400.50 Total: \$ 1,163.55 Grand Total: \$ 61,470.89. All aye.

Motion by Davis, second by Roberts, to open and accept all bids submitted for Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1, 2021 – June 30, 2021). All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay with the Health Department, stated there were 319 positive cases Saturday.

Motion by Davis, second by Starns, to adjourn. All aye.

November 16, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 12, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: JR Grissom, Keressa Kerr, and Janna Kelley.

Review and possibly approve November 9, 2020 meeting minutes. No action.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt:

Open Meetings Exemptions expired November 15, 2020. The BOCC meeting will begin meeting as they did before the COVID-19 pandemic.

Discussion and possible action with AT&T representative(s) regarding an updated phone system:

Roberts is gathering more information for AT&T so they can give Pontotoc County as more accurate quote.

Motion by Davis, second by Starns, to approve the OSU Extension office’s FY 2020-2021 contract. All aye.

Motion by Starns, second by Roberts, to approve the Health Department to purchase a new phone system from Telco Supply Co. (TSC) off of State Contract (ITSW1006A) for \$19,846.78. All aye.,

Motion by Starns, second by Davis, to approve revised FY 2018-2019 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. All aye.

Motion by Davis, second by Roberts, to approve FY 2019-2020 Schedule of Expenditures of Federal Awards (SEFA) Report for Pontotoc County. All aye.

Motion by Davis, second by Roberts, to approve dates to be observed as 2021 Holidays for Pontotoc County. All aye.

Motion by Davis, second by Starns, to approve the Board of County Commissioners’ 2021 scheduled meeting dates. All aye.

Motion by Starns, second by Roberts, to approve to let the re-bid of the shale portion of Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2021), due to failure to receive any acceptable bids. All aye.

Discussion and possible action to open, accept/deny, and possibly award Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD). The following bids were submitted for Bid #6:

Casco Industries	\$53,926.00	all specifications met
Watts Manufacturing	\$78,885.00	all specifications met

Motion by Roberts, second by Starns, to accept both listed bids above, but table awarding bid for further review. All aye.

Discussion and possible action to open, accept/deny, and possibly award Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD). The following bids were submitted for Bid #7:

Casco Industries	\$58,044.00	all specifications met
Watts Manufacturing	\$80,560.00	all specifications met

Motion by Davis, second by Roberts, to accept both listed bids above, but table awarding bid for further review. All aye.

Discussion and possible action to open, accept/deny, and possibly award Bid #8, purchasing soil stabilization and chemical. The following bid was submitted:

SoilChem LLC		
Chemical	\$90.00	per gallon
Soil stabilization	no bid	

Motion by Starns, second by Roberts, to award Bid #8 to SoilChem LLC for chemical at \$90.00 per gallon. All aye.

Motion by Starns, second by Davis, to approve Francis VFD's Emergency Fire Tax Purchase Request:

- a. Fenton Ford - F550 Truck - \$40,127.00 (PO #2275)

All aye.

Motion by Starns, second by Roberts, to approve Roff VFD's Fire Tax Purchase Request:
O'Reilly Auto Parts – parts - \$500.00

All aye.

Motion by Davis, second by Starns, to approve Pickett VFD's Fire Tax Purchase Requests:

- a. Fenton Ford – filters and oil change on 2017 Ford 550 -\$289.85
- b. Chickasaw Personal Communications – (5) Motorola pagers, (4) Kenwood external mobile radio speakers - \$2,300.00

All aye.

Motion by Davis, second by Starns, to approve October 2020 monthly report:

- a. Election Board

All aye.

Motion by Starns, second by Roberts, to approve claim:

W#80 Ponaco Oil Company Inc.	1220-1-0600-2005	\$550.00
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All aye.

Motion by Starns, second by Roberts, to approve transfer:

1321-2-8212-2005 to 1321-2-8212-4110	\$2,300.00
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All aye.

Motion by Davis, second by Starns, to approve blanket purchase orders:

Highway	2308-2313, 2350-2352
Highway St	2314-2316, 5353
Rural Fire St	2317-2342
Lodging St	2343-4348
911 St	2349
General	2354-2359
SH Svc Fee	2360-2363
Jail New St	2364-2365
Rural Fire	2381

