

## November 2021

November 1, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on October 28, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Starns, second by Davis, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, and Tammy Brown-County Clerk. Justin Roberts-District #3 Commissioner was absent.

Introduction of guests: JR Grissom, Jacob Floyd, Jenny Lindsay, Paula Hall, John Christian, Chad Letellier, and Nick Thurman.

Motion by Davis, second by Starns, to approve October 25, 2021 meeting minutes. Davis and Starns aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding changes to Pontotoc County's protocols/requirements for OMMA Compliance applications that are submitted to the Board of County Commissioners' Office. No action.

Discussion and possible action regarding Resolution #22-20, County Commissioners' district boundaries. No action.

Discussion and possible action regarding Jacob Floyd's request for approval of a Preliminary/Final Plat of a residential subdivision to be known as "Cheyenne Farms." Property is located in Southwest Quarter of Section 2 in Township 4 North, Range 6 East, of the Indian Meridian Pontotoc County, Oklahoma (eighty-five (85) acres near Ross Meadows and E County Road 1505):

\*Correction: should be County Road 1500 instead of County Road 1505.

Motion by Starns, second by Davis, to approve Preliminary Plat of a residential subdivision to be known as "Cheyenne Farms." Property is located in Southwest Quarter of Section 2 in Township 4 North, Range 6 East, of the Indian Meridian Pontotoc County, Oklahoma (eighty-five (85) acres near Ross Meadows and E County Road 1500). Starns and Davis aye. (Floyd will need to submit the Final Plat to the Treasurer for confirmation of taxes being paid and finalize the plat to then put it on the BOCC agenda for approval of Final Plat.)

Discussion and possible action to approve for the Framework Security Statement of Work (Resolution #22-23) to be submitted to SA&I for approval to be paid out of ARPA 2021 funds:

The BOCC will pay out of the County General Contingencies Account. No action.

Motion by Davis, second by Starns, to approve utility crossing application for permit:

- a. Perkins Production – water line – CR 3540

Davis and Starns aye.

Discussion and possible action regarding Fittstown VFD's ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Davis, second by Starns, to approve early payroll dates for November and December 2021 payroll:

- a. November 24, 2021
- b. December 22, 2021

Davis and Starns aye.

Motion by Starns, second by Davis, to approve FY 2021-2022 compliance documents:

- a. Homer VFD – worker’s compensation and property/liability insurance
- b. Allen VFD – worker’s compensation
- c. Pickett VFD – worker’s compensation and property/liability insurance
- d. Vanoss VFD – worker’s compensation
- e. Roff VFD – property/liability insurance and annual list of meetings

Starns and Davis aye.

Motion by Davis, second by Starns, to approve the Agri-Plex’s Hotel Motel Tax Purchase Requests:

- a. JB Lumber – supplies - \$600.00
- b. Mead Lumber – supplies - \$400.00
- c. Cintas – supplies - \$800.00
- d. Locke Supply – supplies - \$800.00
- e. James’ Supply – supplies - \$600.00
- f. O’Reilly Auto Parts – supplies - \$400.00
- g. Kubota Tractor – supplies - \$300.00 (vendor is Great Plains)

Davis and Starns aye.

Motion by Starns, second by Davis, to approve October 2021 monthly reports:

- a. Agri-Plex
- b. Health Department

Starns and Davis.

Motion by Starns, second by Davis, to approve the Board of County Commissioners’ October 2021 monthly meeting minutes for publication. Starns and Davis aye.

Motion by Starns, second by Davis, to approve claim:

W#16 Pontotoc County Law Library 7205-5-8049-2005 \$2,425.01

Starns and Davis aye.

Discussion and possible action regarding transfer(s). None.

Motion by Davis, second by Starns, to approve blanket purchase orders:

Senior Citizen Trust	2092, 2146-2147
Highway	2093-2098
Highway St	2099-2105
General	2106-2107
Public Health	2108-2117
SH Svc Fee	2118-2128
Jail New St	2129-2145

Davis and Starns aye.

Motion by Davis, second by Starns, to approve purchase orders for payment:

**FY 21-22** Emergency Mgmt 1212-2-2700-2005 001959 000028 SPARKLIGHT INTERNET \$ 275.88 Total: \$ 275.88 Fair Board 1214-4-4700-2005 001939 000047 U S ALERT LLC UTILITIES \$ 35.99 Total: \$ 35.99 General 0001-1-1600-1310 001923 000500 CARTER, BETTY LYNN TRAVEL \$ 165.00 001924 000501 FURIMSKY, PATRICIA RENAE TRAVEL \$ 165.00 Total: \$ 330.00 0001-1-1700-1310 001922 000499 BYRD, DEBBIE L. TRAVEL \$ 242.95 001921 000502 OWENS, JAMES M. TRAVEL \$ 201.70 Total: \$ 444.65 0001-1-2000-2005 001960 000494 CANON FINANCIAL SERVICES INC REMITTANCE \$ 120.00 001957 000495 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 220.25 001563 000496 GREEN S GLASS REPAIR \$ 312.00 001949 000497 O G & E UTILITIES \$ 165.63 001940 000498 U S ALERT LLC UTILITIES \$ 35.99 Total: \$ 853.87 0001-1-2200-2005 002065 000503 ALLEN ADVOCATE SPLY \$ 27.50 Total: \$ 27.50 PO Warrant No. Vendor Name Purpose Amount General 0001-2-0400-2005 001096 000491 ADA FEEDCENTER SPLY \$ 40.00 002072 000492 SECRETARY OF STATE/NOTARY NOTARY \$ 10.00 002071 000493 TRAVELERS BOND EXPRESS NOTARY \$ 25.00 Total: \$ 75.00 Health 1216-3-5000-2005 002078 000099 A T & T MOBILITY UTILITIES \$ 160.20 001645 000100 PREMIER AIR CONDITIONING SERVIC REPAIR \$ 1,250.00 Total: \$ 1,410.20 Highway 1102-6-4100-2005 001763 000447 HASKELL LEMON CONSTRUCTION CO ROAD MATERIAL \$ 9,313.50 001953 000448 U S CELLULAR UTILITIES \$ 163.91 Total: \$ 9,477.41 1102-6-4200-2005 000990 000449 O REILLY AUTOMOTIVE, INC. PARTS \$ 86.34 001952 000450 U S CELLULAR UTILITIES \$ 145.54 Total: \$ 231.88 1102-6-4300-2005 002055 000451 FICK, WILLIAM REPAIR \$ 2,200.00 001716 000452 DAVIS FLEET PARTS PARTS \$ 501.22 001962 000453 DAVIS FLEET PARTS PARTS \$ 1,000.00 001832 000454 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,096.52 001935 000455 SEAL MASTERS INC ROAD MATERIAL \$ 1,713.49 001950 000456 T D S TELECOM UTILITIES \$ 169.52 001951 000457 U S CELLULAR UTILITIES \$ 153.54 Total: \$ 8,834.29 HIGHWAY-ST 1313-6-8041-2005 001846 000221 HISLE BROS. INC. \$ 392.35 001884 000222 HOOTEN OIL CO. FUEL \$ 4,454.31 001839 000223 SEAL MASTERS INC ROAD MATERIAL \$ 3,153.72 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 Total: \$ 8,000.38 1313-6-8042-2005 001920 000224 C L BOYD PARTS \$ 247.01 001687 000225 JM TOWING & RECOVERY LLC SERVICE \$ 4,175.03 001938 000226 SEAL MASTERS INC ROAD MATERIAL \$ 1,194.83 Total: \$ 5,616.87 1313-6-8043-2005 001545 000227 O REILLY AUTOMOTIVE, INC. PARTS \$ 79.67 001092 000228 SHERRELL STEEL L.L.C PARTS \$ 206.20 Total: \$ 285.87 JAIL-ST-NEW 1334-2-8034-2005 001108 000097 ADA PAPER COMPANY JANITORIAL \$ 2,425.41 001291 000098 GALLS INCORPORATED UNIFORMS \$ 1,880.92 000893 000099 HID GLOBAL CORPORATION SPLY \$ 3,141.73 001532 000100 TERRY S PEST CONTROL SERVICE \$ 65.00 001237 000101 XCEL OFFICE SOLUTIONS REMITTANCE \$ 611.97 Total: \$ 8,125.03 Jail-ST-OLD 1315-2-8034-2005 001958 000088 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 521.03 001319 000089 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 942.31 001318 000090 PITNEY BOWES POSTAGE \$ 110.97 Total: \$ 1,574.31 Law Library 7205-5-8049-2005 002054 000016 COURT ADMINISTRATOR S OFFICE REMITTANCE \$ 2,425.01 Total: \$ 2,425.01 ML Fee PO Warrant No. Vendor Name Purpose Amount ML Fee 1208-1-1000-2005 001781 000034 O C I OFFICE SUPPLY \$ 44.00 Total: \$ 44.00 RM&P 1209-1-1000-2005 001961 000032 CANON FINANCIAL SERVICES INC REMITTANCE \$ 235.00 Total: \$ 235.00 Rural Fire-ST 1321-2-8209-4110 001830 000108 WELCH STATE BANK FIRE EQUIPMENT \$ 50,000.00 Total: \$ 50,000.00 1321-2-8209-4130 002047 000107 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-2-8213-2005 001902 000109 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 2,240.00 Total: \$ 2,240.00 1321-2-8215-2005 001420 000110 T D S TELECOM UTILITIES \$ 94.30 Total: \$ 94.30 Senior Citizen Trust 7611-3-3900-2005 001955 000110 A T & T UTILITIES \$ 548.77 002063 000111 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 16.37 002064 000112 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 28.54 001945 000113 SPARKLIGHT INTERNET \$ 99.68 Total: \$ 693.36 SH Svc Fee PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-1310 001493 000107 EMBASSY SUITES TRAVEL \$ 384.00 001555 000108 EMBASSY SUITES HOTEL \$ 288.00 001779 000109 EMBASSY SUITES HOTEL \$ 384.00 Total: \$ 1,056.00 1226-2-0400-2005 000090 000110 ADA VETERINARY CLINIC SERVICE \$ 69.50 000092 000111 BATTERY CENTER PARTS \$

