

## December 2021

### December 6, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 2, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Starns, second by Davis, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, and Tammy Brown-County Clerk. Justin Roberts-District #3 Commissioner was absent.

Introduction of guests: JR Grissom, Chad Letellier, Jenny Lindsay, Drew Adams, John Christian, Shelley Snider, and Krystina Phillips.

Motion by Starns, second by Davis, to approve November 29, 2021 meeting minutes. Starns and Davis aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD's ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Davis, second by Starns, to approve Resolution #22-29, Lula VFD declaring surplus of equipment:

- a. 1996 Ford F350 truck – inventory #62-LVF- 302-01

Davis and Starns aye.

Motion by Davis, second by Starns, to approve to pay CEC Corporation invoice for engineering services in the amount of \$4,059.30 out of District #2 T5 (ETR Account) for Garr Corner Road Project J/P #34493(04) as per Resolution #21-95. Davis and Starns aye.

Motion by Davis, second by Starns, to approve to pay Cummins Construction invoice in the amount of \$394,030.98 out of District #2 THWY 105 (CBRI Account) for Landfill Road Project. Davis and Starns aye.

Motion by Starns, second by Davis, to approve Drew Adam's request for approval of a Final Plat of a residential subdivision to be known as "Buffalo Crossing Estates." Property is located between Highway 1 and County Road 3540 in Latta (approximately thirty-three (33) acres on west side of CR 3540). Starns and Davis aye.

Motion by Starns, second by Davis, to approve Amended Section 125 Flexible Benefit Plan to reflect the changes concerning the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Consolidated Appropriations Act (CAA) or with the American Rescue Plan Act (ARPA). Starns and Davis aye.

Motion by Starns, second by Davis to approve bid tabulations and awarding Bid #8, six months bid on various items for road maintenance, construction, and asphalt recycling (January 1 – June 30, 2022) to all based upon availability with the exception of Wright Asphalt (documentation error), Dub Ross Company & Wyche Quarry (received both bids past deadline), and Red River Specialties (upon further review documentation error was found). Starns and Davis aye.

Discussion and possible action regarding Finalized Payroll Claims for 2022. No action.

Motion by Starns, second by Davis, to approve Pontotoc County Excise Board meeting dates for 2022. Starns and Davis aye.

Motion by Davis, second by Starns, to approve Pontotoc County Tax Roll Corrections Board meeting dates for 2022. Davis and Starns aye.

Motion by Starns, second by Davis, to approve Pontotoc County Tourism Association 2021 Event Funding Application:

- a. Bertha Frank Teague Mid-America Classic – event advertising - \$3,500.00

Starns and Davis aye.

Motion by Davis, second by Starns, to approve the Agri-Plex's Hotel Motel Tax Purchase Request:

- a. Rhynes Surplus – safety boots - \$900.00
- b. Sherrell Steel – metal - \$900.00
- c. Locke Supply – electrical supplies - \$800.00
- d. JB Lumber – supplies - \$600.00
- e. Ada Paper – cleaning supplies - \$1,000.00

Davis and Starns aye.

Motion by Starns, second by Davis, to approve Stonewall VFD's Fire Tax Purchase Requests:

- a. Chief Fire & Safety – fire hoses, Bullard thermal imager, gas meter, traffic cones, drip torches & mounts - \$15,461.00
- b. Myder Fire Support Services – repair for the engine - \$3,125.98

Starns and Davis aye.

Motion by Starns, second by Davis, to approve November 2021 monthly reports:

- a. Agri-Plex
- b. Health Department
- c. Assessor
- d. Election Board

Starns and Davis aye.

Motion by Starns, second by Davis, to approve the Board of County Commissioners November 2021 monthly meeting minutes for publication. Starns and Davis aye.

Motion by Starns, second by Davis, to approve December 2021 appropriations. Starns and Davis aye.

Motion by Davis, second by Starns, to approve claims:

W#89 Miller Office Equipment	1220-1-0600-2005	\$155.00
W#90 TM Consulting Inc.	1220-1-0600-2005	\$190.00
W#91 Office Depot Inc	1220-1-0600-2005	\$63.99

Davis and Starns aye.

Motion by Starns, second by Davis, to approve transfers:

7402-1-0600-2005 to 1220-1-0600-2005	\$7,529.51 transferring excess funds from excess resale to Resale Property Fund per Assistant D.A. opinion
1321-2-8214-2005 to 1321-2-8214-4110	\$15,461.00

Starns and Davis aye.

Motion by Davis, second by Starns, to approve blanket purchase orders:

Highway	2579-2589
Use St	2590
Highway St	2591
Senior Citizen Trust	2592-2595
Jail Old St	2596-2597
Lodging St	2605-2609

Davis and Starns aye.

Motion by Starns, second by Davis, to approve purchase orders for payment:

**FY 21-22** Emergency Mgmt 1212-2-2700-2005 002452 000034 SPARKLIGHT INTERNET \$ 275.88 Total: \$ 275.88 Fair Board 1214-4-4700-2005 002401 000059 HOOTEN OIL CO. FUEL \$ 1,244.47 002468 000060 PONT CO COONHUNTERS ASSN SPONSORSHIP \$ 600.00 001864 000061 SUPER LUBE OIL CHANGE \$ 503.74 002447 000062 SUPERSPEED COMMUNICATIONS LLP REPAIR \$ 60.00 002454 000063 U S ALERT LLC UTILITIES \$ 35.99 Total: \$ 2,444.20 General 0001-1-1000-2005 002356 000621 KELLPRO COMPUTER SOLUTIONS-TI OFFICE SUPPLY \$ 114.00 002383 000622 OFFICE DEPOT OFFICE SUPPLY \$ 52.46 002280 000623 STAPLES OFFICE SUPPLY \$ 235.47 001929 000624 STAPLES OFFICE SUPPLY \$ 0.28 Total: \$ 402.21 0001-1-1600-2005 002435 000633 ADA PAPER COMPANY OFFICE SUPPLY \$ 326.00 Total: \$ 326.00 0001-1-1700-1310 002106 000631 OWENS, JAMES M. TRAVEL \$ 230.72 002107 000632 RHODES, FREDDIE E. TRAVEL \$ 277.20 Total: \$ 507.92 0001-1-2000-2005 002457 000625 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 238.53 002238 000626 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 82.76 001392 000627 COMMUNITYWORKS JUV DET \$ 1,020.00 PO Warrant No. Vendor Name Purpose Amount General 0001-1-2000-2005 001316 000628 EASTERN OKLA YOUTH SERVICES JUV DET \$ 1,831.59 002081 000629 TM CONSULTING INC REPAIR \$ 1,029.90 002453 000630 U S ALERT LLC UTILITIES \$ 35.99 Total: \$ 4,238.77 0001-2-0400-2005 002533 000620 VERIZON UTILITIES \$ 961.29 Total: \$ 961.29 Health 1216-3-5000-1110 000242 000122 OK STATE DEPT OF HEALTH REMITTANCE \$ 26,944.29 Total: \$ 26,944.29 1216-3-5000-1310 001171 000123 HARTWELL-COTTRELL, LAYNE TRAVEL \$ 38.81 000224 000124 HOLDER, SHANNAH TRAVEL \$ 62.22 001615 000125 LINDSAY, JENNY TRAVEL \$ 37.86 002108 000126 LINDSAY, JENNY TRAVEL \$ 100.91 001619 000127 REEVES, CHELSEA TRAVEL \$ 66.19 002109 000128 REEVES, CHELSEA TRAVEL \$ 32.48 001175 000129 WELCH, JACQUELINE TRAVEL \$ 5.04 Total: \$ 343.51 1216-3-5000-2005 002547 000130 A T & T MOBILITY UTILITIES \$ 200.20 000793 000131 PITNEY BOWES POSTAGE \$ 245.55 001831 000132 PREMIER AIR CONDITIONING SERVIC REPAIR \$ 2,150.00 Total: \$ 2,595.75 1216-3-5000-4110 002486 000133 UMB BANK CORP TRUST & ESCROW S REMITTANCE \$ 25,495.71 Total: \$ 25,495.71 Highway 1102-6-4000-2075 000720 000586 CEC CORPORATION SERVICE \$ 24,769.80 Total: \$ 24,769.80 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4100-2005 002525 000582 P E C UTILITIES \$ 850.52 Total: \$ 850.52 1102-6-4200-2005 002524 000585 P E C UTILITIES \$ 567.37 Total: \$ 567.37 1102-6-4300-2005 002451 000587 A T & T UTILITIES \$ 138.96 002441 000588 GREAT PLAINS KUBOTA PARTS \$ 111.12 002349 000589 HOOTEN OIL CO. FUEL \$ 1,250.17 002446 000590 KENNY S PROPANE FUEL \$ 429.71 Total: \$ 1,929.96 1102-6-6510-2005 002245 000583 SEAL MASTERS INC ROAD MATERIAL \$ 3,004.19 Total: \$ 3,004.19 1102-6-6520-2005 001843 000584 DUB ROSS COMPANY TIN HORN \$ 14,570.00 Total: \$ 14,570.00 JAIL-ST-NEW 1334-2-8034-2005 002134 000136 GUDERIANS FOOD \$ 7,639.19 002137 000137 HID GLOBAL CORPORATION SPLY \$ 507.85 002142 000138 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 1,324.99 002143 000139 TURN KEY HEALTH CLINICS

LLC MEDICAL \$ 13,972.20 Total: \$ 23,444.23 Jail-ST-OLD 1315-2-8034-2005 002461 000116 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 761.12 Total: \$ 761.12 Lodging-ST PO Warrant No. Vendor Name Purpose Amount Lodging-ST 1302-8-3100-2005 001825 000095 ADA PAPER COMPANY SUPPLY \$ 505.52 002158 000096 JAMES SUPPLIES & RENTAL CO. PARTS \$ 106.13 Total: \$ 611.65 1302-8-3100-4110 002048 000097 REVEAL 4N1 LLC EQUIP \$ 12,615.00 Total: \$ 12,615.00 Resale 1220-1-0600-2005 002536 000089 MILLER OFFICE SERVICE \$ 155.00 002537 000090 TM CONSULTING INC SERVICE \$ 190.00 002538 000091 OFFICE DEPOT OFFICE SUPPLY \$ 63.99 Total: \$ 408.99 Rural Fire-ST 1321-2-8204-4110 002253 000145 NAPA OF ADA PARTS \$ 1,999.77 Total: \$ 1,999.77 1321-2-8206-2005 002324 000147 P E C UTILITIES \$ 51.28 Total: \$ 51.28 1321-2-8209-2005 001985 000146 COWARTS SMOKEHOUSE MARKET FUEL \$ 152.51 Total: \$ 152.51 1321-2-8212-2005 002317 000148 P E C UTILITIES \$ 45.61 Total: \$ 45.61 1321-2-8215-2005 002330 000149 P E C UTILITIES \$ 42.60 Total: \$ 42.60 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8216-2005 002316 000150 P E C UTILITIES \$ 56.32 Total: \$ 56.32 Senior Citizen Trust 7611-3-3900-2005 002465 000141 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 33.82 002466 000142 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 16.37 001784 000143 COWARTS SMOKEHOUSE MARKET FUEL \$ 687.13 001397 000144 ROBERTS LAWN CARE SERVICE \$ 125.00 001111 000145 SUPER LUBE OIL CHANGE \$ 290.58 001963 000146 SUPER LUBE OIL CHANGE \$ 672.75 Total: \$ 1,825.65 SH Svc Fee 1226-2-0400-1110 002118 000144 WOOD, GARY SERVICE \$ 150.00 Total: \$ 150.00 1226-2-0400-2005 001530 000145 NAPA OF ADA PARTS \$ 137.55 001485 000146 TARGET AMMUNITION LLC LAW ENFORCEMENT SU \$ 7,409.69 000810 000147 STAPLES OFFICE SUPPLY \$ 1,543.14 Total: \$ 9,090.38 1226-2-1100-2005 000108 000148 CUMMINS SOUTHERN PLAINS REMITTANCE \$ 978.57 000146 000149 WAL MART COMMUNITY BRC REMITTANCE \$ 477.48 Total: \$ 1,456.05 Grand Total: \$ 162,938.53. Starns and Davis aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9). None.

Motion by Starns, second by Davis, to adjourn. Starns and Davis aye.

### December 13, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 9, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk.

Introduction of guests: JR Grissom, Chad Letellier, Cathleen Branscum, John Christian, Jason Keck, and Shelley Snider.

Review and possibly approve December 6, 2021 meeting minutes. No action.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD’s ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Davis, second by Starns, to approve Finalized Payroll Dates for 2022. All aye.

Discussion and possible action regarding David Hayes’ (Rockstar Properties LLC) request to put in a fifty-unit, multi-family housing (stylistically, unit will be a two-story farmhouse/modern design) located at 17250 County Road 1520. No action.

Discussion and possible action to open, accept/deny, and possibly award Bid #9, road replacement project for 200 feet on County Road 3522 off of Highway 3W in District #2. The following bid was submitted and accepted:

J. McQuay Construction LLC \$39,450.00

Motion by Davis, second by Starns, to award Bid #9, road replacement project for 200 feet on County Road 3522 off of Highway 3W in District #2 to J. McQuay Construction LLC for \$39,450.00. All aye.

