

## December 2020

December 7, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 3, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1<sup>st</sup> Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: Janna Kelley, Chad Letellier, Jenny Lindsay, Danny Manuel, and Sabrina Sublett.

Motion by Davis, second by Roberts, to approve approve November 23, 2020 and November 30, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. Everything is the same.

Discussion and possible action with AT&T representative(s) regarding an updated phone system:

AT&T is to be sending the County demo phones to try, but everything else is on hold until the County is open to the public.

Motion by Roberts, second by Davis, to table discussion/action with AT&T representative(s) regarding an updated phone system. All aye.

Motion by Starns, second by Roberts, to table Pat & Linda Engel's request for approval of a Final Plat of a residential subdivision to be known as "Timber Lake." Property is located at the northeast corner of the intersection of SHWY 377 and County Road 1510 (approximately 34.37 acres). All aye.

Motion by Davis, second by Roberts, to table Resolution #21-43, amending Part V, Article IV, Section 1, B., C. (3), The Preliminary Plat and Section 2, D., (13)b, contents of the Final Plat authorized of the zoning regulations for the unincorporated area under the jurisdiction of the Ada Metropolitan Area Planning Commission. All aye.

Motion by Davis, second by Roberts, to table Resolution #21-44, DJD Realty, LLC's request to rezone property located at the intersection of State Highway 3W and County Road 3522 (on 3.48 acres) from A-2, Suburban District to C-1, Neighborhood Commercial District for a retail store. All aye. (DJD Realty requested their item be tabled until January 2021).

Opened and accepted the following bid for the re-bid of the shale portion of Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2021):

Wyche Quarry

	<u>10-wheeler</u>	<u>18-wheeler</u>
Crushed shale per yard	\$85.00	\$145.00
chunk	\$65.00	\$115.00
screened	\$95.00	\$160.00

Motion by Roberts, second by Davis, to approve and add the above bid to Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2021) bid tabulations. All aye.

Motion by Roberts, second by Starns, to table award of Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD). All aye.

Motion by Roberts, second by Davis, to table award of Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD). All aye.

Motion by Davis, second by Roberts, to table award of Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD). All aye.

Motion by Starns, second by Roberts, to approve FY 2020-2021 compliance documents:

- a. Byng VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property/Liability Insurance, and Budget

All aye.

Motion by Starns, second by Roberts, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. Super Lube – fuel - \$600.00
- b. James' Supply – supplies - \$600.00

All aye.

Motion by Davis, second by Roberts, to approve November 2020 monthly reports:

- a. Agri-Plex
- b. Health Department
- c. Treasure

All aye.

Motion by Roberts, second by Starns, to approve the Board of County Commissioners' November 2020 monthly meeting minutes for publication. All aye.

Motion by Starns, second by Roberts, to approve December 2020 appropriations:

<i>HIGHWAY</i>	\$260,892.91
<i>CBRI</i>	\$23,854.66
<i>ASSESSORS REVOLVING</i>	\$150.00
<i>COUNTY CLERK LIEN FEES</i>	\$2,354.51
<i>PRESERVATION FEES</i>	\$6,450.00
<i>EMERGENCY MANAGEMENT</i>	\$-
<i>FLOOD PLAIN MANAGEMENT</i>	
<i>AGRI-PLEX</i>	\$7,883.00
<i>HEALTH DEPT</i>	\$786.55
<i>HAZMAT PLANNING GRANT</i>	\$-
<i>RESALE PROPERTY</i>	\$4,949.09
<i>COUNTY REWARD FUND</i>	\$-
<i>COMMISSARY</i>	\$9,098.46
<i>DRUG COURT SENTENCING</i>	
<i>SHERIFF FORFEITURE</i>	
<i>SHERIFF FEES</i>	\$39,006.98
<i>SHERIFF TRAINING \$-</i>	
<i>MORTGAGE TAX CERT</i>	\$620.00
<i>DONATIONS</i>	
<i>SAFETY USE TAX</i>	\$38,373.49
<i>COUNTY FIRE USE TAX</i>	\$12,793.94
<i>USE TX-ST-P/S</i>	\$0.10
<i>JAIL-OLD M/O</i>	\$8,526.23
<i>USE TX-C/O</i>	\$0.02
<i>USE TX- HWY</i>	\$0.26
<i>LODGING TAX</i>	\$23,482.15
<i>EMS/AMBULANCE-ST-NEW</i>	\$40,431.70
<i>HIGHWAY-ST-NEW</i>	\$109,031.22
<i>JAIL-ST-OLD</i>	\$111,224.73
<i>FIRE TAX</i>	\$77,629.55
<i>911-ST-NEW</i>	\$34,299.19
<i>JAIL-ST-NEW</i>	\$61,247.50
<i>CDBG</i>	\$-
<i>CARES/COVID AID &amp; RELIEF</i>	\$579,656.59
<i>COURT CLERK REVOLVING</i>	\$2,886.08
<i>COURT CLERK RECORDS MGMT</i>	\$1,648.02
<i>LAW LIBRARY</i>	\$1,467.09
<i>COURT CLERK PRESERVATION</i>	\$-
<i>EXCESS RESALE</i>	\$-
<i>ETR-PROJECT</i>	\$120,000.00
<i>PONTOTOC CO EDUC FAC AUTH</i>	
<i>SR CIT TRANS</i>	\$2,893.00
<i>TOTALS</i>	\$1,581,637.02

All aye.

Motion by Davis, second by Roberts, to approve claims:

W#94 OMECorp, LLC	1220-1-0600-2005	\$1,812.50
W#95 Saber Transportation	1220-1-0600-2005	\$20.00
W#96 TM Consulting INC	1220-1-0600-2005	\$2,422.12
W#97 TM Consulting INC	1220-1-0600-4110	\$3,112.55

All aye.

Motion by Davis, second by Roberts, to approve transfers:

0001-2-0400-1110 to	0001-2-0400-2005	\$90,000.00
	0001-2-0400-4110	\$120,000.00
1315-2-8034-1110 to	1315-2-8034-2005	\$50,000.00
	1315-2-8034-4110	\$50,000.00
1565-1-2000-2005 to	1212-2-2700-1110	\$753.55
	1226-2-0400-1110	\$8,894.91
	1315-2-8034-1110	\$284,470.49
	1334-2-8034-1110	\$216,135.51
1565-1-2000-2005 to	1212-2-2700-1110	\$742.79
	1226-2-0400-1000	\$49,977.96
	1226-2-1100-2005	\$523.93
	1334-2-8034-2005	\$347.54
	1102-6-4100-1110	\$1,701.01
	1102-6-4100-4110	\$1,368.93
	1321-2-2700-4110	\$2,691.84
	0001-1-2000-2005	\$2,781.25
1565-1-2000-2005 to	1226-2-1100-2005	\$474.94
	1313-6-8041-2005	\$123.20
	1321-2-2700-4110	\$4,293.84
	1209-1-1000-2005	\$539.73
	1220-1-0600-2005	\$96.00

All aye.

