

NOVEMBER 2025

November 3, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on October 30, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Keressa Cranford-County Clerk 1st Deputy. Tammy Brown-County Clerk was absent. Motion by Starns, second by Bolen, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Tony Sexton, Renae Furimsky, Chad Letellier, Kent Schmidt, Paula Hall, Paula Christian, Nicholas Thurman, Todd Thomsen, Arnold Scott, and Layne Cranford.

Moment of silence.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request

- a. BOCC’s minutes:
 - i. October 27, 2025 regular meeting
- b. BOCC’s October 2025 monthly meeting minutes for publication
- c. October 2025 monthly report:
 - i. Agri-Plex
 - ii. Health Department
- d. Call-A-Ride Director’s County General Fund Report:
 - i. 1st Quarter
- e. Claim(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:
V #53 Acct. #1220-1-0600-2005 Chaney Lawn \$75.00
- f. Transfer(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes. None.
- g. Blanket purchase order(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:
General 2494-2497, 2500
HWY 2490
HWY ST 2491-2493
Sheriff Fees 2498-2499
- h. Purchase orders for payment: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:
FY 2024-2025 Rural Fire-ST 1321-2-8215-4110 / UNION VALLEY VFD FIRE TAX CAP
OUTLAY 005402 000455 SCOUT CONTRACTING LLC BID \$ 89,270.00 Total: \$ 89,270.00
Grand Total: \$ 89,270.00

FY 2025-2026 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA
000446 000060 GAYLER'S CLEANING SERVICE \$ 200.00 002022 000061 HOOTEN OIL CO.
FUEL \$ 1,349.50 002472 000062 O G & E UTILITIES \$ 6,638.96 002467 000063
SPARKLIGHT INTERNET \$ 249.66 Total: \$ 8,438.12 Flood Plain 1213-1-0800-2005 /
FLOOD PLAIN M & O 002338 000001 O F M A REMITTANCE \$ 100.00 Total: \$ 100.00
General 0001-1-1700-2005 / COUNTY ASSESS M & O 002468 000991 SPARKLIGHT
INTERNET \$ 116.68 Total: \$ 116.68 0001-1-2000-2005 / GENERAL GOVT M & O 002357
000992 O G & E UTILITIES \$ 841.36 002465 000993 O G & E UTILITIES \$ 5,234.13 Total: \$
6,075.49 0001-2-0400-2005 / SHERIFF M & O 000123 000994 REED, STEVEN SERVICE \$
618.99 002350 000995 SECRETARY OF STATE/NOTARY NOTARY BOND \$ 40.00 002469
000996 SERVICE OKLAHOMA VEHICLE RECORDS CHE \$ 9.23 002471 000997 SPARKLIGHT
UTILITY \$ 122.48 Total: \$ 790.70 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O
000146 001002 RSI COMMUNICATIONS REMITTANCE \$ 150.00 002363 001003 U S
POSTMASTER POSTAGE \$ 78.00 Total: \$ 228.00 PO Warrant No. Vendor Name Purpose
Amount General 0001-5-0900-1310 / OSU TRAVEL 001297 001001 HUBBARD, ERIN
TRAVEL \$ 258.58 Total: \$ 258.58 0001-5-0900-2005 / OSU M & O 002276 000998 A T &
T PHONE \$ 249.66 002225 000999 SPARKLIGHT INTERNET \$ 107.18 002283 001000
STANDLEY SYSTEMS REMITTANCE \$ 283.39 Total: \$ 640.23 Health 1216-3-5000-1310 /

HEALTH TRAVEL 001378 000096 JOY, ELIZABETH TRAVEL \$ 29.12 Total: \$ 29.12 1216-3-5000-2005 / HEALTH M & O 001390 000095 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 491.30 Total: \$ 491.30 Highway 1102-6-4200-2005 / HWY M & O #2 001074 000537 O REILLY AUTOMOTIVE, INC. AUTO PARTS AND REPAIR \$ 233.49 Total: \$ 233.49 1102-6-4300-2005 / HWY M & O #3 002228 000538 C L BOYD PARTS \$ 106.12 002355 000539 HALL S AUTO SUPPLIES \$ 299.00 002356 000540 HALL S AUTO BATTERIES \$ 358.00 001709 000542 DAVIS FLEET PARTS PARTS \$ 421.76 002456 000543 STONEWALL PUBLIC WORKS AUTH. UTILITY \$ 79.25 002411 000544 T D S TELECOM INTERNET \$ 157.81 002364 000545 U S CELLULAR PHONE \$ 182.85 002327 000546 WARREN CAT EQUIP \$ 961.23 Total: \$ 2,566.02 1102-6-6510-2005 / CIRB-MV M&O #1 002337 000535 ERGON ASPHALT AND EMULSIONS OIL \$ 2,543.78 002462 000536 PONTOTOC SAND & STONE ROAD MATERIAL \$ 1,304.59 Total: \$ 3,848.37 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6530-2005 / CIRB-MV M&O #3 002244 000541 HOOTEN OIL CO. FUEL \$ 1,835.81 Total: \$ 1,835.81 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 002351 000154 COLE EQUIPMENT INC PARTS \$ 5.61 002313 000155 CUMMINS CONSTRUCTION ROAD MATERIAL \$ 20,775.01 000745 000156 HOOTEN OIL CO. FUEL \$ 2,908.96 002305 000157 HOOTEN OIL CO. FUEL \$ 5,227.58 002336 000158 M H C KENWORTH PARTS \$ 1,366.99 Total: \$ 30,284.15 Lodging-ST 1302-8-3100-2005 / LODGING TAX M & O 000474 000066 MEAD LUMBER DO-IT CENTER SUPPLIES \$ 355.00 001734 000067 SUPER LUBE FUEL \$ 619.08 Total: \$ 974.08 ML Fee 1208-1-1000-2005 / CO CLERK MECHANIC LIEN FEE MO 002141 000019 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 319.42 Total: \$ 319.42 Resale 1220-1-0600-2005 / MAINT & OPERA 002458 000053 CHANEY LAWN CARE & LAND SCAPIN MOWING \$ 75.00 Total: \$ 75.00 Rural Fire-ST 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 001681 000110 T D S INTERNET SERVICES MONTHLY \$ 119.98 Total: \$ 119.98 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-3-8202-2005 / NUTRITION CTR FIRE TAX M & O 001189 000109 PEAY, JENSEN MOWING \$ 300.00 Total: \$ 300.00 SH Commissary 1223-2-0400-2005 / SHERIFF COMMISSARY M&O 001597 000007 I C S REMITTANCE \$ 3,585.41 Total: \$ 3,585.41 SH Svc Fee 1226-2-0400-1310 / TRAVEL 001494 000154 OK SHERIFF ASSOCIATION REGISTRATION \$ 1,600.00 Total: \$ 1,600.00 1226-2-0400-2005 / MAINT & OPERA 001962 000151 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 3,808.05 000306 000155 O REILLY AUTOMOTIVE, INC. PARTS \$ 111.01 001969 000157 STAPLES SUPPLIES \$ 742.80 Total: \$ 4,661.86 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 001977 000152 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 106.66 001800 000153 JAM SALES LLC REMITTANCE \$ 1,100.00 002470 000156 SPARKLIGHT UTILITY \$ 356.25 001856 000158 WILCOX PLUMBING LLC PLUMBING \$ 15,884.50 Total: \$ 17,447.41 Use-ST 1301-6-0810-2005 / USE TAX HWY DIST #1 M&O 002112 000179 NORTH TEXAS NATURAL SELECT MAT ROAD MATERIAL \$ 3,859.68 002246 000180 NORTH TEXAS NATURAL SELECT MAT road materials \$ 3,177.68 Total: \$ 7,037.36 Grand Total: \$ 92,056.58

Motion by Davis, second by Bolen, to approve consent agenda items (a-h). All aye.

Motion by Bolen, second by Starns, to approve or approve as amended *Resolution #26-41*, FY 2025-2026 agreement with Senior Citizens Public Transportation for the County to provide funding in the amount of \$40,000.00 for Maintenance & Operations in the General County Fund. All aye.

Motion by Davis, second by Starns, to approve *Resolution #26-42*, an application for the Unpaved Roads Grant Program. The application is for District #1 to request \$75,000. These funds will be used to address critical repairs on CR 1560, specifically to fix the shoulder and ditches, construct water breaks to prevent erosion, lay down shale to build up the road, and then rock the road surface. All aye.

Discussion, consideration, and possible action to approve or approve as amended *Resolution #26-43*, interlocal agreement between the Board of County Commissioners of Pontotoc County and Erik C. Johnson, as District Attorney for the Twenty-Second Prosecutorial District, that the Board of County Commissioners for Pontotoc County will provide \$42,350.00 as funding assistance for the Civil Division of the District Attorney's Office. Such funding will provide salary funding assistance, as well as payment of related incurred costs and expenses of the Civil Division of the District Attorney's Office to aid Pontotoc County for county operations, legal advice and/or representation for County Offices, Elected Officials, County Officers, and County Commissioners, as well as to other county employees or entities of Pontotoc County provided by the Civil Division of the District Attorney's Office in all relevant county matters for the fiscal year FY 2025-2026.

The amount on the resolution was not what the District Attorney's Office requested on their Estimate of Needs. Motion by Starns, second by Bolen, to table. All aye.