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

FY 20-21 911-ST-NEW 1327-2-8036-1110 001409 000005 ADA, CITY OF REMITTANCE \$ 32,500.00 Total: \$ 32,500.00 Emergency Mgmt 1212-2-2700-2005 002015 000032 FENTON FORD REPAIR \$ 214.87 001297 000033 LATA TRAVEL CENTER FUEL \$ 460.83 Total: \$ 675.70 General 0001-1-1000-2005 002207 000561 OFFICE DEPOT OFFICE SUPPLY \$ 92.82 000367 000562 THYSSENKRUPP ELEVATOR CORP SERVICE \$ 309.00 Total: \$ 401.82 0001-1-2000-2005 002209 000563 ADA, CITY OF REMITTANCE \$ 175.00 002250 000564 ADA CITY UTILITIES UTILITIES \$ 67.65 002221 000565 CENTERPOINT ENERGY - ARKLA

UTILITIES \$ 40.61 001379 000566 COMMUNITYWORKS JUV DET \$ 3,362.00 001380
 000568 EASTERN OKLA YOUTH SERVICES JUV DET \$ 3,362.00 002249 000569 MILLER
 OFFICE REMITTANCE \$ 47.01 002213 000570 SPARKLIGHT INTERNET \$ 80.74 Total: \$
 7,135.01 0001-1-2000-2999 001887 000567 COMMUNITYWORKS JUV DET \$ 3,813.00 Total:
 \$ 3,813.00 0001-1-2200-2005 002265 000571 MILLER OFFICE REMITTANCE \$ 51.53 002264
 000572 SPARKLIGHT INTERNET \$ 89.73 Total: \$ 141.26 PO Warrant No. Vendor Name
 Purpose Amount General 0001-2-0400-2005 001623 000558 ADA TIRE CENTER INC TIRES \$
 775.64 002259 000559 SECRETARY OF STATE/NOTARY NOTARY APPLICATION FE \$ 70.00
 002215 000560 SPARKLIGHT INTERNET \$ 151.48 Total: \$ 997.12 Health 1216-3-5000-1310
 001591 000111 LINDSAY, JENNY TRAVEL \$ 47.15 000231 000112 WELCH, STACI TRAVEL \$
 125.52 Total: \$ 172.67 1216-3-5000-2005 002267 000113 ADA CITY UTILITIES UTILITY \$
 241.97 000245 000114 BROKEN ARROW ELECTRIC SUPPLY I PARTS \$ 81.93 000254
 000115 CROWELL LOCK & SAFE SPLY \$ 45.00 000356 000116 CUMMINS SOUTHERN
 PLAINS SERVICE \$ 1,011.00 001599 000117 HOME DEPOT USA INC JANITORIAL \$
 163.76 002222 000118 SPARKLIGHT INTERNET \$ 86.52 001199 000119 TERRY S PEST
 CONTROL SERVICE \$ 44.00 001604 000120 WAL MART COMMUNITY BRC OFFICE
 SUPPLY \$ 95.67 002066 000121 WAL MART COMMUNITY BRC OFFICE SUPPLY \$ 143.00
 Total: \$ 1,912.85 Highway 1102-6-4100-2005 002178 000489 B & S SANITATION TRASH \$
 49.00 002185 000490 P E C UTILITIES \$ 575.25 002210 000491 RSI COMMUNICATIONS
 LEASE \$ 75.00 Total: \$ 699.25 1102-6-4200-2005 002179 000492 B & S SANITATION TRASH
 \$ 49.00 002170 000493 BERNIES AUTO GLASS LLC REPAIR \$ 450.00 002201 000494
 BUMPER TO BUMPER PARTS \$ 340.58 002174 000495 CULLIGAN SPLY \$ 93.45 002029
 000496 FITTSTONE INC ROAD MATERIAL \$ 1,982.92 002171 000497 JAMES SUPPLIES &
 RENTAL CO. PARTS \$ 33.16 002172 000498 JAMES SUPPLIES & RENTAL CO. PARTS \$
 20.81 002187 000499 JENNINGS STONE PARTS \$ 800.00 PO Warrant No. Vendor Name
 Purpose Amount Highway 1102-6-4200-2005 002211 000500 RSI COMMUNICATIONS LEASE
 \$ 75.00 Total: \$ 3,844.92 1102-6-4300-2005 002212 000501 RSI COMMUNICATIONS LEASE