Discussion and possible action to open, accept/deny, and possibly award Bid #10, printing of Digital Ballots for the Pontotoc County Election Board. The following bids were submitted and accepted:

**Midwest Printing Company**

Regular Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Absentee Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Sample Ballots

8.5 x 14.0 inches	.135¢
8.5 x 17.0 inches	.145¢
8.5 x 19.0 inches	.145¢

Regular, absentee, and sample ballots will have an .01¢ additional cost for color paper (yellow, pink, and ivory). *Bid prices include all charges for freight, F.O.B. with inside delivery.*

*Exception: A shipping charge of \$10.00 will be included on orders of 200 or fewer ballots.*

**Royal Printing Company**

Regular Ballots

8.5 x 14.0 inches	14.5¢
8.5 x 17.0 inches	15.5¢
8.5 x 19.0 inches	15.5¢

Absentee Ballots

8.5 x 14.0 inches	14.5¢
8.5 x 17.0 inches	15.5¢
8.5 x 19.0 inches	15.5¢

Sample Ballots

8.5 x 14.0 inches	14.5¢
8.5 x 17.0 inches	15.5¢
8.5 x 19.0 inches	15.5¢

Regular, absentee, and sample ballots will not have any additional costs for color paper (white, yellow, pink, and ivory) and color bars (gray, black, cyan, magenta, yellow, red, green, dark blue, purple, orange, and brown). *A shipping charge of \$10.00 will be included on orders of 200 or fewer ballots. This charge will only be added if the entire county's quantity (all entities combined for month) is ≤ 200 ballots.*

Motion by Starns, second by Roberts, to award Bid #10, printing of Digital Ballots for the Pontotoc County Election Board to Midwest Printing Company for the above listed bid. All aye.

Motion by Starns, second by Davis, to approve acceptance of retirement/resignation from Debbie Byrd as Pontotoc County Assessor effective January 1, 2022. All aye.

13. Discussion and possible action regarding FY 2021-2022 compliance documents:

- a. Stonewall VFD – worker's compensation and property/liability insurance
- b. Allen VFD – annual list of meetings

Motion by Starns, second by Davis, to approve Hotel Motel Tax Purchase Request for PCTA:

- a. Bertha Frank Teague Event, reimbursement for event advertisement, \$3,500.00

All aye.

Motion by Starns, second by Davis, to approve amendment to Lula VFD's Fire Tax Purchase Request:

- a. Davenport Fire Equipment – cut saw – from \$1,035.00 to \$1,039.80

All aye.

Motion by Starns, second by Roberts, to approve Happyland VFD's Fire Tax Purchase Request:

- a. Casco Industries – (2) wildland boots - \$739.00

All aye.

Motion by Starns, second by Roberts, to approve November 2021 monthly reports:

- a. County Clerk
- b. Treasurer

All aye.

Motion by Davis, second by Roberts, to approve claims:

W#92 US Postal Service	1220-1-0600-2005	\$322.00
W#93 Pitney Bowes Global Financial Services LLC	1220-1-0600-2005	\$879.06
W#94 Sparklight Business	1220-1-0600-2005	\$151.15

All aye.

Motion by Roberts, second by Starns, to approve transfers:

1315-2-8034-1110 to 1315-2-8034-2005	\$100,000.00
1334-2-8034-1110 to 1334-2-8034-2005	\$150,000.00

All aye.

Motion by Davis, second by Roberts, to approve blanket purchase orders:

Highway	2667-2671
Senior Citizen Trust	2672
Rural Fire St	2673-2703
911 St	2704
General	2705-2712
SH Svc Fee	2713-2715
Jail Old St	2716-2726

All aye.

Motion by Starns, second by Davis, to approve purchase orders for payment:

**FY 21-22** Emergency Mgmt 1212-2-2700-2005 002562 000035 CRITICAL COMM UTILITIES \$ 12.65 001862 000036 LATTA TRAVEL CENTER \$ 471.59 002599 000037 SPRINT UTILITIES \$ 37.99 Total: \$ 522.23 Fair Board 1214-4-4700-1110 000339 000064 PAYNE, MAGGIE SERVICE \$ 200.00 Total: \$ 200.00 1214-4-4700-2005 002568 000065 B & S SANITATION TRASH \$ 573.00 002620 000066 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 1,870.69 002469 000068 OVERHEAD DOOR CO INC SERVICE \$ 193.00 002276 000069 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 40.00 002566 000070 STAPLES OFFICE SUPPLY \$ 293.94 002619 000071 SPARKLIGHT INTERNET \$ 89.73 002567 000072 TELECOM LLC SPLY \$ 504.50 000352 000073 TERRY S PEST CONTROL SERVICE \$ 60.00 002455 000074 U S ALERT LLC SPLY \$ 598.60 Total: \$ 4,223.46 1214-4-4700-4110 002382 000067 CLABORN WELDING LLC SPLY \$ 5,000.00 Total: \$ 5,000.00 General 0001-1-1000-2005 002543 000640 COAST TO COAST INC OFFICE SUPPLY \$ 335.48 Total: \$ 335.48 0001-1-1600-2005 002577 000655 QUADIENT LEASING USA INC REMITTANCE \$ 77.17 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1600-2005 002578 000656 SPARKLIGHT INTERNET \$ 99.68 002555 000657 U S POSTMASTER POST OFFICE BOX FEE \$ 188.00 Total: \$ 364.85 0001-1-2000-2005 002573 000641 ADA CITY UTILITIES UTILITIES \$ 842.43 002598 000642 ADA, CITY OF REMITTANCE \$ 175.00 002236 000643 ADA PAPER COMPANY JANITORIAL \$ 142.15 002237 000644 ALLEN ADVOCATE PUBLICATION \$ 1,517.85 000798 000645 BEMAC SUPPLY JANITORIAL \$ 9.66 002621 000646 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 181.69 000039 000647 CULLIGAN SPLY \$ 198.30 001795 000648 CULLIGAN SPLY \$ 198.30 002241 000649 LOCKE SUPPLY PARTS \$ 15.23 002572 000650 MILLER OFFICE REMITTANCE \$ 55.51 002528 000651 O G & E UTILITIES \$ 2,651.92 002526 000652 P E C UTILITIES \$ 30.34 002613 000653 SPARKLIGHT INTERNET \$ 80.74 002242 000654 TERRY S PEST CONTROL SERVICE \$ 180.00 Total: \$ 6,279.12 0001-1-2200-2005 002576 000658 CANON FINANCIAL SERVICES INC REMITTANCE \$ 75.00 002575 000659 MILLER OFFICE REMITTANCE \$ 36.93 002574 000660 SPARKLIGHT INTERNET \$ 89.73 Total: \$ 201.66 0001-2-0400-2005 000979 000634 COPS PRODUCTS LLC LAW ENFORCEMENT SU \$ 2,009.79 001900 000635 COPS PRODUCTS LLC LAW ENFORCEMENT SU \$ 526.22 002294 000636 KINDRICK & CO. OFFICE SUPPLY \$ 112.00 002282 000637 O REILLY AUTOMOTIVE, INC. PARTS \$ 13.44 002642 000638 SPARKLIGHT INTERNET \$ 158.98 002560 000639 U S POSTMASTER POST OFFICE BOX FEE \$ 134.00 Total: \$ 2,954.43 Health 1216-3-5000-2005 001190 000134 BROKEN ARROW ELECTRIC SUPPLY I PARTS \$ 81.39 002113 000135 HOME DEPOT USA INC JANITORIAL \$ 497.48 PO Warrant No. Vendor Name Purpose Amount Health 1216-3-5000-2005 001629 000136 LOCKE SUPPLY PARTS \$ 138.77 002110 000137 STANDLEY SYSTEMS REMITTANCE \$ 298.20 001180 000138 TERRY S PEST CONTROL SERVICE \$ 44.00 Total: \$ 1,059.84 Highway 1102-6-4100-2005 002569 000591 B & S SANITATION TRASH \$ 52.00 001437 000593 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 55.00 Total: \$ 107.00 1102-6-4200-2005 002570 000595 B & S SANITATION TRASH \$ 52.00 002093 000597 JENNINGS, RANDY ROAD MATERIAL \$ 3,070.00 001438 000599 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 55.00 Total: \$ 3,177.00 1102-6-4300-2005 002166 000600 ADA AGGREGATES LLC ROAD MATERIAL \$ 10,986.72 002339 000601 ADA TRUCK PARTS PARTS \$ 998.47 002571 000602 B & S SANITATION TRASH \$ 52.00 002535 000603 C L BOYD PARTS \$ 169.65 002231 000604 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 479.26 002096 000605 DAVIS FLEET PARTS PARTS \$ 938.45 002097 000606 HALL S AUTO PARTS \$ 859.47 002471 000607 HALL S AUTO PARTS \$ 1,308.70 001810 000608 HOOTEN OIL CO. FUEL \$ 3,836.98 001811 000609 HOOTEN OIL CO. FUEL \$ 1,380.32 002530 000610 HOOTEN OIL CO. FUEL \$ 3,079.83 002527 000611 O G & E UTILITIES \$ 75.63 002384 000612 OVERLAND CORPORATION ROAD MATERIAL \$ 978.90 002561 000613 ROFF PUBLIC WORKS AUTHORITY UTILITIES \$ 25.00 002565 000614 P & K EQUIPMENT PARTS \$ 80.50 001439 000615 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 145.00 001974 000616 SHERRELL STEEL L.L.C PARTS \$ 42.00 002550 000617 STONEWALL PUBLIC WORKS AUTH. UTILITIES \$ 53.18 002388 000618 WYCHE QUARRY ROAD MATERIAL \$ 475.00 Total: \$ 25,965.06 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-6510-2005 002448 000592 OVERLAND CORPORATION ROAD MATERIAL \$ 18,379.35 Total: \$ 18,379.35 1102-6-6520-2005 002563 000594 ALAN S TRUCK & TIRE REPAIR INC PARTS \$ 192.50 002347 000596 HOOTEN OIL CO. FUEL \$ 11,950.99 002559 000598 MEAD LUMBER DO-IT CENTER PARTS \$ 286.83 Total: \$ 12,430.32 HIGHWAY-ST 1313-6-8041-2005 002458 000276 ADA AGGREGATES LLC ROAD MATERIAL \$ 16,998.64 002104 000277 ADA TRUCK PARTS PARTS \$ 45.06 002281 000278 ADVANCED WORKZONE SERVICES UNIFORMS \$ 131.40 002463 000279 BATTERY CENTER PARTS \$ 179.95 002464 000280 BUMPER TO BUMPER PARTS \$ 7.78 002099 000281 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 759.55 002368 000282 CIRCUIT ENGINEERING DIST #4 SIGNS \$ 330.00 002467 000283 C L BOYD PARTS \$ 83.52 002354 000284 EDWARDS CANVAS INC PARTS \$ 200.00 002549 000285 FENTON FORD PARTS \$ 620.02 002344 000286 HOOTEN OIL CO. FUEL \$ 3,311.94 002377 000287 HOOTEN OIL CO. FUEL \$ 2,137.14 002385 000288 OVERLAND CORPORATION ROAD MATERIAL \$ 28,685.73 002389 000289 RHYNES SURPLUS PARTS \$ 499.24 002390 000290 RHYNES SURPLUS PARTS \$ 2,275.00 002105 000291 RINKER'S AUTOMOTIVE PRODUCTS IN PARTS \$ 329.75 002101 000292 TRACTOR SUPPLY PARTS \$ 90.52 Total: \$ 56,685.24 1313-6-8042-2005 002362 000293 BRUCKNER TRUCK SALES INC PARTS \$ 53.65 002539 000294 DIRECT DISCOUNT TIRE, LLC. TIRES \$ 2,612.70 001982 000295 JENNINGS, RANDY ROAD MATERIAL \$ 2,755.00 001983 000296 P & K EQUIPMENT PARTS \$ 251.88 Total: \$ 5,673.23 1313-6-8043-2005 001091 000297 OFFICE DEPOT OFFICE SUPPLY \$ 141.16 Total: \$ 141.16 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 002144 000141 CULLIGAN SPLY \$ 299.64 001435 000142 SABER TRANSPORTATION SUPPORT DRUG TEST \$ 135.00 Total: \$ 434.64 Jail-ST-OLD 1315-2-8034-2005 002296 000117 TERRY S PEST CONTROL REMITTANCE \$ 150.00 Total: \$ 150.00 Lodging-ST 1302-8-3100-2005 002443 000098 ADA PAPER COMPANY JANITORIAL \$ 898.36 002154 000099 J B LUMBER PARTS \$ 491.52 002157 000100 LOCKE SUPPLY PARTS \$ 684.98 002444 000101 SHERRELL STEEL L.L.C SPLY \$ 879.90 Total: \$ 2,954.76 Resale 1220-1-0600-2005 002614 000092 U S POSTMASTER POST OFFICE BOX FEE \$ 322.00 002615 000093 PITNEY BOWES REMITTANCE \$ 879.06 002616 000094 SPARKLIGHT INTERNET \$ 151.15 Total: \$ 1,352.21 Rural Fire-ST 1321-2-8206-2005 000531 000152 TERRY S PEST CONTROL SERVICE \$ 25.00 001416 000153 TERRY S PEST CONTROL SERVICE \$ 50.00 Total: \$ 75.00 1321-2-8209-2005 002309 000154 ADA CITY UTILITIES UTILITIES \$ 26.60 Total: \$ 26.60 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8210-2005 001907 000155 SIGN SOURCE PARTS \$ 875.00 Total: \$ 875.00 1321-2-8212-2005 002320 000156 A T & T