Motion by Bolen, second by Starns, to approve *Bid #26-06*, to let road oil (January 1, 2026 – June 30, 2026). (Note: the road oil will be listed on the six-month bid tabs.) All aye.

Motion by Starns, second by Davis, to approve Tax Roll Corrections Meeting Dates for 2026. All aye.

Motion by Davis, second by Starns, to approve Excise Board Meeting Dates for 2026. All aye.

Motion by Bolen, second by Starns, to approve Finalized Payroll Claims for 2026. All aye.

Motion by Davis, second by Starns, to approve 2025 REAP Grant Close-Out Certification:

- a. District #2 – REAP #25-018 – oil and chip seal 3.5 miles of CR 3510 north of HWY 3W - \$25,000.00 was received on October 24, 2025

All aye.

Discussion, consideration, and possible action to approve or approve as amended Pontotoc County Background Policy:

The BOCC approved to keep the background policy in place and to begin the process to set up an account through Identago by Idemia. Once we receive an agreement with Identago by Idemia, the BOCC would like the DA's office to review the agreement before proceeding.

Motion by Bolen, second by Davis, to approve Pontotoc County Background Policy. All aye.

Motion by Starns, second by Davis, to approve FY 2025-2026 compliance documents:

- a. Happyland VFD: Property & Liability Insurance, Workers' Comp Insurance, and Annual List of Meetings

All aye.

Motion by Davis, second by Starns, to approve Francis VFD's Fire Tax Purchase Request:

- a. OMES – property and liability insurance - \$2190.87

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. None.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:
 - *CATZ was turned in -closing out 4776 disaster completely this month.
 - *Hazard Mitigation grant funds are on hold due to the government shutdown.
 - *Weather will be dry for the next 7-10 days, and expected fire chances are high
- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:
 - *The Sheriff's office had a calm weekend
- c. Mercy Hospital – Kent Schmidt, Mercy EMS, reported:
 - *The 3rd quarter report for Mercy EMS
 - * July-September, there were 2,302 calls
 - * They are having problems with the crash detection notifications from the cell phone. Out of fifty-nine calls, only one call was truly a problem. Mercy EMS is looking into trying to implement something to verify the detection.
 - * The average chute and response times are good
 - *Chute times have been within thirty seconds
 - *Response times arriving on the scene within 8 minutes.
 - *Goal on scene time is within twenty minutes; sometimes the scene time can be longer if the call is further out in the county, such as Lula. Recently, the Lula area has been a high call area.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

JR Grissom, Agri-Plex Manager, presented a quote from Shockey Electric to fix the parking lot lights on the south side. The BOCC told JR to proceed with purchasing procedures to get the lights fixed.

Chad Letellier stated he will be attending a Floodplain class in McAlester on November 4th.

Discussion, consideration, and possible action to approve or approve as amended to open and accept/deny bids for *Bid #26-05*, a six-month bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2026). The bid will be awarded once the bid tabulations are compiled. Motion by Starns, second by Bolen, to open and accept bids submitted except:

Denied - Heidelberg Materials - notary acknowledgment was not completed.

All aye.

Motion Starns, second by Bolen, to adjourn. All aye.

November 10, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on November 6, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Starns, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Chris McGill, Jay Owens, Bryan Hogland, Paula Hall, Anna Marie Cosby, Kyle Spruce, Ian Edwards, Krystina Phillips, Shannon Butler, Arnold Scott, and Layne Cranford.

Moment of silence.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under "Consent" are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request

- a. BOCC's minutes:
 - i. November 3, 2025 regular meeting
- b. October 2025 monthly reports:
 - i. Assessor
 - ii. County Clerk
 - iii. Election Board
 - iv. Treasurer
- c. November 2025 appropriations: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

GENERAL	
HIGHWAY	\$334,042.36
CBRI	\$36,818.67
ASSESSORS REVOLVING	\$6.00
COUNTY CLERK LIEN FEES	\$1,226.84
PRESERVATION FEES	\$6,950.00
EMERGENCY MANAGEMENT	
FLOOD PLAIN MANAGEMENT	
AGRI-PLEX	\$24,165.19
HEALTH DEPT	\$12,084.29
HAZMAT PLANNING GRANT	
RESALE PROPERTY	\$18,090.27
COUNTY REWARD FUND	\$2,170.00
COMMISSARY	\$21,826.41
DRUG COURT SENTENCING	
SHERIFF FORFEITURE	
SHERIFF FEES	\$222,835.66
SHERIFF TRAINING	
MORTGAGE TAX CERT	\$525.00
DONATIONS	
SAFETY USE TAX	\$68,572.31
COUNTY FIRE USE TAX	\$25,332.78
USE TX-ST-P/S	\$15,022.36
JAIL-OLD M/O	\$387.41
USE TX-C/O	\$8.19
USE TX- HWY	\$842.25
SAFETY USE TAX HWY	\$106.40

LODGING TAX	\$65,111.37
EMS/AMBULANCE-ST-NEW	\$54,229.69
HIGHWAY-ST-NEW	\$219,460.08
JAIL-ST-OLD	\$72,078.58
FIRE TAX	\$109,800.23
911-ST-NEW	\$46,161.98
JAIL-ST-NEW	\$81,490.80
CDBG	
CARES/COVID AID & RELIEF	
AMERICAN RESCUE PLAN ACT OF 2021	\$790.83
COURT CLERK REVOLVING	
LAW LIBRARY	\$1,320.30
COURT CLERK RECORDS MGMT/PRES	
EXCESS RESALE	
ETR-PROJECT	
PONTOTOC CO EDUC FAC AUTH	\$71,152.00
LEPC	
SR CIT TRANS	\$13,249.80
OPIOID ABATEMENT SETTLEMENT	
GENERAL-PROPERTY DAMAGE	
TOTALS	\$1,525,858.05

- d. Claim(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #54 ACCT 1220-1-0600-2005	OFFICE DEPOT	\$325.34
V #55 ACCT 1220-1-0600-2005	SABER TRANS SUPPORT	\$40.00
V #56 ACCT 1220-1-0600-2005	SW STATIONARY & BANK SUPPLY	\$100.13
V #57 ACCT 1220-1-0600-2005	U S POSTMASTER	\$109.39
V #17 ACCT 7205-5-8049-2005	COURT ADMINISTRATOR S OFFICE	\$1,534.60

- e. Transfer(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

1321-2-8204-2005 to 1321-2-8204-4110 \$26,036.00

- f. Agri-Plex's Hotel-Motel Tax Fund Requests (blankets):

- Ada Paper – supplies - \$1,800.00
- Frye Brothers – materials - \$2,000.00

- g. Blanket purchase order(s): The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	2561-2564
Highway	2565-2568, 2571-2574
Highway ST	2569-2570
Sheriff	2575-2579
Lodging ST	2586-2587
CBRI	2585

- h. Purchase orders for payment: The County Clerk's Office has supporting documents available for review, which will be listed in the corresponding minutes:

PO Warrant No. Vendor Name Purpose Amount 911-ST-NEW 1327-2-8036-1110 / 911-ST-NEW PERSONAL SERVICES 001661 000005 ADA, CITY OF REMITTANCE \$ 40,417.00
Total: \$ 40,417.00 CBRI 1103-6-0820-2005 / HIGHWAY DIST #2 CBRI-105 002311 000017
GUY ENGINEERING INC REMITTANCE \$ 15,770.29 Total: \$ 15,770.29 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 002480 000064 B & S SANITATION TRASH \$ 573.00 002420 000065 KEMPER REFRIGERATION repairs \$ 1,361.39 000458 000066 TERRY S PEST CONTROL SERVICE \$ 65.00 Total: \$ 1,999.39 General 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 001943 001004 ABSOLUTE DATA SHREDDING SERVICE \$ 650.00 002282 001005 ABSOLUTE DATA SHREDDING REMITTANCE \$ 47.25 Total: \$ 697.25 0001-1-0200-2060 / DISTRICT ATTORNEY PRINTING 002281 001006 THOMSON REUTERS WEST REMITTANCE \$ 392.14 Total: \$ 392.14 0001-1-0600-2005 / TREASURER M & O 002512 001007 SPARKLIGHT INTERNET \$ 120.48 Total: \$ 120.48 0001-1-1000-2005 / COUNTY CLERK M & O 002540 001008 SPARKLIGHT INTERNET \$ 140.43 PO Warrant No. Vendor Name Purpose Amount 0001-1-1000-2005 / COUNTY CLERK M & O Total: \$ 140.43 0001-1-1600-1310 / COUNTY ASSESS TRAVEL 001944 001009 FURIMSKY, PATRICIA RENAE TRAVEL \$ 403.72 Total: \$ 403.72 0001-1-1700-1310 / COUNTY ASSESS TRAVEL 001945 001010 EMBASSY SUITES HOTEL \$ 480.00 001946 001011 RHODES, FREDDIE E. TRAVEL \$ 381.50 001947 001012 ROSS, RANDY DEAN TRAVEL \$ 319.90 Total: \$ 1,181.40 0001-1-1700-2005 / COUNTY ASSESS M & O 002280 001013 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 193.59 Total: \$ 193.59 0001-1-2000-2005 / GENERAL GOVT M & O 002518 001014 ADA CITY UTILITIES UTILITY \$ 620.61 002523 001015 ADA CITY UTILITIES UTILITY \$ 157.99 002504 001016 CANON FINANCIAL SERVICES INC REMITTANCE \$ 120.00 002501 001017 MILLER OFFICE MONTHLY \$ 88.16 000024 001018 PATTEN & ODOM, CPAS, PLLC REMITTANCE \$