Motion by Davis, second by Starns, to approve blanket purchase orders for payment:

Highway	2615-2618
Health Department	2619
Sheriff	2620-2626, 2642
ZLODGE	2627-2628

All aye.

Motion by Davis, second by Starns, to approve purchase orders for payment:

**FY 20-21 Assr Rev Fee 1204-1-1600-2005 002591 000006 VISUAL LEASE SERV INC SUPPLY \$ 137.00 Total: \$ 137.00 Emergency Mgmt 1212-2-2700-2005 002219 000041 CASCADE FIRE EQUIPMENT CO PARTS \$ 339.00 Total: \$ 339.00 General 0001-1-1000-4110 002263 000656 KELLPRO COMPUTER SOLUTIONS-TI OFFICE SUPPLY \$ 5,486.50 Total: \$ 5,486.50 0001-1-1600-2005 002593 000657 SPARKLIGHT UTILITY \$ 99.68 Total: \$ 99.68 0001-1-1700-2005 002600 000658 U S POSTAL SERVICE POSTAGE \$ 7,000.00 Total: \$ 7,000.00 0001-1-2000-2005 002494 000659 CENTERPOINT ENERGY - ARKLA UTILITY \$ 572.73 002220 000660 MIDWEST PRINTING CO OFFICE SUPPLY \$ 502.80 002507 000661 O G & E UTILITY \$ 245.49 Total: \$ 1,321.02 0001-1-2200-2005 002121 000662 ABUNDANT LIFE TABERNACLE REMITTANCE \$ 30.00 002121 000663 ADA MASONIC HALL LODGE REMITTANCE \$ 30.00 002121 000664 OAK AVENUE BAPTIST CHURCH REMITTANCE \$ 30.00 002121 000665 ALLEN FIRST BAPTIST CHURCH REMITTANCE \$ 30.00 002500 000666 CANON FINANCIAL SERVICES INC REMITTANCE \$ 92.69 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2200-2005 002121 000667 CENTRAL CHURCH OF CHRIST REMITTANCE \$ 30.00 002121 000668 CITY OF ADA- CUSTODIAN REMITTANCE \$ 20.00 002121 000669 CENTER FREEWILL BAPTIST CHURCH REMITTANCE \$ 30.00 002121 000670 HAPPYLAND FREEWILL BAPTIST CHURCH REMITTANCE \$ 30.00 002121 000671 ST JOSEPH S CATHOLIC CHURCH REMITTANCE \$ 30.00 002121 000672 OIL CENTER PENTECOSTAL CHURCH REMITTANCE \$ 30.00 002121 000678 UNION VALLEY BAPTIST CHURCH REMITTANCE \$ 30.00 002121 000679 UNION HILL BAPTIST CHURCH REMITTANCE \$ 30.00 Total: \$ 442.69 0001-2-0400-2005 001275 000673 IMPRIMATUR PRESS OFFICE SUPPLY \$ 150.50 002515 000674 SECRETARY OF STATE/NOTARY REMITTANCE \$ 20.00 002498 000675 VERIZON MONTHLY \$ 961.66 Total: \$ 1,132.16 0001-5-0900-1310 002035 000676 KELLEY, JANNA L EDWARDS TRAVEL \$ 111.67 002036 000677 WALKER, BECKY TRAVEL \$ 64.52 Total: \$ 176.19 Health 1216-3-5000-1310 002055 000130**

LINDSAY, JENNY TRAVEL \$ 30.48 Total: \$ 30.48 1216-3-5000-2005 001997 000125  
 JOHNSON CONTROLS OFFICE SUPPLY \$ 164.93 001606 000126 PITNEY BOWES  
 POSTAGE \$ 245.55 001607 000127 TELCO SUPPLY COMPANY INC SPLY \$ 81.20 002501  
 000129 A T & T MOBILITY UTILITY \$ 40.04 Total: \$ 531.72 1216-3-5000-4110 002559  
 000128 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 24,277.81 Total: \$  
 24,277.81 Highway PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-  
 2005 002425 000593 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 132.53 002277  
 000595 JO CO EQUIPMENT PARTS \$ 837.20 Total: \$ 969.73 1102-6-4300-1310 002502  
 000592 ROBERTS, JUSTIN TRAVEL \$ 152.26 Total: \$ 152.26 1102-6-4300-2005 002497  
 000591 A T & T UTILITY \$ 112.69 002499 000594 T D S TELECOM MONTHLY \$ 159.00  
 Total: \$ 271.69 HIGHWAY-ST 1313-6-8041-2005 002378 000345 HOOTEN OIL CO. FUEL  
 \$ 1,434.70 Total: \$ 1,434.70 1313-6-8043-2005 001563 000346 ADVANCED WORKZONE  
 SERVICES ROAD MATERIAL \$ 17,830.44 002382 000347 ERGON ASPHALT AND  
 EMULSIONS ROAD MATERIAL \$ 3,202.87 002459 000348 HALL S AUTO PARTS \$ 185.45  
 002406 000349 SEAL MASTERS INC ROAD MATERIAL \$ 10,981.60 Total: \$ 32,200.36 JAIL-  
 ST-NEW 1334-2-8034-2005 002241 000136 SHRED IT SERVICE \$ 486.02 002046 000137  
 TURN KEY HEALTH CLINICS LLC SERVICE \$ 13,565.24 Total: \$ 14,051.26 Jail-ST-OLD  
 1315-2-8034-2005 002495 000090 CENTERPOINT ENERGY - ARKLA UTILITY \$ 815.58  
 Total: \$ 815.58 PO Warrant No. Vendor Name Purpose Amount Lodging-ST 1302-8-3100-2005  
 002082 000127 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 369.35 002079  
 000128 JAMES SUPPLIES & RENTAL CO. SPLY \$ 290.22 001869 000129 O G & E  
 UTILITIES \$ 1,710.01 002344 000130 TERRY S PEST CONTROL SERVICE \$ 60.00 002163  
 000131 SUPER LUBE OIL CHANGE \$ 285.41 Total: \$ 2,714.99 ML Fee 1208-1-1000-1310  
 002601 000008 CODA REGISTRATION \$ 125.00 Total: \$ 125.00 1208-1-1000-4110 002261  
 000009 KELLPRO COMPUTER SOLUTIONS-TI OFFICE SUPPLY \$ 3,416.00 Total: \$  
 3,416.00 Resale 1220-1-0600-2005 002606 000094 OMECORP LLC SPLY \$ 1,812.50 002605  
 000095 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 20.00 002607 000096 TM  
 CONSULTING INC SPLY \$ 2,422.12 Total: \$ 4,254.62 1220-1-0600-4110 002608 000097 TM  
 CONSULTING INC EQUIP \$ 3,112.55 Total: \$ 3,112.55 RM&P 1209-1-1000-4110 002262  
 000041 KELLPRO COMPUTER SOLUTIONS-TI OFFICE SUPPLY \$ 5,124.00 Total: \$  
 5,124.00 Rural Fire-ST Page 4/6 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST  
 1321-2-8206-2005 002323 000144 P E C UTILITIES \$ 47.74 Total: \$ 47.74 1321-2-8212-2005  
 002334 000145 P E C UTILITIES \$ 28.43 Total: \$ 28.43 1321-2-8215-2005 002319 000146 P E  
 C UTILITIES \$ 34.59 Total: \$ 34.59 1321-2-8216-2005 002333 000147 P E C UTILITIES \$  
 51.95 Total: \$ 51.95 Senior Citizen Trust 7611-3-3900-2005 002491 000140 CENTERPOINT  
 ENERGY - ARKLA UTILITY \$ 15.84 002506 000141 OK TAX COMMISSION REGISTRATION  
 \$ 48.05 002505 000142 ROBERTS LAWN CARE REMITTANCE \$ 700.00 002224 000143 VICK,  
 TONY SERVICE \$ 200.00 Total: \$ 963.89 SH Svc Fee 1226-2-0400-1310 000155 000138  
 CHRISTIAN, JOHN G. TRAVEL \$ 233.75 001582 000139 OK SHERIFF ASSOCIATION  
 REMITTANCE \$ 930.00 001896 000140 VARGAS, JR, ROBERTO TRAVEL \$ 233.75 001895  
 000141 WALKER, MICHAEL LEE TRAVEL \$ 233.75 Total: \$ 1,631.25 1226-2-0400-2005  
 000086 000134 AUTO ZONE PARTS \$ 7.39 001626 000135 FENTON FORD REPAIR \$ 825.71  
 002588 000137 WOOD, GARY JANITORIAL \$ 381.25 Total: \$ 1,214.35 PO Warrant No.  
 Vendor Name Purpose Amount SH Svc Fee 1226-2-1100-2005 002427 000142 SHERRELL  
 STEEL L.L.C PARTS \$ 160.00 Total: \$ 160.00 Grand Total: \$ 113,749.19. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay reported there are 368 active COVID-19 cases in Pontotoc County, and the Health Department could possibly have a vaccine for said virus by the end of next week. Also, the Health Department is testing Tuesday – Thursday for the week of December 7<sup>th</sup>, and Monday – Thursday morning and afternoon the week of December 14<sup>th</sup>. Residents must call for an appointment.