170.00 002066 000112 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 002068 000113 J P COOKE CO NOTARY \$ 58.20 002079 000114 VERIZON UTILITIES \$ 961.31 001229 000115 VERSATILE NETWORKS SPLY \$ 1,067.00 001231 000116 XCEL OFFICE SOLUTIONS SPLY \$ 465.52 Total: \$ 2,834.12 1226-2-0400-4110 001925 000117 J P X AMERICA LAW ENFORCEMENT SU \$ 5,050.00 Total: \$ 5,050.00 1226-2-1100-2005 000813 000118 LOCKE SUPPLY PARTS \$ 245.68 000675 000119 STAPLES OFFICE SUPPLY \$ 619.80 Total: \$ 865.48 Use-ST 1301-1-8020-2005 001918 000149 JENNINGS STONE SERVICE \$ 8,000.00 Total: \$ 8,000.00 Grand Total: \$ 120,506.75.

Davis and Starns aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Sheriff John Christian stated that Hughes County is closing their jail down for approximately thirty to forty days for renovations. Christian agreed to house Hughes County inmates during this time period with a daily charge.

Also, Christian said McClain County has requested Pontotoc County Justice Center to hold their overflow. Christian has not agreed due to too much liability.

Jenny Lindsay, Pontotoc County Health Department, reported they gave 280 flu vaccinations at their Flu Drive on October 28<sup>th</sup> at the Vo-Tech. Lindsay also stated they will have COVID vaccines available every day and flu vaccines are available.

Motion by Davis, second by Starns, to adjourn. Davis and Starns aye.

### **November 8, 2021**

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 4, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Davis, to call meeting to order. Roberts and Davis aye.

Roll call: Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk. Gary Starns-District #1 Commissioner was absent.

Introduction of guests: Krystina Phillips, Shon Richardson, Shelley Snider, Danny Manuel, Paula Hall, John Christian, Chad Letellier, Ryan McDonald, Stuart England, and Mike Anderson.

Review and possibly approve November 1, 2021 meeting minutes. No action.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding changes to Pontotoc County’s protocols/requirements for OMMA Compliance applications that are submitted to the Board of County Commissioners’ Office. No action.

Discussion and possible action regarding Resolution #22-20, County Commissioners’ district boundaries. No action.

Motion by Davis, second by Roberts, to approve Jacob Floyd’s request for approval of a Final Plat of a residential subdivision to be known as “Cheyenne Farms.” Property is located in Southwest Quarter of Section 2 in Township 4 North, Range 6 East, of the Indian Meridian Pontotoc County, Oklahoma (eighty-five (85) acres near Ross Meadows and E County Road 1500). Davis and Roberts aye.

Discussion and possible action to approve for the Framework Security Statement of Work (Resolution #22-23) to be submitted to SA&I for approval to be paid out of ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD’s ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Davis, second by Roberts, to approve to pay Call-A-Ride's FY 2020-2021 invoices out of FY 2021-2022 funds:

- a. North Texas Tollway Authority - \$3.17
- b. North Texas Tollway Authority - \$4.02

Davis and Roberts aye.

Motion by Davis, second by Roberts, to approve dates to be observed as 2022 Holidays for Pontotoc County:

In accordance with Title 19 § 350, the Pontotoc County Board of Commissioners hereby designate the following dates to be observed as holidays by Pontotoc County in 2022:

New Year's Day	Friday	December 31, 2021
Martin Luther King, Jr. Day	Monday	January 17, 2022
Presidents' Day	Monday	February 21, 2022
Good Friday	Friday	April 15, 2022
Memorial Day	Monday	May 30, 2022
Independence Day	Monday	July 4, 2022
Labor Day	Monday	September 5, 2022
Columbus Day	Monday	October 10, 2022
Veterans Day	Friday	November 11, 2022
Thanksgiving	Thursday & Friday	November 24 & 25, 2022
Christmas	Monday & Tuesday	December 26 & 27, 2022

*The Board of Pontotoc Commissioners reserve the right to call up to five (5) emergency holiday days, if deemed necessary.* Davis and Roberts aye.

Motion by Roberts, second by Davis, to approve the Board of County Commissioners' 2022 scheduled meeting dates:

PLACE: County Clerk's Meeting Room, 301 South Broadway  
 TIME: 9:00 A.M.  
 DATES: As listed below, every Monday not falling on a holiday.

<u>MONTH</u>	<u>DATES</u>
January	3, 10, 18, 24, 31
February	7, 14, 22, 28
March	7, 14, 21, 28
April	4, 11, 18, 25
May	2, 9, 16, 23, 31
June	6, 13, 20, 27
July	5, 11, 18, 25
August	1, 8, 15, 22, 29
September	6, 12, 19, 26
October	3, 11, 17, 24, 31
November	7, 14, 21, 28
December	5, 12, 19, 28

Roberts and Davis aye.

Motion by Roberts, second by Davis, to approve Final Carryovers from FY 2020-2021 to

1102 HIGHWAY	\$7,488.83
7611 SENIOR CITIZEN TRANSPORTATION	\$10,229.18
1226 SHERIFF SERVICE FEE	\$44,672.03
1214 FAIR BOARD/AGRI-PLEX	\$6,640.04
1223 SHERIFF COMMISSARY	\$6,000.00
1302 LODGING-ST	\$4,652.75
1212 EMERGENCY MANAGEMENT	\$21.00
1301 USE-ST	\$0.00
1321 RURAL FIRE-ST	\$15,078.28
1313 HIGHWAY-ST	\$12,896.90
1235 DONATIONS	\$0.00
1103 CBRI-105	\$6,970.50
1315 JAIL-ST-OLD	\$6,794.48
1327 911-ST-NEW	\$65,000.00
1334 JAIL-ST-NEW	\$811.37
TOTALS	\$187,255.36

Roberts and Davis aye.