6,750.00 002519 001019 P E C UTILITY \$ 38.98 002482 001020 SPARKLIGHT INTERNET \$
 80.74 002528 001021 U S POSTMASTER POSTAGE \$ 730.00 Total: \$ 8,586.48 0001-1-
 2200-2005 / ELECTION BRD M & O 002537 001022 CANON FINANCIAL SERVICES INC
 MONTHLY \$ 75.00 002536 001023 MILLER OFFICE MONTHLY \$ 44.22 002538 001024
 SPARKLIGHT INTERNET \$ 96.73 Total: \$ 215.95 0001-2-0400-2005 / SHERIFF M & O
 002340 001025 TRAVELERS BOND EXPRESS NOTARY BOND \$ 100.00 Total: \$ 100.00
 0001-2-2700-2005 / CIVIL DEFENSE M & O 002080 001026 COMDATA CORPORATION
 REMITTANCE \$ 358.46 Total: \$ 358.46 PO Warrant No. Vendor Name Purpose Amount
 General 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 000140 001027 B & S
 SANITATION TRASH \$ 30.00 000163 001028 CINTAS CORPORATION LOC 618 UNIFORMS
 \$ 265.10 002515 001029 O G & E UTILITIES \$ 305.56 Total: \$ 600.66 0001-5-0900-1310 /
 OSU TRAVEL 002006 001030 HUBBARD, ERIN TRAVEL \$ 20.02 002004 001031 KELLEY,
 JANNA L EDWARDS TRAVEL \$ 548.99 002079 001032 KIKER, KASEY TRAVEL \$ 298.15
 002005 001033 WALKER, BECKY TRAVEL \$ 749.98 Total: \$ 1,617.14 Health 1216-3-5000-
 1310 / HEALTH TRAVEL 000902 000097 BEACHAMP, TIM TRAVEL \$ 14.14 000384
 000098 FULTON, JENIFER TRAVEL \$ 69.90 001989 000099 LINDSAY, JENNY TRAVEL \$
 43.82 002349 000100 NASH, ANTOINETTE TRAVEL \$ 9.66 002348 000101 ZEIER, MARY
 TRAVEL \$ 10.85 Total: \$ 148.37 1216-3-5000-2005 / HEALTH M & O 002002 000102
 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 172.45 002353 000103 PONTOTOC COUNTY
 TREASURER REMITTANCE \$ 7,631.06 Total: \$ 7,803.51 Highway 1102-6-4100-1310 /
 HIGHWAY DIST #1 TRAVEL 002418 000547 POGUE, CHARLES A. TRAVEL \$ 106.96 002417
 000548 STARNES, GARY TRAVEL \$ 344.96 Total: \$ 451.92 1102-6-4100-2005 / HWY M & O
 #1 002524 000549 A T & T MOBILITY PHONE \$ 40.04 001788 000550 DOLESE BROS
 ROAD MATERIAL \$ 150.00 002520 000551 P E C UTILITIES \$ 704.71 002485 000552 RSI
 COMMUNICATIONS REMITTANCE \$ 75.00 000401 000553 SABER TRANSPORTATION
 SUPPORT DRUG TEST \$ 240.00 PO Warrant No. Vendor Name Purpose Amount Highway
 1102-6-4100-2005 / HWY M & O #1 Total: \$ 1,209.75 1102-6-4200-1310 / HIGHWAY
 DIST #2 TRAVEL 001061 000556 EMBASSY SUITES HOTEL \$ 330.00 002464 000557
 GREEN, JODY PAUL TRAVEL \$ 87.36 Total: \$ 417.36 1102-6-4200-2005 / HWY M & O #2
 002454 000558 BOMGAARS SUPPLY INC OIL \$ 799.90 002455 000559 BRUCKNER TRUCK
 SALES INC PARTS \$ 1,193.63 002419 000560 EDWARDS CANVAS INC SUPPLIES \$ 131.00
 002521 000561 P E C UTILITIES \$ 532.57 002543 000562 P E C UTILITY \$ 36.80 002486
 000563 RSI COMMUNICATIONS REMITTANCE \$ 75.00 002479 000564 RURAL WATER
 DIST #8 UTILITY \$ 229.71 000407 000565 STATEWIDE COMMUNICATIONS INC
 REMITTANCE \$ 780.00 Total: \$ 3,778.61 1102-6-4300-1310 / HIGHWAY DIST #3 TRAVEL
 001955 000566 BOLEN, VICTOR TRAVEL \$ 602.22 001062 000567 EMBASSY SUITES
 HOTEL \$ 330.00 Total: \$ 932.22 1102-6-4300-2005 / HWY M & O #3 002295 000568 ABC
 OCCUPATIONAL SAFETY FIRST AID SUPPLIES \$ 996.45 002532 000569 ATLINK SERVICES
 LLC INTERNET \$ 99.00 002488 000570 A T & T PHONE \$ 250.13 002483 000571 B & S
 SANITATION TRASH \$ 65.00 002358 000572 HALL S AUTO SUPPLIES \$ 312.50 002527
 000573 HALL S AUTO AUTO REPAIR PARTS \$ 382.99 002529 000574 HALL S AUTO AUTO
 REPAIR PARTS \$ 344.99 002502 000575 MILLER OFFICE MONTHLY \$ 31.80 002484
 000576 O G & E UTILITY \$ 107.28 002522 000577 P E C UTILITY \$ 26.19 002292 000578 P
 & K STONE LLC ROAD MATERIAL \$ 2,787.25 002487 000579 RSI COMMUNICATIONS
 REMITTANCE \$ 75.00 000424 000580 SABER TRANSPORTATION SUPPORT DRUG TEST \$
 120.00 002362 000581 VAN KEPPEL PARTS \$ 55.04 002328 000582 WARREN CAT EQUIP
 \$ 961.23 Total: \$ 6,614.85 PO Warrant No. Vendor Name Purpose Amount Highway
 1102-6-6510-2005 / CIRB-MV M&O #1 002508 000554 GOODWIN AUTOMOTIVE PARTS
 \$ 108.40 002533 000555 NAPA OF ADA PARTS \$ 141.93 Total: \$ 250.33 1102-6-6530-
 2005 / CIRB-MV M&O #3 002312 000583 HOOTEN OIL CO. FUEL \$ 2,780.09 Total: \$
 2,780.09 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 002290 000159 J B
 LUMBER SUPPLIES \$ 62.30 002157 000160 O REILLY AUTOMOTIVE, INC. PARTS \$ 338.48
 002460 000161 O REILLY AUTOMOTIVE, INC. OIL CHANGE \$ 115.68 Total: \$ 516.46 1313-
 6-8043-2005 / HIGHWAY-ST-NEW M&O 002409 000162 WARREN CAT PARTS \$ 1,267.11
 002331 000163 DUB ROSS COMPANY TIN HORN \$ 15,752.90 002333 000164 DIRECT
 DISCOUNT TIRE, LLC. TIRES \$ 1,851.00 002081 000165 PONTOTOC SAND & STONE ROAD
 MATERIAL \$ 3,889.63 Total: \$ 22,760.64 JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW
 M&O 000323 000096 ABC OCCUPATIONAL SAFETY REMITTANCE \$ 511.00 000340
 000097 LATHEM TIME CORPORATION REMITTANCE \$ 584.00 Total: \$ 1,095.00 Jail-ST-
 OLD 1315-2-8034-2005 / JAIL-ST OLD M&O 002489 000078 A T & T PHONE \$ 50.44
 Total: \$ 50.44 Law Library PO Warrant No. Vendor Name Purpose Amount Law Library
 7205-5-8049-2005 / LAW LIBRARY 002541 000017 COURT ADMINISTRATOR S OFFICE
 REMITTANCE \$ 1,534.60 Total: \$ 1,534.60 ML Fee 1208-1-1000-1310 / MECHANICS LIEN
 TRAVEL 001839 000021 COUNTY TRAINING PROGRAM REGISTRATION \$ 40.00 Total: \$
 40.00 1208-1-1000-2005 / CO CLERK MECHANIC LIEN FEE MO 002503 000020 CANON
 FINANCIAL SERVICES INC REMITTANCE \$ 235.00 Total: \$ 235.00 Resale 1220-1-0600-
 2005 / MAINT & OPERA 002525 000054 OFFICE DEPOT OFFICE SUPPLY \$ 325.34 002513
 000055 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 002511 000056
 SOUTHWESTERN STATIONARY & BAN OFFICE SUPPLY \$ 100.13 002510 000057 U S
 POSTMASTER POSTAGE \$ 109.39 Total: \$ 574.86 RM&P 1209-1-1000-2005 / COUNTY