MOBILITY UTILITIES \$ 33.50 002318 000157 ADA CITY UTILITIES UTILITIES \$ 24.70 002321 000158 B & S SANITATION TRASH \$ 25.00 Total: \$ 83.20 1321-2-8215-2005 002331 000159 B & S SANITATION TRASH \$ 25.00 Total: \$ 25.00 1321-3-8202-2005 001642 000151 AUTOMATIC FIRE CONTROL INC SERVICE \$ 903.24 Total: \$ 903.24 Senior Citizen Trust 7611-3-3900-2005 002618 000147 ADA CITY UTILITIES UTILITIES \$ 96.15 002617 000148 B & S SANITATION TRASH \$ 25.00 002365 000149 ECA AST LLC SERVICE \$ 175.00 002553 000150 O G & E UTILITIES \$ 161.69 002391 000151 OKLAHOMA LABOR LAW POSTER SER OFFICE SUPPLY \$ 89.50 002554 000152 RSI COMMUNICATIONS REMITTANCE \$ 150.00 002593 000153 U S POSTMASTER POST OFFICE BOX FEE \$ 94.00 Total: \$ 791.34 SH Svc Fee 1226-2-0400-1310 001512 000150 CHRISTIAN, JOHN G. TRAVEL \$ 275.00 001514 000151 HECK, KENNETH TRAVEL \$ 151.25 001513 000152 BRANDON HURLEY TRAVEL \$ 178.75 001701 000153 STEWART, DEREK RAY TRAVEL \$ 206.25 001517 000154 WALKER, MICHAEL LEE TRAVEL \$ 220.00 Total: \$ 1,031.25 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 002127 000155 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 002120 000156 COM DATA CORPORATION FUEL \$ 6,539.11 002119 000157 CULLIGAN SPLY \$ 55.00 Total: \$ 6,636.70 1226-2-1100-2005 002641 000158 SPARKLIGHT INTERNET \$ 308.04 000142 000159 U S ALERT LLC SERVICE \$ 359.92 Total: \$ 667.96 Use-ST 1301-1-8020-2005 002189 000193 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,300.85 002341 000194 OVERLAND CORPORATION ROAD MATERIAL \$ 75,654.20 002215 000195 T & W TIRE TIRES \$ 4,021.20 Total: \$ 82,976.25 Grand Total: \$ 242,682.58 . All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Davis stated CED #4 will begin disbursing funds straight to the counties. Counties will need to set up a specific account for these funds to go into and then they can be disbursed to the districts of the BOCC from there. We will confirm with SA&I /Cindy Byrd about how this procedure will need to be done.

Motion by Starns, second by Roberts, to adjourn. All aye.

### December 20, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 16, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk.

Introduction of guests: Chad Letellier, JR Grissom, and Shelley Snider.

Motion by Starns, second by Roberts, to approve December 6, 2021 and December 13, 2021 meeting minutes. All aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action:

Starns stated that at an ACCO meeting Cheryl Wilson with SA&I said fire departments cannot request ARPA funds to buy radios because they are not eligible. Wilson also stated they hope to have more information in mid-January on spending the ARPA funds and will let the counties know as soon as they do.

No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD’s ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Starns, second by Davis, to approve Resolution #22-30, agreement between District #2 and 4D Construction, LLC for road replacement project for 200 feet on County Road 3522 off of Highway 3W. All aye.

Motion by Starns, second by Roberts, to approve contract between District #1 and SODA for REAP Grant #22-015 to patch and chip seal two miles of County Road 1580 off of County Road 3645 going east for \$20,000.00. All aye.

Motion by Davis, second by Starns, to approve contract between District #2 and SODA for REAP Grant #22-046 for chip/oil three miles of County Road 3444, County Road 1553, County Road 1555 from County Road 3445 to cemetery road for \$20,000.00. All aye.

Motion by Roberts, second by Starns, to approve contract between District #3 and SODA for REAP Grant #22-018 for one mile of oil/chip seal double patch with c-mix asphalt on County Road 1650 between County Road 3500 and County Road 3510 for \$20,000.00. All aye.

Motion by Roberts, second by Davis, to approve a Standard Agreement between Stericycle Inc. (Shred-It) and Pontotoc County Clerk's office for the proper destruction process of disposed equipment. All aye.

Motion by Roberts, second by Starns, to approve amendment to Emergency Medical Services' (EMS) Fire Tax Purchase Request for FY 2021-2022 (per Resolution #22-15):

- a. Mercy Hospital – EMS - \$75,000.00 per quarter to \$109,087.50

The BOCC wants to receive a quarterly report from Mercy EMS before payment is distributed to them.

All aye.

Motion by Starns, second by Roberts, to approve Allen Nutrition Center's Fire Tax Purchase Request:

- a. Hagar Restaurant Supply – labor to repair oven - \$110.00

All aye.

Discussion and possible action regarding the following quotes obtained by JR Grissom, Agri-Plex Manager, for the complete replacement of the main overhead door on the south side of the Big Red Barn at the Agri-Plex:

- a. Nobility Door LLC - \$15,350.00
- b. Overhead Door Company of Ada - \$17,200.00

Motion by Starns, second by Roberts, to approve quote submitted by Nobility Door LLC for \$15,350.00. All aye.

Motion by Starns, second by Davis, to approve the Agri-Plex's Hotel Motel Tax Purchase Requests:

- a. Vendor (TBD by approval of line item #16) - complete replacement of the main overhead door on the south side of the Big Red Barn at the Agri-Plex – Amount (TBD by approval of line item #16)  
Vendor is Nobility Door LLC and amount is \$15,350.00
- b. Rhynes Surplus – supplies - \$400.00
- c. XYLO – shavings - \$2,400.00
- d. Mead Lumber – supplies - \$400.00
- e. Frye Brothers – sand - \$1,500.00
- f. Dependable Heat & Air – services - \$600.00
- g. Cintas – supplies - \$800.00

All aye.

Motion by Roberts, second by Starns, to approve Lula VFD's Fire Tax Purchase Requests:

- a. Casco Industries – LED lights - \$314.00
- b. TSH – jackets - \$1,095.22

All aye.

Motion by Roberts, second by Starns, to approve Lula VFD's monthly blanket Fire Tax Purchase Requests for FY 2021-2022:

- a. PEC - electric - \$175.00 monthly x six months = \$1,050.00
- b. Hall's Auto - parts - \$200.00 monthly x six months = \$1,200.00
- c. Kountry Store - gas - \$400.00 monthly x six months = \$2,400.00
- d. Tupelo Travel Stop - gas - \$500.00 monthly x six months = \$3,000.00
- e. TDS – phone/internet - \$120.00 monthly x six months = \$720.00

All aye.

Motion by Davis, second by Roberts, to approve December 2021 payroll. All aye.

Motion by Davis, second by Starns, to approve claims:

- |     |      |                  |          |
|-----|------|------------------|----------|
| W#2 | USPS | 7210-1-1400-2005 | \$322.00 |
| W#3 | USPS | 7210-1-1400-2005 | \$188.00 |

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Starns, second by Roberts, to approve blanket purchase orders:

General	2773-2778
Svc Fee	2779-
Jail St New	2780-2781
Highway	2782-2788
USE St	2789
Emergency MGMT	2790-2791
Senior Citizen Trust	2792-2794
Lodging St	2834-3839
EMS St	2840
Rural Fire	2841-2845

All aye.