 \$ 75.00 Total: \$ 75.00 1102-6-4300-4110 002197 000502 CARTER CHEVROLET VEHICLE \$
 27,461.00 Total: \$ 27,461.00 HIGHWAY-ST 1313-6-8041-2005 002206 000301 BATTERY
 CENTER PARTS \$ 149.95 001075 000302 FITTSTONE INC ROAD MATERIAL \$ 3,142.98
 001731 000303 RINKER'S AUTOMOTIVE PRODUCTS IN PARTS AND LABOR \$ 244.40
 001730 000304 TOTAL SIR LLC SPLY \$ 36.50 002198 000305 T & W TIRE TIRES \$ 456.00
 Total: \$ 4,029.83 1313-6-8042-2005 002169 000306 HOOTEN OIL CO. FUEL \$ 5,423.36
 Total: \$ 5,423.36 1313-6-8043-2005 001883 000307 BLESSING SAND PIT, JOYCE STOWER
 ROAD MATERIAL \$ 444.76 001951 000308 DOLESE BROS ROAD MATERIAL \$ 1,583.90
 002218 000309 JONES EQUIPMENT CO REPAIR \$ 95.00 002192 000310 KENNY S
 PROPANE PROPANE \$ 20.00 002205 000311 KENNY S PROPANE PROPANE \$ 17.00 002021
 000312 O REILLY AUTOMOTIVE, INC. PARTS \$ 147.09 002129 000313 SEAL MASTERS INC
 ROAD MATERIAL \$ 1,564.14 001986 000314 WARREN CAT PARTS \$ 1,700.14 002024
 000315 WYCHE QUARRY ROAD MATERIAL \$ 550.00 Total: \$ 6,122.03 JAIL-ST-NEW PO
 Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 001422 000110
 ADA PAPER COMPANY JANITORIAL \$ 2,035.49 002043 000111 CINTAS CORPORATION
 LOC 618 UNIFORMS/MATS \$ 42.59 Total: \$ 2,078.08 Jail-ST-OLD 1315-2-8034-2005 002251
 000073 ADA CITY UTILITIES UTILITIES \$ 4,076.59 001312 000074 I C S SPLY \$ 2,667.75
 002214 000075 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 6,809.34 Lodging-ST
 1302-8-3100-2005 001868 000107 ADA CITY UTILITIES UTILITIES \$ 250.01 002078 000108
 ADA FEEDCENTER SPLY \$ 5,280.00 001867 000109 CENTERPOINT ENERGY - ARKLA
 UTILITIES \$ 662.29 001763 000110 JAMES SUPPLIES & RENTAL CO. SPLY \$ 360.27 001864
 000111 SPARKLIGHT INTERNET \$ 89.73 001865 000112 TERRY S PEST CONTROL
 SERVICE \$ 60.00 Total: \$ 6,702.30 Resale 1220-1-0600-2005 002217 000080 PONACO OIL
 CO INC RENT \$ 550.00 Total: \$ 550.00 RM&P 1209-1-1000-2005 002266 000034 STAMP
 FULFILLMENT SERVICES OFFICE SUPPLY \$ 1,953.85 Total: \$ 1,953.85 Rural Fire-ST
 1321-2-8209-2005 001847 000131 ADA CITY UTILITIES UTILITIES \$ 26.60 PO Warrant No.
 Vendor Name Purpose Amount Rural Fire-ST 1321-2-8209-2005 Total: \$ 26.60 1321-2-8215-
 2005 001838 000132 RURAL WATER DIST # 9 UTILITIES \$ 25.00 Total: \$ 25.00 Senior
 Citizen Trust 7611-3-3900-2005 002200 000115 ADA CITY UTILITIES UTILITIES \$ 96.15
 002199 000116 B & S SANITATION TRASH \$ 49.00 002225 000117 ECA AST LLC SPLY \$
 150.00 Total: \$ 295.15 SH Commissary 1223-2-0400-2005 001893 000006 GUDERIANS FOOD
 \$ 6,518.76 001092 000007 PRODIGY SOLUTIONS INC COMMISSARY \$ 6,364.63 Total: \$
 12,883.39 SH Svc Fee 1226-2-0400-1310 000154 000109 VARGAS, JR, ROBERTO TRAVEL \$
 23.91 Total: \$ 23.91 1226-2-0400-2005 001098 000110 FOREHAND S GARAGE LLC REPAIR
 \$ 164.00 000704 000111 O REILLY AUTOMOTIVE, INC. PARTS \$ 19.91 001100 000112