Chad Letellier, Emergency MGMT Director, stated there will be an exercise planning on December 21<sup>st</sup> in the small animal barn at the Agri-Plex.

Motion by Davis, second by Roberts, to adjourn. All aye.

## December 14, 2020

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 10, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Starns, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1<sup>st</sup> Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: Janna Kelley, Shawna Murphy, Chad Letellier, Cathleen Branscum, Jenny Lindsay, Keressa Kerr, Danny Manuel, and JR Grissom.

Motion by Davis, second by Roberts, to approve to amend the December 7th approval of the November 2020 monthly reports to not include the Treasurer's reports. All aye.

Motion by Davis, second by Starns, to approve December 7, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. Everything is the same.

Discussion and possible action with AT&T representative(s) regarding an updated phone system. Motion by Davis, second by Roberts, to table discussion with AT&T representatives regarding an updated phone system. All aye.

Motion by Starns, second by Roberts, to approve Pat & Linda Engel's request for approval of a Final Plat of a residential subdivision to be known as "Timber Lake." Property is located at the northeast corner of the intersection of SHWY 377 and County Road 1510 (approximately 34.37 acres). All aye.

Motion by Davis, second by Starns, to approve Resolution #21-43, amending Part V, Article IV, Section 1, B., C. (3), The Preliminary Plat and Section 2, D., (13)b, contents of the Final Plat authorized of the zoning regulations for the unincorporated area under the jurisdiction of the Ada Metropolitan Area Planning Commission. All aye.

Motion by Starns, second by Davis, to table Resolution #21-44, DJD Realty, LLC's request to rezone property located at the intersection of State Highway 3W and County Road 3522 (on 3.48 acres) from A-2, Suburban District to C-1, Neighborhood Commercial District for a retail store until January 4, 2021. All aye.

Motion by Starns, second by Davis, to approve finalized payroll claim dates for 2021. All aye.

Motion by Starns, second by Roberts, to approve Pontotoc County Excise Board meeting dates for 2021. All aye.

Motion by Starns, second by Roberts, to approve Pontotoc County Tax Roll Corrections Board meeting dates for 2021. All aye.

Motion by Roberts, second by Starns, to table approving bid tabulations and awarding Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2021) to all based upon availability. All aye.

Motion by Starns, second by Roberts, to award Bid #6, install and construct a wildland brush truck on a 2020 Dodge Ram 3500 truck (Fitzhugh VFD) to Casco Industries for \$53,926.00. All aye.

Motion by Starns, second by Roberts, to award Bid #7, install and construct a wildland brush truck on a 2020 Dodge Ram 5500 truck (Fitzhugh VFD) to Casco Industries for \$58,044.00. All aye.

Motion by Starns, second by Davis, to table award of Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD). All aye.

Opened and accepted the following bids for Bid #10, printing of Digital Ballots for the Pontotoc County Election Board:

**Midwest Printing Company**

Regular Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Absentee Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Sample Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Regular, absentee, and sample ballots will not have any additional costs for color paper (yellow, pink, and ivory). *Bid prices include all charges for freight, F.O.B. with inside delivery.*

*Exception: A shipping charge of \$10.00 will be included on orders of 200 or fewer ballots.*

**Royal Printing Company**

Regular Ballots

8.5 x 14.0 inches	13.5¢
8.5 x 17.0 inches	14.5¢
8.5 x 19.0 inches	14.5¢

Absentee Ballots

8.5 x 14.0 inches	13.5¢
8.5 x 17.0 inches	14.5¢
8.5 x 19.0 inches	14.5¢

Sample Ballots

8.5 x 14.0 inches	13.5¢
8.5 x 17.0 inches	14.5¢
8.5 x 19.0 inches	14.5¢

Regular, absentee, and sample ballots will not have any additional costs for color paper (white, yellow, pink, and ivory) and color bars (gray, black, cyan, magenta, yellow, red, green, dark blue, purple, orange, and brown). *A shipping charge of \$10.00 will be included on orders of 200 or fewer ballots. This charge will only be added if the entire county's quantity (all entities combined for month) is ≤ 200 ballots.*

**Tulsa County Administrative Services - No Bid**

Motion by Starns, second by Roberts, to award Bid #10, printing of Digital Ballots for the Pontotoc County Election Board to Midwest Printing Company for the above listed bid. All aye.