Motion by Starns, second by Roberts, to approve purchase orders for payment:

**FY 21-22** 911-ST-NEW 1327-2-8036-1110 002016 000004 ADA, CITY OF REMITTANCE \$ 32,500.00 Total: \$ 32,500.00 CBRI 1103-6-0820-2005 002612 000004 CUMMIN S CONSTRUCTION ROAD MATERIAL \$ 394,030.98 Total: \$ 394,030.98 Court Clerk Preservation Fund 7210-1-1400-2005 002663 000002 U S POSTMASTER POST OFFICE BOX FEE \$ 322.00 002664 000003 U S POSTMASTER POST OFFICE BOX FEE \$ 188.00 Total: \$ 510.00 Emergency Mgmt 1212-2-2700-1310 002392 000038 LETELLIER, CHAD JAMES TRAVEL \$ 172.20 Total: \$ 172.20 Fair Board 1214-4-4700-2005 002650 000075 ADA CITY UTILITIES UTILITIES \$ 375.40 Total: \$ 375.40 General 0001-1-1000-2005 002193 000672 CROWELL LOCK & SAFE OFFICE SUPPLY \$ 1,200.00 002665 000673 OFFICE DEPOT OFFICE SUPPLY \$ 53.24 002662 000674 STAPLES OFFICE SUPPLY \$ 1.47 PO Warrant No. Vendor Name Purpose Amount General 0001-1-1000-2005 002732 000675 SPARKLIGHT INTERNET \$ 161.43 Total: \$ 1,416.14 0001-1-2000-2005 002649 000677 ADA CITY UTILITIES UTILITIES \$ 71.13 001848 000678 FPS TECHNOLOGIES INC REPAIR \$ 370.00 Total: \$ 441.13 0001-1-2000-2999 001459 000676 A T & T OFFICE SUPPLY \$ 1,366.67 Total: \$ 1,366.67 0001-2-0400-2005 002737 000662 A T & T MOBILITY UTILITIES \$ 1,218.00 002502 000663 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 001443 000664 IMPRIMATUR PRESS OFFICE SUPPLY \$ 152.50 000808 000665 VERSATILE NETWORKS SPLY \$ 1,483.00 Total: \$ 2,896.09 0001-5-0900-1110 002397 000666 O S U COOP EXTENSION SERV REMITTANCE \$ 13,333.33 Total: \$ 13,333.33 0001-5-0900-1310 001966 000667 HUBBARD, ERIN TRAVEL \$ 736.93 001964 000668 KELLEY, JANNA L EDWARDS TRAVEL \$ 284.49 001965 000669 WALKER, BECKY TRAVEL \$ 76.38 Total: \$ 1,097.80 0001-5-0900-2005 002398 000670 QUILL CORP. OFFICE SUPPLY \$ 284.64 001942 000671 SUMMIT BUSINESS SYSTEM OFFICE SUPPLY \$ 234.70 Total: \$ 519.34 Health 1216-3-5000-2005 002736 000139 ADA CITY UTILITIES UTILITIES \$ 249.10 002640 000140 SPARKLIGHT INTERNET \$ 94.61 PO Warrant No. Vendor Name Purpose Amount Health Total: \$ 343.71 Highway 1102-6-4000-2075 002611 000629 CEC CORPORATION SERVICE \$ 4,059.30 Total: \$ 4,059.30 1102-6-4100-2005 002643 000619 A T & T MOBILITY INTERNET \$ 30.22 002646 000620 RSI COMMUNICATIONS REMITTANCE \$ 75.00 002644 000621 U S ALERT LLC REMITTANCE \$ 35.99 Total: \$ 141.21 1102-6-4100-2040 002626 000622 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002627 000623 OK DEPT OF TRANSPORTATION LEASE \$ 1,207.18 002628 000624 VISION BANK LEASE \$ 8,716.89 Total: \$ 11,131.25 1102-6-4200-2005 002588 000625 CULLIGAN SPLY \$ 45.00 002645 000626 P & K EQUIPMENT REPAIR \$ 1,688.70 002551 000627 RURAL WATER DIST #8 UTILITIES \$ 42.97 002647 000628 RSI COMMUNICATIONS REMITTANCE \$ 75.00 Total: \$ 1,851.67 1102-6-4200-2040 002631 000630 VISION BANK LEASE \$ 10,661.52 002632 000631 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 002633 000632 OK DEPT OF TRANSPORTATION LEASE \$ 1,572.53 Total: \$ 13,806.58 1102-6-4300-1310 002655 000633 HILL, WALTER CLINT ROWDY TRAVEL \$ 76.25 002656 000634 PETERSEN, LARRY JOHN TRAVEL \$ 76.25 002449 000636 HAMPTON INN HOTEL \$ 104.00 002450 000637 HAMPTON INN HOTEL \$ 104.00 Total: \$ 360.50 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4300-2005 002729 000635 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 211.23 002056 000638 DOLESE BROS ROAD MATERIAL \$ 2,370.97 002350 000639 HOOTEN OIL CO. PARTS \$ 190.00 002529 000640 HOOTEN OIL CO. FUEL \$ 1,935.86 002232 000641 JAMES SUPPLIES & RENTAL CO. SPLY \$ 166.65 001510 000642 O T A PIKEPASS CTR-GOVT ACCT PIKEPASS \$ 7.18 002658 000643 O G & E UTILITIES \$ 313.13 002648 000644 RSI COMMUNICATIONS REMITTANCE \$ 75.00 002290 000645 ADA TRUCK PARTS TIRES \$ 342.33 002339 000649 T & W TIRE PARTS \$ 998.47 Total: \$ 6,610.82 1102-6-4300-2040 002634 000646 VISION BANK LEASE \$ 12,242.87 002635 000647 FIRST UNITED BANK LEASE \$ 4,990.00 002636 000648 OKLAHOMA STATE BANK LEASE \$ 1,493.19 Total: \$ 18,726.06 HIGHWAY-ST 1313-6-8041-2005 002083 000298 A T & T MOBILITY OFFICE SUPPLY \$ 302.09 002459 000299 ADA AGGREGATES LLC ROAD MATERIAL \$ 8,518.02 002364 000300 DOUGLAS CONSTRUCTION & WELDIN REPAIR \$ 549.53 002731 000301 KENNY S PROPANE PROPANE \$ 741.47 002100 000302 O REILLY AUTOMOTIVE, INC. PARTS \$ 300.61 002103 000303 TOTAL SIR LLC SERVICE \$ 36.50 Total: \$ 10,448.22 1313-6-8042-2005 002358 000304 ADA AGGREGATES LLC ROAD MATERIAL \$ 5,011.37 002540 000305 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 3,187.13 001978 000306 O REILLY AUTOMOTIVE, INC. PARTS \$ 360.63 Total: \$ 8,559.13 JAIL-ST-NEW 1334-2-8034-2005 001541 000143 ADA PAPER COMPANY OFFICE SUPPLY \$ 2,815.64 002129 000144 DERMATEC DIRECT LLC MEDICAL \$ 352.99 002132 000145 HOME DEPOT CREDIT SERVICES JANITORIAL \$ 617.22 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 001235 000146 I C S SPLY \$ 3,301.62 001236 000147 SHRED IT SERVICE \$ 1,466.21 002661 000148 WILSON, TRAVIS REPAIR \$ 180.00 Total: \$ 8,733.68 Jail-ST-OLD 1315-2-8034-2005 002651 000118 ADA CITY UTILITIES UTILITIES \$ 5,026.95 002722 000119 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 42.59 002299 000120 NICKERSON PLUMBING INC REPAIR \$ 175.00 002304 000121 TURN KEY HEALTH CLINICS LLC MEDICAL \$ 671.29 002721 000122 ZACHARY S TINT SHOP SERVICE \$ 240.00 Total: \$ 6,155.83 Rural Fire-ST 1321-2-8207-4130 002629 000160 WELCH STATE BANK LEASE \$ 2,225.19 Total: \$ 2,225.19 1321-2-8209-2005 002310 000164 O G & E UTILITIES \$ 71.73 002311 000165 SPARKLIGHT INTERNET \$ 142.16 Total: \$ 213.89 1321-2-8209-4130 002630 000161 WELCH STATE BANK LEASE \$ 1,370.35 Total: \$ 1,370.35 1321-2-8210-4110 001904 000166 CASCO INDUSTRIES INCORPORATED FIRE EQUIPMENT \$ 997.25 001905 000167 DAVENPORT FIRE EQUIP SALES FIRE EQUIPMENT \$ 1,039.80 Total: \$ 2,037.05 1321-2-8211-2005 002334 000168 OKLAHOMA NATURAL GAS COMPANY UTILITIES \$ 20.50 Total: \$ 20.50 PO Warrant No. Vendor Name Purpose Amount Rural Fire-ST 1321-2-8212-2005 002002 000169 PICKETT COUNTRY STORE FUEL \$ 117.10 Total: \$ 117.10 1321-2-8213-4130 002637 000162 CITIZENS BANK OF ADA LEASE \$ 3,361.30 Total: \$ 3,361.30 1321-3-8201-4130 002638 000163 RCB BANK LEASE \$ 763.20 Total: \$ 763.20 Senior Citizen Trust 7611-3-3900-2005 002291 000154 SUPER LUBE OIL CHANGE \$ 683.97 Total: \$ 683.97 SH Svc Fee 1226-2-0400-2005 001524 000160 SUPER LUBE MAINT \$ 410.03 Total: \$ 410.03 1226-2-1100-2005 000133 000161 ROMAINE CO SPLY \$ 3,136.00 Total: \$ 3,136.00 Use-ST 1301-1-8020-2005 002542 000196 GREAT PLAINS KUBOTA RENT \$ 3,078.00 002546 000197 PONTOTOC SAND & STONE ROAD MATERIAL \$ 3,262.00 Total: \$ 6,340.00 Grand Total: \$ 560,265.62. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Chad Letellier, Emergency MGMT Director, reported the cyber security report has been completed for Pontotoc County. The first week in January they want to do a zoom meeting with all of the offices’ elected officials/supervisors to go over the report. Letellier also stated at the ACCO meeting they discussed the vaccine mandate will be required for businesses with 100 employees or more. Letellier said Public Employees Occupational Safety & Health (PEOSH) says we are each its own office and would not need the mandate. Occupational Safety and Health Administration (OSHA) says we are all one and need to have the vaccine mandate. Letellier said the vaccine mandate for Pontotoc County offices will depend on their decision.