SUPER LUBE OIL CHANGE \$ 430.65 001897 000113 VERSATILE NETWORKS SPLY \$ 498.00 Total: \$ 1,112.56 1226-2-1100-2005 001512 000114 FIVE STAR OFFICE SUPPLY 02 OFFICE SUPPLY \$ 723.97 001969 000115 GALLS INCORPORATED UNIFORMS \$ 925.98 000118 000116 I C S SPLY \$ 2,628.45 001745 000117 I C S SPLY \$ 2,150.25 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-1100-2005 002216 000118 SPARKLIGHT INTERNET \$ 305.60 Total: \$ 6,734.25 Grand Total: \$ 134,599.25. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9). None.

Motion by Davis, second by Roberts, to adjourn. All aye.

November 18, 2020

The Board of Pontotoc County Commissioners met for a special meeting in which the time, place, and agenda were duly posted on November 16, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: Chad Letellier, Janna Kelley, Cathleen Branscum, Paula Hall, JR Grissom, Jenny Lindsay, Keressa Kerr, Debbie Byrd, Karen Dunnigan, and Steve Kessinger.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt:

Motion by Davis, second by Starns, to continue with Governor Kevin Stitt’s current functions of government due to COVID-19. All aye.

Motion by Davis, second by Roberts, to approve Resolution #21-40, COVID-19 Mask Policy. All aye

Discussion and possible action regarding the approval to close the County Clerk’s office to the public:

Motion by Davis, second by Roberts, to approve to close the County Clerk’s office to the public beginning November 19, 2020 until further notice. All aye.

Motion by Davis, second by Roberts, to adjourn. All aye.

November 23, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 19, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: JR Grissom, Keressa Kerr, Jenny Lindsay, Janna Kelley, Chad Letellier, Brent Rhoads, and Danny Manuel.

Motion by Starns, second by Davis, to approve November 9, 2020 and November 16, 2020 meeting minutes and November 18, 2020 special meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. No action, everything to remain the same.

Discussion and possible action with AT&T representative(s) regarding an updated phone system. No action.

Motion by Starns, second by Roberts, to approve the County Treasurer’s Transcript of Proceedings on Sale of Pontotoc County Property Acquired at Resale:

Lot 2 Block 16 Franks – sold to Bierce Properties, LLC on November 16, 2020

All aye

Motion by Starns, second by Roberts, to approve the following County Deed, Property Acquired at Resale to Bierce Properties, LLC:

Lot 2 Block 16 Franks

All aye.

Motion by Davis, second by Starns, to approve Resolution #21-41, Treasurer declaring surplus:

- a. Xerox laser printer phaser 4600 – inventory #62-C-239-16
- b. Xerox laser printer phaser 5500 – inventory #62-C-239-17
- c. Xerox laser printer phaser 3600 – inventory #62-C-239-18
- d. Xerox laser printer phaser 3610 – inventory #62-C-239-20

All aye.

Motion by Roberts, second by Starns, to table award of Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD). All aye.

Motion by Roberts, second by Starns, to table award of Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD). All aye.

Opened and accepted the following bids for Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD):

- Casco Industries \$68,897.00
- J&J Custom Fire Inc. \$72,500.00

Motion by Davis, second by Starns, to table Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD). All aye.

Motion by Davis, second by Starns, to let Bid #10, printing of Digital Ballots for the Pontotoc County Election Board. All aye.

Motion by Davis, second by Starns, to approve FY 2020-2021 compliance documents:

- a. Vanoss VFD – Board Members, List of Officers, Secretary’s Bond, Worker’s Compensation Insurance, Property & Liability Insurance, Budget, and Annual List of Meetings

All aye.

Motion by Roberts, second by Starns, to approve FY 2020-2021 compliance document:

- b. Lula VFD – Worker’s Compensation Insurance

All aye.

Motion by Roberts, second by Davis, to approve Fitzhugh VFD’s Fire Tax Purchase Request:

- a. T&W Tire – all terrain tires - \$1,142.68

All aye.

Motion by Starns, second by Roberts, to approve Fitzhugh VFD’s Fire Tax Purchase Request:

- b. RSI, Inc. – (2) fire radio systems for trucks - \$1,119.70

All aye.

Motion by Starns, second by Davis, to approve the Agri-Plex’s Hotel Motel Tax Purchase Requests:

- a. Sherrell Steel – supplies - \$900.00
- b. Cintas – supplies - \$600.00
- c. Hisle Brothers – supplies - \$500.00

All aye.

Motion by Davis, second by Starns, to approve the Sheriff’s monthly reports:

- a. September 2020
- b. October 2020

All aye.

Motion by Starns, second by Roberts, to approve November 2020 payroll. All aye.

Motion by Starns, second by Davis, to approve claims:

- | | | | |
|------|-------------------|------------------|------------|
| W#81 | Office Depot | 1220-1-0600-2005 | \$207.97 |
| W#82 | OmeCorp, LLC | 1220-1-0600-4110 | \$5,837.00 |
| W#83 | Office Depot, INC | 1220-1-0600-2005 | \$121.01 |
| W#84 | Sparklight | 1220-1-0600-2005 | \$174.56 |
| W#85 | Sparklight | 1220-1-0600-2005 | \$218.44 |

All aye.

Motion by Davis, second by, Starns, to approve transfer:

- 0001-1-1700-1310 to 0001-1-1700-2005 \$5,500.00

All aye.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

Highway	2428-2430
Highway St	2431-2433
Public Transportation	2434-2436
General	2437-2446
SH Comm	2447
Sheriff	2448-2454
ZLODGE	2455-2457

All aye.