CLERK PRESERVE M&O 002478 000032 AMAZON CAPITAL SERVICES INC SUPPLIES \$ 93.25 Total: \$ 93.25 Rural Fire-ST 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 001664 000111 P E C UTILITY \$ 35.93 001191 000112 TERRY S PEST CONTROL SERVICE \$ 50.00 Total: \$ 85.93 1321-2-8207-2005 / FRANCIS VFD FIRE TAX M & O 002506 000113 MGMT AND ENTERPRISE SERVICES INSURANCE \$ 2,190.87 Total: \$ 2,190.87 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 001676 000114 SPARKLIGHT UTILITY \$ 183.15 Total: \$ 183.15 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 000506 000115 HALL S AUTO PARTS \$ 12.99 000508 000116 KOUNTRY STORE FUEL \$ 128.85 001679 000117 P E C UTILITY \$ 106.47 Total: \$ 248.31 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 001686 000118 P E C UTILITY \$ 98.17 Total: \$ 98.17 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 002207 000119 ADA CITY UTILITIES UTILITIES \$ 27.70 001690 000120 B & S SANITATION UTILITY \$ 30.00 002210 000121 P E C UTILITIES \$ 51.89 002211 000122 SPARKLIGHT INTERNET \$ 96.74 Total: \$ 206.33 1321-2-8216-2005 / VANOSS VFD FIRE TAX M & O 001701 000123 P E C UTILITIES \$ 54.64 Total: \$ 54.64 Senior Citizen Trust 7611-3-3900-2005 / SR CIT TRANS M & O 000237 000086 CROWLEYS MARKET INC FUEL \$ 59.00 000226 000087 SUPER LUBE FUEL \$ 494.82 Total: \$ 553.82 7611-3-5201-2005 / SENIOR CITIZEN PUBLIC TRANSP SPECIAL PROGRAM M&O 000252 000088 SUPER LUBE FUEL \$ 123.00 Total: \$ 123.00 SH Commissary 1223-2-0400-2005 / SHERIFF COMMISSARY M&O 001724 000008 BENCHMARK GOV. SOLUTIONS LLC REMITTANCE \$ 22,774.13 PO Warrant No. Vendor Name Purpose Amount SH Commissary Total: \$ 22,774.13 SH Svc Fee 1226-2-0400-1310 / TRAVEL 001720 000159 BUTLER, SHANNON RAY TRAVEL \$ 238.00 Total: \$ 238.00 1226-2-0400-2005 / MAINT & OPERA 001964 000160 COMDATA CORPORATION REMITTANCE \$ 6,907.33 001409 000161 TROPICAL RAIN CARWASH SERVICE \$ 192.00 Total: \$ 7,099.33 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 001978 000162 EASY ICE LLC REMITTANCE \$ 219.85 001412 000163 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 80.00 001982 000164 TERRY S PEST CONTROL SERVICE \$ 270.00 001318 000165 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 20,172.51 002542 000166 VALLEY VIEW FOOT AND ANKLE CENT MEDICAL \$ 755.00 Total: \$ 21,497.36 Use-ST 1301-6-0810-2005 / USE TAX HWY DIST #1 M&O 002031 000181 ADVANCED WORKZONE SERVICES REMITTANCE \$ 13,500.00 Total: \$ 13,500.00 Grand Total: \$ 192,934.68F

Motion by Davis, second by Bolen, to approve consent agenda items (a-h). All aye.

Discussion, consideration, and possible action to approve or approve as amended a contract between Pontotoc County and Dobson Fiber for fiber optic DIA internet services:

Kyle Spruce with WAV11 explained that at this time, the District #3 shop sites (Roff & Stonewall) are not able to get internet through Dobson, but will eventually be able to. However, Districts #1 & #2 will not be served at all as Dobson Fiber will not be installing fiber optic lines in their areas.

The current internet used by the Courthouse is Sparklight, which is not supporting the County's new phone system very well. If the BOCC agrees to go ahead and start the process of getting internet through Dobson, the Sparklight contract will still need to continue to be paid through the end of the fiscal year 25-26 contract ending June 30, 2026. The contract for internet with Dobson would also need to be paid for the Courthouse offices in order for the phone service to work efficiently. The other office sites: County Clerk, Sheriff, Jail, Election Board, and the Agri-Plex would be able to get the Dobson internet beginning in the fiscal year 26-27, and the Sparklight contracts for the County offices could be dropped.

Krystina Phillips, Assistant District Attorney, asked if the D.A.'s Office could be included in this internet switch, and Kyle told her they could check into it.

Spruce sent an email requesting contact and billing information needed for each site in order to proceed with the Dobson Fiber contract being drawn up. These sites include the Courthouse, County Clerk's Office, Sheriff's Office, Election Board, Agri-Plex, which includes Emergency MGMT, and the Justice Center (jail).

Motion by Bolen, second by Starns, to have a special agenda filed for a BOCC meeting on Friday, November 14th at 9:00 AM for possible approval of a contract with Dobson Fiber for fiber optic internet. All aye.

Motion by Davis, second by Bolen, to approve *Resolution #26-43*, interlocal agreement between the Board of County Commissioners of Pontotoc County and Erik C. Johnson, as District Attorney for the Twenty-Second Prosecutorial District, that the Board of County Commissioners for Pontotoc County will provide \$43,000.00 as funding assistance for the Civil Division of the District Attorney's Office, currently held by Krystina Phillips. Such funding will provide salary funding assistance, as well as payment of related incurred costs and expenses of the Civil Division of the District Attorney's Office to aid Pontotoc County for county operations, legal advice and/or representation for County Offices, Elected Officials, County Officers, and County Commissioners, as well as to other county employees or entities of Pontotoc County

provided by the Civil Division of the District Attorney’s Office in all relevant county matters for the fiscal year FY 2025-2026. All aye.

Motion by Davis, second by Starns, to approve *Resolution #26-44*, District #2 disposing of equipment (sold in online Purple Wave Auction):

- a. 2006 Chevrolet truck – Inventory #62-2-301-26
- b. 2007 Mack Tractor Truck – Inventory #62-2-302-72
- c. 2007 Mack Tractor Truck– Inventory #62-2-302-73
- d. 2019 John Deere grader – Inventory #62-2-307-23

All aye.

Motion by Starns, second by Davis, to approve to let *Bid #26-07*, purchasing one or more, 2019 or newer tandem-axle trucks. All aye.

Motion by Starns, second by Bolen, to approve the Pontotoc County Assessor's Office receiving agent from Estela Velasco to Estela Fernandez. All aye.

Motion by Davis, second by Bolen, to approve Final Carryovers from FY 2024-2025 to FY 2025-2026:

HIGHWAY	\$17,617.29
SENIOR CITIZEN TRUST	\$1,827.56
RESALE PROPERTY	\$0.00
LAW LIBRARY	\$0.00
VISUAL INSPECTION	\$0.00
MORTGAGE TAX CERT	\$0.00
MECHANIC'S LIEN	\$233.53
AGRI-PLEX	\$926.31
VICTIM RIGHTS (VOCA)	\$0.00
COURT CLERK TRUST	\$0.00
DRUG COURT SENTENCING	\$0.00
911 PHONE	\$0.00
RM&P (PRESERVE)	\$0.00
REAP	\$0.00
COURT CLERK REVOLVING (CSSP)	\$0.00
JUVENILE DRUG COURT	\$0.00
FLOOD PLAIN	\$0.00
ASSESSOR'S REVOLVING FEE	\$0.00
LODGING-ST	\$10,353.76
JAIL-ST-OLD	\$0.00
JAIL-ST-NEW	\$9,500.00
EMERGENCY MANAGEMENT	\$421.86
LEPC (DEQ)	\$0.00
LEPC (HAZMAT PLANNING GRANT)	\$0.00
REWARD	\$0.00
EDUCATIONAL TRUST	\$0.00
SH COMMISSARY	\$0.00
SHERIFF SERVICE FEES	\$542,719.55
CDBG	\$0.00
HEALTH DEPT	\$0.00
EXCESS RESALE	\$0.00
USE-ST	\$4,180.84
RURAL FIRE-ST	\$20,176.69
COUNTY FIRE USE TAX	\$0.00
PERMIT FEES (HIGHWAY)	\$0.00
CBRI-105	\$187,085.58
DONATIONS	\$0.00
TOTALS	\$795,042.97

All aye.

Discussion, consideration, and possible action to approve or approve amended Pontotoc County background check through IDEMIA:

Service codes are not known in order to proceed with IDEMIA. Motion by Bolen, second by Starns, to deny. All aye.

Discussion, consideration, and possible action to approve or approve as amended Pontotoc County background check through OSBI for an online name-based criminal history background:

Phillips made some phone calls and searched for background check options for new hires for the County. She found out OSBI offers a background check for \$15.00, and it goes back three years. It does not include the sex offender registry or the Mary Rippey Violent Crimes Registry. This background check is name-based. Phillips will check into this further to find out if the County can use these options and if it would be a monthly charge and if it can be paid by

purchase orders. The BOCC requested that this item be placed on the special agenda for Friday, November 14th for approval as well. Motion by Bolen, second by Starns, to table. All aye.

Motion by Starns, second by Davis, to approve FY 2025-2026 compliance documents:

- a. Francis VFD - Property & Liability Self-Insurance

All aye.

Motion by Starns, second by Bolen, to approve Byng VFD's Fire Tax Purchase Requests:

- a. Casco - bunker gear - \$4037.00
- b. Jones Offroad ATV – ATV - \$21,999.00

All aye.

Motion by Bolen, second by Davis, to approve BOCC/Opioid Abatement Requisition for Reimbursement:

- a. Ada Homeless Services - October 2025 Opioid Grant Expenses - \$4267.21

All aye.