Letellier stated there is a County VFD meeting tonight at the Agri-Plex at 7:00 PM.



JR Grissom, Agri-Plex Manager, stated the sound system at the Agri-Plex needs improvement. Annette Sound Systems came and looked at it. Grissom said they also do the sound system for ECU.

Motion by Roberts, second by Starns, to adjourn. All aye.

### December 27, 2021

The Board of Pontotoc County Commissioners met for a regular scheduled meeting in which the time, place, and agenda were duly posted on December 21, 2021 at 301 S. Broadway, Ada, Oklahoma.

Motion by Roberts, second by Starns, to call meeting to order. All aye.

Roll call: Gary Starns-District #1 Commissioner, Danny Davis-District #2 Commissioner, Justin Roberts-District #3 Commissioner, and Tammy Brown-County Clerk.

Introduction of guests: JR Grissom, Chad Letellier, and Shelley Snider.

Motion by Starns, second by Davis, to approve December 20, 2021 meeting minutes. All aye.

Discussion and possible action regarding designating staff or officials for the following three roles in managing reports for the SLFRF award to Pontotoc County:

- a. Account administrator
- b. Point of contact for reporting
- c. Authorized representative for reporting

No action.

Discussion and possible action regarding how the ARPA 2021 funds can be utilized. No action.

Discussion and possible action regarding the Board of County Commissioners developing policies, procedures, criteria for allotment, expenditures and/or distribution of the ARPA 2021 funds. No action.

Discussion and possible action regarding Fittstown VFD's ARPA Purchase Request:

- a. Chickasaw Personal Communications – handheld radios, shoulder microphones, batteries, chargers, base station, power supply antenna, coax cable & connectors - \$14,854.20

No action.

Motion by Roberts, second by Starns, to approve Resolution #22-31, Fair Board filing and election dates. All aye.

Motion by Roberts, second by Starns, to approve FY 2021-2022 compliance documents:

- a. Oil Center VFD – Worker's Compensation, Property/Liability Insurance.

All aye.

Motion by Roberts, second by Starns, to approve claims:

W#6	Corelogic Centralized Refunds	7408-1-0600-2005	\$186.00
W#7	Home Title	7408-1-0600-2005	\$1,693.00

All aye.

Discussion and possible action regarding transfer(s). None.

Motion by Roberts, second by Davis, to approve blanket purchase orders:

Senior Citizen Trust	2869
Highway	2870-2873
General	2874-2875
Jail Old St	2876-2878
Public Health	2879-2894

All aye.