Motion by Roberts, second by Starns, to approve purchase orders for payment:

FY 20-21 *Emergency Mgmt 1212-2-2700-2005 002386 000034 A T & T SERVICES INC UTILITIES \$ 77.34 001470 000035 STOLZ TELECOM PARTS \$ 340.20 Total: \$ 417.54 Fair Board 1214-4-4700-2005 002393 000032 A T & T SERVICES INC UTILITIES \$ 138.91 002397 000033 HISLE BROS. INC. REPAIR \$ 193.26 002274 000034 XYLO SHAVINGS INC SPLY \$ 1,890.00 Total: \$ 2,222.17 General 0001-1-0600-2005 002389 000579 A T & T SERVICES INC UTILITIES \$ 91.94 Total: \$ 91.94 0001-1-1000-2005 002388 000577 A T & T SERVICES INC UTILITIES \$ 134.21 002295 000590 SPARKLIGHT INTERNET \$ 161.43 Total: \$ 295.64 0001-1-1600-2005 002390 000576 A T & T SERVICES INC UTILITIES \$ 93.09 Total: \$ 93.09 0001-1-2000-2005 002387 000573 A T & T SERVICES INC UTILITIES \$ 1,860.46 001742 000591 TREAT S SOLUTIONS SPLY \$ 411.60 001999 000592 TREAT S SOLUTIONS JANITORIAL \$ 1,207.86 Total: \$ 3,479.92 Page 1/7 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2200-2005 002391 000578 A T & T SERVICES INC UTILITIES \$ 108.01 002307 000593 U S POSTMASTER POSTAGE \$ 1,715.00 Total: \$ 1,823.01 0001-2-0400-2005 002392 000574 A T & T SERVICES INC UTILITIES \$ 192.16 002399 000580 A T & T MOBILITY UTILITIES \$ 905.50 002400 000581 A T & T MOBILITY UTILITIES \$ 783.00 001892 000582 ADA FEEDCENTER FOOD \$ 80.00 001301 000583 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 45.00 002039 000584 XCEL OFFICE SOLUTIONS REMITTANCE \$ 580.21 Total: \$ 2,585.87 0001-5-0900-1110 001084 000586 O S U COOP EXTENSION SERV REMITTANCE \$ 2,081.25 002037 000587 O S U COOP EXTENSION SERV REMITTANCE \$ 6,666.66 Total: \$ 8,747.91 0001-5-0900-1310 001618 000585 WALKER, BECKY TRAVEL \$ 244.56 Total: \$ 244.56 0001-5-0900-2005 002394 000575 A T & T SERVICES INC UTILITIES \$ 95.90 002409 000588 A T & T UTILITIES \$ 309.33 002410 000589 SPARKLIGHT INTERNET \$ 80.24 Total: \$ 485.47 Health 1216-3-5000-2005 002411 000122 A T & T UTILITIES \$ 770.09 002369 000123 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 186.26 002368 000124 O G & E UTILITIES \$ 845.60 Total: \$ 1,801.95 Highway Page 2/7 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-2005 002395 000503 A T & T SERVICES INC UTILITIES \$ 238.34 001991 000504 NORTH TEXAS NATURAL SELECT MAT ROAD MATERIAL \$ 1,521.60 001372 000505 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 11.40 000176 000506 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 35.00 Total: \$ 1,806.34 1102-6-4100-2040 002280 000507 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002281 000508 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002282 000509 VISION BANK LEASE \$ 8,716.89 Total: \$ 11,131.25 1102-6-4200-2005 002396 000510 A T & T SERVICES INC UTILITIES \$ 80.52 002278 000511 ADA TRUCK PARTS PARTS \$ 36.95 002188 000512 ALAN S TRUCK & TIRE REPAIR INC TIRES \$ 482.00 002305 000513 C L BOYD PARTS \$ 21.65 001872 000514 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 859.40 002298 000515 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 1,187.28 002273 000516 DIRECT DISCOUNT TIRE, LLC. TIRES \$ 985.12 002383 000519 MEAD LUMBER DO-IT CENTER PARTS \$ 80.19 001874 000520 RHYNES SURPLUS PARTS \$ 63.56 000179 000521 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 90.00 002189 000522 SEAL MASTERS INC ROAD MATERIAL \$ 1,324.36 002372 000523 SHERRELL STEEL L.L.C PARTS \$ 39.20 002257 000524 WARREN CAT PARTS \$ 188.43 Total: \$ 5,438.66 1102-6-4200-2040 002285 000525 VISION BANK LEASE \$ 7,804.47 002286 000526 OK DEPT OF TRANSPORTATION LEASE \$ 1,156.30 002287 000527 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 002288 000528 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 Total: \$ 12,105.83 1102-6-4300-2005 002303 000529 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 138.79 002268 000530 O G & E UTILITIES \$ 269.35 001374 000531 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 158.99 000187 000532 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 90.00 Total: \$ 657.13 Page 3/7 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2040 002289 000533 VISION BANK LEASE \$ 12,242.87 Total: \$ 12,242.87 1102-6-6520-2005 002190 000517 FITTSTONE INC ROAD MATERIAL \$ 1,002.66 002203 000518 FITTSTONE INC ROAD MATERIAL \$ 3,056.91 Total: \$ 4,059.57 HIGHWAY-ST 1313-6-8041-2005 002276 000316 DIRECT DISCOUNT TIRE, LLC. TIRES \$ 647.00 002255*