Motion by Roberts, second by Starns, to approve FY 2020-2021 compliance documents:

- a. Union Valley VFD – Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Budget, and Annual List of Meetings
- b. Homer VFD - Board Members, List of Officers, Secretary's Bond, Worker's Compensation Insurance, Property & Liability Insurance, Budget, and Annual List of Meetings

All aye.

Motion by Davis, second by Starns, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. JB Lumber – supplies - \$600.00
- b. Locke Supply – supplies - \$400.00

All aye.

Motion by Roberts, second by Starns, to approve Stonewall VFD's Fire Tax Purchase Request:

- a. Hall's Auto – parts - \$500.00 per month

All aye.

Motion by Roberts, second by Starns, to approve Fitzhugh VFD's Fire Tax Purchase Request:

- a. T&W Tire – all-terrain tires - \$945.00

All aye.

Motion by Roberts, second by Starns, to approve Emergency MGMT's Fire Tax Purchase Request:

- a. LA Police Gear - uniform shirts - \$184.91

All aye.

Motion by Starns, second by Roberts, to approve Emergency MGMT's Fire Tax Purchase Request:

- b. Latta Travel Center – fuel - \$350.00 (blanket)

All aye.

Motion by Starns, second by Roberts, to approve November 2020 monthly reports:

- a. Assessor
- b. Election Board
- c. Treasure

All aye.

Motion by Davis, second by Starns, to approve claims:

- W#98 Office Depot 1220-1-600-2005 \$73.88
- W#99 Pitney Bowes 1220-1-0600-2005 \$879.06
- W#100Ponaco Oil Co.1220-1-0600-2005 \$550.00

All aye.

Motion by Roberts, second by Starns, to approve transfers:

- 1321-2-8206-2005 to 1321-2-8206-4110 \$111,970.00
- 1103-6-0820-2005 to 1103-6-0830-2005 \$26,763.71
- 1102-6-4300-1310 to 1102-6-4300-1100 \$10,000.00

All aye.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

- Sheriff 2693
- Highway 2694-2698, 2706
- Highway St 2699-2705
- SCT 2707-2712
- Emergency MGMT 2711-2712
- ZLODGE 2719-2720
- Rural Fire 2728-2729

All aye.

Motion by Davis, second by Roberts, to approve purchase orders for payment:

**FY 20-21** *Emergency Mgmt 1212-2-2700-2005 002635 000042 CRITICAL COMM UTILITY \$ 12.65 Total: \$ 12.65 Fair Board 1214-4-4700-2005 002586 000038 PAYNE, MAGGIE JANITORIAL \$ 200.00 Total: \$ 200.00 General 0001-1-0200-2005 002612 000691 THOMSON WEST REMITTANCE \$ 367.47 002613 000692 THOMSON WEST SUPPLY \$ 367.47 Total: \$ 734.94 0001-1-1600-2005 002611 000680 U S POSTMASTER POST OFFICE BOX FEE \$ 148.00 002668 000681 QUADIENT LEASING USA INC REMITTANCE \$ 77.17 Total: \$ 225.17 0001-1-1700-2005 002114 000682 STAPLES OFFICE SUPPLY \$ 120.97 Total: \$ 120.97 0001-1-2000-2005 002134 000683 ADA PAPER COMPANY JANITORIAL \$ 292.79 002135 000684 ALLEN ADVOCATE PUBLICATION \$ 1,408.05 002663 000685 CENTERPOINT ENERGY - ARKLA UTILITY \$ 102.11 002136 000686 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 105.44 000041 000687 LAMBERT MECHANICAL INC SERVICE \$ 200.00 002633 000688 O G & E UTILITY \$ 2,351.15 002582 000689 P E C UTILITY \$ 25.00 002137 000690 STAPLES OFFICE SUPPLY \$ 56.26 Total: \$ 4,540.80 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2200-2005 002653 000693 MILLER OFFICE REMITTANCE \$ 35.90 002598 000694 SPARKLIGHT UTILITY \$ 89.73 Total: \$ 125.63 0001-2-0400-2005 002127 000695 GALLS INCORPORATED LAW ENFORCEMENT SU \$ 634.69 002646 000696 SPARKLIGHT UTILITY \$ 151.48 002647 000697 SPARKLIGHT UTILITY \$ 295.91 002609 000698 U S POSTMASTER POST OFFICE BOX FEE \$ 106.00 Total: \$ 1,188.08 Health 1216-3-5000-1110 000514 000134 OK STATE DEPT OF HEALTH SERVICE \$ 33,955.01 Total: \$ 33,955.01 1216-3-5000-2005 000260 000131 BEMAC SUPPLY JANITORIAL \$ 41.86 001594 000132 TERRY S PEST CONTROL SERVICE \$ 44.00 002569 000133 WAL MART COMMUNITY BRC SPLY \$ 143.00 Total: \$ 228.86 Highway 1102-6-4100-2005 002637 000596 B & S SANITATION UTILITY \$ 49.00 Total: \$ 49.00 1102-6-4200-2005 002610 000597 ADA ALIGNMENT SERVICE \$ 70.00 002638 000598 B & S SANITATION UTILITY \$ 49.00 001873 000599 CULLIGAN SPLY \$ 45.00 002592 000600 DIRECT*