Motion by Davis, second by Roberts, to approve to let Bid #9, road replacement project for 200 feet on County Road 3522 off of Highway 3W in District #2. Davis and Roberts aye.

Motion by Davis, second by Roberts, to approve REAP Close-Out Certification for District #2's REAP Grant #21-024. Road project on County Road 3540 (between County Road 1555 and County Road 1565) has been completed and grant monies in the amount of \$17,018.25 have been received. Davis and Roberts aye.

Motion by Davis, second by Roberts, to approve Resolution #22-25, authorizing and approving the incurring of indebtedness by the Trustees of the Pontotoc County Educational

Facilities Authority to be accomplished by the issuance of lease revenue bonds, bonds, notes or other evidences of indebtedness in one or more series on a tax-exempt or taxable basis, at a premium or discount, in the aggregate principal par amount of not to exceed Sixty-One Million Dollars (\$61,000,000) to provide funds to complete the acquisition, construction, equipping, renovating, and remodeling of school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites related to Independent School District No. 19, Pontotoc County, Oklahoma (“Ada Public Schools” or the “District”); establish a reserve fund, if any, capitalize interest and pay costs of issuance and all matters related thereto, including but not limited to the waiver of competitive bidding thereof; and declaring an emergency. Davis and Roberts aye.

Discussion and possible action regarding Resolution #22-26, annual pay raise policy for FY 2021-2022. No action.

Motion by Roberts, second by Davis, to approve FY 2021-2022 compliance documents:

- a. Union Valley VFD – Secretary’s Bond and Property/Liability Insurance
- b. Lula VFD – Worker’s Compensation

Roberts and Davis aye.

Motion by Davis, second by Roberts, to approve amendment to Allen Nutrition Site’s Fire Tax Purchase Request:

- a. Kemper Refrigeration – refrigerator repairs – from \$3,792.48 to \$3,850.00

Davis and Roberts aye.

Motion by Roberts, second by Davis, to approve Emergency MGMT’s Fire Tax Purchase Request:

- a. Latta Travel Center – fuel for SAR - \$450.00

Roberts and Davis aye.

Motion by Roberts, second by Davis, to approve Byng VFD’s Fire Tax Purchase Request:

- a. NAPA of Ada – warn winch and accessory kit - \$1,852.10

Roberts and Davis aye.

Motion by Roberts, second by Davis, to approve October 2021 monthly reports:

- a. Assessor
- b. Treasurer
- c. Election Board
- d. County Clerk

Roberts and Davis aye.

Motion by Roberts, second by Davis, to approve November 2021 appropriations:

HIGHWAY	\$332,618.38
CBRI	\$39,475.84
ASSESSORS REVOLVING	\$100.00
COUNTY CLERK LIEN FEES	\$1,325.23
PRESERVATION FEES	\$7,490.00
EMERGENCY MANAGEMENT	\$0.00
FLOOD PLAIN MANAGEMENT	\$0.00
AGRI-PLEX	\$15,130.50
HEALTH DEPT	\$0.00
HAZMAT PLANNING GRANT	\$0.00
RESALE PROPERTY	\$5,688.50
COUNTY REWARD FUND	\$0.00
COMMISSARY	\$1,029.40
DRUG COURT SENTENCING	\$0.00
SHERIFF FORFEITURE	\$0.00
SHERIFF FEES	\$43,472.45
SHERIFF TRAINING	\$0.00
MORTGAGE TAX CERT	\$650.00
DONATIONS	\$0.00
SAFETY USE TAX	\$48,893.13
COUNTY FIRE USE TAX	\$16,299.38
USE TX-ST-P/S	\$0.05
JAIL-OLD M/O	\$10,864.40
USE TX-C/O	\$0.03
USE TX- HWY	\$0.55
LODGING TAX	\$31,108.74
EMS/AMBULANCE-ST-NEW	\$45,845.93
HIGHWAY-ST-NEW	\$123,634.63
JAIL-ST-OLD	\$122,733.00
FIRE TAX	\$87,994.18
911-ST-NEW	\$38,896.73
JAIL-ST-NEW	\$69,458.59
ARPA 2021	\$1,301.81
CDBG	\$0.00
CARES/COVID AID & RELIEF	\$0.00
COURT CLERK REVOLVING	\$0.00
LAW LIBRARY	\$1,330.80
COURT CLERK RECORDS MGMT	\$1,606.02
COURT CLERK PRESERVATION	\$0.00

EXCESS RESALE	\$0.00
ETR-PROJECT	\$0.00
PONTOTOC CO EDUC FAC AUTH	\$0.00
SENIOR CITIZENS TRANS	\$13,583.60
TOTALS	\$1,060,531.87

Roberts and Davis aye.

Motion by Davis, second by Roberts, to approve special apportionments:

- a. District #2 – Highway M&O - \$17,018.25
- b. District #1 – Highway M&O - \$10,000.00

Highway-1102	\$27,018.25
Total	\$27,018.25

Davis and Roberts aye.

Motion by Roberts, second by Davis, to approve claims:

W#74 The Allen Advocate	1220-1-0600-2005	\$27.50
W#75 TM Consulting	1220-1-0600-2005	\$2,568.00
W#76 TM Consulting	1220-1-0600-2005	\$3,042.87

Roberts and Davis aye.

Motion by Roberts, second by Davis, to approve transfers:

1301-1-8020-2005 to 1301-6-0810-1110	\$17,877.60
1301-2-8020-2005 to 1301-6-0820-1110	\$14,898.00
1301-2-8020-2005 to 1301-6-0830-1110	\$19,367.40
1327-2-8036-2005 to 1327-2-8036-1110	\$12,000.00
1321-2-8204-2005 to 1321-2-8204-4110	\$1,852.10
0001-1-1700-4110 to 0001-1-1700-2005	\$3,500.00