000317 HOOTEN OIL CO. FUEL \$ 1,271.74 002256 000318 KIRBY SMITH EXCHANGE PARTS \$ 718.80 002157 000319 LOGAN COUNTY ASPHALT ROAD MATERIAL \$ 5,785.54 002299 000320 SUMMIT TRUCK GROUP REMITTANCE \$ 0.50 Total: \$ 8,423.58 1313-6-8043-2005 002375 000321 ADA TRUCK PARTS PARTS \$ 919.70 002385 000322 ARROW PUMP & SUPPLY PARTS \$ 177.80 001950 000323 DAVIS FLEET PARTS PARTS \$ 698.06 001732 000324 DOLESE BROS ROAD MATERIAL \$ 886.47 001880 000325 DOLESE BROS ROAD MATERIAL \$ 1,710.99 001637 000326 HOOTEN OIL CO. FUEL \$ 1,682.67 001638 000327 HOOTEN OIL CO. FUEL \$ 830.54 002252 000328 HOOTEN OIL CO. FUEL \$ 1,807.46 002253 000329 HOOTEN OIL CO. FUEL \$ 1,059.78 002254 000330 HOOTEN OIL CO. PARTS \$ 15.42 001376 000331 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 4,993.45 002377 000332 OK TAX COMMISSION TAG \$ 48.05 002193 000333 SEAL MASTERS INC ROAD MATERIAL \$ 7,283.34 002204 000334 SEAL MASTERS INC ROAD MATERIAL \$ 3,121.95 001612 000335 WARREN CAT PARTS \$ 816.14 Total: \$ 26,051.82 JAIL-ST-NEW 1334-2-8034-2005 001420 000112 DICUS SUPERSTORE FOOD \$ 486.00 002244 000113 I C S SPLY \$ 2,857.10 Page 4/7 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 001304 000114 RHYNES SURPLUS PARTS \$ 94.99 002045 000115 XCEL OFFICE SOLUTIONS REMITTANCE \$ 440.66 Total: \$ 3,878.75 Jail-ST-OLD 1315-2-8034-2005 002370 000077 O G & E UTILITIES \$ 2,149.14 Total: \$ 2,149.14 1315-2-8034-2999 002366 000076 PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$ 55,963.39 Total: \$ 55,963.39 Lodging-ST 1302-8-3100-2005 001764 000113 SHERRELL STEEL L.L.C PARTS \$ 69.50 Total: \$ 69.50 ML Fee 1208-1-1000-2005 002407 000007 SECRETARY OF STATE/NOTARY NOTARY APPLICATION FE \$ 25.00 Total: \$ 25.00 Resale 1220-1-0600-2005 002402 000081 OFFICE DEPOT OFFICE SUPPLY \$ 207.97 002404 000083 OFFICE DEPOT OFFICE SUPPLY \$ 121.01 002405 000084 SPARKLIGHT INTERNET \$ 174.56 002412 000085 SPARKLIGHT INTERNET \$ 218.44 Total: \$ 721.98 1220-1-0600-4110 002403 000082 OMECORP LLC OFFICE SUPPLY \$ 5,837.00 Total: \$ 5,837.00 Page 5/7 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8206-2005 002166 000137 OK TAX COMMISSION TAG \$ 101.90 Total: \$ 101.90 1321-2-8207-4130 002284 000134 WELCH STATE BANK LEASE \$ 2,225.19 Total: \$ 2,225.19 1321-2-8208-4130 002283 000133 WELCH STATE BANK LEASE \$ 551.25 Total: \$ 551.25 1321-2-8209-2005 001848 000138 O G & E UTILITIES \$ 60.70 001850 000139 SPARKLIGHT INTERNET \$ 113.90 Total: \$ 174.60 1321-2-8212-2005 001858 000140 A T & T UTILITIES \$ 85.53 001911 000141 ADA TRUCK PARTS SPLY \$ 332.28 Total: \$ 417.81 1321-2-8213-4130 002290 000135 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-3-8201-4130 002291 000136 OKLAHOMA STATE BANK LEASE \$ 763.20 Total: \$ 763.20 Senior Citizen Trust 7611-3-3900-2005 001721 000118 COWARTS SMOKEHOUSE MARKET FUEL \$ 719.63 002248 000119 OK TAX COMMISSION TAG \$ 56.15 002398 000120 U S CELLULAR UTILITIES \$ 78.74 Total: \$ 854.52 Page 6/7 PO Warrant No. Vendor Name Purpose Amount SH Commissary 1223-2-0400-2005 000601 000008 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 150.00 Total: \$ 150.00 SH Svc Fee 1226-2-0400-2005 002367 000119 ABSOLUTE QUALITY AIR LLC REPAIR \$ 165.00 001094 000120 ADA FEEDCENTER FOOD \$ 80.00 002279 000121 PROFORMA B O S S SPLY \$ 1,186.04 Total: \$ 1,431.04 1226-2-1100-2005 001632 000122 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 643.10 000595 000123 NICKERSON PLUMBING INC REPAIR \$ 150.00 002272 000124 ZACHARY S TINT SHOP SPLY \$ 500.00 Total: \$ 1,293.10 Grand Total: \$ 184,174.79. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Chad Letellier with Emergency MGMT stated there will be a County fire meeting at the Agri-Plex located in the small animal barn at 7:00.