DISCOUNT TIRE, LLC. TIRES \$ 1,970.24 002504 000601 HEARTLAND HEAVY PARTS LLC PARTS \$ 127.20 002223 000602 HISLE BROS. INC. PARTS \$ 102.08 002583 000603 P E C UTILITY \$ 355.86 002581 000604 RURAL WATER DIST #8 UTILITY \$ 44.41 002028 000605 TOTAL SIR LLC SERVICE \$ 36.50 002578 000606 TREAT S SOLUTIONS OFFICE SUPPLY \$ 224.42 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 Total: \$ 3,024.71 1102-6-4300-2005 000188 000607 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 35.00 Total: \$ 35.00 HIGHWAY-ST 1313-6-8041-2005 002142 000350 BUMPER TO BUMPER PARTS \$ 256.69 002141 000351 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 647.08 001234 000352 JAMES SUPPLIES & RENTAL CO. PARTS \$ 24.79 002551 000353 RINKER AUTOMOTIVE AUTO REPAIR PARTS \$ 148.71 002145 000354 STAPLES OFFICE SUPPLY \$ 139.46 002147 000355 TOTAL SIR LLC SERVICE \$ 36.50 002144 000356 TRACTOR SUPPLY PARTS \$ 32.38 002143 000357 WAL MART COMMUNITY BRC SPLY \$ 75.35 Total: \$ 1,360.96 1313-6-8042-2005 002373 000358 4M TRUCKING LLC SERVICE \$ 4,387.50 001978 000359 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 6,552.36 001803 000360 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 13,393.80 001804 000361 ADVANCED WORKZONE SERVICES ROAD MATERIAL \$ 906.48 002595 000362 HOOTEN OIL CO. FUEL \$ 6,246.00 Total: \$ 31,486.14 1313-6-8043-2005 002597 000363 ADA ALIGNMENT TIRES \$ 559.98 002226 000364 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 274.68 002227 000365 DAVIS FLEET PARTS PARTS \$ 896.56 002316 000366 DOLESE BROS ROAD MATERIAL \$ 1,925.00 002589 000367 HOOTEN OIL CO. FUEL \$ 2,064.95 002590 000368 HOOTEN OIL CO. FUEL \$ 808.52 002302 000369 KIRBY SMITH EXCHANGE PARTS \$ 1,275.00 002151 000370 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 1,184.77 002376 000371 OK DEPT OF AGRI FOOD & FORESTRY SPLY \$ 200.00 002431 000372 RHYNES SURPLUS SPLY \$ 1,950.00 002022 000373 T & W TIRE TIRES \$ 55.00 001919 000374 WARREN CAT REPAIR \$ 2,952.00 Total: \$ 14,146.46 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 002364 000138 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 75.00 002648 000139 TERRY S PEST CONTROL REMITTANCE \$ 65.00 Total: \$ 140.00 Lodging-ST 1302-8-3100-2005 002346 000132 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 1,028.19 002343 000133 SPARKLIGHT INTERNET \$ 89.73 002345 000134 B & S SANITATION TRASH \$ 573.00 002347 000135 ADA CITY UTILITIES UTILITIES \$ 382.69 Total: \$ 2,073.61 Resale 1220-1-0600-2005 002667 000098 OFFICE DEPOT OFFICE SUPPLY \$ 73.38 002666 000099 PITNEY BOWES LEASE \$ 879.06 002665 000100 PONACO OIL CO INC LEASE \$ 550.00 Total: \$ 1,502.44 Rural Fire-ST 1321-2-8209-2005 002325 000148 ADA CITY UTILITIES UTILITIES \$ 26.60 001851 000149 COWARTS SMOKEHOUSE MARKET FUEL \$ 81.41 001395 000150 O REILLY AUTOMOTIVE, INC. PARTS \$ 304.77 Total: \$ 412.78 1321-2-8212-2005 002335 000151 ADA CITY UTILITIES UTILITIES \$ 24.70 002338 000152 B & S SANITATION TRASH \$ 23.00 Total: \$ 47.70 1321-2-8215-2005 002320 000153 B & S SANITATION TRASH \$ 23.00 002318 000154 RURAL WATER DIST # 9 UTILITIES \$ 25.00 Total: \$ 48.00 PO Warrant No. Vendor Name Purpose Amount Senior Citizen Trust 7611-3-3900-2005 002631 000144 B & S SANITATION UTILITY \$ 49.00 002155 000145 COWARTS SMOKEHOUSE MARKET FUEL \$ 752.02 002156 000146 OK TAX COMMISSION SERVICE \$ 25.00 002587 000147 RSI COMMUNICATIONS REMITTANCE \$ 150.00 Total: \$ 976.02 Grand Total: \$ 96,634.93. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay with the Health Department stated as of December 14<sup>th</sup> Pontotoc County has 359 active cases. Pontotoc County will be receiving first round of COVID-19 vaccine on December 15<sup>th</sup>. It comes in a two-dose series, the first shot is received and then twenty-one days later you receive the second dose. Hospitals will be getting the first round of vaccines.

Chad Letellier, Emergency MGMT director, is working logistics to help the Health Department get the vaccine administered.

Janna Kelley, OSU Extension, stated due to the rising COVID-19 cases, the OSU Extension office doors are locked and the employees are rotating. Also, they will be closed December 23, 2020 through January 4, 2021.

Motion by Roberts, second by Starns, to adjourn. All aye.



**December 21, 2020**

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 17, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Shelley Snider-County Clerk 1<sup>st</sup> Deputy. Tammy Brown-County Clerk was absent.

Introduction of guests: Janna Kelley, Chad Letellier, Danny Manuel, Cathleen Branscum, and Karen Dunnigan.

Motion by Davis, second by Starns, to approve December 14, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. Everything is the same.

Motion by Davis, second by Starns, to table discussion and possible action with AT&T representative(s) regarding an updated phone system. All aye.

Motion by Starns, second by Davis, to table Resolution #21-45, ninety-year lease contract with Tillman Infrastructure LLC to lease Pontotoc County District #1 property for a cell tower with a one-time payment in the amount of \$81,000.00. All aye.

Motion by Davis, second by Starns, to approve the County Treasurer's Transcript of Proceedings on Sale of Pontotoc County Property Acquired at Resale:

- a. Lot 1 Block 5 Washington Heights – sold to Myisha Nelson on December 14, 2020

All aye.

Motion by Starns, second by Davis, to approve the following County Deed, Property Acquired at Resale to Myisha Nelson:

- a. Lot 1 Block 5 Washington Heights

All aye.

Discussion and possible action regarding alterations to the standard procedures for the 2021 Fair Board Election due to COVID-19:

Motion by Davis, second by Starns, to approve candidate filing and election (if needed) to be conducted at each of the District Shop locations. All aye.

Motion by Starns, second by Davis, to approve bid tabulations and awarding Bid #5, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2021) to all based upon availability. All aye.

Motion by Davis, second by Starns, to award Bid #9, install and construct a wildland brush truck on a 2004 Stewart Steven truck (Vanoss VFD) to Casco Industries in the amount of \$68,897.00. All aye.

Motion by Starns, second by Davis, to approve FY 2020-2021 compliance documents:

- a. Pickett VFD – Annual List of Meetings
- b. Oil Center VFD – Annual List of Meetings
- c. Fittstown VFD – Annual List of Meetings
- d. Fitzhugh VFD – Annual List of Meetings
- e. Allen VFD – Annual List of Meetings
- f. Roff VFD – Annual List of Meetings

All aye.

Motion by Roberts, second by Starns, to approve Lula VFD's Fire Tax Purchase Request:

- a. Chickasaw Personal Communications – (4) pagers - \$1,580.00

All aye.

Motion by Starns, second by Roberts, to approve Homer VFD's Fire Tax Purchase Requests:

- a. Chief Fire & Safety – structure and dual-certified gear - \$39,680.00
- b. Arrow Pump & Supply – fire truck plumbing supplies - \$2,800.00 (\$400 x seven months)
- c. Vendor (to be determined by weekly bid) – 500 gallons of propane – amount will be based upon award of weekly bid

All aye.

Motion by Starns, second by Davis, to approve November 2020 monthly report:

- a. County Clerk

All aye.

Motion by Starns, second by Davis, to approve December 2020 payroll. All aye.