Roberts and Davis aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

Use St	2227
Highway	2228-2234
General	2235-2244

Davis and Roberts aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

**FY 21-22** CBRI 1103-6-0810-2005 002165 000002 SMITH ROBERTS LAND SERVICE INC SERVICE \$ 6,700.00 Total: \$ 6,700.00 1103-6-0820-2005 001388 000003 ADA AGGREGATES LLC ROAD MATERIAL \$ 9,890.48 Total: \$ 9,890.48 Emergency Mgmt 1212-2-2700-2005 002177 000029 CRITICAL COMM UTILITIES \$ 12.65 002178 000030 SPRINT UTILITIES \$ 37.99 Total: \$ 50.64 Fair Board 1214-4-4700-1110 000338 000050 PAYNE, MAGGIE SERVICE \$ 200.00 Total: \$ 200.00 1214-4-4700-2005 002153 000048 ABC OCCUPATIONAL SAFETY INSPECTION \$ 306.35 000351 000049 TERRY S PEST CONTROL SERVICE \$ 60.00 001885 000051 FRYE BROTHERS CONST ROAD MATERIAL \$ 1,450.00 Total: \$ 1,816.35 General 0001-1-1000-1310 002062 000504 STARNES, KAREN S. TRAVEL \$ 157.74 000582 000505 EMBASSY SUITES HOTEL \$ 99.00 Total: \$ 256.74 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1400-1310 002053 000506 DUNNIGAN, KAREN L. TRAVEL \$ 156.35 002052 000507 FLANARY, LACEE NICOLE TRAVEL \$ 78.18 Total: \$ 234.53 0001-1-1600-1310 001570 000518 EMBASSY SUITES HOTEL \$ 1,056.00 Total: \$ 1,056.00 0001-1-1600-2005 002204 000519 QUADIENT LEASING USA INC REMITTANCE \$ 77.17 002205 000520 SPARKLIGHT INTERNET \$ 99.68 Total: \$ 176.85 0001-1-1700-1310 001600 000516 OWENS, JAMES M. TRAVEL \$ 79.52 001601 000517 RHODES, FREDDIE E. TRAVEL \$ 140.00 Total: \$ 219.52 0001-1-2000-2005 002175 000512 ADA CITY UTILITIES UTILITIES \$ 855.45 002077 000513 O G & E UTILITIES \$ 4,364.44 002171 000514 P E C UTILITIES \$ 29.89 002075 000515 WAV11 LLC REPAIR \$ 75.00 Total: \$ 5,324.78 0001-1-2200-2005 002188 000521 CANON FINANCIAL SERVICES INC REMITTANCE \$ 75.00 002187 000522 MILLER OFFICE REMITTANCE \$ 35.95 002186 000523 SPARKLIGHT INTERNET \$ 89.73 Total: \$ 200.68 0001-5-0900-1310 001604 000508 HUBBARD, ERIN TRAVEL \$ 22.23 001602 000509 KELLEY, JANNA L EDWARDS TRAVEL \$ 135.54 002185 000510 TEACHEY, KIMBERLYN D. TRAVEL \$ 422.43 001603 000511 WALKER, BECKY TRAVEL \$ 170.13 Total: \$ 750.33 Health PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1310 000777 000101 HARTWELL-COTTRELL, LAYNE TRAVEL \$ 74.20 Total: \$ 74.20 1216-3-5000-2005 001183 000102 M & M OUTDOOR MAINTENANCE SERVICE \$ 520.00 001622 000103 STANDLEY SYSTEMS REMITTANCE \$ 404.37 002091 000104 WAL MART SPLY \$ 55.69 Total: \$ 980.06 1216-3-5000-4110 002195 000105 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 25,495.71 Total: \$ 25,495.71 Highway 1102-6-4100-2005 002172 000460 P E C UTILITIES \$ 788.35 000884 000461 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 55.00 Total: \$ 843.35 1102-6-4100-4110 001933 000458 HISLE BROS. INC. EQUIP \$ 22,300.00 002017 000459 HISLE BROS. INC. EQUIP \$ 2,750.00 Total: \$ 25,050.00 1102-6-4200-2005 002198 000463 B & S SANITATION TRASH \$ 52.00 002058 000465 BRUCKNER TRUCK SALES INC REPAIR \$ 1,131.84 002173 000467 P E C UTILITIES \$ 532.89 001686 000468 PONTOTOC SAND & STONE ROAD MATERIAL \$ 4,052.26 002149 000469 RURAL WATER DIST #8 UTILITIES \$ 32.48 000885 000470 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 125.00 Total: \$ 5,926.47 1102-6-4300-2005 002088 000471 ADA TRUCK PARTS PARTS \$ 394.00 001715 000472 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 430.62 001972 000473 DAVIS FLEET PARTS PARTS \$ 1,065.36 002060 000474 HOOTEN OIL CO. FUEL \$ 1,360.77 002061 000475 HOOTEN OIL CO. FUEL \$ 2,721.54 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2005 002150 000476 LOCKE SUPPLY PARTS \$ 28.40 002152 000477 O G & E UTILITIES \$ 85.27 002067 000478 SIGN SOURCE SIGNS \$ 40.00 002151 000479 STONEWALL PUBLIC WORKS AUTH. UTILITIES \$ 120.05 Total: \$ 6,246.01 1102-6-6520-2005 001948 000462 ADA TRUCK PARTS PARTS \$ 29.76 002057 000464 BRUCKNER TRUCK SALES INC PARTS \$ 454.38 001712 000466 CAMPBELL TIRE LLC TIRES \$ 635.60 Total: \$ 1,119.74 HIGHWAY-ST 1313-6-8041-2005 002080 000229 ADA TRUCK PARTS PARTS \$ 315.70 001193 000230 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 726.75 001706 000231 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 634.98 002051 000232 GEORGE SMITH SALVAGE SERVICE \$ 560.00 001917 000233 HASKELL LEMON CONSTRUCTION CO ROAD MATERIAL \$ 15,147.53 000214 000234 HISLE BROS. INC. PARTS \$ 104.08 002019 000235 HOOTEN OIL CO. FUEL \$ 3,799.47 001709 000236 J B LUMBER PARTS \$ 65.06 001707 000237 NAPA OF ADA PARTS \$ 270.76 000768 000238 RINKER AUTOMOTIVE PARTS \$ 378.32 002089 000239 SUPER LUBE OIL CHANGE \$ 54.91 001708 000240 TRACTOR SUPPLY PARTS \$ 47.88 Total: \$ 22,105.44 1313-6-8042-2005 001975 000241 ATWOODS LP PARTS \$ 639.20 001980 000242 CULLIGAN SPLY \$ 56.89 001871 000243 BRUCKNER TRUCK SALES INC REPAIR \$ 5,656.09 001842 000244 C L BOYD PARTS \$ 2,914.31 002059 000245 JENNINGS STONE SERVICE \$ 1,000.00 Total: \$ 10,266.49 1313-6-8043-2005 000196 000246 ABC OCCUPATIONAL SAFETY OFFICE SUPPLY \$ 88.80 001089 000247 ADA TRUCK PARTS PARTS \$ 201.86 001272 000248 DOLESE BROS ROAD MATERIAL \$ 3,555.75 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8043-2005 001093 000249 T & W TIRE TIRES \$ 399.70 001362 000250 WARREN CAT PARTS \$ 2,030.13 Total: \$ 6,276.24 Lodging-ST 1302-8-3100-2005 001450 000077 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 479.16 001638 000078 JAMES SUPPLIES & RENTAL CO. PARTS \$ 113.00 001826 000079 LOCKE SUPPLY SUPPLIES \$ 233.35 001639 000080 MEAD LUMBER DO-IT CENTER PARTS \$ 178.90 Total: \$ 1,004.41 ML Fee 1208-1-1000-1310 002073 000035 BROWN, TAMMY TRAVEL \$ 82.50 001776 000036 HOLIDAY INN EXPRESS & SUITES HOTEL \$ 96.00 Total: \$ 178.50 Resale 1220-1-0600-2005 002184 000074 ALLEN ADVOCATE OFFICE SUPPLY \$ 27.50 002163 000075 TM CONSULTING INC OFFICE SUPPLY \$ 2,568.00 002164 000076 TM CONSULTING INC OFFICE SUPPLY \$ 3,042.87 Total: \$ 5,638.37 Rural Fire-ST 1321-2-2700-2005 001911 000111 FULL SOURCE LLC SPLY \$ 210.00 Total: \$ 210.00 1321-2-8206-2005 001995 000113 P E C UTILITIES \$ 55.37 Total: \$ 55.37 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 001998 000114 ADA CITY

UTILITIES UTILITIES \$ 24.70 002001 000115 B & S SANITATION TRASH \$ 25.00 001997 000116 P E C UTILITIES \$ 43.76 001413 000117 PICKETT COUNTRY STORE FUEL \$ 59.01 Total: \$ 152.47 1321-2-8215-2005 002009 000118 B & S SANITATION TRASH \$ 25.00 002008 000119 P E C UTILITIES \$ 43.29 Total: \$ 68.29 1321-2-8216-2005 001994 000120 P E C UTILITIES \$ 56.23 Total: \$ 56.23 1321-3-8202-2005 001418 000112 AUTO CHLOR SERVICE \$ 209.90 Total: \$ 209.90 Senior Citizen Trust 7611-3-3900-1310 001756 000114 HOME 2 SUITES OKC HOTEL \$ 104.00 001757 000115 HOME 2 SUITES OKC HOTEL \$ 104.00 002180 000116 BUTLER, MICHEAL DALE TRAVEL \$ 190.96 002179 000117 HAUGHN, MISTY D. TRAVEL \$ 91.50 Total: \$ 490.46 7611-3-3900-2005 001607 000118 COWARTS SMOKEHOUSE MARKET FUEL \$ 632.77 000773 000119 DOUBLE D AUTOMOTIVE REPAIR \$ 562.27 000254 000120 OFFICE DEPOT OFFICE SUPPLY \$ 129.64 002167 000121 O G & E UTILITIES \$ 197.29 Total: \$ 1,521.97 Use-ST 1301-1-8020-2005 001919 000150 PONTOTOC SAND & STONE ROAD MATERIAL \$ 8,207.82 Total: \$ 8,207.82 PO Warrant No. Vendor Name Purpose Amount Grand Total: \$ 149,054.40.