Motion by Davis, second by Starns, to approve for District #2 to use monies out of the District #2 CBRI THWY 105 account for:

- a. Ada Aggregates – rock on CR 1510 for FEMA project - \$26,250 (encumber blanket purchase order)

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

* She is waiting for the names and phone numbers for ODOT so she can contact them about the Farm to Market Road project, and she requested this information from Davis.

*She is making progress with the Road Use Agreement and working on the restrictions information. She has a general resolution for emergency vehicles.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director reported:

*Safety Training for County employees is scheduled for November 20th

- b. Pontotoc County Sheriff – Undersheriff Shannon Butler stated:

*He and Scott will be out of town this week at a seminar.

- c. Mercy Hospital – Kent Schmidt, Mercy EMS, had another meeting and could not attend.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Starns explained that the first, second, and third floors of the Courthouse need to be repaired, and insulation needs to be replaced due to leaks and moisture, which is causing mold issues. The following amounts are estimated costs for repairs:

1 st Floor	\$9,000.00
2 nd Floor	\$11,000.00
3 rd Floor	\$12,000.00
Total	\$32,000.00

Due to the health and safety concerns, this is declared an emergency.

Motion by Davis, second by Starns, to proceed to declare an emergency pursuant to 61 O.S. § 130(A)(1) that an emergency exists regarding the repairs of leaks and adding insulation to the HVAC system for the Pontotoc County Courthouse due to escalating mold issues. All aye.

Motion by Davis, second by Starns, to approve a contract with Lambert Mechanical not to exceed \$150,000.00 as authorized by 61 O.S. § 130(B), which temporarily suspends the provisions of the Public Competitive Bidding Act of 1974 for the declared emergency. All aye.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award *Bid #26-04*, concession stand remodel project at the Agri-Plex (rebid of #26-03). The following bids were submitted and either accepted or denied:

Hoey Construction	\$219,000.00	accepted, but too high for budget
H&H Construction	\$56,474.60	denied – did not submit all required documents (Invitation to Bid Form)
Tim West	\$69,685.00	denied – upon further review, did not submit all required documents (Bid Bond)

Motion by Starns, second by Bolen, to not award *Bid #26-04* due to only viable bid being too high, and will rebid. All aye.

Motion by Starns, second by Bolen, to adjourn. All aye.

November 14, 2025

The Board of Pontotoc County Commissioners met for a special meeting in which the time, place, and agenda were duly posted at 8:20 AM on November 12, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Starns, second by Davis, to call the meeting to order. All aye.

Introduction of guests: Jody Green and Layne Cranford.

Discussion, consideration, and possible action to approve or approve as amended a contract between Pontotoc County and Dobson Fiber for fiber optic DIA internet services:

Krystina Phillips, Assistant District Attorney, was able to review the contract for approval on November 13, 2025. Starns called Phillips during the meeting to verify her approval in which she confirmed.

Motion by Bolen, second by Davis, to approve a contract between Pontotoc County and Dobson Fiber for fiber optic DIA internet services. All aye.

Discussion, consideration, and possible action to approve or approve as amended Pontotoc County background checks through OSBI for an online name-based criminal history background:

It was confirmed that the County can set up a billing account to use for purchase orders. Pontotoc County offices will have one account and pay a monthly blanket out of County General:

General Background check	\$15.00
Sex Offender check	\$2.00
Violent Crime check	<u>\$2.00</u>
Total	\$19.00

Motion by Starns, second by Bolen, to approve Pontotoc County background checks for each new hire applicant for \$19.00 through OSBI for an online name-based criminal history background. All aye.

Motion by Starns, second by Bolen, to adjourn. All aye.

November 17, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on November 13, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Tammy Brown-County Clerk. Motion by Bolen, second by Davis, to call the meeting to order. All aye.

Introduction of guests: JR Grissom, Chad Letellier, Kent Schmidt, Janna Kelley, Renae Furimsky, Paula Hall, Arnold Scott, Shannon Butler, Anna Marie Cosby, Krystina Phillips, and Keressa Cranford.

Moment of silence.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request

- a. BOCC’s minutes:
- i. November 10, 2025 regular meeting
 - ii. November 14, 2025 special meeting
- b. Claim(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes. None.
- c. Transfer(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:
- 0001-4-4700-1110 to 0001-4-4700-2005 \$2600.00
1321-2-8209-2005 to 1321-2-8209-4110 \$9078.32
- d. Blanket purchase order(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:
- | | |
|----------|----------------------|
| General | 2629-2632, 2652-2655 |
| HWY | 2636-2641 |
| HWY ST | 2634-2635, 2642 |
| CBRI | 2633 |
| Sheriff | 2643-2649 |
| Jail New | 2650-2657 |
| 911 | 2656 |
| EMS | 2657 |
| Fire | 2658-2699 |
- e. Purchase orders for payment: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

FY 2024-2025 Rural Fire-ST 1321-2-8215-4110 / UNION VALLEY VFD FIRE TAX CAP OUTLAY 005403 000456 SCOUT CONTRACTING LLC BID \$ 72,320.00 Total: \$ 72,320.00 Grand Total: \$ 72,320.00

FY 2025-2026 CBRI 1103-6-0820-2005 / HIGHWAY DIST #2 CBRI-105 002167 000018 ADA AGGREGATES LLC ROAD MATERIAL \$ 27,030.50 001739 000019 L A JACOBSON INC CONSTRUCTION \$ 4,790.00 Total: \$ 31,820.50 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 002583 000067 ADA CITY UTILITIES UTILITIES \$ 676.34 002153 000068 J B LUMBER MATERIAL \$ 664.11 002554 000069 SUMMIT UTILITIES UTILITIES \$ 786.43 Total: \$ 2,126.88 General 0001-1-2000-2005 / GENERAL GOVT M & O 002550 001035 ADA CITY UTILITIES UTILITY \$ 468.19 002582 001036 ADA CITY UTILITIES UTILITIES \$ 77.45 002555 001037 SUMMIT UTILITIES UTILITIES \$ 47.22 002556 001038 U S ALERT LLC REMITTANCE \$ 42.99 Total: \$ 635.85 0001-1-2200-2005 / ELECTION BRD M & O 002278 001039 AMAZON CAPITAL SERVICES INC OFFICE SUPPLY \$ 1,188.66 002346 001040 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$ 150.04 Total: \$ 1,338.70 0001-2-0400-2005 / SHERIFF M & O 000530 001034 SHIPMAN COMMUNICATIONS REPAIR \$ 36.59 Total: \$ 36.59 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 002530 001041 ADA CITY UTILITIES UTILITIES \$ 107.15 000170 001042 CULLIGAN SERVICE \$ 76.00 000180 001043 CULLIGAN SERVICE \$ 67.62 Total: \$ 250.77 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-1310 / HEALTH TRAVEL 001992 000105 FREELAND, SHARI TRAVEL \$ 147.42 002354 000108 YBARA, LEANNA TRAVEL \$ 49.28 000900 000109 WILLIAMSON, BECKY TRAVEL \$ 77.00 Total: \$ 273.70 1216-3-5000-2005 / HEALTH M & O 002000 000104 AMERGIS HEALTHCARE STAFFING INC REMITTANCE \$ 7,320.00 001383 000106 M & M OUTDOOR MAINTENANCE INC SERVICE \$ 520.00 001266 000107 PREMIER AIR CONDITIONING SERVIC REPAIR \$ 1,250.00 Total: \$ 9,090.00 Highway 1102-6-4100-2005 / HWY M & O #1 002557 000587 US ALERT, LLC REMITTANCE \$ 32.97 Total: \$ 32.97 1102-6-4100-2040 / HIGHWAY DIST #1 LEASE PAYMENTS 002552 000588 VISION BANK LEASE \$ 989.83 Total: \$ 989.83 1102-6-4300-1310 / HIGHWAY DIST #3 TRAVEL 001892 000596 TPG WATERFORD LLC TRAVEL \$ 116.00 Total: \$ 116.00 1102-6-4300-2005 / HWY M & O #3 002514 000590 DAVIS FLEET PARTS PARTS \$ 1,625.00 002517 000592 DAVIS FLEET PARTS AUTO PARTS AND REPAI \$ 43.37 001956 000593 HALL S AUTO PARTS \$ 1,801.05 002545 000594 O REILLY AUTOMOTIVE, INC. PARTS \$ 52.52 002372 000595 SMITY S TOWING & REPAIR SERVICE \$ 800.00 002551 000597 TOWN OF ROFF UTILITY \$ 29.00 002476 000598 UNITED AG & TURF PARTS \$ 74.17 Total: \$ 4,425.11 1102-6-6510-2005 / CIRB-MV M&O #1 002509 000584 HOOTEN OIL CO. FUEL \$ 1,960.13 002548 000585 NAPA OF ADA AUTO REPAIR PARTS \$ 55.47 002473 000586 PAVERS INC ROAD MATERIAL \$ 2,026.43 Total: \$ 4,042.03 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6520-2005 / CIRB-MV