Letellier also stated that the Chickasaw Nation Emergency MGMT has their hydrochloric acid plant in place, and the Byng VFD is working on getting the one for Pontotoc County in place.

Jenny Lindsay with Pontotoc County Health Department reported Pontotoc County has 429 active COVID-19 cases and eighty more COVID-19 cases have been added since this weekend. Pontotoc County numbers continue to rise.

Motion by Davis, second by Starns, to adjourn. All aye.

November 30, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 24, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: Janna Kelley, Chad Letellier, Brent Rhoads, Cathleen Branscum, Daniel Manuel, JR Grissom, Jenny Lindsay, Shawna Murphy, and Keressa Kerr.

Motion by Roberts, second by Starns, to table November 23, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt:

Everything is to remain the same. No action.

Motion by Davis, second by Roberts, to table discussion with AT&T representative(s) regarding an updated phone system. All aye.

Motion by Starns, second by Roberts, to approve to note for the record: strike inventory #62-F-239-13 from Resolution #21-35 and Resolution #21-36 that was approved on October 5, 2020, due to the item had already been declared as surplus and disposed for the County Clerk on June 22, 2020 by Resolution #20-106 and Resolution #20-107. All aye.

Motion by Davis, second by Roberts, to approve Resolution #21-42, Treasurer disposing of equipment:

- a. Xerox laser printer phaser 4600 – inventory #62-C-239-16
- b. Xerox laser printer phaser 5500 – inventory #62-C-239-17
- c. Xerox laser printer phaser 3600 – inventory #62-C-239-18
- d. Xerox laser printer phaser 3610 – inventory #62-C-239-20

All aye.

Motion by Starns, second by Roberts, to approve utility crossing application for permit: Gene McCurdy – water line – County Road 1480

All aye.

Motion by Roberts, second by Davis, to table to award Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD). All aye.

Motion by Davis, second by Roberts, to table to award Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD). All aye.

Motion by Davis, second by Roberts, to table to award Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD). All aye.

Motion by Davis, second by Roberts, to approve FY 2020-2021 compliance documents:

- a. Stonewall VFD – Board Members, List of Officers, and Annual List of Meetings

All aye.

Motion by Davis, second by Roberts, to approve Pickett VFD's Fire Tax Purchase Requests:

- a. State of Oklahoma Fire Department Insurance Program – property & liability insurance - \$2,352.07

All aye.

Discussion and possible action regarding claim(s). None.

Discussion and possible action regarding transfer(s). None.