Davis and Roberts aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9). None.

Motion by Roberts, second by Davis, to adjourn. Roberts and Davis aye.

### **November 15, 2021**

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 10, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk.

Introduction of guests: JR Grissom, Chad Letellier, Johnny Roe, Cathleen Branscum, Danny Manuel, Krystina Phillips, Jace Drew, Shelley Snider, and John Christian.

Review and possibly approve November 1, 2021 and November 8, 2021 meeting minutes:

Motion by Starns, second by Davis, to approve November 1, 2021 meeting minutes. Starns and Davis aye, Roberts abstain.

Motion by Roberts, second by Davis, to approve November 8, 2021 meeting minutes. Roberts and Davis aye, Starns abstain.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding changes to Pontotoc County’s protocols/requirements for OMMA Compliance applications that are submitted to the Board of County Commissioners’ Office:

The BOCC is only accepting new applicants. They also state there is no zoning on the application and there is not a charge at this time.

Discussion and possible action regarding Fittstown VFD’s ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

Krystina Phillips with Fittstown VFD stated there has been changes in price of radios and other equipment so she will get a new quote and request to amend the ARPA Purchase Request. No action.

Motion by Roberts, second by Starns, to table Resolution #22-26, annual pay raise policy for FY 2021-2022. All aye.

Motion by Roberts, second by Starns, to approve Resolution #22-27, posting speed limit signage (35 MPH) on County Road 3500. All aye.

Motion by Starns, second by Roberts, to approve to let Bid #10, printing of Digital Ballots for the Pontotoc County Election Board. All aye.

Motion by Starns, second by Roberts, to approve FY 2020-2021 Inventory Summary Reports for the all of the following Volunteer Fire Departments except Happyland VFD (they have not turned theirs in):

Allen	Byng	Fittstown
Fitzhugh	Francis	Happyland
Homer	Lula	Oil Center
Pickett	Roff	Stonewall
Union Valley	Vanoss	

All aye.

Motion by Starns, second by Davis, to approve to remove Robin Davis from the Pontotoc County Justice Center's commissary account at Citizens Bank of Ada and add Victoria Bramlett.

All aye.

Motion by Starns, second by Davis, to approve FY 2021-2022 compliance documents:

- a. Happyland VFD – Worker's Compensation and Property/Liability Insurance

All aye.

Motion by Roberts, second by Starns, to approve claims:

W#77 Sparklight Business	1220-1-0600-2005	\$161.43
W#78 US Postal Service	1220-1-0600-2005	\$81.91

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

Highway	2290, 2339
Senior Citizen Trust	2291
General	2292-2294
SH Svc Fee	2295
Jail Old St	2296-2306
Rural Fire St	2307-2337
911 St	2338

All aye.

Motion by Starns, second by Davis, to approve purchase orders for payment:

**FY 21-22** Emergency Mgmt 1212-2-2700-1310 001926 000031 O F M A DUES \$ 75.00 Total: \$ 75.00 Fair Board 1214-4-4700-2005 002260 000052 ADA CITY UTILITIES UTILITIES \$ 416.22 002200 000053 B & S SANITATION TRASH \$ 573.00 002224 000054 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 497.34 002182 000055 O G & E UTILITIES \$ 5,041.73 002225 000056 SPARKLIGHT INTERNET \$ 89.73 Total: \$ 6,618.02 General 0001-1-1000-2005 002221 000525 OFFICE DEPOT OFFICE SUPPLY \$ 177.39 002220 000526 STAPLES OFFICE SUPPLY \$ 86.57 Total: \$ 263.96 0001-1-1700-2020 002219 000536 TOTAL ASSESSMENT SOLUTIONS CO SERVICE \$ 5,625.00 Total: \$ 5,625.00 0001-1-2000-2005 002207 000527 ADA, CITY OF REMITTANCE \$ 175.00 002216 000528 ADA CITY UTILITIES UTILITIES \$ 588.78 002258 000529 ADA CITY UTILITIES UTILITIES \$ 67.65 002223 000530 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 28.54 002217 000531 MILLER OFFICE REMITTANCE \$ 94.36 000027 000532 PATTEN, CPA, KERRY JOHN SERVICE \$ 5,900.00 002222 000533 PRINTERS SOLUTIONS INC OFFICE SUPPLY \$ 216.00 002226 000534 SPARKLIGHT INTERNET \$ 80.74 001801 000535 TERRY S PEST CONTROL SERVICE \$ 180.00 Total: \$ 7,331.07 PO Warrant No. Vendor Name Purpose Amount General 0001-2-0400-2005 000887 000524 FOREHAND S GARAGE LLC REPAIR \$ 558.00 Total: \$ 558.00 Highway 1102-6-4100-2005 001764 000480 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 14,177.80 002197 000481 B & S SANITATION TRASH \$ 52.00 002201 000483 RSI COMMUNICATIONS REMITTANCE \$ 75.00 Total: \$ 14,304.80 1102-6-4200-2005 001611 000484 BUMPER TO BUMPER PARTS \$ 411.75 000992 000485 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 684.93 001385 000486 JENNINGS, RANDY ROAD MATERIAL \$ 3,055.00 002202 000488 RSI COMMUNICATIONS REMITTANCE \$ 75.00 Total: \$ 4,226.68 1102-6-4300-2005 002199 000489 B & S SANITATION TRASH \$ 52.00 002257 000490 O G & E UTILITIES \$ 300.15 002203 000491 RSI COMMUNICATIONS REMITTANCE \$ 75.00 002176 000492 ROFF PUBLIC WORKS AUTHORITY UTILITIES \$ 25.00 Total: \$ 452.15 1102-6-6510-2005 001932 000482 DUB ROSS COMPANY ROAD MATERIAL \$ 5,705.44 Total: \$ 5,705.44 1102-6-6520-2005 001937 000487 JENNINGS, RANDY ROAD MATERIAL \$ 275.00 Total: \$ 275.00 HIGHWAY-ST 1313-6-8041-2005 002214 000251 BATTERY CENTER PARTS \$ 249.90 002161 000252 HOOTEN OIL CO. FUEL \$ 3,733.58 002018 000253 JACKSON LUMBER SPLY \$ 1,440.00 002181 000254 M H C KENWORTH PARTS \$ 175.86 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8041-2005 002209 000255 PRUETTS JANITORIAL \$ 88.95 002194 000256 SOUTHWEST TRAILERS & EQUIP PARTS \$ 655.45 002208 000257 STAPLES OFFICE SUPPLY \$ 35.47 001710 000258 TOTAL SIR LLC SERVICE \$ 36.50 Total: \$ 6,415.71 1313-6-8042-2005 002211 000259 BETTER BARNS C/O STRUCTURAL PIP TIN HORN \$ 780.00 001857 000260 HISLE BROS. INC. PARTS \$ 639.91 001977 000261 HISLE BROS. INC. PARTS \$ 287.70 001711 000262 JENNINGS, RANDY ROAD MATERIAL \$ 2,500.00 Total: \$ 4,207.61 JAIL-ST-NEW 1334-2-8034-2005 002133 000102 ARROW MACHINERY INC SPLY \$ 407.10 001542 000103 CULLIGAN SERVICE \$ 380.04 002076 000104 GUDERIANS FOOD \$ 5,054.25 001538 000105 HAGAR RESTAURANT SERVICES SUPPLY \$ 2,446.48 002254 000106 HEART J DESIGN UNIFORMS \$ 512.50 001102 000107 NICKERSON PLUMBING INC REPAIR \$ 417.70 001786 000108 PRODIGY SOLUTIONS INC COMMISSARY \$ 2,853.00 002255 000109 SPARKLIGHT INTERNET \$ 308.04 001109 000110 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 533.23 Total: \$ 12,912.34 Jail-ST-OLD 1315-2-8034-2005 002259 000091 ADA CITY UTILITIES UTILITIES \$ 4,363.77 001317 000092 GUDERIANS FOOD \$ 11,711.18 001322 000093 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 13,972.20 Total: \$ 30,047.15 Resale 1220-1-0600-2005 002212 000077 SPARKLIGHT INTERNET \$ 161.43 002246 000078 U S POSTMASTER POSTAGE \$ 81.91 PO Warrant No. Vendor Name Purpose Amount Resale Total: \$ 243.34 Rural Fire-ST 1321-2-8209-2005 001987 000122 ADA CITY UTILITIES UTILITIES \$ 26.60 000287 000123 BUMPER TO BUMPER PARTS \$ 251.35 001398 000124 COWARTS SMOKEHOUSE MARKET FUEL \$ 78.37 001013 000125 O REILLY AUTOMOTIVE, INC. PARTS \$ 388.20 Total: \$ 744.52 1321-2-8212-2005 002000 000126 A T & T MOBILITY UTILITIES \$ 33.50 Total: \$ 33.50 1321-2-8215-2005 002007 000127 RURAL WATER DIST # 9 UTILITIES \$ 25.00 Total: \$ 25.00 1321-2-8216-2005 000533 000128 PICKETT COUNTRY STORE FUEL \$ 137.25 Total: \$ 137.25 1321-3-8202-2005 001643 000121 KEMPER REFRIGERATION REPAIR \$ 3,850.00 Total: \$ 3,850.00 Senior Citizen Trust 7611-3-3900-2005 002206 000122 ADA CITY UTILITIES UTILITIES \$ 96.15 002192 000123 A T & T UTILITIES \$ 125.23 002218 000124 B & S SANITATION TRASH \$ 52.00 Total: \$ 273.38 SH Svc Fee 1226-2-0400-1110 001511 000120 WOOD, GARY JANITORIAL \$ 275.00 Total: \$ 275.00 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 001705 000121 ADA TIRE CENTER INC TIRES \$ 601.80 001527 000122 COM DATA CORPORATION SERVICE \$ 6,361.48 001529 000123 CULLIGAN SERVICE \$ 55.00 001526 000124 NAPA OF ADA PARTS \$ 140.32 001520 000128 SUPER LUBE MAINT \$ 255.98 002123 000129 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 002256 000130 SPARKLIGHT INTERNET \$ 158.98 001230 000131 ULTIMATE CAR WASH SERVICE \$ 300.00 Total: \$ 7,916.15 1226-2-1100-2005 001934 000125 ARROW MACHINERY INC REPAIR \$ 355.60 000119 000126 HAGAR RESTAURANT SERVICES SERVICE \$ 365.10 000674 000127 BEMAC SUPPLY PARTS \$ 752.01 Total: \$ 1,472.71 Use-ST 1301-1-8020-2005 001946 000151 HASKELL LEMON CONSTRUCTION CO ROAD MATERIAL \$ 40,937.79 Total: \$ 40,937.79 Grand Total: \$ 154,926.57. All aye.