Motion by Starns, second by Davis, to approve purchase orders for payment:

**FY 21-22** Fair Board 1214-4-4700-2005 002795 000076 O G & E UTILITIES \$ 3,195.11 Total: \$ 3,195.11 General 0001-1-1000-1310 002743 000740 CODA REGISTRATION \$ 375.00 Total: \$ 375.00 0001-1-2000-2005 002765 000741 ADA CITY UTILITIES UTILITIES \$ 598.23 002828 000742 CENTERPOINT ENERGY - ARKLA UTILITIES \$ 422.25 002798 000743 O G & E UTILITIES \$ 140.23 Total: \$ 1,160.71 0001-2-0400-2005 002370 000738 GALLS INCORPORATED UNIFORMS \$ 774.44 002851 000739 VERIZON UTILITIES \$ 961.31 Total: \$ 1,735.75 Highway 1102-6-4100-1310 002755 000694 CODA TRAVEL \$ 125.00 Total: \$ 125.00 1102-6-4100-2005 002829 000696 U S CELLULAR UTILITIES \$ 159.76 Total: \$ 159.76 1102-6-4200-2005 002585 000697 ATWOODS LP PARTS \$ 749.19 001677 000699 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 42,671.57 002340 000700 JENNINGS, RANDY ROAD MATERIAL \$ 2,990.00 002523 000701 OVERLAND CORPORATION ROAD MATERIAL \$ 9,293.10 PO Warrant No. Vendor Name Purpose Amount Highway 1102-6-4200-2005 002440 000702 RHYNES SURPLUS UNIFORMS \$ 1,750.00 002564 000703 RHYNES SURPLUS UNIFORMS \$ 175.00 002589 000704 TOTAL SIR LLC SERVICE \$ 36.50 002830 000705 U S CELLULAR UTILITIES \$ 141.20 Total: \$ 57,806.56 1102-6-4300-2005 002797 000706 A T & T UTILITIES \$ 141.45 002556 000707 EDWARDS CANVAS INC PARTS \$ 125.00 002727 000708 ERGON ASPHALT AND EMULSIONS ROAD MATERIAL \$ 3,352.91 002749 000709 HISLE BROS. INC. PARTS \$ 79.06 002169 000710 MARTIN MARIETTA MATERIALS INC ROAD MATERIAL \$ 2,006.69 002764 000711 P & K EQUIPMENT PARTS \$ 37.02 002796 000712 T D S TELECOM UTILITIES \$ 176.41 002831 000713 U S CELLULAR UTILITIES \$ 139.20 Total: \$ 6,057.74 1102-6-6510-2005 002750 000695 SEAL MASTERS INC ROAD MATERIAL \$ 3,192.34 Total: \$ 3,192.34 1102-6-6520-2005 002557 000698 C L BOYD PARTS \$ 80.42 Total: \$ 80.42 HIGHWAY-ST 1313-6-8041-2005 002748 000307 BUMPER TO BUMPER PARTS \$ 896.60 002757 000309 HARD HAT SAFETY & GLOVE UNIFORMS \$ 585.00 002610 000310 HOOTEN OIL CO. FUEL \$ 4,228.42 002730 000311 HOOTEN OIL CO. FUEL \$ 2,730.46 002759 000312 RSI COMMUNICATIONS PARTS \$ 242.00 002763 000313 T & W TIRE TIRES \$ 29.09 Total: \$ 8,711.57 1313-6-8042-2005 001984 000308 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 764.21 Total: \$ 764.21 PO Warrant No. Vendor Name Purpose Amount JAIL-ST-NEW 1334-2-8034-2005 002145 000167 XCEL OFFICE SOLUTIONS REMITTANCE \$ 611.97 Total: \$ 611.97 Jail-ST-OLD 1315-2-8034-2005 002827 000141

CENTERPOINT ENERGY - ARKLA UTILITIES \$ 1,026.50 002751 000142 O G & E UTILITIES \$ 2,520.34 Total: \$ 3,546.84 1315-2-8034-2999 002735 000140 PONTOTOC COUNTY PUBLIC FACILITI REMITTANCE \$ 60,483.26 Total: \$ 60,483.26 Lodging-ST 1302-8-3100-2005 000923 000114 ADA FEEDCENTER SPLY \$ 194.00 002156 000115 CINTAS CORPORATION LOC 618 UNIFORMS/MATS \$ 738.70 000721 000116 DEPENDABLE HEAT & AIR INC HEAT & AIR \$ 465.00 002155 000117 MEAD LUMBER DO-IT CENTER PARTS \$ 226.81 002605 000118 RHYNES SURPLUS UNIFORMS/MATS \$ 1,050.00 Total: \$ 2,674.51 Rural Fire-ST 1321-2-2700-2005 001337 000170 LATTA TRAVEL CENTER FUEL \$ 184.15 Total: \$ 184.15 1321-2-8212-2005 002319 000171 A T & T UTILITIES \$ 112.32 002322 000172 PICKETT COUNTRY STORE FUEL \$ 25.98 Total: \$ 138.30 1321-2-8215-2005 002329 000173 RURAL WATER DIST # 9 UTILITIES \$ 25.00 002328 000174 T D S TELECOM UTILITIES \$ 95.54 Total: \$ 120.54 PO Warrant No. Vendor Name Purpose Amount SH Svc Fee 1226-2-0400-2005 002122 000169 ADA FEEDCENTER FOOD \$ 80.00 001432 000170 ULTIMATE CAR WASH SERVICE \$ 300.00 001523 000171 ULTIMATE CAR WASH SERVICE \$ 300.00 002128 000172 XCEL OFFICE SOLUTIONS REMITTANCE \$ 465.52 Total: \$ 1,145.52 1226-2-1100-2005 000816 000173 SHRED IT SERVICE \$ 551.53 Total: \$ 551.53 Tax Refunds 7408-1-0600-2005 002895 000006 CORELOGIC TAX REF \$ 186.00 002896 000007 HOME TITLE TAX REF \$ 1,693.00 Total: \$ 1,879.00 Use-ST 1301-1-8020-2005 002534 000234 OVERLAND CORPORATION ROAD MATERIAL \$ 9,362.04 002544 000235 OVERLAND CORPORATION ROAD MATERIAL \$ 6,158.47 Total: \$ 15,520.51 Grand Total: \$ 170,220.30. All aye.

Discussion regarding “new business” that was not known about or which could not have been reasonably foreseen prior to the time of posting the agenda in accordance with Title 25 O.S. § 311(A)(9):

Per Chad Letellier, Emergency MGMT Director, the assessment report from Framework Security for cyber security has been completed. They will go over the reports next Wednesday or Thursday with each Officer or head of department via zoom meeting.

Per JR Grissom, Agri-Plex Manager, January 3<sup>rd</sup> Annette Sound System will to come to the Agri-Plex to check the sound system.

Motion by Roberts, second by Starns, to adjourn. All aye.

The foregoing are the minutes of the Board of County Commissioners for the month of December 2021 of the County Commissioners Journal No. 15.

BOARD OF COUNTY COMMISSIONERS  
PONTOTOC COUNTY, OKLAHOMA

\_\_\_\_\_ Chairman

ATTEST:

\_\_\_\_\_ Member

\_\_\_\_\_ County Clerk

\_\_\_\_\_ Member