Motion by Roberts, second by Starns, to approve blanket purchase orders:

- | | |
|-------------------|----------------------|
| General | 2508-2518, 2534-2539 |
| Emergency MGMT | 2540 |
| Highway St | 2541-2552 |
| Health Department | 2553-2576 |

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

FY 20-21 *Emergency Mgmt* 1212-2-2700-2005 002016 000039 *STAPLES OFFICE SUPPLY* \$ 220.42 002496 000040 *SPARKLIGHT* \$ 254.62 *Total: \$ 475.04* *Fair Board* 1214-4-4700-2005 002401 000035 *ADA FEEDCENTER BUILDING SUPPLIES* \$ 1,470.00 002131 000036 *PAYNE, MAGGIE REMITTANCE* \$ 200.00 002493 000037 *U S ALERT LLC UTILITY* \$ 35.99 *Total: \$ 1,705.99* *General* 0001-1-1700-1310 002139 000653 *OWENS, JAMES M. TRAVEL* \$ 146.62 002140 000654 *RHODES, FREDDIE E. TRAVEL* \$ 143.75 *Total: \$ 290.37* 0001-1-2000-

2005 002492 000652 CANON FINANCIAL SERVICES INC REMITTANCE \$ 140.33 Total: \$ 140.33 0001-1-2200-2005 002489 000655 STAPLES OFFICE SUPPLY \$ 129.99 Total: \$ 129.99 Highway 1102-6-4100-2005 002422 000581 U S CELLULAR UTILITIES \$ 178.51 Total: \$ 178.51 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 002026 000582 BUMPER TO BUMPER PARTS \$ 160.39 002426 000583 BUMPER TO BUMPER PARTS \$ 127.26 002304 000584 C L BOYD OIL CHANGE \$ 1,616.22 002258 000585 HEARTLAND HEAVY PARTS LLC PARTS \$ 223.56 002413 000586 HEARTLAND HEAVY PARTS LLC PARTS \$ 224.80 002423 000587 U S CELLULAR UTILITIES \$ 130.88 002371 000588 WARREN CAT PARTS \$ 163.40 Total: \$ 2,646.51 1102-6-4300-2005 002424 000590 U S CELLULAR UTILITIES \$ 161.36 Total: \$ 161.36 1102-6-4300-4110 000956 000589 2P & SON CONSTRUCTION VEHICLE \$ 5,350.00 Total: \$ 5,350.00 HIGHWAY-ST 1313-6-8041-2005 002417 000336 SHERRELL STEEL L.L.C PARTS \$ 32.00 Total: \$ 32.00 1313-6-8043-2005 002018 000337 ADA TRUCK PARTS PARTS \$ 81.56 002149 000338 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 374.71 002150 000339 HALL S AUTO PARTS \$ 1,454.35 001611 000340 HALL S AUTO PARTS \$ 1,329.30 002418 000341 KENNY S PROPANE PROPANE \$ 20.00 002384 000342 SIGN SOURCE SPLY \$ 10.00 002023 000343 WAL MART COMMUNITY BRC OFFICE SUPPLY \$ 141.17 002229 000344 WYCHE QUARRY ROAD MATERIAL \$ 950.00 Total: \$ 4,361.09 JAIL-ST-NEW 1334-2-8034-2005 002047 000134 GUDERIANS FOOD \$ 6,646.54 002247 000135 HEART J DESIGN UNIFORMS \$ 150.00 Total: \$ 6,796.54 PO Warrant No. Vendor Name Purpose Amount Lodging-ST 1302-8-3100-2005 002165 000126 ABC OCCUPATIONAL SAFETY SPLY \$ 529.80 Total: \$ 529.80 Rural Fire-ST 1321-2-8215-2005 001837 000143 T D S TELECOM UTILITIES \$ 95.84 Total: \$ 95.84 1321-3-8202-2005 001846 000142 AUTO CHLOR SERVICE \$ 187.90 Total: \$ 187.90 Senior Citizen Trust 7611-3-3900-2005 002421 000134 A T & T UTILITIES \$ 137.89 002050 000135 BATES ELECTRONICS PARTS \$ 25.00 002490 000137 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 38.19 000809 000138 ROBERTS LAWN CARE SERVICE \$ 250.00 002420 000139 SPARKLIGHT INTERNET \$ 99.68 Total: \$ 550.76 7611-3-3900-4110 002269 000136 BOB HOWARD DODGE VEHICLE \$ 21,950.00 Total: \$ 21,950.00 SH Svc Fee 1226-2-0400-2005 001627 000133 NAPA OF ADA PARTS \$ 131.86 Total: \$ 131.86 1226-2-1100-2005 000106 000132 BEMAC SUPPLY PARTS \$ 791.07 Total: \$ 791.07 PO Warrant No. Vendor Name Purpose Amount Grand Total: \$ 46,504.96 All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay with the Health Department stated Pontotoc County has 422 active COVID-19 cases and they are working on forty new cases today.

Motion by Davis, second by Roberts, to adjourn.

The foregoing are the minutes of the Board of County Commissioners for the month of November 2020 of the County Commissioners Journal No. 15.

BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA

_____ Chairman

ATTEST:

_____ Member

County Clerk

_____ Member