Discussion and possible action regarding Resolution #22-20, County Commissioners' district boundaries:

Discussion was made regarding the district boundaries between the BOCC and Keona Wadley via conference call. Wadley will draw up another map to meet the agreed upon new district boundaries.

No action.

Motion by Starns, second by Davis, to open and accept all bids submitted for Bid #8, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2022) with the exception of the following:

Wright Asphalt, due to documentation error

Allied Materials Corp., no mail receptacle (bid was returned)

Reladyne Oil Company, not deliverable as addressed (bid was returned)

All aye.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

JR Grissom, Agri-Plex Manager, submitted a proposal for the southeast corner of the Bid Red Barn to be replaced from Overhead Door. The proposed amount is \$17,200.00. The BOCC asked Grissom to obtain and submit more quotes to compare.

Motion by Roberts, second by Starns, to adjourn. All aye.

### **November 22, 2021**

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 18, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Davis, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk.

Introduction of guests: JR Grissom, Janna Kelley, Daniel Manuel, Shelley Snider, Jenny Lindsay, and John Christian.

Motion by Davis, second by Starns, to approve November 15, 2021 meeting minutes. All aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD's ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Roberts, second by Starns, to approve Resolution #22-20, County Commissioners' district boundaries based upon the agreement between Starns and Roberts that Roberts will fix the east end of County Road 1600. All aye.

Motion by Roberts, second by Starns to approve Resolution #22-26, annual pay raise policy for FY 2021-2022. (This raise does exclude the Elected Officials of Pontotoc County based upon the letter from the Assistant Attorney General for the State of Oklahoma and the District Attorney's Opinion from the Assistant District Attorney for Pontotoc County.) All aye.

Motion by Starns, second by Roberts, to approve Resolution #22-28, interlocal agreement between Hughes County Sheriff Department and Pontotoc County to house inmates for up to forty (40) days at \$25.00 per inmate per day. All aye.

Motion by Roberts, second by Starns, to approve the OSU Extension office's FY 2021-2022 contract. All aye.

Motion by Roberts, second by Davis, to table approving bid tabulations and awarding Bid #8, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2022) to all based upon availability with the exception of Wright Asphalt (documentation error) and Dub Ross Company (received bid past deadline). All aye.

Motion by Starns, second by Roberts, to approve FY 2020-2021 Inventory Summary Report:

- a. Happyland VFD

All aye.

Motion by Davis, second by Starns, to approve amendment to Oil Center VFD's FY 2021-2022 monthly blanket Fire Tax Purchase Request:

- a. AT&T – phone service – from \$209.58 to \$250.00

All aye.

Motion by Starns, second by Davis, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. Super Lube – fuel - \$600.00
- b. Sherrell Steel – supplies - \$900.00
- c. Ada Paper – supplies - \$1,000.00

All aye.

Motion by Starns, second by Davis, to approve November 2021 payroll. All aye.

Motion by Starns, second by Roberts, to approve claims:

W#79 Staples	1220-1-0600-2005	\$342.99
W#80 Office Depot	1220-1-0600-2005	\$60.41
W#81 Office Depot	1220-1-0600-2005	\$145.96

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Roberts, second by Starns, to approve blanket purchase orders:

Highway	2386-2388, 2399
Highway St	2389-2390
Senior Citizen Trust	2391
Emergency MGMT	2392-2393
General	2394-2398
Lodging St	2443-2445