Motion by Starns, second by Davis, to approve claims:

W#10 Holt Mini Storage	7210-1-1400-2005	\$183.70
W#11 Treat's Solutions	7210-1-1400-2005	\$44.87
W#12 Staples	7210-1-1400-2005	\$294.13
W#13 Southwestern Stationary & Bank Supply	7210-1-1400-2005	\$676.50
W#14 Bates	7210-1-1400-2005	\$75.00
W#15 Imprimatur Press	7210-1-1400-2005	\$289.50
W#7 Home Title Guaranty Co.	7408-1-0600-2005	\$2,039.00

All aye.

Motion by Starns, second by Davis, to approve transfers:

1321-2-8209-2005 to 1321-2-8209-4110	\$39,680.00
1321-2-8216-2005 to 1321-2-8216-4110	\$68,897.00

All aye.

Motion by Davis, second by Starns, to approve blanket purchase orders:

General	2782-2790, 2838-2839
SH Svc Fee	2791-2796
Highway St	2797-2801
Rural Fire	2802-2827, 2880-2881
911 St	2828
EMS St	2829
Lodging St	2830-2836
Highway	2837

Motion by Davis, second by Starns, to approve purchase orders for payment:

**FY 20-21 Court Clerk Preservation Fund** 7210-1-1400-2005 002765 000010 HOLT MINI STORAGE RENT \$ 183.70 002766 000011 TREAT S SOLUTIONS OFFICE SUPPLY \$ 44.87 002767 000012 STAPLES OFFICE SUPPLY \$ 294.13 002768 000013 SOUTHWESTERN STATIONARY & BAN OFFICE SUPPLY \$ 676.50 002769 000014 BATES ELECTRONICS REPAIR \$ 75.00 002770 000015 IMPRIMATUR PRESS OFFICE SUPPLY \$ 289.50 Total: \$ 1,563.70 Emergency Mgmt 1212-2-2700-2005 002743 000043 A T & T SERVICES INC UTILITIES \$ 77.44 002679 000044 SPRINT UTILITY \$ 37.99 Total: \$ 115.43 Fair Board 1214-4-4700-2005 002750 000039 A T & T SERVICES INC UTILITIES \$ 139.01 Total: \$ 139.01 General 0001-1-0600-2005 002746 000702 A T & T SERVICES INC UTILITIES \$ 93.35 Total: \$ 93.35 0001-1-1000-2005 002745 000700 A T & T SERVICES INC UTILITIES \$ 134.17 002742 000716 SPARKLIGHT INTERNET \$ 161.43 Total: \$ 295.60 0001-1-1600-2005 002747 000704 A T & T SERVICES INC UTILITIES \$ 92.25 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1600-2005 Total: \$ 92.25 0001-1-2000-2005 002744 000699 A T & T SERVICES INC UTILITIES \$ 1,858.90 002644 000717 ADA, CITY OF REMITTANCE \$ 175.00 002652 000718 ADA CITY UTILITIES UTILITY \$ 518.63 002661 000719 ADA CITY UTILITIES UTILITY \$ 67.65 002664 000720 ADA CITY UTILITIES UTILITIES \$ 667.43 002354 000721 EASTERN OKLA YOUTH SERVICES JUV DET \$ 4,598.46 002415 000722 J P COOKE CO OFFICE SUPPLY \$ 50.90 002721 000723 MCGEHEE ELECTRIC LLC REMITTANCE \$ 544.95 002680 000724 MILLER OFFICE REMITTANCE \$ 48.62 000013 000725 SAC & FOX NATION JUV DET CTR JUV DET \$ 713.00 002645 000726 SPARKLIGHT UTILITY \$ 80.74 Total: \$ 9,324.28 0001-1-2200-2005 002748 000701 A T & T SERVICES INC UTILITIES \$ 108.27 002759 000727 PONTOTOC COUNTY ELECTION BD REMITTANCE \$ 10.00 Total: \$ 118.27 0001-2-0400-2005 002749 000703 A T & T SERVICES INC UTILITIES \$ 198.31 002738 000706 A T & T MOBILITY UTILITIES \$ 905.50 002739 000707 A T & T MOBILITY UTILITIES \$ 783.00 002232 000708 ADA TIRE CENTER INC TIRES \$ 515.40 002236 000709 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 002235 000710 COMDATA FUEL \$ 3,933.62 002233 000711 NAPA OF ADA PARTS \$ 336.20 002758 000712 SECRETARY OF STATE/NOTARY NOTARY APPLICATION FE \$ 5.00 Total: \$ 6,719.62 0001-5-0900-1110 001621 000714 O S U COOP EXTENSION SERV REMITTANCE \$ 2,220.00 002439 000715 O S U COOP EXTENSION SERV REMITTANCE \$ 6,666.66 Total: \$ 8,886.66 0001-5-0900-1310 002437 000713 KELLEY, JANNA L EDWARDS TRAVEL \$ 81.54 Total: \$ 81.54 PO Warrant No. Vendor Name Purpose Amount General 0001-5-0900-2005 002751 000705 A T & T SERVICES INC UTILITIES \$ 96.41 Total: \$ 96.41 Health 1216-3-5000-1110 000683 000135 OK STATE DEPT OF HEALTH REMITTANCE \$ 33,818.15 Total: \$ 33,818.15 1216-3-5000-2005 002735 000136 A T & T UTILITIES \$ 682.13 002658 000137 ADA CITY UTILITIES UTILITY \$ 245.91 002619 000138 C & M PROPANE PROPANE \$ 16.50 002736 000139 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 221.14 002419 000140 FRIEDMANS PREMIER SYSTEM INC MEDICAL \$ 300.00 002575 000141 MCKESSON MEDICAL SURG SUPPLY SPLY \$ 13.92 002737 000142 O G & E UTILITIES \$ 808.33 002614 000143 SANOFI