M&O #2 002516 000589 SHERRELL STEEL, LLC SUPPLIES \$ 384.00 Total: \$ 384.00 1102-6-6530-2005 / CIRB-MV M&O #3 002526 000591 HOOTEN OIL CO. FUEL \$ 4,052.93 Total: \$ 4,052.93 HIGHWAY-ST 1313-6-8041-2005 / HIGHWAY-ST-NEW M&O 002156 000166 BOMGAARS SUPPLY INC SUPPLIES \$ 96.31 002461 000167 KIMBALL MIDWEST \$ 1,789.97 002360 000168 P & K EQUIPMENT \$ 55.55 002159 000169 TOTAL SIR LLC REMITTANCE \$ 38.50 Total: \$ 1,980.33 1313-6-8043-2005 / HIGHWAY-ST-NEW M&O 001953 000170 ADA AGGREGATES LLC ROAD MATERIAL \$ 2,973.23 002553 000171 C L BOYD PARTS AND LABOR \$ 2,644.83 001957 000172 CUMMIN S CONSTRUCTION ROAD MATERIAL \$ 27,783.54 002074 000173 GREATWESTERN TRAILER LLC PARTS AND LABOR \$ 903.40 002466 000174 KIRBY SMITH EXCHANGE PARTS \$ 128.20 Total: \$ 34,433.20 JAIL-ST-NEW 1334-2-8034-2005 / JAIL-ST-NEW M&O 002584 000098 ADA CITY UTILITIES UTILITIES \$ 5,334.97 Total: \$ 5,334.97 Lodging-ST 1302-8-3100-2005 / LODGING TAX M & O 001731 000068 XYLO SHAVINGS INC MATERIAL \$ 4,374.00 Total: \$ 4,374.00 ML Fee PO Warrant No. Vendor Name Purpose Amount ML Fee 1208-1-1000-1310 / MECHANICS LIEN TRAVEL 000883 000022 COUNTY TRAINING PROGRAM REGISTRATION \$ 125.00 002457 000023 CRANFORD, LAYNE MARIE TRAVEL \$ 242.90 Total: \$ 367.90 OPIOID ABATEMENT SETTLEMENT 1251-3-6707-2402 / ADA HOMELESS SERVICES OPIOID ABATEMENT GRANT M&O 002588 000011 ADA HOMELESS SERVICES INC REIMBURSEMENT \$ 4,267.21 Total: \$ 4,267.21 Rural Fire-ST 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 001669 000124 ADA CITY UTILITIES UTILITY \$ 30.45 Total: \$ 30.45 1321-2-8211-2005 / OIL CENTER VFD FIRE TAX M & O 002203 000125 OKLAHOMA NATURAL GAS COMPANY UTILITIES \$ 29.28 Total: \$ 29.28 SH Svc Fee 1226-2-0400-1310 / TRAVEL 001719 000172 RHOADS, BRENT TRAVEL \$ 306.00 002296 000174 UMSTED, COBY D. TRAVEL \$ 402.04 Total: \$ 708.04 1226-2-0400-2005 / MAINT & OPERA 001958 000167 ADIRA LLC REMITTANCE \$ 3,301.74 001965 000170 CULLIGAN REMITTANCE \$ 55.00 001970 000173 SUPER LUBE FUEL \$ 185.15 Total: \$ 3,541.89 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 001976 000168 CTC COMMISSARY LLC COMMISSARY \$ 12,294.30 002580 000169 CHICKASAW NATION TRIBAL GOVERN REIMBURSEMENT \$ 45,000.00 001972 000171 CULLIGAN REMITTANCE \$ 147.63 001983 000175 XCEL OFFICE SOLUTIONS REMITTANCE \$ 1,170.48 Total: \$ 58,612.41 PO Warrant No. Vendor Name Purpose Amount Grand Total: \$ 173,295.54

Motion by Starns, second by Davis, to approve consent agenda items (a-e). All aye.

Motion by Starns, second by Davis, to approve *Resolution #26-45*, annual pay raise policy for FY 2025-2026. All aye.

Motion by Bolen, second by Starns, to approve as amended *Resolution #26-46*, authorizing and approving Interlocal Cooperative Agreement #2026-4, appointing a Pontotoc County representative to the CED #4 Board of Directors, and authorizing a representative to sign and execute Interlocal Cooperative Agreement #2026-4 on behalf of Pontotoc County.

**Amendment to resolution description: Resolution #26-46*, authorizing and renewing Interlocal Cooperative Agreement #2025-4, and appointing a Pontotoc County representative (Danny Davis) to the CED #4 Board of Directors. All aye.

Motion by Starns, second by Bolen, to approve *Bid #26-08*, to let concession stand remodel project at the Agri-Plex (rebid of #26-03 & #26-04). All aye.

Motion by Bolen, second by Davis, to approve the 2025-2026 contract with OSU Extension. All aye.

Motion by Starns, second by Bolen, to ratify the November 10, 2025 declaration of an emergency pursuant to 61 O.S. § 130(A)(1) that an emergency exists regarding the repairs for the Pontotoc County Courthouse (repairs and insulation need to be replaced for the Courthouse HVAC system due to leaks and moisture, which is causing mold issues). All aye.

Motion by Starns, second by Davis, to ratify the November 10, 2025 approval of a contract with Lambert Mechanical in an amount not to exceed \$150,000.00, as authorized by 61 O.S. § 130(B), which temporarily suspends the provisions of the Public Competitive Bidding Act of 1974 for the declared emergency. All aye.

Motion by Davis, second by Starns, to approve utility crossing applications for permit:

- a. Ron Rowe Construction for the Chickasaw Nation OEH – water line – cross on CR 3470
- b. GCP Technologies for Cable One – fiber optic line – run parallel on CR 1555

All aye.

Motion by Starns, second by Bolen, to approve utility crossing applications for permit for Trace Fiber Networks for a fiber optic line for high-speed internet:

- a. Cross 32nd Street, 0 feet west of CR 3540
- b. Run parallel on County Road 3540, 0 feet west of 32nd Street

All aye.

Motion by Davis, second by Starns, to approve FY 2025-2026 compliance documents:

- a. Fitzhugh VFD – proof of Property & Liability Insurance and Secretary's Bond
- b. Lula VFD – proof of Property & Liability Insurance
- c. Pickett VFD – proof of Property & Liability Insurance
- d. Vanoss VFD – proof of Property & Liability Insurance, Workers' Comp Insurance, Annual List of Meetings

All aye.

Motion by Starns, second by Bolen, to approve Homer VFD's Fire Tax Purchase

Requests:

- a. The Burrows Agency – insurance package - \$10,562.00
- b. Absolute Water Pumps – fire pump for tanker - \$9078.32

All aye.

Motion by Bolen, second by Davis, to approve Stonewall VFD's Fire Tax Purchase

Request:

- a. Myder Fire Support, Inc. – engine pump test - \$650.40

All aye.

Motion by Starns, second by Davis, to approve as amended for District #1 to use monies out of the District #1 CBRI THWY 105 account to fix the curve going into Francis:

- a. Cummins Construction – S5 asphalt (\$69 p/ton) - \$35,000.00
*Amendment: approve as a blanket

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported:

*None

*Davis provided Phillips with a USB drive with pictures from the Farm to Market Road project.

*Davis also provided Phillips with the requested ODOT contact information.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:

*The EMPG Grant for 25-26 has not been approved yet.

*The DER email should be set up by today or tomorrow.

*The County Fire Meeting is tonight.

*CATZ is ready to turn in today.

*Safety training for County personnel is on Thursday at the Tech Center.

*The CFM Renewal is done for the Flood Plain.

- b. Pontotoc County Sheriff – Sheriff Arnold Scott reported:

*He and Undersheriff Shannon Butler attended training last week and received a lot of good information. It will be very beneficial to the Sheriff's Office.

- c. Mercy Hospital – Kent Schmidt, Mercy EMS Director, reported:

*He will have October finalized data ready for next Monday's BOCC meeting.

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Keressa Cranford, County Clerk First Deputy, asked if a separate email needed to be in place for OSBI background checks.

The BOCC and Phillips agreed that it does need to be a separate email and that we can use the email that was originally set up for drug and alcohol testing.

Letellier stated that this email will no longer be used for drug and alcohol testing due to a new DER being approved, and will have a new email.

Motion by Davis, second by Bolen, to adjourn. All aye.

November 24, 2025

The Board of Pontotoc County Commissioners met for a regular meeting in which the time, place, and agenda were duly posted on November 21, 2025 at 301 S. Broadway, Ada, Oklahoma.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Victor Bolen-District #3 Commissioner, and Keressa Cranford-County Clerk First Deputy. Tammy Brown-County Clerk, was absent. Motion by Bolen, second by Davis, to call the meeting to order. All aye.

Introduction of guests: Chad Letellier, JR Grissom, John Hunter, Renae Furimsky, Kent Schmidt, Darren Prater, Paula Christian, Shannon Butler, and Layne Cranford.

Moment of silence.