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

**FY 21-21** 911-ST-NEW 1327-2-8036-1110 001043 000002 ADA, CITY OF SERVICE \$ 7,048.00 001430 000003 ADA, CITY OF REMITTANCE \$ 32,500.00 Total: \$ 39,548.00 Emergency Mgmt 1212-2-2700-2005 000173 000032 FENTON FORD REPAIR \$ 55.64 002210 000033 GET RIGHT DESIGNS UNIFORMS \$ 156.00 Total: \$ 211.64 Fair Board 1214-4-4700-2005 002289 000057 OVERHEAD DOOR CO INC REPAIR \$ 2,650.00 Total: \$ 2,650.00 General 0001-1-0200-2005 002366 000537 THOMSON WEST OFFICE SUPPLY \$ 389.00 Total: \$ 389.00 0001-1-1000-2005 002345 000542 SPARKLIGHT INTERNET \$ 161.43 Total: \$ 161.43 0001-1-2000-2005 001740 000543 ADA NEWS PUBLICATION \$ 295.85 001792 000544 ADA PAPER COMPANY JANITORIAL \$ 329.13 001793 000545 ALLEN ADVOCATE PUBLICATION \$ 16.65 001794 000546 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 105.44 001797 000547 J B LUMBER PARTS \$ 71.81 001219 000548 LAMBERT MECHANICAL INC SERVICE \$ 354.14 001802 000549 TREAT S SOLUTIONS JANITORIAL \$ 111.92 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 Total: \$ 1,284.94 0001-2-0400-2005 002369 000538 A T & T MOBILITY UTILITIES \$ 1,218.00 001947 000539 GALLS INCORPORATED UNIFORMS \$ 1,425.88 002261 000540 SMITH COLLISION REPAIR \$ 245.00 Total: \$ 2,888.88 0001-2-2700-2005 002049 000550 MAZZIOS PIZZA FOOD \$ 559.66 Total: \$ 559.66 0001-5-0900-1110 001967 000541 O S U COOP EXTENSION SERV REMITTANCE \$ 13,333.33 Total: \$ 13,333.33 Health 1216-3-5000-2005 002277 000106 ADA CITY UTILITIES UTILITIES \$ 243.05 002196 000107 BANKSUPPLIES INC OFFICE SUPPLY \$ 116.50 002279 000108 BATTERY CENTER PARTS \$ 378.00 001956 000109 DIGI SMARTSENSE LLC MEDICAL \$ 83.18 002148 000110 MCKESSON MEDICAL SURG SUPPLY MEDICAL \$ 217.12 002283 000111 MICRODAQ.COM LTD SPLY \$ 434.00 001630 000112 QUILL CORP. OFFICE SUPPLY \$ 480.86 002090 000113 SLRS SIGN LANGUAGE RESOURCE SE SERVICE \$ 236.16 002278 000114 SPARKLIGHT INTERNET \$ 94.61 001631 000115 STAPLES OFFICE SUPPLY \$ 405.40 001179 000116 TERRY S PEST CONTROL SERVICE \$ 44.00 Total: \$ 2,732.88 Highway 1102-6-4100-2005 001509 000493 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 2.60 002250 000494 U S ALERT LLC REMITTANCE \$ 35.99 Total: \$ 38.59 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-2040 002263 000495 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002264 000496 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002265 000497 VISION BANK LEASE \$ 8,716.89 Total: \$ 11,131.25 1102-6-4200-1310 000952 000498 EMBASSY SUITES HOTEL \$ 198.00 Total: \$ 198.00 1102-6-4200-2005 000184 000499 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 41.69 Total: \$ 41.69 1102-6-4200-2040 002268 000500 VISION BANK LEASE \$ 10,661.52 002269 000501 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 002270 000502 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 Total: \$ 13,806.58 1102-6-4300-2005 001714 000503 ADA AGGREGATES LLC ROAD MATERIAL \$ 7,671.76 002262 000504 ADA ALIGNMENT TIRES \$ 220.57 002095 000505 ADA TRUCK PARTS PARTS \$ 467.85 001971 000506 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 485.55 002170 000507 HISLE BROS. INC. PARTS \$ 582.48 002248 000508 HOOTEN OIL CO. FUEL \$ 1,977.56 002249 000509 HOOTEN OIL CO. FUEL \$ 2,826.18 001973 000510 O REILLY AUTOMOTIVE, INC. PARTS \$ 284.84 001928 000511 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,834.95 002082 000512 SEAL MASTERS INC ROAD MATERIAL \$ 5,297.93 001916 000513 SETH WADLEY CHEVROLET INC REPAIR \$ 1,276.87 001954 000514 SETH WADLEY CHEVROLET INC REPAIR \$ 913.81 002098 000515 T & W TIRE TIRES \$ 935.92 001804 000516 WYCHE QUARRY ROAD MATERIAL \$ 540.00 002342 000517 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 86.07 002371 000521 U S POSTMASTER POSTAGE \$ 8.12 001742 000522 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 10,452.44 001748 000523 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 3,348.76 001754 000524 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 10,564.34 002367 000525 OK DEPT OF AGRI FOOD & FORESTRY SPLY \$ 200.00 Total: \$ 51,976.00 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2040 002271 000518 VISION BANK LEASE \$ 12,242.87 002272 000519 FIRST UNITED BANK LEASE \$ 4,990.00 002273 000520 OKLAHOMA STATE BANK LEASE \$ 1,493.19 Total: \$ 18,726.06 HIGHWAY-ST 1313-6-8041-2005 001777 000263 ADA AGGREGATES LLC ROAD MATERIAL \$ 6,350.00 001778 000264 ADA AGGREGATES LLC SERVICE \$ 7,143.75 002353 000265 C L BOYD PARTS \$ 295.30 002355 000266 C L BOYD PARTS \$ 657.60 002168 000267 EDWARDS CANVAS INC PARTS \$ 192.00 002190 000268 THOMPSON DIESEL PARTS \$ 870.00 Total: \$ 15,508.65 1313-6-8042-2005 002191 000269 C L BOYD PARTS \$ 729.42 002213 000270 DIRECT DISCOUNT TIRE, LLC. TIRES \$ 306.94 Total: \$ 1,036.36 JAIL-ST-NEW 1334-2-8034-2005 001104 000111 DERMATEC DIRECT LLC MEDICAL \$ 1,237.39 001535 000112 DICUS SUPERSTORE FOOD \$ 392.16 001536 000113 HOME DEPOT CREDIT SERVICES SUPPLIES \$ 799.05 001006 000114 OVERHEAD DOOR CO INC REPAIR \$ 553.00 001762 000115 ROMAINE CO SPLY \$ 3,136.00 001100 000116 TERRY S PEST CONTROL SERVICE \$ 65.00 002141 000117 TERRY S PEST CONTROL SERVICE \$ 20.00 001544 000118 XCEL OFFICE SOLUTIONS SERVICE \$ 611.97 Total: \$ 6,814.57 Jail-ST-OLD 1315-2-8034-

2005 002343 000094 O G & E UTILITIES \$ 2,467.28 001321 000096 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 2,532.28 PO Warrant No. Vendor Name Purpose Amount Jail-ST-OLD 1315-2-8034-2999 002286 000095 PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$ 61,741.95 Total: \$ 61,741.95 1315-2-8034-4110 002306 000097 NESTER HEAT & AIR LLC HEAT & AIR \$ 15,175.31 Total: \$ 15,175.31 Lodging-ST 1302-8-3100-2005 001640 000081 XYLO SHAVINGS INC SPLY \$ 2,079.00 Total: \$ 2,079.00 ML Fee 1208-1-1000-2005 000957 000037 ADA NEWS PUBLICATION \$ 16.64 Total: \$ 16.64 Resale 1220-1-0600-2005 002352 000079 STAPLES OFFICE SUPPLY \$ 342.99 002357 000080 OFFICE DEPOT OFFICE SUPPLY \$ 60.41 002363 000081 OFFICE DEPOT OFFICE SUPPLY \$ 145.96 Total: \$ 549.36 Rural Fire-ST 1321-2-8204-2005 000320 000133 BACKDRAFT OPCO, LLC SERVICE \$ 3,185.00 001336 000134 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 1,342.00 001909 000135 SHARP TESTING SERVICES, INC. SERVICE \$ 1,978.84 Total: \$ 6,505.84 1321-2-8207-4130 002266 000129 WELCH STATE BANK LEASE \$ 2,225.19 Total: \$ 2,225.19 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8209-2005 001988 000136 O G & E UTILITIES \$ 70.12 001989 000137 SPARKLIGHT INTERNET \$ 142.16 Total: \$ 212.28 1321-2-8209-4130 002267 000130 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-2-8212-2005 001999 000138 A T & T UTILITIES \$ 112.32 Total: \$ 112.32 1321-2-8213-4110 001901 000139 STRYKER MEDICAL CORP MEDICAL \$ 15,867.20 Total: \$ 15,867.20 1321-2-8213-4130 002274 000131 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-3-8201-4130 002275 000132 RCB BANK LEASE \$ 763.20 Total: \$ 763.20 Senior Citizen Trust 7611-3-3900-2005 002251 000125 NORTH TEXAS TOLLWAY AUTHORITY PIKEPASS \$ 7.19 001785 000126 SUPER LUBE FUEL \$ 688.00 Total: \$ 695.19 SH Svc Fee 1226-2-0400-2005 002070 000132 BERNIES AUTO GLASS LLC REPAIR \$ 245.00 001521 000133 FENTON FORD MAINT \$ 1,781.45 002069 000135 SMITH COLLISION REPAIR \$ 292.38 001531 000136 XCEL OFFICE SOLUTIONS SUPPLY \$ 465.52 Total: \$ 2,784.35 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-1100-2005 000123 000134 LATHEM TIME CORPORATION SPLY \$ 534.00 Total: \$ 534.00 Use-ST 1301-1-8020-2005 001273 000152 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 21,696.15 001741 000153 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 10,962.87 002247 000154 T & W TIRE TIRES \$ 4,284.00 Total: \$ 36,943.02 Grand Total: \$ 336,506.29. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay, Pontotoc County Health Department, stated COVID booster vaccines have been approved for eighteen years and up. Boosters are recommended for fifty years and over.