PASTEUR INC SUPPLY \$ 1,526.22 002657 000144 SPARKLIGHT UTILITY \$ 86.29 001608  
 000145 ULINE, INC SPLY \$ 299.00 Total: \$ 4,199.44 Highway 1102-6-4100-2005 002752  
 000608 A T & T SERVICES INC UTILITIES \$ 238.49 002615 000609 ABC OCCUPATIONAL  
 SAFETY SPLY \$ 234.10 002694 000610 RHYNES SURPLUS REMITTANCE \$ 2,505.84 002649  
 000611 RSI COMMUNICATIONS LEASE \$ 75.00 002584 000612 P E C UTILITY \$ 719.63  
 Total: \$ 3,773.06 1102-6-4100-2040 002681 000613 OK DEPT OF TRANSPORTATION LEASE  
 \$ 1,207.18 002682 000614 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002683  
 000615 VISION BANK LEASE \$ 8,716.89 Total: \$ 11,131.25 1102-6-4200-2005 002753 000616  
 A T & T SERVICES INC UTILITIES \$ 80.66 PO Warrant No. Vendor Name Purpose Amount  
 Highway 1102-6-4200-2005 002673 000617 ABC OCCUPATIONAL SAFETY REMITTANCE \$  
 150.50 002429 000618 BUMPER TO BUMPER PARTS \$ 190.01 002716 000619 BRUCKNER  
 TRUCK SALES INC LABOR \$ 990.00 002650 000621 RSI COMMUNICATIONS LEASE \$ 75.00  
 002311 000622 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 35.00 Total: \$ 1,521.17  
 1102-6-4200-2040 002686 000623 VISION BANK LEASE \$ 7,804.47 002687 000624 OK DEPT  
 OF TRANSPORTATION LEASE \$ 1,156.30 002688 000625 OK DEPT OF TRANSPORTATION  
 LEASE \$ 1,572.53 002689 000626 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 Total:  
 \$ 12,105.83 1102-6-4300-2005 002641 000627 B & S SANITATION UTILITY \$ 49.00 002741  
 000628 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 162.21 002032 000629 O T A  
 PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 66.21 002643 000630 O G & E UTILITY \$ 70.03  
 002678 000631 O G & E UTILITY \$ 276.84 002651 000632 RSI COMMUNICATIONS LEASE \$  
 75.00 002634 000633 ROFF PUBLIC WORKS AUTHORITY UTILITY \$ 35.50 002639 000634  
 STONEWALL PUBLIC WORKS AUTH. UTILITY \$ 57.30 Total: \$ 792.09 1102-6-4300-2040  
 002690 000635 VISION BANK LEASE \$ 12,242.87 Total: \$ 12,242.87 1102-6-6520-2005  
 002374 000620 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 5,971.92 Total: \$  
 5,971.92 HIGHWAY-ST 1313-6-8041-2005 002640 000375 HOOTEN OIL CO. \$ 3,570.63  
 002655 000376 LOGAN COUNTY ASPHALT \$ 2,888.64 002297 000377 NORTH TEXAS  
 NATURAL SELECT MAT ROAD MATERIAL \$ 1,069.07 002458 000378 WYCHE QUARRY  
 ROAD MATERIAL \$ 1,275.00 Total: \$ 8,803.34 PO Warrant No. Vendor Name Purpose Amount  
 HIGHWAY-ST 1313-6-8042-2005 002306 000379 DUB ROSS COMPANY ROAD MATERIAL \$  
 4,744.16 002670 000380 FITTSTONE INC ROAD MATERIAL \$ 564.30 Total: \$ 5,308.46 1313-  
 6-8043-2005 002314 000381 ADA TRUCK PARTS PARTS \$ 110.48 002734 000382 C L BOYD  
 PARTS \$ 107.62 000459 000383 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$  
 69.54 002301 000384 DUB ROSS COMPANY PARTS \$ 553.00 002603 000385 DUB ROSS  
 COMPANY PARTS \$ 1,106.00 002228 000386 O REILLY AUTOMOTIVE, INC. PARTS \$  
 208.92 002433 000387 WYCHE QUARRY ROAD MATERIAL \$ 665.00 Total: \$ 2,820.56 JAIL-  
 ST-NEW 1334-2-8034-2005 002245 000140 ADA PAPER COMPANY JANITORIAL \$ 2,432.69  
 002042 000141 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 907.89 000716 000142  
 OVERHEAD DOOR CO INC REPAIR \$ 198.00 Total: \$ 3,538.58 Jail-ST-OLD 1315-2-8034-  
 2005 002662 000091 ADA CITY UTILITIES UTILITY \$ 6,029.62 Total: \$ 6,029.62 1315-2-  
 8034-2999 002672 000092 PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$  
 54,445.26 Total: \$ 54,445.26 Rural Fire-ST 1321-2-2700-2005 002084 000159 LATTA TRAVEL  
 CENTER FUEL \$ 269.01 Total: \$ 269.01 Page PO Warrant No. Vendor Name Purpose Amount  
 Rural Fire-ST 1321-2-8206-2005 002461 000161 T & W TIRE TIRES \$ 1,142.68 Total: \$  
 1,142.68 1321-2-8207-4130 002685 000156 WELCH STATE BANK LEASE \$ 2,225.19 Total: \$  
 2,225.19 1321-2-8208-4130 002684 000155 WELCH STATE BANK LEASE \$ 551.25 Total: \$  
 551.25 1321-2-8209-2005 002328 000162 SPARKLIGHT INTERNET \$ 113.90 002326 000165  
 O G & E UTILITIES \$ 72.81 Total: \$ 186.71 1321-2-8212-2005 002337 000163 A T & T  
 MOBILITY UTILITIES \$ 33.50 002579 000164 MGMT AND ENTERPRISE SERVICES \$  
 2,352.07 001407 000166 PICKETT COUNTRY STORE FUEL \$ 74.00 Total: \$ 2,459.57 1321-2-  
 8213-4130 002691 000157 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30  
 1321-3-8201-4130 002692 000158 OKLAHOMA STATE BANK LEASE \$ 763.20 Total: \$ 763.20  
 1321-3-8202-2005 002342 000160 AUTO CHLOR SERVICE \$ 187.90 Total: \$ 187.90 Senior  
 Citizen Trust 7611-3-3900-2005 002659 000148 ADA CITY UTILITIES UTILITY \$ 96.15  
 002632 000149 O G & E UTILITY \$ 164.53 PO Warrant No. Vendor Name Purpose Amount  
 Senior Citizen Trust 7611-3-3900-2005 002740 000150 U S CELLULAR UTILITIES \$ 80.14  
 002654 000151 U S POSTMASTER POST OFFICE BOX FEE \$ 148.00 Total: \$ 488.82 7611-3-  
 3900-4110 001240 000152 CREATIVE BUS SALES VEHICLE \$ 34,311.00 Total: \$ 34,311.00  
 SH Commissary 1223-2-0400-2005 002237 000009 GUDERIANS FOOD \$ 7,764.85 Total: \$  
 7,764.85 SH Svc Fee 1226-2-0400-2005 001898 000144 SUPER LUBE OIL CHANGE \$ 222.15  
 Total: \$ 222.15 1226-2-1100-2005 002238 000145 CULLIGAN SPLY \$ 330.02 002361 000146 I  
 C S SPLY \$ 774.82 001303 000147 LOCKE SUPPLY PARTS \$ 108.97 002239 000148  
 PRODIGY SOLUTIONS INC COMMISSARY \$ 6,453.39 Total: \$ 7,667.20 Tax Refunds 7408-1-

0600-2005 002840 000007 HOME TITLE TAX REF \$ 2,039.00 Total: \$ 2,039.00 Grand Total: \$ 257,667.55. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Danny Manuel with 911 stated that due to five out of eleven employees being quarantined they have been short staffed at dispatch.