Discussion, consideration, and possible action to approve or approve as amended consent items as follows:

All matters listed under “Consent” are considered by the Board of County Commissioners (BOCC) to be routine and will be enacted by one motion. Any BOCC Member may, however, remove an item from the Consent Agenda by request

- a. BOCC’s minutes:
 - i. November 17, 2025 regular meeting
- b. November 2025 payroll
- c. Claim(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

V #58	Account 1220-1-0600-2005	Pitney Bowes	\$818.34
V #59	Account 1220-1-0600-2005	Pitney Bowes	\$2,499.28
- d. Transfer(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

1301-1-0800-1110 to 1301-6-0830-1110	\$4270.62
--------------------------------------	-----------
- e. Blanket purchase order(s): The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

General	2769-2783, 2831-2833
Highway	2787-2791
Highway ST	2784-2785
CBRI	2786
Health	2792-2803
Sheriff	2804-2829
Sheriff Comm	2830
- f. Purchase orders for payment: The County Clerk’s Office has supporting documents available for review, which will be listed in the corresponding minutes:

CBRI 1103-6-0820-2005 / HIGHWAY DIST #2 CBRI-105 002291 000020 ADA AGGREGATES LLC ROAD MATERIAL \$ 26,052.55 Total: \$ 26,052.55 Emergency Mgmt 1212-2-2700-2005 / MAINTENANCE & OPERATION 002723 000017 A T & T PHONE \$ 8.64 002707 000018 SPARKLIGHT UTILITY \$ 349.30 Total: \$ 357.94 Fair Board 1214-4-4700-2005 / AGRI PLEX MAINTENANCE & OPERA 002716 000070 A T & T PHONE \$ 5.76 002539 000071 FRYE BROTHERS CONST ROAD MATERIAL \$ 2,300.00 002700 000072 PONT CO COONHUNTERS ASSN SPONSORSHIP \$ 500.00 002531 000073 PRIEFERT MFG CO INC EQUIP \$ 7,237.45 002622 000074 U S ALERT LLC REMITTANCE \$ 71.98 Total: \$ 10,115.19 General 0001-1-0100-2005 / DISTRICT ATTORNEY M & O 002617 001052 DISTRICT ATTORNEY S COUNCIL DIST REMITTANCE \$ 43,000.00 Total: \$ 43,000.00 0001-1-0200-2005 / DISTRICT ATTORNEY LAW LIBRARY 002365 001050 BETTY J CHILDERS REVOCABLE TRUS RENT \$ 1,250.00 002562 001051 BETTY J CHILDERS REVOCABLE TRUS REMITTANCE \$ 1,250.00 Total: \$ 2,500.00 0001-1-0600-2005 / TREASURER M & O 002725 001044 A T & T PHONE \$ 28.80 Total: \$ 28.80 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1000-2005 / COUNTY CLERK M & O 002719 001045 A T & T PHONE \$ 28.80 002619 001053 AMAZON CAPITAL SERVICES INC OFFICE SUPPLY \$ 64.88 Total: \$ 93.68 0001-1-1600-2005 / COUNTY ASSESS M & O 002717 001046 A T & T PHONE \$ 31.68 002592 001054 QUADIENT LEASING USA INC REMITTANCE \$ 77.24 Total: \$ 108.92 0001-1-1700-2005 / COUNTY ASSESS M & O 002505 001055 SPARKLIGHT INTERNET \$ 116.68 Total: \$ 116.68 0001-1-2000-2005 / GENERAL GOVT M & O 002718 001047 A T & T PHONE \$ 28.80 001935 001056 ALLEN ADVOCATE PUBLICATION \$ 3,143.39 001936 001057 CHANEY LAWN CARE & LAND SCAPIN MOWING \$ 75.00 001937 001058 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 115.24 001523 001059 CULLIGAN MONTHLY \$ 91.16 001938 001060 J B LUMBER SUPPLIES \$ 160.19 002477 001061 LAMBERT MECHANICAL INC REPAIR \$ 1,800.00 002702 001062 SPARKLIGHT INTERNET \$

106.68 002604 001063 SUMMIT UTILITIES UTILITY \$ 101.24 002496 001064 TERRY S
 PEST CONTROL REMITTANCE \$ 215.00 001941 001065 TREAT S SOLUTIONS SUPPLIES \$
 587.80 002623 001066 U S ALERT LLC REMITTANCE \$ 42.99 002597 001067 US POSTAL
 SERVICE STAMPS \$ 780.00 Total: \$ 7,247.49 0001-1-2000-2999 / CONTINGENCIES
 002735 001068 Next Level Roofing LLC REMITTANCE \$ 120,000.00 002736 001069 Next
 Level Roofing LLC REMITTANCE \$ 9,250.00 002737 001070 Next Level Roofing LLC
 REMITTANCE \$ 7,250.00 Total: \$ 136,500.00 0001-1-2200-2005 / ELECTION BRD M & O
 002722 001048 A T & T PHONE \$ 14.40 Total: \$ 14.40 PO Warrant No. Vendor Name
 Purpose Amount General 0001-2-0400-2005 / SHERIFF M & O 002724 001049 A T & T
 PHONE \$ 97.92 002727 001071 A T & T MOBILITY PHONE \$ 2,173.52 002334 001072
 TRAVELERS BOND EXPRESS NOTARY BOND \$ 25.00 Total: \$ 2,296.44 0001-2-2700-2005 /
 CIVIL DEFENSE M & O 001294 001073 ODP BUSINESS SOLUTIONS LLC OFFICE SUPPLY \$
 251.21 Total: \$ 251.21 0001-3-3900-2005 / PUBLIC TRANSPORTATION M&O 002703
 001074 ABC OCCUPATIONAL SAFETY FIRST AID SUPPLIES \$ 147.60 000152 001075
 SPARKLIGHT INTERNET \$ 183.05 000158 001076 U S CELLULAR PHONE \$ 208.53 Total: \$
 539.18 0001-5-0900-1110 / OSU PERSONAL SERVICES 002370 001077 O S U COOP
 EXTENSION SERV REMITTANCE \$ 13,333.33 Total: \$ 13,333.33 0001-5-0900-2005 / OSU
 M & O 002708 001078 A T & T PHONE \$ 249.45 002706 001079 SPARKLIGHT INTERNET \$
 214.36 Total: \$ 463.81 Health 1216-3-5000-1310 / HEALTH TRAVEL 001987 000110 JOY,
 ELIZABETH TRAVEL \$ 315.28 Total: \$ 315.28 1216-3-5000-2005 / HEALTH M & O 002600
 000111 ADA CITY UTILITIES UTILITY \$ 278.45 002387 000112 AMAZON CAPITAL
 SERVICES INC SUPPLIES \$ 494.34 002130 000113 IMPRESSIONS PRINTING AND COPYIN
 REPAIR \$ 3,465.10 001996 000114 MERCY REMITTANCE \$ 200.00 002739 000115 O G &
 E UTILITY \$ 1,917.38 001993 000116 STANDLEY SYSTEMS REMITTANCE \$ 338.24 002599
 000117 SUMMIT UTILITIES UTILITY \$ 132.39 Total: \$ 6,825.90 PO Warrant No. Vendor
 Name Purpose Amount Highway 1102-6-4100-2005 / HWY M & O #1 002720 000599 A T
 & T PHONE \$ 11.52 002625 000605 B & S SANITATION TRASH \$ 65.00 Total: \$ 76.52
 1102-6-4100-2040 / HIGHWAY DIST #1 LEASE PAYMENTS 002609 000601 VISION BANK
 LEASE \$ 14,731.62 Total: \$ 14,731.62 1102-6-4200-1310 / HIGHWAY DIST #2 TRAVEL
 000546 000623 EMBASSY SUITES HOTEL \$ 220.00 Total: \$ 220.00 1102-6-4200-2005 /
 HWY M & O #2 002721 000600 A T & T PHONE \$ 11.52 002701 000606 ABC
 OCCUPATIONAL SAFETY FIRST AID SUPPLIES \$ 1,219.00 002598 000607 B & S
 SANITATION TRASH \$ 65.00 002163 000608 BOMGAARS SUPPLY INC SUPPLIES \$ 792.59
 001711 000609 BUMPER TO BUMPER AUTO PARTS AND REPAI \$ 371.78 002560 000610
 C L BOYD AUTO REPAIR PARTS \$ 2,339.02 002161 000611 CULLIGAN REMITTANCE \$
 84.81 002507 000612 HOOTEN OIL CO. FUEL \$ 5,600.38 002120 000613 TOTAL SIR LLC
 REMITTANCE \$ 38.50 001714 000614 TRUCK PARTS SUPPLY INC AUTO PARTS AND REPAI
 \$ 155.40 002730 000615 U S CELLULAR PHONE \$ 109.08 002165 000616 VALVOLINE
 INSTANT OIL CHANGE OIL CHANGE \$ 768.23 Total: \$ 11,555.31 1102-6-4200-2040 /
 HIGHWAY DIST #2 LEASE PAYMENTS 002611 000602 VISION BANK LEASE \$ 21,483.41
 Total: \$ 21,483.41 1102-6-4200-4110 / HIGHWAY DIST #2 CAPITAL OUTLAY 002608
 000624 POTTAWATOMIE DISTRICT #2 ROAD EQUIPMENT \$ 96,000.00 Total: \$ 96,000.00
 1102-6-4300-2005 / HWY M & O #3 002593 000617 BILL SAINT REPAIR SERVICE PARTS
 AND LABOR \$ 392.18 002293 000618 DAVIS FLEET PARTS PARTS \$ 728.64 002618
 000619 O G & E UTILITY \$ 410.22 002603 000620 SUMMIT UTILITIES UTILITY \$ 102.01
 002558 000621 UNITED AG & TURF \$ 565.80 PO Warrant No. Vendor Name Purpose
 Amount Highway 1102-6-4300-2005 / HWY M & O #3 002596 000622 UNITED AG &
 TURF \$ 229.26 Total: \$ 2,428.11 1102-6-4300-2040 / HIGHWAY DIST #3 LEASE
 PAYMENTS 002612 000603 VISION BANK LEASE \$ 14,224.84 002613 000604 FIRST
 UNITED BANK LEASE \$ 2,008.71 Total: \$ 16,233.55 HIGHWAY-ST 1313-6-8041-2005 /
 HIGHWAY-ST-NEW M&O 002594 000175 BUMPER TO BUMPER PARTS \$ 660.45 001069
 000176 C L BOYD PARTS \$ 462.56 002279 000177 CIRCUIT ENGINEERING DIST #4 SIGNS
 \$ 424.40 002704 000178 COLE EQUIPMENT INC PARTS \$ 230.00 002601 000179
 HOOTEN OIL CO. FUEL \$ 5,572.99 002289 000180 JAMES SUPPLIES & RENTAL CO.
 SUPPLIES \$ 61.30 002705 000181 KENNY S PROPANE PROPANE \$ 756.37 002713 000182
 RHYNES SURPLUS SUPPLIES \$ 30.97 002595 000183 SHERRELL STEEL, LLC ROAD
 MATERIAL \$ 39.00 Total: \$ 8,238.04 1313-6-8042-2005 / HIGHWAY-ST-NEW M&O
 002607 000184 ERGON ASPHALT AND EMULSIONS OIL \$ 12,977.34 Total: \$ 12,977.34
 1313-6-8043-2005 / HIGHWAY-ST-NEW M&O 002491 000185 PONTOTOC SAND &
 STONE ROAD MATERIAL \$ 1,221.98 Total: \$ 1,221.98 Lodging-ST 1302-8-3100-2005 /
 LODGING TAX M & O 002413 000069 ADA PAPER COMPANY SUPPLIES \$ 1,768.24 Total:
 \$ 1,768.24 Resale PO Warrant No. Vendor Name Purpose Amount Resale 1220-1-0600-
 2005 / MAINT & OPERA 002714 000058 PITNEY BOWES GLOBAL FINANCIAL S LEASE \$
 818.34 002715 000059 PITNEY BOWES BANK PURCHASE PO POSTAGE \$ 2,499.28 Total:
 \$ 3,317.62 Rural Fire-ST 1321-2-8204-4110 / BYNG VFD FIRE TAX CAP OUTLAY 002094
 000137 REDLINE FIRE EQUIPMENT & SUPPLY FIRE EQUIPMENT \$ 1,595.00 Total: \$
 1,595.00 1321-2-8206-2005 / FITZHUGH VFD FIRE TAX M & O 001665 000128 TERRY S
 PEST CONTROL MONTHLY \$ 50.00 Total: \$ 50.00 1321-2-8206-4110 / FITZHUGH VFD
 FIRE TAX CAP OUTLAY 002229 000138 DAVENPORT FIRE EQUIP SALES FIRE EQUIPMENT
 \$ 4,036.00 Total: \$ 4,036.00 1321-2-8207-2005 / FRANCIS VFD FIRE TAX M & O 001666