Motion by Roberts, second by Starns, to adjourn. All aye.

### November 29, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on November 23, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Davis, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1<sup>st</sup> Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: JR Grissom, Braylee Dickerson, Daniel Manuel, and John Christian.

Motion by Davis, second by Roberts, to approve November 22, 2021 meeting minutes. All aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD’s ARPA Purchase Request:

- b. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Starns, second by Davis, to approve the following to use \$225,000.00 out of the Safety USE Tax M&O Fund (account #1301-1-8020-2005), which can be used as the Board of County Commissioners deems necessary:

- a. District #1 - \$75,000.00
- b. District #2 - \$75,000.00
- c. District #3 - \$75,000.00

All aye.

Motion by Starns, second by Davis, to approve to remove Mike Butler and Oma Tatum as Receiving Agents for Call-A-Ride and add Misty Haughn and Arkle “Dennis” Williams. All aye.

Discussion and possible action regarding Stonewall VFD's Fire Tax Purchase Requests:

- a. Chief Fire & Safety – fire hoses, Bullard thermal imager, gas meter, traffic cones, drip torches & mounts - \$15,461.00
- b. Engine Repair – repair for the engine - \$3,125.98

No action.

Motion by Starns, second by Davis, to approve amendment to Byng VFD's Fire Tax Purchase Request:

- a. NAPA of Ada – warn winch and accessory kit – from \$1,852.10 to \$1,999.77

All aye.

Motion by Davis, second by Starns, to approve claim:

W#88 Southwestern Stationery & Bank Supply \$2,099.79

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Davis, second by Starns, to approve blanket purchase orders:

Highway	2470-2473
Highway St	2474-2478
Public Health	2479-2490
General	2491-2506
SH Svc Fee	2507
Jail Old St	2508-2519
Senior Citizen Trust	2520-2521

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

**FY 21-22 Fair Board 1214-4-4700-2005 002400 000058 O G & E UTILITIES \$ 2,529.84 Total: \$ 2,529.84 General 0001-1-1000-1310 001766 000610 ACCO REGISTRATION \$ 95.00 001768 000611 ACCO REGISTRATION \$ 35.00 Total: \$ 130.00 0001-1-1000-2005 002404 000612 CANON FINANCIAL SERVICES INC REMITTANCE \$ 235.00 Total: \$ 235.00 0001-1-1700-2005 002381 000618 U S POSTAL SERVICE POSTAGE \$ 6,000.00 Total: \$ 6,000.00 0001-1-2000-2005 002403 000613 CANON FINANCIAL SERVICES INC REMITTANCE \$ 120.00 001217 000614 ENTECH SALES & SERVICE LLC REPAIR \$ 535.00 002374 000615 O G & E UTILITIES \$ 112.98 002373 000617 TREAT \$ SOLUTIONS JANITORIAL \$ 182.42 Total: \$ 950.40 0001-1-2000-2999 002162 000616 SLASH1 LLC SERVICE \$ 10,000.00 Total: \$ 10,000.00 0001-5-0900-2005 002407 000608 A T & T UTILITIES \$ 86.09 002406 000609 SPARKLIGHT INTERNET \$ 80.24 Total: \$ 166.33 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 002361 000117 A T & T UTILITIES \$ 551.73 002359 000118 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 107.41 000423 000119 CUMMINS SOUTHERN PLAINS INSPECTION \$ 1,051.20 001931 000120 JOHNSON CONTROLS JANITORIAL \$ 649.33 002360 000121 O G & E UTILITIES \$ 961.48 Total: \$ 3,321.15 Highway 1102-6-4100-2005 002436 000571 U S CELLULAR UTILITIES \$ 159.76 Total: \$ 159.76 1102-6-4200-1310 001745 000572 A C C O REGISTRATION \$ 95.00 Total: \$ 95.00 1102-6-4200-2005 001936 000573 ADA AGGREGATES LLC ROAD MATERIAL \$ 5,040.03 002346 000574 BRUCKNER TRUCK SALES INC REPAIR \$ 544.32 002437 000575 U S CELLULAR UTILITIES \$ 141.20 Total: \$ 5,725.55 1102-6-4300-2005 002230 000576 ADA TRUCK PARTS PARTS \$ 269.41 002183 000577 CIRCUIT ENGINEERING DIST #4 SIGNS \$ 340.00 002233 000578 O REILLY AUTOMOTIVE, INC. PARTS \$ 342.77 002380 000579 T D S TELECOM UTILITIES \$ 173.69 002438 000580 U S CELLULAR UTILITIES \$ 139.20 002234 000581 WYCHE QUARRY ROAD MATERIAL \$ 1,045.00 Total: \$ 2,310.07 HIGHWAY-ST 1313-6-8042-2005 001976 000271 CAMPBELL TIRE LLC TIRES \$ 122.50 001695 000272 CERTIFIED LABS SPLY \$ 504.49 001979 000273 TOTAL SIR LLC SERVICE \$ 36.50 Total: \$ 663.49 PO Warrant No. Vendor Name Purpose Amount HIGHWAY-ST 1313-6-8043-2005 000452 000274 JAMES SUPPLIES & RENTAL CO. PARTS \$ 587.92 001390 000275 RHYNES SURPLUS PARTS \$ 199.99 Total: \$ 787.91 Lodging-ST 1302-8-3100-2005 000928 000094 SHERRELL STEEL L.L.C PARTS \$ 790.65 Total: \$ 790.65 Resale 1220-1-0600-2005 002442 000088 SOUTHWESTERN STATIONARY & BAN OFFICE SUPPLY \$ 2,099.79 Total: \$ 2,099.79 Rural Fire-ST 1321-2-8211-2005 001041 000141 A T & T UTILITIES \$ 241.73 Total: \$ 241.73 1321-2-8212-2005 001828 000142 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 2,044.00 001447 000143 CHICKASAW COMMUNICATIONS FIRE EQUIPMENT \$ 1,920.00 Total: \$ 3,964.00 1321-2-8215-2005 002006 000144 T D S TELECOM UTILITIES \$ 95.57 Total: \$ 95.57 1321-3-8202-2005 002005 000140 AUTO CHLOR SERVICE \$ 209.90 Total: \$ 209.90 Senior Citizen Trust PO Warrant No. Vendor Name Purpose Amount Senior Citizen Trust 7611-3-3900-2005 001868 000138 ADA TIRE CENTER INC TIRES \$ 497.64 002375 000139 SPARKLIGHT INTERNET \$ 99.68 002376 000140 U S CELLULAR INTERNET \$ 132.65 Total: \$ 729.97 Grand Total: \$ 41,206.11. All aye.**

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

JR Grissom, Agri-Plex Manager, discussed with the Board to have new service with Sparklight on a month-to-month basis at the Agri-Plex.

Motion by Starns, second by Roberts, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of November 2021 of the County Commissioners Journal No. 15.

BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY, OKLAHOMA

\_\_\_\_\_ Chairman

ATTEST:

\_\_\_\_\_ Member

\_\_\_\_\_  
County Clerk

\_\_\_\_\_ Member