Motion by Starns, second by Roberts, to adjourn. All aye.

### **December 28, 2020**

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 22, 2020 at 301 S. Broadway, Ada, Oklahoma.

Motion by Davis, second by Roberts, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Keressa Kerr-County Clerk Administrative Assistant. Tammy Brown-County Clerk was absent.

Introduction of guests: Janna Kelley, Chad Letellier, Jenny Lindsay, Karen Dunnigan, Cathleen Branscum, Danny Manuel, and Millie Vance.

Motion by Davis, second by Roberts, to approve December 21, 2020 meeting minutes. All aye.

Discussion and possible action regarding the functions of government for Pontotoc County under the current State of Emergency (due to COVID-19) declared by Governor Kevin Stitt. Everything will continue to be the same.

Motion by Starns, second by Roberts, to table Resolution #21-45, ninety-year lease contract with Tillman Infrastructure LLC to lease Pontotoc County District #1 property for a cell tower with a one-time payment in the amount of \$81,000.00. All aye.

Motion by Davis, second by Starns, to approve Resolution #21-46, Fair Board filing period to be January 11th – January 15th, 2021, and if there are multiple filings an election will be held on Tuesday, February 2, 2021. Both filing and election are to be held at the District #1, #2, and #3 shop locations. All aye.

Motion by Davis, second by Starns, to open Public Hearing. All aye.

Discussion regarding FY 2019 CDBG Grant #17526: Waterline Project for Pontotoc County RWD #8 Project, Final Performance Report.

Motion by Starns, second by Davis, to close Public Hearing. All aye.

Motion by Starns, second by Roberts, to approve Resolution #21-47, approving and accepting the 17526 CDBG 19 Waterline Project for Pontotoc County RWD #8 project as complete and authorizing the BOCC Chairman to sign close-out documents. All aye.

Motion by Roberts, second by Starns, to approve the following for District #3 for FY 2020-2021:

- a. Requisitioning Officers – Justin Roberts and Jeff Epperly
- b. Receiving Agents – Bryan Penick and Rowdy Hill

All aye.

Motion by Davis, second by Roberts, to approve FY 2020-2021 compliance documents:

- a. Pickett VFD – Board Members, List of Officers, Secretary’s Bond and Budget

All aye.

Motion by Davis, second by Roberts, to approve Vanoss VFD’s Fire Tax Purchase Requests:

- a. Chickasaw Personal Communications – (2) pagers, (2) radios, & labor - \$1,841.60
- b. Casco Industries – install and construct a wildland brush truck on a 2004 Stewart Steven truck - \$68,897.00 (Bid #9)

All aye.

Discussion and possible action regarding claim(s). None.

Motion by Davis, second by Starns, to approve transfer:

1321-2-8216-2005 to 1321-2-8216-4110 \$1,841.60

All aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

Health	2905-2928
General	2929-2934
SH Comm	2935
SH Svc Fee	2936-2944
Jail New St	2945
Jail Old St	2946

All aye.

Motion by Roberts, second by Starns, to approve purchase orders for payment:

**FY 20-21 CARES 000001 RURAL WATER DIST #8 \$ 3,739.17 REIMBURSEMENT Fair Board**  
**000040 RHYNES SURPLUS \$ 900.00 SUPPLY General 000786 A T & T \$ 309.33 UTILITIES**  
**000787 SPARKLIGHT \$ 80.24 INTERNET 000788 O G & E \$ 251.77 UTILITIES Health**  
**000146 HOME DEPOT USA INC \$ 155.11 JANITORIAL 000147 HOME DEPOT USA INC \$**  
**283.36 JANITORIAL 000148 TELCO SUPPLY COMPANY INC \$ 17,331.75 EQUIP Highway**  
**000683 U S CELLULAR \$ 179.07 UTILITIES 000684 ATWOODS LP \$ 89.29 PARTS 000685**  
**BRUCKNER TRUCK SALES INC \$ 501.48 PARTS 000686 EDWARDS CANVAS INC \$ 278.00**  
**PARTS 000687 KENNY S PROPANE \$ 256.26 PROPANE 000688 U S CELLULAR \$ 131.44**  
**UTILITIES HIGHWAY-ST 000388 ERGON ASPHALT AND EMULSIONS \$ 10,102.50 ROAD**  
**MATERIAL 000389 FRED'S TIRE & BATTERY \$ 103.00 TIRES 000390 HOOTEN OIL CO. \$**  
**2,004.38 FUEL 000391 JAMES SUPPLIES & RENTAL CO. \$ 100.00 BUILDING SUPPLIES**  
**000392 NORTH TEXAS NATURAL SELECT MATERIALS \$ 2,965.88 000393 T & W TIRE \$**  
**65.00 TIRES 000394 DUB ROSS COMPANY \$ 16,022.80 ROAD MATERIAL 000395 ERGON**  
**ASPHALT AND EMULSIONS \$ 20,672.72 ROAD MATERIAL Jail-ST-OLD 000111 O G & E \$**  
**2,173.07 UTILITIES Lodging-ST 000148 LOCKE SUPPLY \$ 301.41 PARTS 000149 SHERRELL**  
**STEEL L.L.C \$ 861.85 SPLY RM&P 000048 U S POSTMASTER \$ 200.00 POSTAGE Rural**  
**Fire-ST 000167 SHIPMAN COMMUNICATIONS \$ 2,234.90 FIRE EQUIPMENT 000168 A T &**  
**T \$ 85.53 UTILITIES Senior Citizen Trust 000165 PREMIER LOCATIONS \$ 362.98 SPLY**  
**000166 PREMIER LOCATIONS \$ 362.98 SPLY Grand Total: \$ 83,105.27. All aye.**

Discussion regarding "new business" that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Jenny Lindsay with the Pontotoc County Health Department reported there were 438 active COVID-19 cases as of Sunday, December 28, 2020. Also, beginning on Wednesday, January 6, 2021, and every Wednesday to follow, COVID-19 vaccinations will be given at the Agri-Plex. The first to receive vaccinations will be medical staff and first responders. Lindsay also mentioned to the Board that the freezers at the Agri-Plex will need to be checked to make sure they are running efficiently.

Chad Letellier, Emergency MGMT Director, asked Lindsay how long a person needs to wait to get vaccinated after they've tested positive for COVID-19. Lindsay stated that individuals are immune for approximately ninety days after testing positive, but that that does not require them to wait ninety days before getting their COVID-19 vaccination.

Motion by Roberts, second by Starns, to adjourn.

The foregoing are the minutes of the Board of County Commissioners for the month of December 2020 of the County Commissioners Journal No. 15.

BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY, OKLAHOMA

\_\_\_\_\_ Chairman

ATTEST:

\_\_\_\_\_ Member

\_\_\_\_\_  
County Clerk

\_\_\_\_\_ Member