000129 SUMMIT UTILITIES UTILITY \$ 53.29 Total: \$ 53.29 1321-2-8209-2005 / HOMER VFD FIRE TAX M & O 001197 000130 CROWLEYS MARKET INC FUEL \$ 31.12 001671 000131 CROWLEYS MARKET INC FUEL \$ 62.07 001198 000132 O G & E UTILITIES \$ 80.21 001199 000133 O G & E UTILITIES \$ 86.28 Total: \$ 259.68 1321-2-8209-4130 / HOMER VFD FIRE TAX LEASE PAY 002610 000127 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-2-8210-2005 / LULA VFD FIRE TAX M & O 002195 000134 A T & T MOBILITY PHONE \$ 80.08 Total: \$ 80.08 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O 002206 000135 A T & T MOBILITY PHONE \$ 40.04 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 / PICKETT CTR VFD FIRE TAX M & O Total: \$ 40.04 1321-2-8213-4130 / ROFF VFD FIRE TAX LEASE PAY 002614 000126 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-2-8216-2005 / VANOSS VFD FIRE TAX M & O 001227 000136 BUMPER TO BUMPER PARTS \$ 74.67 Total: \$ 74.67 SH Commissary 1223-2-0400-2005 / SHERIFF COMMISSARY M&O 001595 000009 TURN KEY HEALTH CLINICS LLC REMITTANCE \$ 20,172.51 Total: \$ 20,172.51 SH Svc Fee 1226-2-0400-2005 / MAINT & OPERA 000295 000176 AMERICAN EXPRESS REMITTANCE \$ 1,603.15 002390 000177 DEPT OF PUBLIC SAFETY REMITTANCE \$ 120.00 002391 000178 REED AUTOMOTIVE AUTO PARTS AND REPAIR \$ 1,591.67 Total: \$ 3,314.82 1226-2-1100-2005 / SHERIFF SERVICE FEE BOARDING OF PRISONERS M&O 001975 000179 ADA PAPER COMPANY SUPPLIES \$ 4,325.01 001979 000180 HOME DEPOT CREDIT SERVICES SUPPLIES \$ 1,302.78 002352 000181 SPEC-TEX INC LAW ENFORCEMENT SU \$ 7,500.00 Total: \$ 13,127.79 Grand Total: \$ 487,948.07

Motion by Davis, second by Starns, to approve consent agenda items (a-f). All aye.

Motion by Davis, second by Bolen, to approve 2025 REAP Grant Close-Out

Certification:

- a. District #1 – REAP #25-017 – two miles of blacktop patch, then oil and chip seal County Road 3570 (Racetrack Road north) for two miles - \$25,000.00 was received on November 14, 2025

All aye.

Motion by Starns, second by Bolen, to approve FY 2025-2026 compliance documents:

- a. Homer VFD - Property & Liability Insurance and Secretary's Bond
- b. Fittstown VFD - Annual List of Meetings and Property & Liability Insurance
- c. Union Valley VFD - Liability Self-Insurance (vehicles only), Clay Horton will provide a new policy for the property insurance once they take possession of the new station
- d. Byng VFD – Property Liability Insurance, Annual List of Meetings, & Secretary's Bond

All aye.

Motion by Davis, second by Starns, to approve Allen Nutrition Center's emergency purchase order to Arctic Fox Heat & Air for repairs on the heat & air unit, paid out of Allen Nutrition General Fund, in the amount of \$845.00. All aye.

Motion by Starns, second by Davis, to approve Emergency MGMT's Fire Tax Purchase Request:

- a. Stolz Telecom - to down fit the 2015 Ford F-250, and upfit the 2018 Dodge Ram with lights, siren, and radios - \$5612.97

All aye.

Motion by Davis, second by Bolen, to approve Pickett VFD's Fire Tax Purchase Request:

- a. Chickasaw Personal Communications - handheld radio with antenna, battery, charger, and lapel mic - \$1146.74

All aye.

Motion by Davis, second by Starns, to approve for District #2 to use monies out of the District #2 CBRI THWY 105 account for FEMA projects on County roads:

- a. Ada Aggregates – rock on CR 1510, 3530, 1500, and 1450 - \$14,856.10 (encumber blanket purchase order)
- b. Dub Ross – tin horns - \$29,116.00

All aye.

Discussion and consideration of weekly reports provided by the District Attorney's office, covering updates on ongoing legal cases, business-related legal issues, and any other pertinent matters requiring attention or action. Krystina Phillips, Assistant District Attorney, reported. None. No one from the D.A.'s Office was in attendance.

Discussion and consideration of weekly reports related to weather, emergency situations, emergency preparedness, or other topics related to the health, safety, and general welfare of the citizens of Pontotoc County:

- a. Emergency Management – Chad Letellier, Emergency MGMT Director, reported:
 - *The Safety Training last week went well for the District Shops and County offices.
- b. Pontotoc County Sheriff – Undersheriff Shannon Butler reported:
 - *They are ready for the upcoming week. As of now, they are short-staffed, but working on correcting that.
- c. Mercy Hospital – Kent Schmidt, Mercy EMS Director, presented the October 2025 EMS report:
 - *Chute times 73% acknowledged within thirty seconds
 - *Average response time is eight minutes, and nineteen seconds
 - *Hitting the goal of an eight-minute response 56% of the time
 - *Higher percentage of calls are Wednesday through Friday
 - *Volume by time is 11:00 AM to 8:00 PM
 - *661 calls for the month

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Note: the OSBI background checks will be \$20 per person.

Discussion, consideration, and possible action to approve or approve as amended to open, accept/deny, and possibly award *Bid #26-06*, road oil (January 1, 2026 – June 30, 2026). (Note: the road oil will be listed on the six-month bid tabs.) The following bids were submitted:

Coastal Energy	accepted
Ergon Asphalt & Emulsions	accepted
Vance Brothers	accepted
Wright Asphalt	accepted

Motion by Starns, second by Davis, to table the award of *Bid #26-06*. All aye.

Motion by Starns, second by Bolen, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of *November 2025* of the County Commissioners Journal No. 16.

**BOARD OF COUNTY COMMISSIONERS
PONTOTOC COUNTY, OKLAHOMA**

_____**Chairman**

ATTEST:

_____**Member**

County Clerk

_____**Member**